

**VILLAGE BOARD OPERATIONS MEETING MINUTES
DECEMBER 3, 2019
7:30 A.M.**

PRESENT: Mayor Hubbard, Trustees Eriksen, Sennett, Stokes-Cawley and Zapata, Project Coordinator Perkins*, Village Attorney Pavlus

Others: Architect Chris Kozub*

Village Hall Building – Dick Perkins provided the Board the background on how we got to this point of considering quotes from Rockwell Indoor Environmental and ServPro for mold remediation in the Village Hall building. In response to Mayor Hubbard, Mr. Perkins said he thinks either company would do a good job, but Rockwell is more enthusiastic and would also clean the airducts that ServPro would not do. In response to Trustee Sennett, Mr. Perkins said he and Mayor Hubbard talked to Dave Lee about engaging him for the base demolition, the flashing outside, and the reconstruction. He added that the flashing outside is probably the real culprit. Trustee Eriksen noted that the Rockwell proposal doesn't include duct work – Mr. Perkins said they will quote that separate. In response to Trustee Sennett, Mr. Perkins said neither company really got into why the filter was so dirty. He also answered her that Modular won't do duct work. Trustee Stokes-Cawley asked about the timing of the work. Mr. Perkins said ServPro didn't address timing; Rockwell could start any time. Mayor Hubbard said with a Board Meeting on December 12, if work could start Friday, December 13, there'd be a window of time before our next meeting on December 26. In response to Trustee Eriksen, Mr. Perkins said he doesn't think the work will be limited by the weather – ingress and egress will be through the window. He added the good news is that nothing was picked up in the lobby area – moisture was detected on the one wall. **Resolution #2019-270:** On the motion of Trustee Eriksen, seconded by Trustee Sennett, it was resolved and unanimously carried (5-0 in favor) to approve and accept the quote from Rockwell Indoor Environmental for mold remediation in the amount of \$7,914.03. In discussing the resolution, Mayor Hubbard said Dave Lee will be on a time and material basis; Dick Perkins will get a quote on cleaning the air ducts; Clerk/Treasurer Couch will notify the insurance company. *Project Coordinator Perkins left the meeting.

ICS Quote – Mayor Hubbard recognized that the Trustees have copies of the ICS quote for the Server 2008 Upgrade. Trustee Eriksen said server upgrades are needed by mid-January as we'll stop getting tech support. If compromised, there will be no support. **Resolution #2019-271:** On the motion of Trustee Sennett, seconded by Trustee Eriksen, it was resolved and unanimously carried (5-0 in favor) to accept the ICS proposal to upgrade to the latest Windows Server 2019 and upgrade the SQL 2008 for a total of \$11,442.25.

*Architect Kozub arrived.

Masonic Temple Public Bathroom Bids – Mayor Hubbard noted that the November 13, 2019 bid tally was re-circulated. The bids were significantly higher than anticipated and that may be in large part because the bid was let for a job at a non-competitive time. There is not as much competition at this time of year. Mayor Hubbard said another reason for the high bids is probably because we are trying to convert from a pumped situation to gravity. That endeavor is problematic to tie-in; an unknown in the bid. Mayor Hubbard said he talked to DPW Labor Crew Leader Short who said the DPW may be able to do lateral connections. The area is a myriad of connections. We could let the bid again without the lateral work as it would probably cost less if our DPW does the work. In response to Trustee Zapata, Mayor Hubbard said the cost of the work that the DPW would do may be on the order of \$20,000. Trustee Zapata asked what would have been a bid number we'd want to see. Architect Kozub said it's hard to say, but recognized the timeframe as the biggest challenge. He suggested that it would be beneficial to any party to trace out the current sanitary sewer line. Perhaps let the bid in February for work next spring. Architect Kozub said if we re-use the hot

water heater, we could pick-up some savings there too. Trustee Eriksen asked if we are really missing a window. Architect Kozub said with Dicken's and summertime traffic, early spring is probably the ideal time with fewer people around the Village. Trustee Sennett asked if the current pump system was done for a reason. Mayor Hubbard said it just kind of happened – a pump system is cheap, but it is a maintenance nightmare. He said Architect Kozub made a good point about having the current sanitary sewer line traced with a TV camera and get elevations. Architect Kozub said Shawn Wadsworth has done quite a bit of work in the area behind the Masonic Temple and thinks he could do the exploratory piece. Trustee Zapata asked if this circles back to the grant that County of Onondaga Community Development Division Director Marty Skahen talked about. Mayor Hubbard said we shouldn't expect that this will garner a grant. Trustee Sennett said we have to create new, but in terms of economic development, it may. Trustee Stokes-Cawley recognized that Atty. Pavlus advised that we can't get out of the lease for ten years. Trustee Sennett said Mr. Skahen kept talking about cleaning up a building. Mayor Hubbard said he hasn't heard anything from Mr. Skahen. He said with the myriad of easements, Architect Kozub could ask Wadsworth to put together a quote. **Resolution #2019-272:** On the motion of Mayor Hubbard, seconded by Trustee Stokes-Cawley, it was resolved and unanimously carried (5-0 in favor) to reject all bids opened November 13, 2019. Mayor Hubbard asked Clerk/Treasurer Couch to formally advise the bidders that the bids were rejected and let them know of the Board's intention to re-bid the job in the spring.

Mayor Hubbard recalled that making the gazebo bathrooms handicapped accessible was discussed and Architect Kozub looked at the gazebo and determined it would be very problematic with 72' of ramp. Trustee Sennett said if we have a good facility in the Masonic Temple, she is okay with not moving forward with that idea. Trustee Zapata agreed. Mayor Hubbard said it can't hurt for Wadsworth to quote the work – it could be time well spent. *Architect Kozub left the meeting.

Municipal Board Discussion – Trustee Stokes-Cawley said she talked to all the Municipal Board Members, but one. Commissioner Elliott wants to be involved, but with his wife's work schedule, it is oftentimes difficult for him to attend the meetings as he needs to be home with their young children. The thought is to perhaps change to an advisory position. Trustee Stokes-Cawley said we now have six Municipal Board Members and three members are usually present at the meetings. If we take the Board to five members, then three would be a quorum. The Municipal Board wants some clarification from the Village Board. Commissioner Blackler suggested focusing the Municipal Board on utility budgets. Trustee Sennett said their guidance would be helpful, but Line Leader Abbott and Water and WWTP Operator Twitchell would have to be in the loop. Trustee Stokes-Cawley agreed. Trustee Sennett recalled that when we had a joint meeting, everyone agreed that we needed to find an Electric Superintendent. Trustee Stokes-Cawley said pay may be an issue. She added that Clerk to the Boards Dundon has been working on it. In response to Trustee Zapata, Trustee Sennett said pay level is a CSEA Union issue. Trustee Stokes-Cawley said one person we talked to, decided to stay where he was because of the pay. Trustee Zapata said she hopes the pay doesn't hinder us from hiring someone. Relative to the advisory member idea, Atty. Pavlus said that if there is going to be someone in an advisory position, there should be something more formal. We need a better idea as to what they are doing. It could be a good idea, but we'd like to know the role of the advisory person. Trustee Stokes-Cawley commented that it's tough when you want to be involved, but don't show up for meetings. Trustee Eriksen asked if Commissioner Elliott could resign now. Mayor Hubbard said we don't know what the advisory role would look like at this point. Trustee Zapata said you either commit to serving or don't commit if you can't show up.

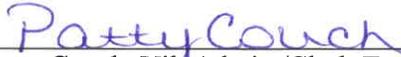
Tree Committee – Trustee Zapata advised that SVFD Chief Buehler would like to attend the next Tree Advisory Committee Meeting to talk about fire truck access in some areas. Trustee Stokes-Cawley, liaison to the Tree Committee, said she thinks they meet next in February.

Resident Request - Trustee Stokes-Cawley said she thought we were going to discuss the resident request, but doesn't see it on the agenda. Trustee Zapata said she talked to SVFD President Lynn who confirmed

that the SVFD needs to feel comfortable before it comes to the Village Board. Atty. Pavlus said that while the Village Board approves the Annual Casino Night, etc., this particular matter concerning Village property has to come from the Village Board. The SVFD is in the best position to make a decision, but President Lynn is in a difficult spot.

Adjournment – **Resolution #2019-273**: On the motion of Trustee Stokes-Cawley, seconded by Trustee Sennett, it was resolved and unanimously carried (5-0 in favor) to adjourn the meeting at 8:37 a.m.

Respectfully submitted,


Patty Couch, Vil. Admin./Clerk-Treasurer

