

**VILLAGE BOARD MEETING MINUTES
OCTOBER 10, 2019
7:00 P.M.**

PRESENT: Mayor Hubbard, Trustees Sennett, Stokes-Cawley and Zapata, Police Chief Coon, SVFD Chief Buehler, Atty. Pavlus

Excused: Trustee Eriksen

Others:	Jason Gabak	Skaneateles PRESS
	Tom Flett*	WWTP Back-up Operator
	Heather Straight*	Oswego
	Dick Perkins	SVFD
	Marc Angelillo*	Municipal Board Member
	Connie Bohrer*	25 Hannum Street
	Martin Custer*	17 Hannum Street

Minutes – Resolution #2019-229: On the motion of Trustee Sennett, seconded by Trustee Stokes-Cawley, it was resolved and unanimously carried (4-0 in favor) to approve the Minutes of the Regular Meeting of September 26, 2019, and the Minutes of the Operations Meeting of October 1, 2019, and unanimously carried (3-0 in favor with Stokes-Cawley abstaining as she was not present at the meeting) to approve the Operations Meeting Minutes October 4, 2019, as presented.

Mayor Hubbard recognized Tom Flett in the audience and welcomed him as the Village's WWTP Back-up Operator. Mayor Hubbard said we are happy to have him on board and appreciate that he took the time to attend the Meeting. Mr. Flett said he is pleased to be working for the Village and said it is a great facility.

Correspondence & Announcements – Mayor Hubbard noted the following:

- Receipt of email advising that the NYSDEC is now accepting applications for Urban Forestry Projects.
 - Receipt of email letter from the NY Power Authority providing estimated annual cost comparison.
 - Receipt of SMTC letter relative to the 2020-2021 Unified Planning Work Program (UPWP) that identifies the federally funded transportation planning activities. Trustee Sennett confirmed for Mayor Hubbard that she and Trustee Zapata will be attending a meeting next week relative to the UPWP.
 - Receipt of email invitation to the Cornell Cooperative Extension Onondaga County 2019 Annual Meeting Thursday, October 24, 6-8:30 PM at Lakeside Fire Dept Recreation Hall.
 - Receipt of County-wide Shared Services Appendix C – Distribution of Approved Matching Funds.
 - Receipt of invitation to the 2019 CNY Veterans Parade & Expo at the NYS Fairgrounds Sat., Nov. 9, Noon.
 - Receipt of thank you note from Linda Evans to Officer Eggers for her “valiant efforts to help me when I locked the keys inside my car”. Mayor Hubbard said it is always nice to receive a favorable note for our Police Department.
 - Receipt of Dick Perkins' Sidewalk Extension and Repair of Trip Hazards report. Mayor Hubbard said we are appreciative of Dick Perkins' efforts to date.
 - Receipt of Officer Edward Healy's resignation letter, effective Friday, October 11, 2019.
 - Receipt of email from TDK Engineer Durand relative to Kelley Street Bridge. Mayor Hubbard said the letter will be going out tomorrow and demonstrates that the Village is being responsible in addressing the yellow flag.
 - Receipt of thank you note from W. Elizabeth Street residents “Thank you for making our neighborhood safe. Our new sidewalks are wonderful!” Mayor Hubbard noted another accolade for Dick Perkins.
 - Receipt of Chief Coon's resignation, effective November 30, 2019.
 - Receipt of letter from Larry Pardee regarding his 67 W. Elizabeth Street property.
 - Receipt of notice about Master Class at St. James' Episcopal Church on Wed., Oct. 23, 7:30 PM.
- * Other Matters That Have Come Before the Board since Posting the Agenda ***
- Receipt of email regarding Oct. 15 deadline for letter of intent for those jurisdictions planning to apply

for FEMA's FY2019 Pre-Disaster Mitigation or Flood Mitigation Assistance.
- Receipt of letter from Connie Bohrer regarding her property at 25 Hannum Street.

Police Department – Police Chief Coon confirmed that the Police Department monthly report for September was emailed and recorded activity as follows: **Incident Types:** 304 Calls for Service; **Criminal:** 2 Larceny; 0 Identity Theft; 0 Forgery; 1 Burglary; 0 Robbery; 0 Criminal Mischief; 0 Domestic; 0 Harassment; 0 Sex Offence; **Non-Criminal:** 2 Vehicle Lockout; 636 Property Check; 26 Ambulance Calls; 2 Fire Calls; 4 Alarm; 7 Recovered/Found Property; **Traffic:** 69 Total Traffic Stops; 34 Traffic Tickets Issued; 125 Total Parking Tickets; 246 Courtesy Cards; **Motor Vehicle Accidents:** 9 Property Damage; 1 Personal Injury; Arrests: 0 Felonies; 2 Misdemeanors; 0 Violations; 0 DWI. In response to Mayor Hubbard, Chief Coon said the report is up to date and there are no additions.

Codes Enforcement – Mayor Hubbard said Codes Enforcement Officer Crompt submitted his CEO Report that recorded: 4 Footer Inspections; 2 Foundation Inspections; 5 Framing Inspections; 2 Insulation Inspections; 9 Final Inspections; 12 Building Permits; 1 Demolition Permit; 3 Complaints & Investigations; 1 Air Seal Inspection.

WWTP – Mayor Hubbard recognized that copies of Water and WWTP Operator Twitchell's report were distributed – it was a very good report. Municipal Board (MB) Member Angelillo reported that the NYSDEC submitted a letter relative to their Annual SPDES Inspection. There is a lot of communication and we are on a good track. MB Member Angelillo said it sounds like Operator Twitchell will return tomorrow from being out sick. Mayor Hubbard said we appreciate MB Member Angelillo's involvement.

Skaneateles Volunteer Fire Department – SVFD Buehler read aloud his report for September 2019 as follows:

Calls for the month of August: 36 Total Alarms; 0 Structure Fires; 0 Vehicle Fires; 1 Vegetation Fires; 8 EMS; 2 Rescue; 6 Motor Vehicle Accidents; 2 Extrication; 6 Hazardous Condition; 0 Service Call; 2 Good Intent Call; 8 False Alarms; 3 Cancelled Enroute; 0 Other; 7 Mutual Aid Given; 13 Mutual Aid Received; 12.5 Avg. Personnel; 1.32 Avg. Enroute time; 4.26 Avg. On-scene Time; 2 Meeting; 5 Drills; 2 Training; 8 Miscellaneous; 0 Stand-by.

Trainings for the month: 10/14 – Auto Extrication/Air Bags, Water Rescue – 19:30; 10/21 – Chimney Fires/SCBA – Truck 1 – 19:30; 10/28 – Tree Stand Extrication/Mimi-1 Winch – 19:30

Meetings for the month: Labor Day -TBA; Truck 10/9; Officers' 10/30-20:00; Trustees & Board of Directors 10/30-19:00; Recruitment Committee-TBA; Casino Night 10/16-19:02 PM

Other business: • Fire Prevention week has started at the schools. Open House is 10/11 starting at 19:00. • The New Engine 11 is in service and has answered a few calls already. • This year, we sold out of all tickets. Mark your calendars now for the 8th Annual Casino Night and High Stakes Money Drawing scheduled for Saturday September 26, 2020 at Skaneateles Station #1. The winning numbers are posted on our Facebook and Website pages. • So far, there have been 290 calls this year. Mayor Hubbard commented that we appreciate the very good report.

Village Historian – Village Historian Batlle will be giving his Historic Moment at the October 24, 2019 Village Board Meeting.

Old Business

Status of New Seawall Grant / Clift Park Improvements – Mayor Hubbard said there is nothing new to report.

Status of Water Main Project – Trustee Stokes-Cawley reported that Villager continues to work on water connections on E. Lake Road – only a couple remain; Route 20 milling and paving begins Monday going west to east from Village line to line; Route 41 (East Lake Road) paving work is estimated to begin the week of October 21 after Route 20 is completed; the DPW staff has done an excellent job installing

the self-leveling manhole covers – the vendor who sold the covers called Miranda to say that the men were doing an awesome job.

Status of Employee Handbook – Work on the employee handbook is on-going.

Status of Public Restroom Project – Mayor Hubbard said the spec for the public bathroom renovation project is available here at the Village Office, free of charge. The bid opening is Tuesday, October 22, 2019, 2:00 PM, at Village Hall.

Status of New Sidewalk Installations – Dick Perkins reported that the extensions were done and there are still some spots to do. Trustee Sennett said they are marked and identified. Mr. Perkins said he received an interesting call from someone who wanted a new walk because their neighbor was getting one. It was explained that the sidewalk work was addressing hazardous conditions. Mayor Hubbard said the granite curbing is underway. Trustee Sennett said the new sidewalks will make a big difference with the sidewalk plow.

New Business

Capital Improvement Project for the Village's Sewer System SEQRA – Mayor Hubbard recognized that Atty. Pavlus provided an email briefing the Board as the SEQRA relates to sanitary sewer work on East Lake Street. Atty. Pavlus said that before considering a bond resolution, he worked with Bill Marquardt on the SEQRA resolution. It sets forth the previous SEQRA reviews conducted by the Trustees and then designates the East Lake Street sanitary sewer work a type II action under SEQRA (replacement in kind), requiring no further SEQRA review. Atty. Pavlus proceeded to take the Board through the salient points of the resolution that attaches parts I, II and III. The first question in Part I checks no; part 5 checks residential because of where the work will take place; page 2 answers that, yes, the proposed action is a permitted use under the zoning regulations and, yes, it is consistent with the adopted comprehensive plan. Atty. Pavlus continued reading through the questions and answers, noting that a map is attached with the description of the project. Relative to Part 2, Atty. Pavlus said that all answers to #1 through #11 are checked no, except 7B, “Will the proposed action impact existing public/private wastewater treatment utilities” that is checked moderate to large impact may occur because it's replacement of sanitary sewer. So, a narrative has to be included on page 3 with the box checked that it's been determined that the proposed action will not result in any significant adverse environmental impacts. Mayor Hubbard noted that, because there is both an East Street and East Lake Street in the Village, the word lake needs to be inserted in the second and third paragraphs. Atty. Pavlus said that now that we've gone through parts 1, 2 & 3, he paraphrased the paragraphs since they will be attached to the Minutes. Atty. Pavlus then asked for questions / comments. Trustee Sennett questioned the October 1, 2019 date that appears in the third to last “Whereas”. Atty. Pavlus said that is the day GHD prepared it. He said the Board is free to adopt the resolution. *MB Member Angelillo, Tom Flett, and Heather Straight left the meeting.

The following **Resolution #2019-230** was offered by Trustee Stokes-Cawley, who moved its adoption, and second by Trustee Zapata to wit:

SEQRA RESOLUTION OF THE VILLAGE OF SKANEATELES, NEW YORK RELATING TO A CAPITAL IMPROVEMENT PROJECT FOR THE VILLAGE'S SEWER SYSTEM

WHEREAS, the Village of Skaneateles (the “Village”) is a local agency pursuant to the New York State Environmental Quality Review Act (“SEQRA”), ECL Section 8-0101, *et seq.*, and implementing regulations, 6 NYCRR Part 617 (the “Regulations”), and

WHEREAS, the Village previously determined to implement the next phase of its Water System Asset Management Plan which included undertaking a capital improvement project (the “Water Project”)

consisting of a village-wide replacement of aging water infrastructure within the Village public water distribution system, including the replacement of approximately 12,600 lf of 4" and 6" cast iron water mains on East Lake Street, East Lake Road, East Genesee Street, State Street, Hannum Street, Griffin Street, Highland Street, and Fuller Street and related distribution system upgrades including the replacement of valves, hydrants, and associated appurtenances and replacement of individual water services from the main to curb boxes; and

WHEREAS, following preparation of a long form Environmental Assessment Form ("EAF"), dated May 20, 2018, the Village Board of Trustees reviewed the scope of the Water Project and although the Water Project could arguably be classified as a Type II Action, in an effort to serve as a thoughtful steward of the environment, the Village (a) classified the Water Project as a Type I Action as that term is defined in Part 617.2 of the Regulations, (c) declared its intention to serve as lead agency to undertake a coordinated review of the Water Project, (d) circulated notice to all involved and interested agencies of the Village's intent to act as lead agent pursuant to the Regulations together with a copy of the EAF, and (e) by resolution adopted on June 14, 2018, declared itself lead agency with respect to the environmental review of the Water Project, determined that the proposed action will not result in any significant adverse impacts to the environment and issued a negative declaration with respect to the Water Project; and

WHEREAS, due to modifications to the scope and design of the Water Project, on September 12, 2019, the Village undertook a review of a modified EAF parts I, II, and III, and resolved to re-affirm that no significant adverse impacts to the environment will result from the Water Project and further re-affirmed a negative declaration with respect to the Water Project; and

WHEREAS, during the course of undertaking the Water Project, the Village administration became aware that it is necessary and appropriate to supplement the Water Project with the reconstruction and replacement of certain portions of the Village's existing sanitary sewer system located on East Lake Street, including sanitary sewer main, sanitary sewer laterals and manholes as well as all related equipment, machinery and apparatus, related construction, renovations, site improvements, original furnishings, fixtures and equipment required for such purposes, architectural and engineering fees, and all other necessary costs incidental to such work (collectively, the "Sewer Project"); and

WHEREAS, all work to be undertaken in connection with the Sewer Project will take place within the same area of disturbance as the Water Project and shall consist exclusively of replacement and reconstruction of existing sewer structures, in kind, on the same site; and

WHEREAS, a short form Environmental Assessment Form ("EAF"), dated October 1, 2019, a copy of which is attached hereto as Exhibit A, was prepared by the GHD Engineering to facilitate a review of the potential environmental impacts of the Sewer Project; and

WHEREAS, GHD Engineering has reviewed the scope of the Sewer Project and the classes of actions identified in the Regulations and has recommended to the Village that the Sewer Project constitutes a Type II Action for purposes of SEQRA; and

WHEREAS, the Board of Trustees of the Village has carefully considered the nature and scope of the Sewer Project as set forth in the EAF, and the recommendations provided by GHD Engineering, and

NOW, THEREFORE BE IT RESOLVED, BY THE BOARD OF TRUSTEES OF THE VILLAGE, AS FOLLOWS:

Section 1. The Village hereby determines that the Sewer Project constitutes a "Type II Action" under Section 617.5(c)(2) of the Regulations and is not subject to review under SEQRA.

Section 2. This resolution shall become effective immediately.

WHEREFORE, the foregoing Resolution was put to a vote of the members of the Board of Trustees of the Village on October 10, 2019, the result of which vote was as follows:

<u>TRUSTEE</u>	<u>VOTE</u>
Mayor Hubbard	Aye
Trustee Mary Sennett	Aye
Trustee Carol Stokes-Cawley	Aye
Trustee Kathleen Zapata	Aye

In discussing the Resolution, Trustee Sennett noted that the SEQRA will be attached.

\$650,000 Bond Resolution Authorizing a Sewer System Reconstruction Project – Mayor Hubbard recognized that the Trustees have copies of the \$650,000 Bond Resolution; Atty. Pavlus said the resolution will also be attached to the Minutes.

The following **Resolution #2019-231** was offered by Mayor Hubbard, who moved its adoption, and second by Trustee Sennett to wit:

BOND RESOLUTION OF THE VILLAGE OF SKANEATELES, NEW YORK, ADOPTED ON OCTOBER 10, 2019, AUTHORIZING A SEWER SYSTEM RECONSTRUCTION PROJECT AT AN ESTIMATED MAXIMUM COST OF \$650,000, APPROPRIATING SAID AMOUNT THEREFOR, AND AUTHORIZING THE ISSUANCE OF UP TO \$650,000 BOND ANTICIPATION NOTES AND SERIAL BONDS OF THE VILLAGE TO PAY THE COST OF SUCH PROJECT

RECITAL

WHEREAS, the Village of Skaneateles (the “Village”), is a local agency pursuant to the New York State Environmental Quality Review Act (“SEQRA”), ECL Section 8-0101, *et seq.*, and implementing regulations, 6 NYCRR Part 617 (the “Regulations”), and

WHEREAS, the Village is considering undertaking a capital improvement project consisting of the reconstruction and replacement of certain portions of the Village’s existing sanitary sewer system located on East Lake Street, including sanitary sewer main, sanitary sewer laterals and manholes as well as all related equipment, machinery and apparatus, related construction, renovations, site improvements, original furnishings, fixtures and equipment required for such purposes, architectural and engineering fees, and all other necessary costs incidental to such work (collectively, the “Sewer Project”); and

WHEREAS, by resolution adopted heretofore on October 10, 2019, the Village determined that the Sewer Project constitutes a “Type II Action” under Section 617.5(c)(2) of the Regulations and is not subject to review under SEQRA; and

WHEREAS, the Board of Trustees now desires to authorize the Sewer Project and financing of the cost thereof.

NOW, THEREFORE BE IT RESOLVED ON OCTOBER 10, 2019 BY THE BOARD OF TRUSTEES OF THE VILLAGE OF SKANEATELES, NEW YORK (by favorable vote of not less than two thirds of said Board), AS FOLLOWS:

Section 1. Undertaking a capital improvement project consisting of the reconstruction and replacement of certain portions of the Village’s existing sanitary sewer system located on East Lake Street, including sanitary sewer main, sanitary sewer laterals and manholes as well as all related equipment, machinery and apparatus, related construction, renovations, site improvements, original furnishings, fixtures and equipment required for such purposes, architectural and engineering fees, and all other necessary costs incidental to such work, and the financing of the cost thereof, at a maximum estimated cost of \$650,000, is hereby approved. It is hereby further determined that although the period of probable usefulness of the said class of objects or purposes is 40 years pursuant to subdivision 4 of paragraph a of Section 11.00 of the Local Finance Law; the maximum maturity of the bonds authorized is limited to 5 years, and that the foregoing is not an assessable improvement.

Section 2. The plan for the financing of the aforesaid specific objects or purposes is by the issuance of up to \$650,000, or such amount less than \$650,000 as may be necessary, of serial bonds or any bond anticipation notes, including renewals of such notes, in anticipation of the issuance and sale of the bonds of said Village, hereby authorized to be issued pursuant to the Local Finance Law and the levy of a tax to pay interest on said obligations, and the application, if and when available, of any state or federal grants-in-aid. The bonds and notes authorized hereby may be issued to the United States Department of Agriculture, Office of Rural Development, or any of its related offices or agencies, the New York State Environmental Facilities Corporation under any of its revolving fund programs or any purchaser in accordance with the provisions of the Local Finance Law.

Section 3. The full faith and credit of the Village is hereby irrevocably pledged for the payment of the principal of and interest on the Bonds as the same respectively become due and payable. An

annual appropriation shall be made in each year sufficient to pay the principal of and interest on such obligations becoming due and payable in such years and such debt service payments may be made in substantially level or declining amounts as may be authorized by law.

Section 4. Pursuant to Sections 30.00, 50.00 and 56.00 to 60.00, inclusive, of the Local Finance Law, the power to authorize the issuance of and to sell the serial bonds and any bond anticipation notes in anticipation of the issuance and sale of the bonds herein authorized, including renewals of such notes, is hereby delegated to the Village Treasurer, the chief fiscal officer. Such bonds or notes shall be of such form and contents, and shall be sold in such manner, as may be prescribed by said Village Treasurer, consistent with the provisions of the Local Finance Law.

Section 5. The Village Treasurer is hereby further authorized, at her sole discretion, to execute all agreements and instruments in order to effect the financing or refinancing of the specific object or purpose described in Section 1 hereof, or a portion thereof, by a bond, and/or note issue of said Village.

Section 6. The intent of this resolution is to give the Village Treasurer sufficient authority to execute those applications, agreements, instruments or to do any similar acts necessary to effect the issuance of the aforesaid bonds and/or notes without resorting to further action of this Board of Trustees.

Section 7. The Village Treasurer is hereby further authorized, at her sole discretion, to execute a project finance and loan agreement, and any other agreements with the New York State Department of Environmental Conservation and/or the New York State Environmental Facilities Corporation and/or the United States Department of Agriculture – Rural Development, including amendments thereto, and including any instruments (or amendments thereto) in the effectuation thereof, in order to effect the financing or refinancing of the specific object or purpose described in Section 1 hereof, or a portion thereof, by a bond, and/or note issue of the Village in the event of the sale of same to the New York State Environmental Facilities Corporation or to such other entity as may be designated by the United States Department of Agriculture – Rural Development as part of the FmHA Community Loan Programs.

Section 8. The following additional matters are hereby determined and declared:

- (a) Current funds are not required by the Local Finance Law to be provided prior to the issuance of the bonds and any notes issued in anticipation thereof authorized by this resolution; and
- (b) The proposed maturity of the bonds authorized by this resolution will NOT exceed five (5) years.
- (c) The Village reasonably expects to reimburse itself for expenditures made for the Sewer Project out of the Village's General Fund from the proceeds of the bonds or notes herein authorized.
- (d) This resolution is a declaration of official intent to reimburse for purposes of Treasury Regulation Section 1.150-2.
- (e) Other than as specified in this resolution, no monies are, or are reasonably expected to be, reserved, allocated on a long-term basis, or otherwise set aside with respect to the permanent funding of the object or purposes described herein.

Section 9. Such bonds shall be in fully registered form and shall be signed in the name of the Village of Skaneateles, New York, by the manual or facsimile signature of the Village Treasurer and a facsimile of its corporate seal shall be imprinted or impressed thereon and maybe attested to by the manual or facsimile signature of the Village Clerk.

Section 10. The Village hereby covenants and agrees with the holders from time to time of the Bonds and any bond anticipation notes issued in anticipation of the sale of the Bonds, that the Village will faithfully observe and comply with all provisions of the Internal Revenue Code of 1986, as amended (the "Code"), and any proposed or final regulations issued pursuant thereto unless, in the opinion of bond counsel, such compliance is not required by the Code and regulations to maintain the exclusion from gross income of interest on said obligations for federal income tax purposes.

Section 11. All other matters, except as provided herein relating to such bonds, including determining whether to issue such bonds with a schedule of substantially level or declining annual debt

service and all matters related thereto, prescribing whether manual or facsimile signatures shall appear on said bonds, prescribing the method for the recording of ownership of said bonds, appointing the fiscal agent or agents for said bonds, providing for the printing and delivery of said bonds (and if said bonds are to be executed in the name of the Village by the facsimile signature of its Village Treasurer, providing for the manual countersignature of a fiscal agent or of a designated Official of the Village), the date, denominations, maturities and interest payment dates, place or places of payment, and also including the consolidation with other issues, shall be determined by the Village Treasurer. Such bonds shall contain substantially the recital of validity clause provided for in Section 52.00 of the Local Finance Law and shall otherwise be in such form and contain such recitals in addition to those required by Section 52.00 of the Local Finance Law, as the Village Treasurer shall determine.

Section 12. The law firm of Trespasz & Marquardt, LLP is hereby appointed bond counsel to the Village in relation to the issuance of the bonds and notes authorized hereunder.

- Section 13.** The validity of such bonds and bond anticipation notes may be contested only if:
- (1) Such obligations are authorized for an object or purpose for which said Village is not authorized to expend money, or
 - (2) The provisions of law which should be complied with at the date of publication of this resolution are not substantially complied with, and an action, suit or proceeding contesting such validity is commenced within twenty days after the date of publication, or
 - (3) Such obligations are authorized in violation of the provisions of the Constitution.

Section 14. In accordance with subsection 1 of paragraph a of Section 36.00 of the Local Finance Law, this Bond Resolution shall NOT be subject to permissive referendum. This Bond Resolution shall become effective immediately. The Village Clerk shall cause the publishing and posting of a notice in substantially the form provided in Section 81.00 of the Local Finance Law together with a summary of this Bond Resolution.

WHEREFORE, the foregoing Resolution was put to a vote of the members of the Board of Trustees of the Village on October 10, 2019, the result of which vote was as follows:

<u>TRUSTEE</u>	<u>VOTE</u>
Mayor Hubbard	Aye
Trustee Mary Sennett	Aye
Trustee Carol Stokes-Cawley	Aye
Trustee Kathleen Zapata	Aye

2020 Excellus Medical Renewals – Village Clerk/Treasurer Couch recognized an email from Brown & Brown Empire State’s Amber Gifford who advised that Excellus released their January 1, 2020 Medical plans. As she typically does, Ms. Gifford attached a comparison reflecting the renewals for our Platinum 2 and Gold 6 plans, as well as alternative options. The 2020 Platinum 2 plan increases rates 5.7% with one benefit change – Rx Structure of \$5/\$30/\$50 will be \$5/\$35/\$70 in 2020. Rates for the Gold 6 plan increases 6.0% in 2020 with no benefit changes. **Resolution #2019-232:** On the motion of Trustee Sennett, seconded by Trustee Stokes-Cawley, it was resolved and unanimously carried (4-0 in favor) to approve the Excellus BlueCross BlueShield 2020 renewal rates for the SimplyBlue Plus Platinum 2 plan and the SimplyBlue Plus Gold 6 plan as presented by Brown & Brown Empire State’s Amber Gifford.

New Sidewalks – Mayor Hubbard said the Board is being asked to consider the installation of new sidewalks from Sachem Drive south to the Village line. Dick Perkins looked the area over and deemed it quite feasible. There are a lot of people who walk, the mess is already there and torn up; it will take some engineering because it is a state road, but we have a very good rapport. Mr. Perkins said the timeframe will be driven by the permit. GHD has the layout of the road and they could mark off where we’d like the sidewalk. We will try to avoid removing trees. In response to Trustee Stokes-Cawley, Trustee Zapata said there hasn’t been any official communication with residents, but she heard that they want sidewalks. She added that it is a fairly easy shot down the road. Mr. Perkins said there’d be a couple of bushes /

landscaping that will be lost, but not much. He reiterated that the work wouldn't disrupt trees. Trustee Stokes-Cawley noted that the work will be paid for through our VIP funds. **Resolution #2019-233:** On the motion of Trustee Sennett, seconded by Trustee Stokes-Cawley, it was resolved and unanimously carried (4-0 in favor) to authorize Concrete Slipform to install new sidewalks on East Lake Road south from Sachem Drive to the Village line and to authorize Mayor Hubbard's execution of a change order. In discussing the resolution, it was noted that the per foot cost of driveways may change with the State. Mr. Perkins said curb cuts will be standard unit pricing. *MB Member Angelillo came back in.

Navigation Law – Mayor Hubbard referenced the briefing that Atty. Pavlus emailed about considering a resolution requesting an amendment to the NYS Navigation Law. Atty. Pavlus explained that it's the State Navigation Law that gives the State jurisdiction and the only way to have Village jurisdiction is an amendment to the law. This has been done by several municipalities in the area and the Town of Skaneateles is pursuing it. Atty. Pavlus said this is the first step in making a request to both the NYS Senate and Assembly for a companion bill which would amend 46-a(2) to allow the Village of Skaneateles to regulate and restrict the manner of construction and location of boathouses, moorings and docks to a distance of 1500 feet from the shoreline of the lake. This request would be made in conjunction with a similar request being made by the Town of Skaneateles. Atty. Pavlus explained that a portion of the resolution authorizes the Mayor to execute all documents in furtherance of the resolution. Trustee Sennett said this is an important first step – it says something. We've seen outside of THE Village plans to build out into the lake, so she is happy to see this. Trustee Zapata agreed. **Resolution #2019-234:** On the motion of Trustee Sennett, seconded by Trustee Zapata, it was resolved and unanimously carried (4-0 in favor) to adopt the resolution requesting that the New York State Legislature enact a law regarding local regulation of docks and boathouses, as follows:

WHEREAS, Navigation Law § 46-a permits numerous municipalities to regulate the manner of construction and location of boathouses, moorings and docks within and adjacent to the municipal boundaries; and

WHEREAS, the Village of Skaneateles ("Village") believes that regulating the construction and location of boathouses, moorings and docks in Skaneateles Lake is critical to the health and preservation of this important resource; and

WHEREAS, the Village Board desires to request permission from the State Legislature to be added to the list of jurisdictions under Navigation Law § 46-a; and

NOW, THEREFORE IT IS HEREBY:

RESOLVED, that the Village Board hereby requests that Subsection 2 of Navigation Law § 46-a be amended to add the Village of Skaneateles to the list of jurisdictions permitted to adopt, amend and enforce local laws, rules and regulations not inconsistent with the laws of this State or the United States, with respect to the restriction and regulation of the manner of construction and location of boathouses, moorings and docks within or adjacent to its municipal boundaries; and

RESOLVED, that the Village Mayor or his duly appointed representative is hereby empowered to execute all documents in furtherance of this Resolution; and

RESOLVED, that the Village Attorney or his duly appointed representative is hereby empowered to assist in the drafting of documents and perform any other legal services necessary to implement the intent and purpose of this Resolution; and

RESOLVED, that the Village Clerk is hereby directed to send a copy of this Resolution and all supporting documentation to the New York State Senate and Assembly home rule office, Senator Bob Antonacci's office, and Assemblyman Gary Finch's office; and

RESOLVED, that the Board directs the Village Clerk to maintain a copy of this resolution in the Office of the Village Clerk in files that are readily accessible to the public and made available upon request, subject only to the limitations established by the Freedom of Information Law.

Skaneateles Girls Lacrosse Request – Trustee Sennett commented that this is a wonderful event. Trustee Zapata said it is so nice to see all the flags in honor of our veterans. **Resolution #2019-235:** On the motion of Trustee Sennett, seconded by Trustee Stokes-Cawley, it was resolved and unanimously

carried (4-0 in favor) to approve the Skaneateles Girls Lacrosse to display flags between 11/4 and 11/14 in Shotwell and Cliff Parks.

SFD Membership – **Resolution #2019-236:** On the motion of Trustee Stokes-Cawley, seconded by Trustee Zapata, it was resolved and unanimously carried (4-0 in favor) to approve Mike Stanczyk for membership in the Skaneateles Fire Department. Dick Perkins commented that the department needs all the members we can get.

Modular Mechanical Service – Mayor Hubbard said Dick Perkins has been working with Modular Mechanical Service on the Village Hall heating system and asked them for a service agreement. Mr. Perkins said Modular is a good outfit and they understand our system. Trustee Sennett said they seem very responsive. Mr. Perkins agreed, adding that he called yesterday; they have a good reputation. **Resolution #2019-237:** On the motion of Trustee Sennett, seconded by Trustee Stokes-Cawley, it was resolved and unanimously carried (4-0 in favor) to authorize Mayor Hubbard's execution the Modular Mechanical Service Technical Support Agreement of October 7, 2019.

Trustee Zapata Request – Trustee Zapata said she is speaking on behalf of several residents when she requested consideration of closing Academy Street on Halloween. Chief Coon said it has been done for the last two years or so and has worked out very well. Trustee Zapata said it is comforting to parents and said volunteers will put out and take down the saw horses. **Resolution #2019-238:** On the motion of Trustee Zapata, seconded by Trustee Stokes-Cawley, it was resolved and unanimously carried (4-0 in favor) to authorize closing Academy Street from Leitch to State Street for the afternoon and evening of Halloween.

Operations Meeting – **Resolution #2019-239:** On the motion of Trustee Sennett, seconded by Trustee Stokes-Cawley, it was resolved and unanimously carried (4-0 in favor) to schedule an Operations Meeting on Monday, October 28, 2019, 5:45 PM at Village Hall to meet with CPA Leeson and get an update from the Municipal Board as well.

*Connie Bohrer arrived.

Approval of Bills – **Resolution #2019-240:** On the motion of Trustee Sennett, seconded by Trustee Zapata, it was resolved and unanimously carried (4-0 in favor) that bills from Abstract #10 be audited and paid as follows:

Abstract #10

General Fund	Vouchers #359-407	Checks #22480-22528	\$69,556.31
Sewer Fund	Vouchers #70-81	Checks #6161-6172	\$28,440.04
Electric Fund	Vouchers #93-100	Checks #7019-7026	\$45,281.79
Water Fund	Vouchers #49-57	Checks #4645-4653	\$ 6,270.83
Water System Improv.	Vouchers #50-52	Checks #1052-1054	\$ 5,063.35

Drainage – Connie Bohrer (25 Hannum Street) said she is the one who submitted a letter that was acknowledged on the Agenda. She apologized for being late – she was at the State Street open house. She said the situation with the drainage on Hannum Street is not news to anyone – the Village heard from Tom & Denise Rhoads too. The problem has become increasingly worse. Ms. Bohrer said she spoke with Miranda who's been great and open. While hopeful that this problem could be resolved during the Village's recent sidewalk and waterline improvement projects, Ms. Bohrer said that didn't happen and closing it up actually exacerbated the problem. She added that it is more than just her yard. Martin Custer (17 Hannum) agreed that the problem got worse when they did road work. There is more water and mosquitos, ducks, leaves, and muck. Ms. Bohrer said she talked to people on Griffin Street too. Mr. Custer said Dane Gist lives on Griffin Street – his mower got stuck in his back yard, so it hasn't been mowed. Trustee Stokes-Cawley said the problem is recognized, but we haven't talked about it as a

Board. We are investigating. Ms. Bohrer said we are stuck with a mess that we didn't make and asked the Board to please look at it and consider a solution. Trustee Stokes-Cawley said we'll need to discuss it. In response to Ms. Bohrer, Trustee Stokes-Cawley said we will get back to you, but don't know the timeframe.

Adjournment – **Resolution #2019-241:** On the motion of Trustee Sennett, seconded by Trustee Stokes-Cawley, it was resolved and unanimously carried (4-0 in favor) to adjourn the meeting at 7:57 p.m.



Patty Couch, Vil. Admin./Clerk-Treasurer

Short Environmental Assessment Form

Part 1 - Project Information

Instructions for Completing

Part 1 – Project Information. The applicant or project sponsor is responsible for the completion of Part 1. Responses become part of the application for approval or funding, are subject to public review, and may be subject to further verification. Complete Part 1 based on information currently available. If additional research or investigation would be needed to fully respond to any item, please answer as thoroughly as possible based on current information.

Complete all items in Part 1. You may also provide any additional information which you believe will be needed by or useful to the lead agency; attach additional pages as necessary to supplement any item.

Part 1 – Project and Sponsor Information			
Village of Skaneateles, New York			
Name of Action or Project: East Street Sewer System Project			
Project Location (describe, and attach a location map): East Street in the Village of Skaneateles (see attached map)			
Brief Description of Proposed Action: The Project shall consist of the reconstruction and replacement of the Village's existing sewer system located on East Lake Street, including the sanitary sewer main, sanitary sewer laterals and manholes, as well as all related equipment, machinery and apparatus, related construction, renovations, site improvements, original furnishings, fixtures and equipment required for such purposes..			
Name of Applicant or Sponsor: Village of Skaneateles, NY		Telephone: 315 685 3440	
Address: 26 Fennell Street		E-Mail: info@villageofskaneateles.com	
City/PO: Skaneateles		State: NY	Zip Code: 13152
1. Does the proposed action only involve the legislative adoption of a plan, local law, ordinance, administrative rule, or regulation? If Yes, attach a narrative description of the intent of the proposed action and the environmental resources that may be affected in the municipality and proceed to Part 2. If no, continue to question 2.			NO <input type="checkbox"/>
2. Does the proposed action require a permit, approval or funding from any other government Agency? If Yes, list agency(s) name and permit or approval:			YES <input type="checkbox"/>
3. a. Total acreage of the site of the proposed action? _____ acres b. Total acreage to be physically disturbed? _____ acres c. Total acreage (project site and any contiguous properties) owned or controlled by the applicant or project sponsor? _____ acres			
4. Check all land uses that occur on, are adjoining or near the proposed action:			
5. <input type="checkbox"/> Urban <input type="checkbox"/> Rural (non-agriculture) <input type="checkbox"/> Industrial <input type="checkbox"/> Commercial <input checked="" type="checkbox"/> Residential (suburban) <input type="checkbox"/> Forest <input type="checkbox"/> Agriculture <input type="checkbox"/> Aquatic <input type="checkbox"/> Other(Specify): <input type="checkbox"/> Parkland			

5. Is the proposed action, a. A permitted use under the zoning regulations? b. Consistent with the adopted comprehensive plan?	NO	YES	N/A
	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
6. Is the proposed action consistent with the predominant character of the existing built or natural landscape?	NO	YES	
	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
7. Is the site of the proposed action located in, or does it adjoin, a state listed Critical Environmental Area? If Yes, identify: _____	NO	YES	
	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
8. a. Will the proposed action result in a substantial increase in traffic above present levels? b. Are public transportation services available at or near the site of the proposed action? c. Are any pedestrian accommodations or bicycle routes available on or near the site of the proposed action?	NO	YES	
	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
9. Does the proposed action meet or exceed the state energy code requirements? If the proposed action will exceed requirements, describe design features and technologies: _____ _____	NO	YES	
	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
10. Will the proposed action connect to an existing public/private water supply? If No, describe method for providing potable water: _____ n/a	NO	YES	
	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
11. Will the proposed action connect to existing wastewater utilities? If No, describe method for providing wastewater treatment: _____	NO	YES	
	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
12. a. Does the project site contain, or is it substantially contiguous to, a building, archaeological site, or district which is listed on the National or State Register of Historic Places, or that has been determined by the Commissioner of the NYS Office of Parks, Recreation and Historic Preservation to be eligible for listing on the State Register of Historic Places? b. Is the project site, or any portion of it, located in or adjacent to an area designated as sensitive for archaeological sites on the NY State Historic Preservation Office (SHPO) archaeological site inventory?	NO	YES	
	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
13. a. Does any portion of the site of the proposed action, or lands adjoining the proposed action, contain wetlands or other waterbodies regulated by a federal, state or local agency? b. Would the proposed action physically alter, or encroach into, any existing wetland or waterbody? If Yes, identify the wetland or waterbody and extent of alterations in square feet or acres: _____ _____ _____	NO	YES	
	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
	<input checked="" type="checkbox"/>	<input type="checkbox"/>	

14. Identify the typical habitat types that occur on, or are likely to be found on the project site. Check all that apply:

Shoreline Forest Agricultural/grasslands Early mid-successional
 Wetland Urban Suburban

15. Does the site of the proposed action contain any species of animal, or associated habitats, listed by the State or Federal government as threatened or endangered?	NO	YES
	<input checked="" type="checkbox"/>	<input type="checkbox"/>
16. Is the project site located in the 100-year flood plan?	NO	YES
	<input checked="" type="checkbox"/>	<input type="checkbox"/>
17. Will the proposed action create storm water discharge, either from point or non-point sources? If Yes,	NO	YES
	<input checked="" type="checkbox"/>	<input type="checkbox"/>
a. Will storm water discharges flow to adjacent properties?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
b. Will storm water discharges be directed to established conveyance systems (runoff and storm drains)? If Yes, briefly describe:	<input checked="" type="checkbox"/>	<input type="checkbox"/>

18. Does the proposed action include construction or other activities that would result in the impoundment of water or other liquids (e.g., retention pond, waste lagoon, dam)? If Yes, explain the purpose and size of the impoundment:	NO	YES
	<input checked="" type="checkbox"/>	<input type="checkbox"/>

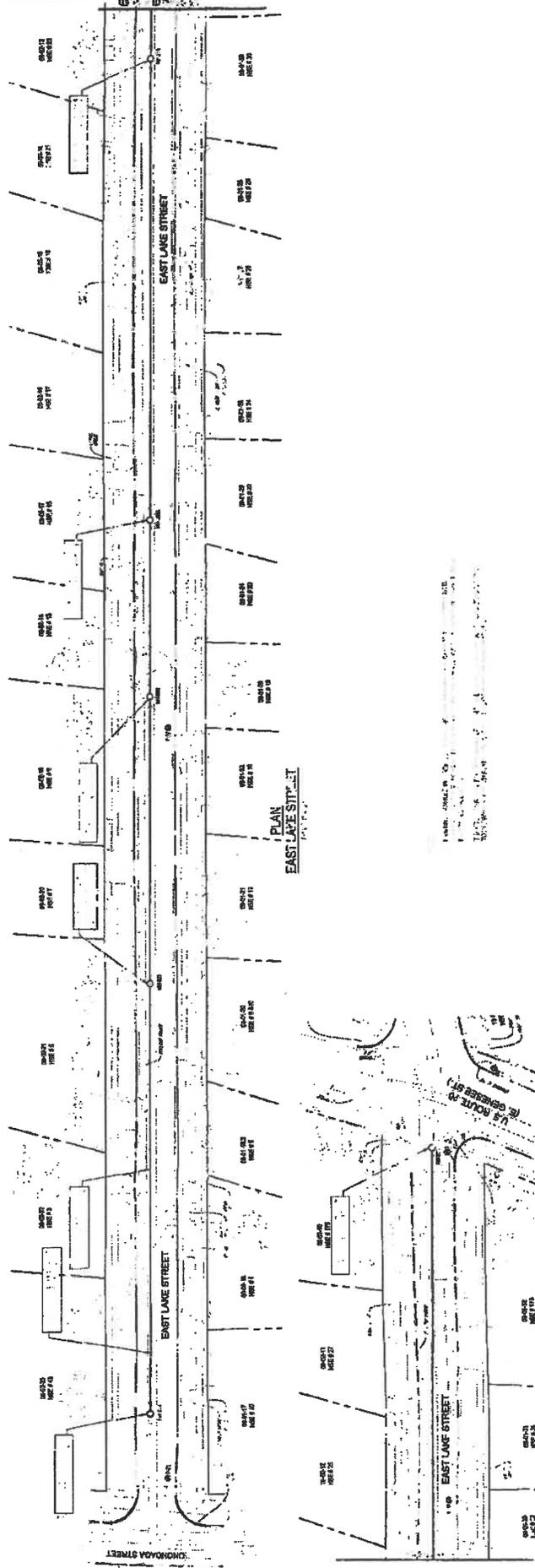
19. Has the site of the proposed action or an adjoining property been the location of an active or closed solid waste management facility? If Yes, describe:	NO	YES
	<input checked="" type="checkbox"/>	<input type="checkbox"/>

20. Has the site of the proposed action or an adjoining property been the subject of remediation (ongoing or completed) for hazardous waste? If Yes, describe:	NO	YES
	<input checked="" type="checkbox"/>	<input type="checkbox"/>

I CERTIFY THAT THE INFORMATION PROVIDED ABOVE IS TRUE AND ACCURATE TO THE BEST OF MY KNOWLEDGE

Applicant/sponsor/name: Village of Skaneateles, New York Date: Oct. 10, 2019

Signature:  Title: Mayor



PLAN
EAST LAKE STREET (CONTINUED)

		VILLAGE OF SKANEATELES, NEW YORK WATER SYSTEM IMPROVEMENTS EAST LAKE STREET SANITARY SEWER PLAN	
1 FOR CHANGE ORDER NO. 1	JAG	JUN	1978
111-34331-C011C		Drawing No.	
Rev. 1		Arch. D	

Project:

Date:

**Short Environmental Assessment Form
Part 2 - Impact Assessment**

Part 2 is to be completed by the Lead Agency.

Answer all of the following questions in Part 2 using the information contained in Part 1 and other materials submitted by the project sponsor or otherwise available to the reviewer. When answering the questions the reviewer should be guided by the concept "Have my responses been reasonable considering the scale and context of the proposed action?"

	No, or small impact may occur	Moderate to large impact may occur
1. Will the proposed action create a material conflict with an adopted land use plan or zoning regulations?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
2. Will the proposed action result in a change in the use or intensity of use of land?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
3. Will the proposed action impair the character or quality of the existing community?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
4. Will the proposed action have an impact on the environmental characteristics that caused the establishment of a Critical Environmental Area (CEA)?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
5. Will the proposed action result in an adverse change in the existing level of traffic or affect existing infrastructure for mass transit, biking or walkway?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
6. Will the proposed action cause an increase in the use of energy and it fails to incorporate reasonably available energy conservation or renewable energy opportunities?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
7. Will the proposed action impact existing:		
a. public / private water supplies?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
b. public / private wastewater treatment utilities?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
8. Will the proposed action impair the character or quality of important historic, archaeological, architectural or aesthetic resources?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
9. Will the proposed action result in an adverse change to natural resources (e.g., wetlands, waterbodies, groundwater, air quality, flora and fauna)?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
10. Will the proposed action result in an increase in the potential for erosion, flooding or drainage problems?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
11. Will the proposed action create a hazard to environmental resources or human health?	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Agency Use Only [If applicable]

Project:

Date:

Short Environmental Assessment Form Part 3 Determination of Significance

For every question in Part 2 that was answered "moderate to large impact may occur", or if there is a need to explain why a particular element of the proposed action may or will not result in a significant adverse environmental impact, please complete Part 3. Part 3 should, in sufficient detail, identify the impact, including any measures or design elements that have been included by the project sponsor to avoid or reduce impacts. Part 3 should also explain how the lead agency determined that the impact may or will not be significant. Each potential impact should be assessed considering its setting, probability of occurring, duration, irresistibility, geographic scope and magnitude. Also consider the potential for short-term, long-term and cumulative impacts.

The proposed action will impact existing public / private wastewater treatment utilities on East Lake Street. Specifically, the project will reconstruct and replace the Village's existing sewer system located on East Lake Street, including sanitary sewer main, sanitary sewer laterals and manholes.

The project is specifically intended to address the stress of aging infrastructure and provide a sewer system that will protect public health and the environment. The new sewer system on East Lake Street will protect Skaneateles Lake the primarily drinking water source for over 200,000 residents in the region.

- Check this box if you have determined, based on the information and analysis above, and any supporting documentation, that the proposed action may result in one or more potentially large or significant adverse impacts and an environmental impact statement is required.
- Check this box if you have determined, based on the information and analysis above, and any supporting documentation, that the proposed action will not result in any significant adverse environmental impacts.

Village of Skaneateles

10/1/19

Name of Lead Agency

Date

Martin L. Hubbard

Mayor

Print or Type Name of Responsible Officer in Lead Agency

Title of Responsible Officer

Signature of Responsible Officer in Lead Agency

Signature of Preparer (if different from Responsible Officer)

PRINT FORM