

Village of Skaneateles

Cemetery Board of Lake View Cemetery

Regular Meeting – October 16, 2018

Present: Rob Gray, Chairman
Roben Shappell, Deputy Chair
Pete Buehler, Commissioner
Mary Marshall, Commissioner
Jorge Batlle, Cemetery Administrator
Sue Dove, Trustee

Chairman Gray called the meeting to order at 9:04 am.

Minutes – On the motion of Comm. Buehler, seconded by Comm. Marshall, the Board approved the minutes from the August 21, 2018 meeting, upon the unanimous vote among the members present in favor of the motion, it was carried 4-0.

Pursuit of Grant – Chapel & Vault – The letter to Senator DeFrancisco from Mr. Kozub was sent to Trustee Dove and forwarded to Deputy Clerk-Treas. Karlik. After reviewing the letter, there were some corrections that needed to be made. The Board discussed the outlined corrections and added a couple of their own. Trustee Dove said she will get the letter in word format so that it can be edited. Once the letter is corrected, it will be sent off with the signed letter from Mayor Hubbard. **On the motion of Comm. Marshall, seconded by Comm. Buehler, the letter from Mr. Kozub was approved, with the discussed corrections to be made, to be sent to Senator DeFrancisco, upon the unanimous vote among the members present in favor of the motion, it was carried 4-0.**

Upkeep – Tipped or Fallen Stones – Chairman Gray said there is nothing to report on the map. He commented that the guys have done a great job maintaining the cemetery this year.

Cemetery Administrator – Mr. Batlle said that there are quite a few people calling who are interested in purchasing plots. He questioned how many urn vaults can be placed in a cremation plot, and Chairman Gray said that two will fit in one. He also asked how the markers work for a cremation lot with two lots next to each other. Chairman Gray said that there can only be one upright monument as indicated on the map then a flat marker could be placed on the second cremation lot. Deputy Chair Shappell said that a normal sized upright monument will fit just fine.

Section 11b Mausoleum – Chairman Gray said that he called Mr. Tauro on day 29 to see if he was interested in the offer sent to him, but there was no answer. The offer has expired and will not be offered again.

Budget – Status of FYE 2018 Revenues/Expenditures – Deputy Clerk-Treas. Karlik explained the detail of revenues and expenditures for FYE 2018. She suggested that the Board requests an update on these halfway through FYE 2019 to get a good idea on where the cemetery stands financially.

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Damaged Stones from Accident – Status of Insurance Claim – Deputy Chair Shappell said that she received the final bill for the finished repairs. She sent it to DMO Harty to submit to insurance. The total cost of repairing the stones from the accident amounted to \$1,015.00.

A Village Minute – Trustee Dove said that there is an operation's meeting tonight to discuss a sidewalk proposal and the application for the grant for Burrows Chapel. The work in Clift Park should hopefully be done by Thanksgiving, and Shotwell Park will be ready for Veteran's Day. The Village Office is working on Roben's replacement for when she retires. There will be another Christmas luncheon that she hopes the entire Board can attend.

Transactions – Barbara C. Butler
3826 State Street Rd
Skaneateles, NY 13152
2 Graves, Section 11b, Lot 518
Deed of Trust 3328, Deed Book 9, Page 63

Douglas & Barbara Bradley
4616 State Rd 41a
Skaneateles, NY 13152
1 Grave, Section 11B, Lot 584
Deed of Trust 3325, Deed Book 9, Page 64

Rhonda Richards
2020 Cherry Valley Turnpike
Skaneateles, NY 13152
2 Graves, Section 11b, Lot 429
2 Graves, Section 11b, Lot 430
Deed of Trust 3330, Deed Book 9, Page 65

Other Business –

- Chairman Gray asked if the cemetery could use the perpetual care fund to make purchases to fix stones. Deputy Chair Shappell said that no, it cannot be used according to how the fund was initially set up. The Board would have to inquire about this through Attorney Pavlus. Deputy Clerk-Treas. Karlik will write a letter to the Board requesting assistance from Attorney Pavlus. **On the motion of Comm. Buehler, seconded by Comm. Marshall, the Board authorized to start the process to access the principle of the perpetual care fund to address long standing monument and structure damages, upon the unanimous vote among the members present in favor of the motion, it was carried 4-0.**
- Deputy Chair Shappell questioned whether a headstone for a baby should be priced differently. The size is the same as a normal headstone. Mr. Battle suggested that if it

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- is the same size, then it should be the same cost because the foundation is still the same.
- Deputy Chair Shappell commented that in order to give graves to other family members there needs to be documentation for the conveyance. She said that the best thing to do is to designate graves to specific people when the graves are purchased. Trustee Dove asked if a conveyance in a will would be enough. Deputy Chair Shappell said yes, but it would have to be signed and notarized.
 - Trustee Dove said that there is a new tree in section 11b that split in half.
 - Chairman Gray commented that the paving will not be done this fall.

Next Meeting – The next meeting will be December 18, 2018 at 9:04 am.

On the motion of Comm. Marshall, seconded by Deputy Chair Shappell, this meeting was adjourned at 9:43 am.

Respectfully Submitted,

Kierstin Karlik

Kierstin Karlik
Deputy Clerk-Treasurer