

VILLAGE BOARD MEETING MINUTES
NOVEMBER 14, 2019
7:00 P.M.

PRESENT: Mayor Hubbard, Trustees Eriksen, Sennett, and Zapata, CEO Crompt, SVFD Chief Buehler, Project Coordinator Perkins, Atty. Pavlus

Excused: Trustee Stokes-Cawley

Others:

Jason Gabak	Skaneateles PRESS
Tom Holbrook	5 Gayle Road
Betsy McKinnell	88 West Lake Street
Bob Eggleston	1391 E. Genesee Street (for Miller)

Minutes – Resolution #2019-255: On the motion of Trustee Sennett, seconded by Trustee Zapata, it was resolved and unanimously carried (4-0 in favor) to approve the Minutes of the Regular Meeting of October 24, 2019, and the Minutes of the Operations Meeting of October 28, 2019, and unanimously carried (3-0 in favor with Mayor Hubbard abstaining as he was not present at the meeting) to approve the Operations Meeting Minutes November 4, 2019, as presented.

Correspondence & Announcements – Mayor Hubbard noted the following:

- Receipt of email from NYSDOT – September-October 2019 Non-Structural Condition Observation (NSCO) list. Mayor Hubbard said he received a call today from Tom Viau with Viau Construction of Syracuse. The Fire Department had very good concrete repair work from the company, so we're having him mortar abutments on the Kelly Street Bridge while the water is low in the fall. The work needs to be done regardless of how we proceed with replacement / permanent repair.
 - Receipt of email from Diana Powers relative to a burial with complimentary comments about Dave Short. She wrote, "He is a very kind man who really seems to take pride in his work with the Village of Skaneateles." Mayor Hubbard said we appreciate nice notes about our DPW and foreman.
 - Receipt of email – Update on NYCOM's Legislative Priorities Meeting.
 - Relative to the Water Improvement Project, the Village went to permanent financing at a net rate of 1.981. Mayor Hubbard said the rate is very favorable.
 - Receipt of "1st Amendment to Lease Agreement" which modifies the existing cellular lease between the Village and Sprint Spectrum Realty Company, LLC. Atty. Pavlus said Sprint will provide the Village with a detailed installation plan, schedule of the work, an additional insured certificate, and a list of names and addresses for individuals accessing the site.
 - Receipt of a very nice thank you letter from Commissioner of SVFD Field Days Marty Lynn for the Village's support and help during the 2019 Skaneateles Fire Department Labor Day Field Days.
 - Receipt of invitation to the Mayors Association meeting on Wed., Nov. 20, 6:00 pm at Liverpool Village Hall. Mayor Hubbard said he will be attending.
 - Receipt of invitation to the Mayors Association 2019 Holiday Party on Wed., Dec. 18, 6 PM at Vito's Ristorante, East Syracuse.
- * Other Matters That Have Come Before the Board since Posting the Agenda ***
- Receipt of Thank You card from the school thanking Miranda for her efforts during their latest water main break.
 - Receipt of Glens Falls National Bank LOSAP Statement for October 2019.
 - Receipt of letter from Jeff & Madonna Meyer relative to sidewalks. Mayor Hubbard said Clerk/Treasurer Couch will formally respond advising the Meyers that the sidewalks are part of the Water Main Project and there won't be a charge.
 - Receipt of email sharing the updated schedule of dates for the Shared Services Panel with a public hearing at the Town of Camillus Hall at 6 p.m. on Monday, November 18, 2019.

Police Department – Mayor Hubbard said Chief Coon is not here tonight, but we received the Police Department monthly report for October that was emailed and recorded activity as follows: **Incident Types:** 315 Calls for Service; **Criminal:** 10 Larceny; 0 Identity Theft; 0 Forgery; 1 Burglary; 0 Robbery;

0 Criminal Mischief; 2 Domestic; 1 Harassment; 0 Sex Offence; **Non-Criminal:** 3 Vehicle Lockout; 650 Property Check; 18 Ambulance Calls; 4 Fire Calls; 2 Alarm; 9 Recovered/Found Property; **Traffic:** 56 Total Traffic Stops; 23 Traffic Tickets Issued; 53 Total Parking Tickets; 104 Courtesy Cards; **Motor Vehicle Accidents:** 10 Property Damage; 1 Personal Injury; **Arrests:** 0 Felonies; 0 Misdemeanors; 0 Violations; 0 DWI.

Codes Enforcement – Codes Enforcement Officer Crompton submitted his CEO Report that recorded: 3 Footer Inspections; 4 Framing Inspections; 1 Insulation Inspection; 5 Final Inspections; 11 Building Permits; 2 Certificate of Completion/Compliance; 1 Demolition Permit; 3 Meetings with Home Owners; 3 Meetings with Contractors; 2 Meetings with Architects. Mayor Hubbard thanked CEO Crompton for his dedication – “you do a great job keeping up with everything and I’m not sure how you do it”.

WWTP – Mayor Hubbard recognized that copies of Water and WWTP Operator Twitchell’s report were distributed. Mayor Hubbard commented that it’s a nice report. Trustee Sennett noted the teamwork with the DPW and Light Department. She said that is great to read – Trustee Zapata agreed. Mayor Hubbard said he’d also like to thank Municipal Board Member Angelillo who has been working with Operator Twitchell. He talked to them both about the GHD task that the Board is being asked to increase – we will wait to hear back from them. Next week they are meeting to continue preparation for the May 1, 2020 milestone date to submit an engineering report detailing the alternatives analysis/options to comply with the final effluent limitations for ammonia and total residual chlorine (TRC) given in the SPDES permit. Mayor Hubbard said we may have to engage an engineer.

Skaneateles Volunteer Fire Department – SVFD Buehler read aloud his report for October 2019 as follows:

Calls for the month of August: 24 Total Alarms; 1 Structure Fires; 0 Vehicle Fires; 0 Vegetation Fires; 5 EMS; 2 Rescue; 4 Motor Vehicle Accidents; 0 Extrication; 2 Hazardous Condition; 1 Service Call; 0 Good Intent Call; 6 False Alarms; 3 Cancelled Enroute; 0 Other; 7 Mutual Aid Given; 7 Mutual Aid Received; 10.25 Avg. Personnel; 1.59 Avg. Enroute time; 5.65 Avg. On-scene Time; 1 Meeting; 6 Drills; 0 Training; 15 Miscellaneous; 0 Stand-by, 764 member hours.

Trainings for the month: 11/11-Small Engines-19:30; 11/18-Annual Bail-out Training-19:30 AM; 11/25-OSHA, Work Place Violence Training, Sexual Harrasment-19:00

Meetings for the month: Labor Day-11/14-1930; Truck-TBA; Officers-11/20-20:00; Trustees & Board of Directors-11/20-19:00; Recruitment Committee-TBA; Casino Night-TBA

Other business: • Our BLSFR Certification was renewed with NYSDOH-EMS Bureau • Part 1 of the Annual Reports for the Firefighter’s Cancer Bill has been submitted to OFPC.

In response to Mayor Hubbard, Chief Buehler said the department has a new Chief’s vehicle and Engine 11. Mayor Hubbard thanked Chief Buehler and the SVFD for their service.

Old Business

Status of New Seawall Grant / Clift Park Improvements – Mayor Hubbard said there is nothing new to report, but there has been good communication with the gal in Albany.

Status of Water Main Project – No update.

Status of Employee Handbook – Trustee Zapata said great progress was made on the employee handbook at the Operations Meeting of November 4, 2019; Trustee Sennett agreed.

Status of Public Restroom Project – Mayor Hubbard said Bids were opened yesterday and will be reviewed. He suggested meeting with the architect and noted that we have 45 days from yesterday to decide.

Status of RFPs for Electric System Services – Mayor Hubbard thanked Clerk to the Boards (CTB) Dundon for his efforts and advised that we received three very good proposals. CTB Dundon, Line Leader Abbott, and CHA’s Jim Fuller will interview each of the companies that submitted a proposal. Mayor Hubbard said CTB Dundon did a good job as we did get three proposals.

New Business

CEO Crompt – **Resolution #2019-256:** On the motion of Trustee Sennett, seconded by Trustee Eriksen, it was resolved and unanimously carried (4-0 in favor) to appoint John Crompt as Code Enforcement Officer from the Onondaga County Department Personnel Certification of Eligible List #281.

Change of Use at 1410 Cherry Valley Tpk. – Mayor Hubbard recognized that the Trustees were apprised by Atty. Pavlus’ succinct email. Atty. Pavlus followed up advising that he received a response from ADMO Robinson indicating that there is no issue with regard to the water side of the request. In addition, WWTP Operator Twitchell indicated that there is no issue with the capacity on the wastewater side. Atty. Pavlus said the replies addressed any concerns with regard to water or wastewater usage/capacity associated with the change of use request. **Resolution #2019-257:** On the motion of Trustee Eriksen, seconded by Trustee Sennett, it was resolved and unanimously carried (4-0 in favor) approve the change of use at 1410 Cherry Valley Turnpike as it relates to Town Sewer District #6. In discussing the resolution, Trustee Zapata asked what stop gaps do we have. Atty. Pavlus said the property is in the Town, so enforcement would be an issue with the Town – it would be theirs to take care of. Mayor Hubbard said the process is a burden for the architect, but it works. He noted that in this instance, we are dealing with an existing property, not a new property. Mayor Hubbard said Trustee Zapata’s question was excellent. Architect Eggleston said he likes to know what the process is and concurred that it all works.

Laker Limo Request – Mayor Hubbard said we received a note from Chief Coon who recommends a parking space for Laker Limo with a sign indicating “no parking 9am to 5 pm, weekdays”. Inasmuch as we have to go through a Local Law, we should consider any other parking concerns at the same time. Atty. Pavlus recalled discussion about a handicap spot next to the gazebo. In response to Mayor Hubbard, Trustee Eriksen said he recalls that it would be on the south side of the street only, east or west of the pedestrian crossing. Trustee Sennett said she thinks the east side so motorist could drive right into the spot. She said she will ask Police Chief Coon for his recommendation. Mayor Hubbard noted that there will be no further action tonight and concurred that we should consult with Chief Coon.

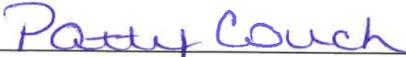
Approval of Bills – Mayor Hubbard advised that Dick Perkins looked at all the bills related to road work. Mr. Perkins said sidewalks are done on East Lake Street. **Resolution #2019-258:** On the motion of Trustee Sennett, seconded by Trustee Eriksen, it was resolved and unanimously carried (4-0 in favor) that bills from Abstract #12 be audited and paid as follows:

Abstract #12

General Fund	Vouchers #457-529	Checks #22578-22650	\$474,610.99
Sewer Fund	Vouchers #92-109	Checks #6183-6200	\$ 25,859.70
Electric Fund	Vouchers #113-129	Checks #7039-7055	\$ 9,737.07
Water Fund	Vouchers #65-76	Checks #4461-4472	\$ 3,821.14
Water System Improv.	Vouchers #55-59	Checks #1057-1061	\$ 13,639.48

Executive Session – **Resolution #2019-259:** On the motion of Trustee Sennett, seconded by Trustee Eriksen, it was resolved and unanimously carried (4-0 in favor) to enter into an Executive Session on a Personnel Matter at 7:28 p.m. **Resolution #2019-260:** On the motion of Trustee Eriksen, seconded by Trustee Zapata, it was resolved and unanimously carried (4-0 in favor) to move out of Executive Session at 8:50 p.m.

Adjournment – **Resolution #2019-261**: On the motion of Trustee Sennett, seconded by Trustee Zapata, it was resolved and unanimously carried (4-0 in favor) to adjourn the meeting at 8:50 p.m.



Patty Couch, Vil. Admin./Clerk-Treasurer