

VILLAGE BOARD MEETING MINUTES

JULY 11, 2019

7:00 P.M.

PRESENT: Mayor Hubbard, Trustees Eriksen, Sennett, Stokes-Cawley and Zapata, Police Chief Coon, CEO Cromp, SVFD Chief Buehler, ADMO Robinson, Village Attorney Pavlus

Others:

Jason Gabak	Skaneateles PRESS
Peter Ehrich	63 West Lake Street
Miki & Bill Mahood*	60 West Lake Street
Mary Giroux*	Skaneateles Library
Lawrence Keough	54 East Lake Street
Susan Wolstenholme	66 East Lake Street

Minutes –Resolution #2019-162: On the motion of Trustee Stokes-Cawley, seconded by Trustee Zapata, it was resolved and unanimously carried (5-0 in favor) to approve the Minutes of the Regular Meeting of June 27, 2019, and carried (4-0 in favor with Trustee Eriksen abstaining from the vote as he was not present at the meeting) to approve the Minutes of the Operations Meeting of July 3, 2019, as presented.

Correspondence & Announcements – Mayor Hubbard noted that in addition to letters received from Bill & Miki Mahood and Jim Moore (also videos), late this afternoon we received a letter from Connie Brace, also about noise complaints at an event over the July 4 weekend. In response to Mayor Hubbard, Atty. Pavlus said there are provisions in the Village Code. Any local law to amend Chapter 225 Zoning would have to come from the Planning Board. Mayor Hubbard asked if the Village Board wants to ask the Planning Board for their thoughts. Trustee Zapata said, yes, she would like to hear their thoughts; Trustee Eriksen agreed and said he will take it to the Planning Board.

- Receipt of letter from Jessica and Toby Millman. Mayor Hubbard noted that this is about parking on West Lake Street, striping, and the elimination of one parking space. Chief Coon confirmed that he received a copy of the letter. Trustee Zapata said we are only talking about one space; perhaps we should look at it comprehensively. Trustee Stokes-Cawley advised that it was looked at comprehensively a couple of years ago, and the additional parking space was requested, but now it's not wanted. Trustee Sennett noted the striping done on E. Genesee Street; Atty. Pavlus added that the striping on W. Genesee and West Lake Street was done by the Village, allowed without a local law. Mayor Hubbard said he'd like concurrence from Chief Coon. Trustee Eriksen commented that it appears that a lot of thought went into it, but it didn't work out. Trustee Zapata said she just doesn't want to start a precedent as there are probably other line-of-sight parking spaces that may need to be addressed. Chief Coon said he will take a look at it.
- Receipt of hand-written note, about the timing of traffic signals, from Jim Higbee that was forwarded to the NYSDOT.
- Receipt of email announcing that there will be a press conference by the Onondaga County Mayors Association, the Onondaga County Supervisors Association, members of our business community and member of organized labor regarding the future of I81 on Tuesday, July 16, 10 AM at the Cicero Town Hall. Mayor Hubbard said he plans to attend.
- Receipt of Syracuse University Maxwell School of Citizenship and Public Affairs letter regarding The Community Link Program.
- Receipt of American Public Power Association letter regarding Energy Matters for Your Home Publication.
- Receipt of letter from T-Mobile advising of Catalyst's Authorization to Negotiate Leases on Behalf of T-Mobile. In response to Mayor Hubbard, Atty. Pavlus said cellular providers typically have agents work on their behalf and this letter advises as such.
- Receipt of letter from Seneca Meadows advising of a price increase. Mayor Hubbard said Seneca Meadows has no connection with the Village.

*** Other Matters That Have Come Before the Board since Posting the Agenda ***

- Receipt of email from NYPA – Firm Hydro Energy for August 1-31, 2019.
- Receipt of letter from Steven Frackenpohl, Board Chairman, The Manor, supporting the Laker Limo

request to change a parking spot to loading only right in front of The Manor so that their bus can pull in and have the residents board right at the bottom of the driveway. Mayor Hubbard said he talked to the DPW and they will install it within the next couple of weeks. Hopefully that will meet their approval.

- Receipt of email from NYSDOT Bridge Flags and Inventory Coordinator Arthur Petrozzi.

Police Department – Police Chief Coon confirmed that the Police Department monthly report for June was emailed and recorded activity as follows: **Incident Types:** 253 Calls for Service; **Criminal:** 5 Larceny; 0 Identity Theft; 0 Forgery; 0 Burglary; 0 Robbery; 0 Criminal Mischief; 4 Domestic; 1 Harassment; 0 Sex Offence; **Non-Criminal:** 3 Vehicle Lockout; 535 Property Check; 16 Ambulance Calls; 6 Fire Calls; 3 Alarm; 5 Recovered/Found Property; **Traffic:** 38 Total Traffic Stops; 15 Traffic Tickets Issued; 111 Total Parking Tickets; 122 Courtesy Cards; **Motor Vehicle Accidents:** 11 Property Damage; 1 Personal Injury; Arrests: 3 Felonies; 5 Misdemeanors; 0 Violations; 1 DWI. Relative to the fugitive that cut-off his ankle monitor Wednesday night, Chief Coon explained that the reverse 911 calls don't go to cell phones, although there is a way, they can be programmed to receive the calls. Trustee Zapata asked where the calls come from and said she is curious who got the call and who didn't. Chief Coon said everyone on Kane Ave. and nearby received the call. Chief Coon said it is a good idea to have cell phones programmed to receive the reverse 911 calls. Trustee Zapata surmised that numerous people would like to know how to do that.

Codes Enforcement – Codes Enforcement Officer Crompt submitted his CEO Report that recorded: 4 Footer Inspections; 2 Foundation Inspection; 1 Framing Inspection; 1 Air Seal Inspection; 4 Insulation Inspections; 2 Final Inspections; 1 Meeting with Attorneys; 3 Meetings with Home Owners; 10 Building Permits; 3 Meetings with Architects; 2 Complaints Investigations; 6 Fire Inspections. CEO Crompt said he did not have anything to add. Mayor Hubbard said the activity is worth noting – the amount of activity in the Village is mind boggling.

Skaneateles Volunteer Fire Department – SVFD Chief Buehler read aloud his report for June 2019 as follows:

Calls for the month of May: 35 Total Alarms; 0 Structure Fires; 0 Vehicle Fires; 1 Vegetation Fires; 7 EMS; 0 Rescue; 7 Motor Vehicle Accidents; 0 Extrication; 3 Hazardous Condition; 0 Service Call; 2 Good Intent Call; 13 False Alarms; 2 Cancelled Enroute; 0 Other; 8 Mutual Aid Given; 9 Mutual Aid Received; 12.03 Avg. Personnel; 1.3 Avg. Enroute time; 4.88 Avg. On-scene Time; 1 Meeting; 7 Drills; 0 Training; 5 Miscellaneous; 0 Stand-by; 931 man hours.

Upcoming trainings: 7/8 – Air Bags, E-Hydraulic Tools-19:30; 7/15 – Live Fire Spafford Training Tower-18:30; 7/22 – Divers, Water Rescue-19:00; 7/29 – Ventillation-19:30

Meetings for the month: Labor Day – 7/31 @ 19:00; Officers – 8/1 @ 20:00; Truck – 7/11 @ 19:30; Trustees & Board of Directors – 8/1 @ 19:00; Recruitment Committee – 7/9 @ 19:30

Other business:

- Truck 1 update – The repairs are continuing.
- The New Engine 11 production is continuing. The Truck Committee will be going down for a pre-paint and pre-construction meeting on July 29, 2019.
- Tickets are now available for the High Stakes Money Drawing and are available from any firefighter or online at www.skaneatelesvfd.com. As of July 1st, 640 tickets have been sold. The 3-\$100.00 monthly drawing winning ticket numbers are 98, 119, 174. This year there are only 850 tickets available for purchase. Mark your calendars now for the 7th Annual Casino Night and High Stakes Money Drawing scheduled for Saturday, September 28, 2019 at Skaneateles Station #1.

Old Business

Status of New Seawall Grant / Clift Park Improvements – Mayor Hubbard said he is tracking down the contract person; we will commence administrative work.

Status of Water Main Project – Trustee Stokes-Cawley read Deputy Director Robinson’s Water Line Improvement Project Update as follows:

Fuller/Highland: Granite Curb has been installed on Fuller Street and the street has been paved. Seeding is continuing on top of the top-soil. Driveways are being restored. **Griffin/Hannum:** Services continued to be installed on Hannum. Granite curb will be installed tomorrow on Griffin Street. **State Street:** Paving and the bus loop restoration is continuing through this week. **East Lake Road:** Main Line work will resume on Monday. **East Lake Street:** The Village is working with our consultants, GHD, on evaluating alternatives and their cost regarding the aging sewers. Miranda wanted to give a big thanks to Skaneateles Volunteer Fire Department for putting up with the water shut downs. She also wanted to mention that there is a hydrant on East Lake Road that is going to be leaking – do not be alarmed.

ADMO Robinson reported that Sachem Drive is currently out of water because it was not hooked up as thought. Water will be restored by morning. In response to being asked if the residents were notified, ADMO Robinson said they had a “block party” of sorts and discussed it.

Status of Employee Handbook – Trustee Sennett said we probably need an Operations Meeting to further review the employee handbook.

Status of Public Restroom Project – Mayor Hubbard said Chris Kozub sent electronic plans today and there may be a presentation August 8, 2019. Mayor Hubbard added that he met with Mr. Kozub who has done quite a bit of work so far – it will be quite an undertaking. Trustee Sennett asked if there is any grant money available. Mayor Hubbard said we may have missed the time-line for this year’s Community Development, but asked Trustee Sennett to look into it. This project would hopefully be in the fall before the start of Dickens. Trustee Stokes-Cawley said she and ADMO Robinson will look into the number and nature of complaints and price porta-potties when time allows.

Status of Kelley Street Bridge – Mayor Hubbard said the NYS DOT issued a yellow flag and then we learned about the grant that won’t be available in the immediate future. We reached out to TDK and they recommend a survey of the bridge. Local surveyor Paul Olszewski provided a “Term Sheet” for a total of \$2,500.00 that would provide a baseline from which the design could go from. Mayor Hubbard said he thinks remedial work will need to be done soon and wants to get the scan survey first. *Bill Mahood left the meeting. Trustee Sennett asked if Mr. Olszewski could do the work fairly quickly. Mayor Hubbard said he thinks so. **Resolution #2019-163:** On the motion of Trustee Stokes-Cawley, seconded by Trustee Zapata, it was resolved and unanimously carried (5-0 in favor) to agree to the Term Sheet by Paul J. Olszewski, P.L.S., PLLC for professional land surveying of the Kelley Street Bridge at a total of \$2,500.00. Mayor Hubbard said he thinks this a prudent move and asked Clerk/Treasurer Couch to notify TDK tomorrow morning that this was approved.

New Business

Typists II Positions – Trustee Sennett reminded the Board that Dennis Dundon and Laurie Kenyon are both full-time and this title change formalizes the requirement with Civil Service – there are no other changes. **Resolution #2019-164:** On the motion of Trustee Sennett, seconded by Trustee Stokes-Cawley, it was resolved and unanimously carried (5-0 in favor) to appoint Dennis Dundon and Laurie Kenyon as Typists II from the Onondaga County Department of Personnel Certification of Eligible List #3485.

Library Request – Trustee Sennett said she talked to Mary Giroux who explained that it would be easier to store the tables and saw horses in the apparatus bays. Trustee Stokes-Cawley said she also talked to Paula Conan. Trustee Sennett said there are no plans for the space, but storage would be at their own risk. We could figure out where to store the tables and saw horses. Atty. Pavlus said it should be noted that the Library can store the equipment unless we need the space for other municipal use. Ms. Giroux said it won’t take much space. Chief Coon said he will take a look. **Resolution #2019-165:** On the motion of Trustee Sennett, seconded by Trustee Stokes-Cawley, it was resolved and unanimously carried (5-0 in

favor) to authorize the Skaneateles Library to store tables and saw horses in the truck bays until next year’s book sale, with the caveat that if another municipal use is found, they will be removed. *Ms. Giroux thanked the Board and left the meeting to get back to work at the Book Sale.

Sanitary Sewer Agreement – Atty. Pavlus said this is one of the final steps – we are very close to the end. **Resolution #2019-166:** On the motion of Trustee Stokes-Cawley, seconded by Trustee Eriksen, it was resolved and unanimously carried (5-0 in favor) to authorize Mayor Hubbard’s execution of the Sanitary Sewer Agreement Town of Skaneateles West Lake Sewer District No. 1.

DeSantis Orchestra – Trustee Stokes-Cawley noted that the DeSantis Orchestra has played in the park before and was well received. **Resolution #2019-167:** On the motion of Trustee Eriksen, seconded by Trustee Sennett, it was resolved and unanimously carried (5-0 in favor) to authorize the DeSantis Orchestra to use the gazebo on Saturday, July 20 and Saturday, August 24 (as a rain date or a second concert date).

Operations Meeting – The Village Board scheduled an Operations Meeting for Tuesday, July 16, 2019, 5:30 p.m. at Village Hall. Trustee Stokes-Cawley encouraged everyone to walk Griffin and Hannum Streets before the Operations Meeting in preparation of sidewalk discussion.

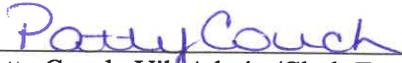
Public Comment – Relative to the letters and videos acknowledged under Correspondence & Announcements, Miki Mahood said the event was egregious and offensive. Cage boxing went on till 1:00 a.m. and then there was noise from the generators; there were 500 plus people – a new era in Skaneateles that she can’t believe is happening. Mrs. Mahood said the noise ordinance says peace and quiet – the event over the July 4 weekend was anything but that. She asked who has jurisdiction – the 3 rent-a-cops or the Village Police? Mayor Hubbard said the first order is to refer it to the Planning Board – as discussed earlier in the Meeting, the Trustees are deferring to the Planning Board. Mrs. Mahood asked why this is a zoning issue. Atty. Pavlus said it falls within Chapter 145 and Chapter 225 of the zoning code. Mrs. Mahood requested very quick action as this could happen every weekend. Mayor Hubbard said there are some rules on the books that could be enforced. Mrs. Mahood asked if you all would want this going on across the street from your property. Chief Coon clarified that 3 Onondaga County Sheriffs were hired by Adam Weitsman, not rent-a-cops and they don’t have any more authority than Village Police. Mrs. Mahood said Village Police said nothing could be done, but knows of other parties that have been shut down at 10:00 p.m. Chief Coon commented that he thinks the noise ordinance is too vague.

Approval of Bills – In reviewing the bills, Trustee Stokes-Cawley asked when Mary Beth Leeson will be giving another report. Trustee Sennett said she has been in touch with Mary Beth who is in touch with the Village Office on a regular basis. With so much going on to wrap up fiscal year ending 2019, Mary Beth will give a report later on. Trustee Zapata brought up the credit card fees that she noted on General Fund Voucher #118 for IPS Group, Inc. and Voucher #117 for Mackay Meters, Inc. The Board discussed the fees and Trustee Sennett agreed to talk about this with Bob Slivinski. It was noted that IPS is for the pay stations and Mackay is for the meters. Trustee Zapata said the fees are a lot of money per month. Atty. Pavlus said Chapter 212-30 allows the Village Board to establish parking meter rates by resolution. Trustee Sennett reiterated that she will talk to Mr. Slivinski. **Resolution #2019-168:** On the motion of Trustee Sennett, seconded by Trustee Eriksen, it was resolved and unanimously carried (5-0 in favor) that bills from Abstract #4 be audited and paid as follows:

Abstract #4

General Fund	Vouchers #97-125	Checks #22217-22245	\$32,131.39
Sewer Fund	Vouchers #15-28	Checks #6105-6118	\$51,609.55
Electric Fund	Vouchers #26-29	Checks #6952-6955	\$20,587.28
Water Fund	Vouchers #8-9	Checks #4604-4605	\$ 100.00
Water System Improv.	Vouchers #30-31	Checks #1032-1033	\$ 2,082.87

Executive Session – **Resolution #2019-169:** On the motion of Trustee Eriksen, seconded by Trustee Zapata, it was resolved and unanimously carried (5-0 in favor) to enter into an Executive Session at 7:54 p.m. to discuss CSEA Union Contract Negotiations / Personnel Matter. **Resolution #2019-170:** On the motion of Trustee Sennett, seconded by Trustee Zapata, it was resolved and unanimously carried (5-0 in favor) to move out of Executive Session and immediately adjourn the meeting at 8:28 p.m.



Patty Couch, Vil. Admin./Clerk-Treasurer

