

Village of Skaneateles
Cemetery Board of Lake View Cemetery
Regular Meeting – May 14, 2019

Present: Rob Gray, Chairman
Roben Shappell, Deputy Chair
Pete Buehler, Commissioner
Mary Marshall, Commissioner
Jorge Batlle, Cemetery Administrator
Kathleen Zapata, Village Trustee
Chris Kozub, Guest

Excused: Susan Murphy, Commissioner

Chairman Gray called the meeting to order at 9:06 am.

Minutes – Comm. Buehler moved the approval of the minutes from the March 19, 2019 regular meeting as submitted. Comm. Marshall seconded the motion. Upon the unanimous vote of the members present in favor of the motion, the motion was carried 4 – 0.

Burrows Chapel Grant Update – Mr. Kozub informed the Board that the conceptual approvals have been obtained from DASNY. Mr. Kozub drafted the grant application 3 weeks ago. Village Attorney Pavlus requested that this be a Type 2 action under SEQRA; the necessary resolution was passed by the Board of Trustees last Thursday. Mr. Kozub is expecting to receive a letter of determination from SHPO which will enable him to move to the next phase with DASNY. The Village has budgeted the necessary funding for FYE 2020; the grant, when received, will reimburse the Village for work completed. Comm. Buehler asked about the budget process? Trustee Zapata said that the project has been footnoted and is ready to go forward. Mr. Kozub said he will be developing a timeline for the project and preparing the bid package for review by Attorney Pavlus. He believes that bids could go out mid-July or August and that the actual work will require 2 – 3 weeks on-site. The work would have to begin before October 15 or should be postponed to spring 2020. Mr. Kozub will provide a further update at the June meeting. **Comm. Buehler moved that the Board proceed with the paperwork necessary to solicit bids in the July/August timeframe. Comm. Shappell seconded the motion. Upon the unanimous vote of the members present in favor of the motion, the motion was carried 4 – 0.**

Budget/Reserve Account -- Update -- Chairman Gray reported that Tony LoBello had planted 41 new bushes in Section 11B at a cost of \$2,560, a slight overrun from the budgeted amount. He also reported that the cemetery had purchased a new lawn mower at approximately \$4,500

funded from the equipment budget. Chairman Gray stated that the budgeted amount shown in account 414 is there to cover the cost of blacktopping, which is likely to occur next FY instead. The budgeted amount will likely be rolled to FYE 2020. This work anticipated using the road restoration paving company from the waterline project; there is some consideration of possibly using a contractor having smaller scale equipment.

Cemetery Administrator – Mr. Batlle reported that he has been busy with grave sales. He recently attended a presentation on letterpress printing and book binding and met a Wells College professor who has the ability to complete a restoration program for three of the cemetery record books. He has quoted \$110 each for the smaller books to rebind them, and \$120 to rebind the large book into two volumes. The record books would be off-site for 2 – 3 weeks while the work is done. Mr. Batlle proposed doing it in late fall when the books are not in demand. Comm. Buehler thought that the two smaller books could be done immediately using funds in the materials/supplies budget; Chairman Gray said there are needs to do reseeding and other projects; the rebinding work should wait for the new fiscal year. **Comm. Shappell moved that the Board proceed with the rebinding work in the fall, subject to budget availability. Comm. Marshall seconded the motion. Upon the unanimous vote of the members present in favor of the motion, the motion was carried 4 – 0.**

Mr. Batlle then asked for clarification of the number of cremains that would be allowed in a burial urn vault? Chairman Gray explained that there is a limit of two people per grave regardless, with the exception in some of the older sections that permitted three.

Mr. Batlle then asked if upright footstones may be used? Comm. Shappell noted that the regulations allow only one upright monument per grave. Chairman Gray said that footstones must be flat.

Mr. Battle asked if the mausoleum plots in Section 11B maybe sold for conventional burials? Chairman Gray said that they are restricted to mausoleums.

Mr. Batlle asked how wide an upright marker could be placed on the smaller cremation lots in Section 11B? Chairman Gray said approximately 3 feet; there must be 3 inches clear on each side.

A Village Minute – Trustee Zapata indicated that the major project is the water and sewer replacement work currently underway. She reported that Highland and Fuller Streets are now being served by the new water line. Genesee and East Lake are next. She continued that the Village office is going to attempt to direct the majority of pop-in cemetery inquiries to available appointment times with Mr. Batlle. Comm. Buehler asked about the schedule for the water line work on Hannum Street? Trustee Zapata said she would have to follow up with Shannon.

Transactions –

Section 11B, Lot 603, 1 grave, monumented
Book 9, Page 71
Trust Deed 3336

Stephen & Rosalind Schwartz
123 Shire Way
Camillus, NY 13031

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| Section 11B, Lot 604, Book 9, Page 72 Trust Deed 3337 | 1 grave, non-monumented | Larry Jedik 3190 Cottle Road Weedsport, NY 13166 |
| Section 11B, Lot 619 Book 9, Page 73 Trust Deed 3338 | 2 graves, monumented | Laurie Stevens 2200 Coon Hill Road Skaneateles, NY 13152 |
| Section 11B, Lot 620 Book 9, Page 74 Trust Deed 3339 | 2 graves, monumented | Laurie Stevens 2200 Coon Hill Road Skaneateles, NY 13152 |
| Section 11B, Lot 621 Book 9, Page 75 Trust Deed 3340 | 2 graves, monumented | Laurie Stevens 2200 Coon Hill Road Skaneateles, NY 13152 |
| Section 11B, Lot 619 Book 9, Page 76 Trust Deed 3341 | 2 graves, monumented | Laurie Stevens 2200 Coon Hill Road Skaneateles, NY 13152 |

Eagle Scout Project – Comm. Buehler described Scout Michael Lovier’s project to create a virtual catalog of veterans’ graves at Lake View Cemetery. Trustee Zapata called it “very impressive”. Chairman Gray expressed the Board’s congratulations and thanks for accomplishing this worthwhile project. Comm. Buehler said that it should be on the Village web site.

Other Business – Chairman Gray said that two new seasonal workers are starting at the cemetery, due to personnel departures. He wanted to recognize Mike and Tom from the DPW who spent lots of time hand-raking leaves that had fallen after the snow. It makes a great deal of improvement for Memorial Day.

Next Meeting – Scheduled for June 18, 2019.

On motion of Comm. Buehler, seconded by Comm. Shappell, this meeting was adjourned at 9:56 am.

Respectfully submitted,

Dennis Dundon
Clerk to the Boards