

Village of Skaneateles
Cemetery Board of Lake View Cemetery
Regular Meeting – March 19, 2019

Present: Rob Gray, Chairman
Roben Shappell, Deputy Chair
Pete Buehler, Commissioner
Sue Murphy, Commissioner
Jorge Batlle, Cemetery Administrator
Sue Dove, Trustee

Chairman Gray called the meeting to order at 9:13 am.

Minutes – Chairman Gray commented that he had thought the Board discussed purchasing trees and bushes for \$2500, and leaving \$700 for any emergency tree maintenance. He said that Tony will be planting soon. **On the motion of Comm. Murphy, seconded by Comm. Buehler, the Board approved the minutes from the February 19, 2019 meeting, upon the unanimous vote among the members present in favor of the motion, it was carried 4-0.**

Budget/Reserve Account – Update – A printed detail of expenditures and revenues was presented to the Board to review once more. Comm. Buehler had suggested last meeting to keep the Site & Improvements line for unanticipated expenses. He suggested to keep that line at \$2000 for the next fiscal year. He gave an example of an unanticipated expense that has occurred the last couple of years; trees that have fallen down and caused damage. He also questioned whether the Heat/Light Shop & Burrows Chapel line needs to be adjusted, and Trustee Dove said it is normally close to the budget amount each year. Trustee Dove looked over the minutes from February 19, 2019. The Board had discussed and made a motion to request that a reserve fund be setup for the cemetery for unanticipated expenses. She said she will bring this up at the operations meeting on March 23, 2019.

Cemetery Administrator – Mr. Batlle said he was up in the cemetery in the snow with a customer who plans on purchasing. He asked if they have come down to purchase yet. DCT Karlik replied that they have not come to the Village Office yet.

A Village Minute – Trustee Dove reminded everyone that today is Election Day for the Village. The sidewalk local law passed at the last Village Board meeting. This is the law that will require a \$75 assessment on the tax bill, and it will start this next fiscal year.

Transactions –	Section 11B, Lot 599 (1 Grave)	John H. Bradley
	Deed 70, Book 9	63 Leitch Ave
	Trust Deed 3335	Skaneateles, NY 13152

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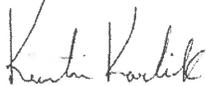
Other Business –

- Chairman Gray mentioned that a couple of large trees came down in the cemetery due to high winds. There was no permanent damage done.
- Chairman Gray said that the ads for seasonal employment have brought in about 41 applicants for the cemetery. He said that Burt Jordan will not be coming back this year.
- Comm. Murphy asked about the status of the grant. Trustee Dove said that Clerk-Treas. Couch will notify the Board when she hears any news.
- Chairman Gray said that the Village Office is coming up with a new burial request process to avoid conflicts with scheduling burials. When a burial is requested, the date and time will have to be verified with Operations before it can be scheduled to ensure that someone is available at the DPW for the requested day.
- Mr. Battle said that he received a call from Police Clerk Kenyon asking how large a monument can be. There are no maximum measurements for the width of the base of a monument. Deputy Chair Shappell said that the width of a grave normally measures 3'6"; therefore, it is best to stay around 3' to leave room on each side of the base. Comm. Buehler read section 8.1 of the rules and regulations which states only the maximum height allowed. Chairman Gray suggested that we add a maximum width to that section. He said he will contact DPW Foreman Dave Short to see if he has an idea on how wide a base should be since they pour the foundations.

Next Meeting – The next meeting has been scheduled for May 14, 2019, at 9:04 am.

On the motion of Comm. Murphy, seconded by Comm. Buehler, this meeting was adjourned at 9:47 am.

Respectfully Submitted,



Kierstin Karlik
Deputy Clerk-Treasurer