

VILLAGE BOARD MEETING MINUTES
OCTOBER 24, 2019
7:00 P.M.

PRESENT: Mayor Hubbard, Trustees Eriksen, Sennett, Stokes-Cawley and Zapata, Police Chief Coon, CEO Crompt, Village Historian Batlle, Village Attorney Pavlus

Others:	Jason Gabak	Skaneateles PRESS
	Barbara Schram	51 East Lake Street
	Susan Moran	5 Sachem Drive
	Dick Perkins	Village Project Coordinator

Minutes – Resolution #2019-242: On the motion of Trustee Sennett, seconded by Trustee Stokes-Cawley, it was resolved and unanimously carried (4-0 in favor with Trustee Eriksen abstaining as he was not present at the meeting) to approve the Regular Meeting Minutes of October 10, 2019, as presented.

Correspondence & Announcements – Mayor Hubbard noted the following:

- Receipt of email invitation to NYCOM Legislative Priorities Meeting on Nov. 18 in Albany.
 - Receipt of Glens Falls National Bank LOSAP Statement for September 2019.
 - Receipt of NYSDOT letter relative to applying for CHIPS, PAVE NY, and EWR December reimbursement. Mayor Hubbard said the amount is up towards \$100,000 so we should be able to cover a major portion of the recent paving throughout the Village.
 - Receipt of OSC email relative to AIM Related Payments. Clerk-Treasurer Couch said the amount will be the same, but it will be distributed differently than in the past.
 - Receipt of NY Power Authority email advising no reduction in firm hydro energy sales for Nov. 1 through 30, 2019.
 - Receipt of NYSDEC letter and email relative to Annual SPDES Inspection of our WWTP.
 - Receipt of WWTP Operator Twitchell’s Wet Weather Plan as submitted to the DEC on Oct. 16, 2019. Mayor Hubbard said the deadline for submission was Nov. 1 and he appreciates Mr. Twitchell’s efforts to get it done early.
 - Receipt of NYCOM Advocacy Update October 17, 2019 email.
 - Receipt of email relative to Traffic Analysis Estimated Travel Times for the I-81 Viaduct Project.
 - Receipt of email about Cornell Cooperative Extension Shorescaping Workshop Tues., Nov. 5, 6:30-7:30 PM at the Skaneateles Library.
 - Receipt of letters: one signed by numerous E. Lake Street, Sachem Dr., Barrow Lane, Bitter End Lane residents, one from Margie and Don Greene (2 Bitter End Lane), and one from Susan Wolstenholme (66 E. Lake Rd.) regarding Water Main Project and Route 41.
 - Receipt of letter to Mayor Hubbard from NYS Parks, Recreation and Historical Preservation regarding NYS DOT signage. Mayor Hubbard said he is appreciative of the letter and will respond.
 - Receipt of letter from residents of Parkside Subdivision regarding Design and Construction Concerns.
 - Receipt of email from Ed Keller recapping a Parkside meeting with GHD’s Nick Hyde and CTB Dundon.
 - Receipt of email announcing Sustainable Energy Expo on Oct. 28, 2019, Sheraton Syracuse University Hotel from 8:00 am to 5:00 pm.
 - Receipt of County Executive McMahon’s letter relative to Town Planning Grants.
- * Other Matters That Have Come Before the Board since Posting the Agenda***
- Receipt of letter from Chief Coon rescinding his previous resignation. Mayor Hubbard said he thinks he speaks for the entire Board when he says he was happy to receive this letter.
 - Receipt of email from Kathleen Austin – “Thank you very much for paving East Lake Street!!!!”

Mayor Hubbard recognized Barbara Schram and Susan Moran in the audience. Before giving them the floor, he said he’d like to say that we are very appreciative of the patience and cooperation of residents with all the construction going on. He acknowledged that it has been painful for some and he is hopeful that it will be worth the pain with the beauty of new infrastructure. Barbara Schram verbalized many of the points included in her letter that was acknowledged under Correspondence & Announcements.

Notably, length of time the project has been going on, safety issues with not being able to walk on a sidewalk, loose gravel and open ditches, dangerously narrowed and visibly hindered driveway and side road access, constant presence of dust and dirt polluting the air, lack of communication and information regarding timelines and updates especially concerning the reinstallation of sidewalks, Rte. 41 repaving, and the installation of sewer lines, and the much needed update to the project website. Mrs. Schram said everyone has been patient – some have had no sidewalks. She again mentioned the lack of notice, but did recognize that she recently received a notice about parking. Mayor Hubbard agreed that there have been short-comings and we apologize for those and are working on improving. He added that efforts fell short and from his position, it's embarrassing. Mayor Hubbard said we have Dick Perkins there now and with his oversight of the work, we are confident that the residents will be informed regularly. Trustee Zapata added that we are actively working on improving communications. Mayor Hubbard offered that the General Contractor (GC) ran into a problem with the regular contractor and didn't have them to do the sidewalks. The GC engaged the contractor we used for the new sidewalks on W. Elizabeth Street and Onondaga Street. Mayor Hubbard said the sidewalk situation is not under the Village auspices – a distinct different issue than other sidewalks. Mayor Hubbard said this is going to improve and rapidly. He reiterated that he's embarrassed about the communication issue. The granite curbing has been completed on the east side to the Village line. Mayor Hubbard recognized that a notice was put in mailboxes this week about the sidewalk extension. He advised that the Village Board wanted to minimize disruption for another year by moving ahead this year with extending sidewalks south of Sachem Drive and it's some of those residents who received notices. Sue Moran asked if the new sidewalks will be on the east side only to the Village line. Mayor Hubbard said that is correct and assured Ms. Schram and Ms. Moran that going forward your answers will be answered by Dick Perkins who is only working on E. Lake Street so is in a good position to let you know. Mr. Perkins said they are getting ready to address the work by Ms. Schram - sidewalks will be there soon. Ms. Moran said Sachem Drive is a staging area for workers, so getting in and out has been difficult. Today, there was paving across from Sachem making it even more difficult. All this work is happening simultaneously and we are not being told what's going on. Mr. Perkins said the trench cut across Sachem Drive was filled in quickly and had to be done. Ms. Moran said there's been a lot of equipment, Don & Margie Greene were without water with no answers, and Frank Mosey got a big water bill because of the project. Mayor Hubbard said Dick Perkins talked to the Greene's. Ms. Schram said she paid \$1,000 a year or so ago for new sidewalks and is now being charged the \$75 sidewalk benefit assessment. She added that they had to have a valve replaced and asked if they can submit a bill. Mayor Hubbard advised that she should write an email about the sidewalks and valve that we'll have the contractor address. Ms. Moran asked about the new sewer lines next year. Mayor Hubbard said that work will be from E. Genesee Street to Onondaga Street on East Lake Street.

Village Historian – Village Historian Batlle said this report was supposed to be for September, but got pushed to October. With Trustee Zapata displaying pictures on the overhead screen, Village Historian Batlle read aloud his Historic Moment “After the School Fire” as follows:

September is the month where it is “Back to School”. However, in 1952 it was “back to school” on Monday, March 31. This was after a disastrous fire leveled the high school building on State Street, March 21, 1952. The masonry building built in 1910, had 2 wings added on in 1927.

The school was closed for a week. The following week was the Easter break.

While the building was totally destroyed, the official School District books and the students' academic records were saved, as they were kept in steel safes in the office. Fire hose lines were set up to pour water into this area throughout the duration of the fire. A two-classroom annex in the rear added in 1949 escaped relatively undamaged. The only property recovered were band uniforms and athletic equipment.

The District's total enrollment was 1132 students. This building housed 690 children and 40 teachers. The remainder were distributed amongst the newly constructed kindergarten building, and in the eight remaining elementary schools operating in Owasco, Benson Road, Mottville, Willow Glen, Octagon, Giles, Skaneateles Falls, and Borodino.

On Sunday, March 23, 1952 a special executive meeting was held in the Kindergarten building. Principal Fred Fundis reported on a survey of the available facilities offered by various churches and civic organizations. The plan would "allow full time operation of all grades and the high school". Kindergarten and grades 1 & 2 in the kindergarten building. Grade 3 at St. Mary's Church. Grade 4 at the Mottville fire hall. Grades 5 & 6 at the Skaneateles Falls school.

In a Resolution of the Skaneateles Central School Board dated March 28, 29152, stated that all institutions and organizations housing students of the main school building will have a consideration of \$400.00, per room per year, all heat, electricity and water occasioned by such use of buildings and for any additional liability or fire insurance occasioned by such use which is charged to such organization, and for repairs as are necessary to make such buildings useable for school purposes. Further resolved that the Central School District Number 1, at the expiration of said period of occupancy, will put all of such building so used in as good condition as they were in at the time of the beginning of said occupancy.

High school classes were in the Episcopal, Presbyterian, Baptist, and Methodist churches. Also, in the Grange Hall (located on State Street where the M&T drive-in is now) which also became the cafeteria, library and study hall, and the second floor of Trabold's garage (now Moro's Kitchen on Jordan Street). These last 2 were for shop, vocational and agricultural courses. The science rooms and nurse's office were in the Masonic Temple. The basketball team practiced in the Methodist Church's small gym, and played home games in Marcellus. The Marcellus School Board also generously gave use of their auditorium for music concerts.

Classes started at 8:30 AM and ran to 3:45 PM. There was a ten-minute interval to allow passage from class to class. Temperatures in late March were warm enough for the walks, although rain made it a bit more difficult. Busses unloaded and loaded on the west side of State Street at the Grange Hall in a special zone designated by the State D.O.T. The elementary student busses were lined up on the northern side of Elizabeth Street facing west near the kindergarten building. All pupils were required to care for their own books.

The June 19, 1953 Junior High commencement took place at the Methodist Church. This was also the retirement date of Belle Waterman after 44 years of teaching. The graduation ceremonies for the Class of 1952 and 1953 were at the Presbyterian Church.

In a sort of stroke of good timing, the plans for a new High School were already in the hands of contractors, with bids opened on April 8. The plan was amended to add \$710,000 minus the insurance settlement of about \$359,000 for the building of a new elementary school on the site of the fire. A bond issue went to the voters May 17, 1952 and approved 1,197 to 80 to build the high school and elementary school. Constructions started on the Senior High School May 28, 1952 and on the State Street School October 6, 1952. By September 1953 the State Street building was ready for occupancy. The north and south wings of the high school were completed in December 1953 using the Christmas recess to ready the building. On January 4, 1954 busses pulled up to East Street entrance and all the students and teachers were back together under one roof.

Village Historian Batlle did a side-bar about an 1872 article in the Skaneateles Democrat. In response to Trustee Stokes-Cawley, Historian Batlle said the cause of the fire was believed to be from electrical work in the cafeteria in the basement. There was one fire fighter, Jimmy Audlin, who got hurt. CEO Crompt said he remembers hearing Jack Hyatt's story about the fire. His family lived across the street from the school and his father was the athletic director. The athletic equipment that was saved was because of his father throwing balls, etc. out of the building. Village Historian Batlle advised that he put a new display in the Village Hall lobby about the early doctors of Skaneateles.

Old Business

Status of New Seawall Grant / Clift Park Improvements – Mayor Hubbard said there is nothing new to report.

Water Main Project – Trustee Stokes-Cawley said some of this will be redundant from our earlier discussion, but read aloud an update of the Waterline Improvement Project and work associated with the project, as follows:

Sidewalks: A new masonry subcontractor is on board and is working on installing the sidewalks. The sub has been finishing the sidewalks and aprons on Griffin and Hannum Streets this week. They have made tremendous progress.

Granite curbing: Granite curbing is being installed on East Lake Road. When the curbing is finished being installed, the State DOT's contractor will be paving Route 41.

Informational notices regarding upcoming sidewalk work were delivered by Villager to impacted residents on East Lake Road yesterday. And the Village website Water Line Improvement Project page will be updated next week when Kierstin is back in the office.

To date a summary of the waterline improvement project:

- 10,800 LF (includes all sizes) or roughly 2 miles of new waterline have been installed.
- 200 new residential water connections have been made.
- 18,000 LF or roughly 3.4 miles of new sidewalk have been installed.
- 5,300 LF of granite curb have been installed and 5,250 LF of concrete curb were removed.

I want to thank Village residents who have been impacted by this major project for their patience. As a resident also inconvenienced by this work, I appreciate what everyone has been going through. I will ask that you continue to be patient for the next few weeks. We will be meeting with the contractor this coming Monday and hope to have a more complete picture of the remaining work and work schedule. I should note that the Village Board has made decisions to improve sidewalks and curbing during this project which were not included in the original contract. We expect these modifications will benefit all our residents but note that they have impacted the contractor's original schedule.

Status of Employee Handbook – Nothing new was reported.

Status of Public Restroom Project – Mayor Hubbard said there was a pre-bid meeting today and Addendum #1 changed the bid date to Wednesday, November 6, 2019, 2:00 p.m. at Village Hall.

Status of Search for Electric Dept. Superintendent – Nothing new was reported.

New Business

Penflex – Resolution #2019-243: On the motion of Trustee Sennett, seconded by Trustee Eriksen, it was resolved and unanimously carried (5-0 in favor) to authorize Mayor Hubbard's execution of the Penflex, Inc. 11/1/19-10/31/20 Service Fee Agreement with the optional "Complete the LOSAP Audit Package" and "Complete the GASB 73 Package".

Planning Board Recommendation – Trustee Eriksen said it is a pretty helpful recommendation. 225-28B now reads "Minimum street frontage. No building or structure shall be built on any lot in a Residential A District that does not have a frontage of at least 50 feet measured along the street line on a legally dedicated street unless approved by the Board of Trustees." Trustee Eriksen said that puts us in the position of playing Planning Board, adds another step for the applicant and seems appropriate for the Planning Board. Changing the approval requirement to the Planning Board rather than the Trustees would streamline the process with one less board and one less meeting. In response to Trustee Zapata, variances would still go to the ZBA. CEO Crompton explained that this came from a request to eliminate 225-28B. The Planning Board considered it carefully and decided not to get rid of it, but let the Planning Board deal with it and not the Village Board. Trustee Zapata said she thinks this is a good thing. Trustee Sennett agreed, adding that it should be reviewed by the Planning Board. **Resolution #2019-244:** On the motion of Trustee Eriksen, seconded by Trustee Zapata, it was resolved and unanimously carried (5-0 in favor) to amend Section 225-28B to remove the language "Board of Trustees" and replace it with "Planning Board" as recommended by the Planning Board at their October 3, 2019 Meeting. Atty. Pavlus advised that the change will have to go through the Local Law process.

2nd Meeting in November – **Resolution #2019-245:** On the motion of Mayor Hubbard, seconded by Trustee Sennett, it was resolved and unanimously carried (5-0 in favor) to reschedule the second Village Board Meeting to Tuesday, November 26, 2019, 7:00 p.m. at Village Hall.

Delegate Resolution – Clerk-Treasurer Couch advised that since we do not have anyone attending the NYMPA Semi-Annual Meeting, a proxy delegate resolution is needed. **Resolution #2019-246:** On the motion of Trustee Eriksen, seconded by Trustee Stokes-Cawley, it was resolved and unanimously carried (5-0 in favor) that the NYMPA Board of Directors be and is hereby designated as the accredited delegate of the Village of Skaneateles at the NYMPA Semi-Annual Meeting of October 30, 2019.

Operations Meeting – Trustee Sennett reminded the Board that we have an Operations Meeting on Monday, October 28, 2019, 5:45 p.m. here at Village Hall with CPA Mary Beth Leeson.

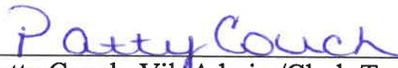
Approval of Bills – **Resolution #2019-247:** On the motion of Trustee Sennett, seconded by Trustee Eriksen, it was resolved and unanimously carried (5-0 in favor) that bills from Abstract #11 be audited and paid as follows:

General Fund	Vouchers #408-456	Checks #22529-22577	\$ 60,719.05
Sewer Fund	Vouchers #82-91	Checks #6173-6182	\$ 6,407.98
Electric Fund	Vouchers #101-112	Checks #7027-7038	\$ 88,406.82
Water Fund	Vouchers #58-64	Checks #4654-4660	\$ 1,602.00
Water System Improv.	Vouchers #53-54	Checks #1055-1056	\$210,162.77

Executive Session – Personnel Matter – **Resolution #2019-248:** On the motion of Trustee Sennett, seconded by Trustee Zapata, it was resolved and unanimously carried (5-0 in favor) to enter into an Executive Session on a Personnel Matter at 7:50 p.m. **Resolution #2019-249:** On the motion of Trustee Sennett, seconded by Trustee Eriksen, it was resolved and unanimously carried (5-0 in favor) to move out of Executive Session at 8:52 p.m.

Response Letter – Relative to letters received and acknowledged under Correspondence & Announcements, regarding Stormwater Managements Infrastructure Parkside Subdivision, Mayor Hubbard said the Board is considering a response letter. **Resolution #2019-250:** On the motion of Mayor Hubbard, seconded by Trustee Sennett, it was resolved and unanimously carried (5-0 in favor) to send a letter in unison that the Village Board will allow the Planning Board to complete their review before taking any action.

Adjournment - **Resolution #2019-251:** On the motion of Mayor Hubbard, seconded by Trustee Eriksen, it was resolved and unanimously carried (5-0 in favor) to adjourn the meeting at 8:55 p.m.


 Patty Couch, Vil. Admin./Clerk-Treasurer

