

Damage; 1 Personal Injury; Arrests:1 Felonies; 9 Misdemeanors; 7 Violations; 0 DWI. In response to Mayor Hubbard, Chief Coon said he didn't have anything to add.

Codes Enforcement – Codes Enforcement Officer Crompt submitted his CEO Report that recorded: 1 Footer Inspections; 2 Foundation Inspections; 6 Framing Inspections; 1 Air Seal Inspection; 3 Insulation Inspections; 4 Final Inspections; 14 Building Permits; 2 Meeting with Attorneys; 6 Meetings with Home Owners; 2 Meetings with Architects; 3 Complaints & Investigations; 1 Meeting with Surveyors. CEO Crompt said he didn't have anything to add. Mayor Hubbard said you can't say there is not much going on.

Skaneateles Volunteer Fire Department – SVFD Chief Buehler began his report by reading aloud a letter from the Central New York Regional Emergency Medical Services Council, Inc. as follows: *Dear Chief Buehler: I would like to congratulate your agency on being recommended and receiving a Central New York Regional Call Commendation for the call that occurred on April 22, 2019. Skaneateles Fire Department and Skaneateles Ambulance Volunteer Emergency Service were dispatched for an unconscious person. The patient was found to be in cardiac arrest. The crew emergently instituted the appropriate interventions. While Enroute to the hospital, there was a return of spontaneous circulation. The care and team work demonstrated by all crew members are commendable. Sincerely, Susie Surprenant, Executive Director.* SVFD Buehler read aloud his report for July 2019 as follows:

Calls for the month of July: 53 Total Alarms; 0 Structure Fires; 0 Vehicle Fires; 1 Vegetation Fires; 8 EMS; 1 Rescue; 4 Motor Vehicle Accidents; 0 Extrication; 11 Hazardous Condition; 2 Service Call; 2 Good Intent Call; 21 False Alarms; 3 Cancelled Enroute; 0 Other; 6 Mutual Aid Given; 22 Mutual Aid Received; 11.94 Avg. Personnel; 1.38 Avg. Enroute time; 3.94 Avg. On-scene Time; 1 Meeting; 9 Drills; 1 Training; 10 Miscellaneous; 0 Stand-by.

Upcoming trainings: 8/12 – Divers, Water Rescue, Dry Hydrants – 18:30; 8/19 – Ladders, Driver Training – 19:30; 8/26 – Station Clean-up – 19:30

Meetings for the month: Labor Day – none; Truck 8/8 – 19:30; Officers' – 9/5 – 20:00; Trustees and Board of Directors – 9/5 – 19:00; Recruitment Committee – 8/6 – 19:00

Other business: • Truck 1 update – The repairs are continuing. • The New Engine 11 production is continuing. The new truck is estimated to be delivered around Labor Day. • Annual Inspection – Sunday, September 1st @ 8:00 AM Station #1. Members of the Village and Town of Skaneateles Boards are invited to the inspection. • Letter from CNY EMS-Central New York Regional Call Commendation – Rob Bailer, Pete Buehler, Gordon Carlson, Chris Caza, Randy Clarry, Dan Evans, Jacob Kipp, Frank Lessaongang, Marcus Lockhart, Kevin Mead, Dick Perkins, Dana Pickering, Clint Woodford. • Tickets are now available for the High Stakes Money Drawing and are available from any firefighter or online at www.skaneatelesvfd.com. As of August 1st, 650 tickets have been sold. The 3 - \$100.00 monthly drawing winning ticket numbers are 46, 360, 488. This year there are only 850 tickets available for purchase. Mark your calendars now for the 7th Annual Casino Night and High Stakes Money Drawing scheduled for Saturday, September 28, 2019 at Skaneateles Station #1.

Old Business

Status of New Seawall Grant / Clift Park Improvements – Mayor Hubbard said backup information is due, adding that DASNY has been very cooperative and he is optimistic about getting the grant money.

Status of Water Main Project – Trustee Stokes-Cawley reported that sidewalks are being installed on the east side of Griffin and curbing on the west side of Griffin; sidewalks are being installed on the west side of Hannum Street. The contractor, Villager Construction, submitted a request for extension that GHD approved and the Board needs to approve as well. The revised Substantial Completion Date of September 30, 2019 encompasses all changes made to date, with the exception of the change to the Talcott watermain connection and the potential sewer work on East Lake Street. **Resolution #2019-187:** On the motion of Trustee Stokes-Cawley, seconded by Trustee Sennett, it was resolved and unanimously carried (5-0 in favor) to approve Villager Construction's Change Order #1 for an extension to September

30, 2019. Mayor Hubbard noted there is no cost associated with this change order. Trustee Stokes-Cawley also reported that Adam Twitchell started at the WWTP on Monday. He will work with Camden for two weeks and then decide about a backup operator.

Status of Employee Handbook – Mayor Hubbard noted that the Board will continue review of the employee handbook later tonight.

Status of Public Restroom Project – Mayor Hubbard said he didn't have anything to offer tonight.

New Business

DPW Salt Barn Roof – Mayor Hubbard complimented DPW Foreman Short for seeking three quotes. **Resolution #2019-188:** On the motion of Mayor Hubbard, seconded by Trustee Stokes-Cawley, it was resolved and unanimously carried (5-0 in favor) to award the low quote of \$13,500 to Pidgeon Inc. for a new roof on the DPW salt barn.

O'Connell Electric Proposal for Underground Work – Trustee Stokes-Cawley noted that underground work is on the Municipal Board's electric priority work list and Electric Light Foreman Abbott is very concerned. Mayor Hubbard said it is imperative to establish a rapport with someone and O'Connell Electric is very capable. **Resolution #2019-189:** On the motion of Trustee Stokes-Cawley, seconded by Trustee Eriksen, it was resolved and unanimously carried (5-0 in favor) to approve O'Connell Electric Company's proposal of July 30, 2019 for construction services associated with "Sherwood Inn Underground" for a lump sum total of \$91,270.00. Mayor Hubbard recognized that some of the work was impacted by the large tree that fell on Memorial Day weekend.

O'Connell Electric Proposal for Second Substation Installation – Relative to O'Connell Electric Company's proposal for the "Fennell Street Substation Interconnect", Mayor Hubbard said our own crews will be able to do some of the work, but we need the expertise of O'Connell Electric for certain work. Mayor Hubbard complimented Electric Light Foreman Abbott for formalizing what they need assistance with. **Resolution #2019-190:** On the motion of Mayor Hubbard, seconded by Trustee Zapata, it was resolved and unanimously carried (5-0 in favor) to approve O'Connell Electric Company's proposal of July 30, 2019 for construction services associated with "Fennell Street Substation Interconnect" for a lump sum total of \$64,700.00. In response to Trustee Stokes-Cawley, Mayor Hubbard said this is the work, but not the end of the expense (i.e. National Grid will have costs for the tie-over). He added that this is long overdue and a very good move.

Villager Construction Replacement of E. Lake Street Sewer – Mayor Hubbard said we are getting a very good job with Villager Construction. There are a lot of logistics and we've come to understand that the sewer on East Lake Street is in very bad shape. It is prudent for the Village to take on that work and it's been discussed with Villager. Mayor Hubbard explained that the sewer is the deepest line in the ground, so Villager can't progress waterline work until the sewer is done. GHD is in contact with Villager about scribing the scope of work that is a \$600,000 job. Trustee Zapata asked about the timeline. Mayor Hubbard said work won't be complete on East Lake Street until next April / May. This type of work is too problematic in winter months. Trustee Stokes-Cawley said we'll need to think about how to pay for this work. Mayor Hubbard said Clerk-Treasurer Couch requested a 10-year debt schedule. He also noted that we have a bond that will be done in 2020. We haven't seen the rates yet, but the sewer fund is healthy. Mayor Hubbard said we will probably go to bond for the work.

Integrated Technical Systems Proposal for MK Beacon On-Street CC Meters – Trustee Sennett said we've been piloting ten new meters downtown and it's gone very well. The new meters are easy to read and they don't allow water in the coin collector like the old meters do. She noted that we've had some major rainstorms, but the new meters remained dry. That is a time saver. Trustee Sennett recognized that we talked about a phased approach, but meters keep failing. She met with Chief Coon and Bob Slivinski

and the recommendation now is to purchase all new meters. This meter company is based in Newfoundland with weather conditions more similar to central NY than in California where the old meters came from. Trustee Sennett said the new meters will cost \$56,135. Revenue in the winter, while certainly less than in the summer, will cover the monthly fees. She reiterated the recommendation to order new meters. In response to Trustee Stokes-Cawley, Trustee Sennett said there are actually two parking funds. This one is meter / pay station revenue. Mayor Hubbard commented that at least we got a few good years out of the old meters. **Resolution #2019-191:** On the motion of Trustee Sennett, seconded by Trustee Eriksen, it was resolved and unanimously carried (5-0 in favor) to go forward with the purchase of 73 MK Beacon On-street CC meters at a cost of \$56,135 per the Integrated Technical Systems (ITS) Inc. proposal.

W. Elizabeth Street / Onondaga Street Sidewalks – Mayor Hubbard said there will be a pre-construction meeting on Monday, August 12, at 9 a.m., relative to the new sidewalks on W. Elizabeth and Onondaga. Hopefully, after that, we will have a schedule to pass on to the residents.

Approval of Bills – Resolution #2019-192: On the motion of Trustee Eriksen, seconded by Trustee Sennett, it was resolved and unanimously carried (5-0 in favor) that bills from Abstract #6 be audited and paid as follows:

Abstract #6

General Fund	Vouchers #170-209	Checks #22291-22330	\$ 29,902.60
Sewer Fund	Vouchers #36-42	Checks #6127-6133	\$ 20,856.91
Electric Fund	Vouchers #41-51	Checks #6967-6977	\$ 19,704.01
Water Fund	Vouchers #18-21	Checks #4614-4617	\$ 2,361.56
Water System Improv.	Vouchers #36-41	Checks #1038-1043	\$409,669.83

In discussing the bills, Trustee Sennett agreed to check with CPA Leeson about a time to meet again. Trustee Stokes-Cawley noted Abstract #6 includes bills from the Villages of Groton and Solvay for their assistance on May 26 & 27, 2019 when a large tree fell on W. Genesee Street taking down poles and lines. Mayor Hubbard said the Village should be pleased with the mutual aid arrangement.

Public Comment – Holly Gregg said he is present to ask the Board to consider a noise ordinance. Miki Mahood asked if there is a village ordinance would it have anything to do with the Town of Skaneateles. Mayor Hubbard said no, just the village.

Mayor Hubbard said that the Village Board is going to continue work on the employee handbook and everyone is welcome to stay, but it won't be terribly exciting. *All but the Village Board left the meeting at about 7:45 p.m.

Work Session on Employee Handbook – The Village Board continued review of the draft employee handbook. Towards the end of the work session, the Board discussed comp time. Trustee Stokes-Cawley said she thinks there should be a limit of 40 hours in the field for safety reasons. She said a thought she had is that comp time can only be taken in a pay period. So, if an employee works a 12-hour day to attend a meeting or address an emergency, they can work less one day out of that pay period, as long as the hours worked during the pay period is a minimum of 40 hours. Mayor Hubbard said certain positions, i.e. WWTP Operator routinely work more than 40 hours as the plant runs 24/7. Tracking the hours would also be problematic. Comp time is not addressed in the employee handbook and even after quite a lengthy discussion, there was no conclusion as to whether it should be addressed, and if so, how to address it. Time for further review of the Employee Handbook should be set aside at the Village Board Meeting of August 22, 2019. **Resolution #2019-193:** On the motion of Trustee Eriksen, seconded by Trustee Sennett, it was resolved and carried (4-1 in favor with Trustee Stokes-Cawley voting no) to designate 17.5 hours as vacation on ADMO Robinson's benefit sheet for the week ending July 28, 2019.

Adjournment – **Resolution #2019-194**: On the motion of Trustee Stokes-Cawley, seconded by Trustee Sennett, the meeting adjourned at 8:36 p.m.



Patty Couch, Vil. Admin./Clerk-Treasurer

