

Village of Skaneateles

Cemetery Board of Lake View Cemetery

Regular Meeting – February 19, 2019

Present: Rob Gray, Chairman
Roben Shappell, Deputy Chair
Pete Buehler, Commissioner
Mary Marshall, Commissioner
Sue Murphy, Commissioner
Jorge Batlle, Cemetery Administrator
Sue Dove, Trustee

Chairman Gray called the meeting to order at 9:06 am.

Minutes – On the motion of Comm. Buehler, seconded by Comm. Marshall, the Board approved the minutes from the January 15, 2019 meeting, upon the unanimous vote among the members present in favor of the motion, it was carried 5-0.

2016 Estimate for Tipped/Fallen stones – Jennifer from Barnett called to ask if the cemetery still wanted to take advantage of the quote given in 2016 for \$4956.00. Deputy Chair Shappell suggested doing the stones that are safety issues first. Comm. Buehler suggested taking money from site improvements to use toward the stones. The \$13,000.00 for site improvements is for paving this spring. Assistant DMO Robinson said that paving will definitely be done this spring, and it is first on the paving list. The cost will be a combined effort from both the cemetery and DPW. She was unsure about purchasing any new equipment for the cemetery. The decision to move forward with the repair of the tipped/fallen stones will have to wait until after the paving.

Budget Review – Printed summaries of the revenues and expenditures for the cemetery were given to each Board member to review. (DTC) Karlik reviewed the revenue and expenditure accounts with the Board again to inform Trustee Dove and Deputy Chair Shappell, who were absent at the previous meeting, of the current standings for the cemetery budget. A new revenue line will be created for the next budget to include the use of the chapel and vault. Comm. Buehler suggested keeping the Site Improvements & Repairs account, but dropping it down to \$2,000 to have for miscellaneous repairs. The Board discussed setting up a reserve fund and agreed to request establishing one for unanticipated expenses. The funds left over each year will be contributed to the reserve fund at the end of each fiscal year. **On the motion of Comm. Buehler, seconded by Comm. Marshall, the Board approved a request to the Village Board to establish a reserve fund for Cemetery Unanticipated Expenses, upon the unanimous vote among the members present in favor of the motion, it was carried 5-0.**

Cemetery Administrator – Mr. Batlle said it has been quiet, but there is a couple looking to purchase graves in the spring.

A Village Minute – Trustee Dove said there is a public hearing to be held February 28, 2019 at 7 pm on the new sidewalk local law proposal. She also mentioned that NYS has a new antiharassment in the workplace law, and it requires all employees to attend yearly training.

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There are training sessions for village employees and board members, February 25, at 2 pm and 7 pm.

Transactions – No transactions.

Other Business – DCT Karlik mentioned that there are seasonal employment opportunities posted on the village website. Chairman Gray asked if Burt and Keith will be working for the village again, and DCT responded that they must apply like everyone else. Chairman Gray thanked Deputy Chair Shappell for her 30 years worked at the Village. She will be retiring March 1st.

Next Meeting – The next meeting has been scheduled for March 19, 2019, at 9:04 am.

On the motion of Comm. Marshall, seconded by Deputy Chair Shappell, this meeting was adjourned at 9:57 am.

Respectfully Submitted,



Kierstin Karlik
Deputy Clerk-Treasurer