

# Village of Skaneateles

## Cemetery Board of Lake View Cemetery

### Regular Meeting – June 19, 2018

Present: Rob Gray, Chairman  
Roben Shappell, Deputy Chair  
Mary Marshall, Commissioner  
Pete Buehler, Commissioner  
Jorge Batlle, Cemetery Administrator  
Sue Dove, Trustee

Chairman Gray called the meeting to order at 9:04 am.

**Minutes** - On the motion of Comm. Marshall, seconded by Comm. Buehler, it was resolved and unanimously carried (4-0 in favor) to approve the Minutes of the Cemetery Board of Lake View Cemetery Regular Meeting of May 15, 2018, as presented.

**Pursuit of Grant – Chapel & Vault** – Trustee Dove said she contacted Chris Kozub within the last few days, and he said he has contacted Senator DeFrancisco’s office to let them know a proposal is coming. Chairman Gray asked if Mr. Kozub could come next meeting to show the Board what he has so far, and Trustee Dove said she will ask him if he can attend the next meeting.

**Upkeep – Tipped or Fallen Stones** – Chairman Gray said he spoke with Burt Jordan about the map of tipped and fallen stones, and he said he will try to get something finalized soon. He said that a lot of the stones are upside down and/or hard to read, and there are a lot up in the older section. Trustee Dove asked if this would be something Barnett would give us a quote for. Chairman Gray replied that they gave a quote quite a few years ago for around \$14,000, but he is not sure of the exact amount. He said he can give Bill a call to get a new quote, and maybe reach out to some of the families as well. Deputy Chair Shappell suggested making a list to prioritize the most dangerous stones. Trustee suggested making prioritized stones a different color on the map to make them more noticeable. She also said that both Burt and Keith did a great job in the cemetery getting it ready for Memorial Day.

**Cemetery Administrator** – Mr. Batlle said there is not much going on, but he does have an appointment later today for a single grave purchase, and an appointment at the end of July.

**Budget – New Equipment Purchased with FYE 2018** – Chairman Gray said that the new utility vehicle will need to have walls installed on the box to help keep the dirt in. He also said that the pug will be kept for awhile until it is no longer usable. Trustee Dove asked if the cost of the utility vehicle came entirely from the cemetery budget and Deputy Clerk-Treasurer Karlik responded yes and that it came out of the FYE 2018 budget. Chairman Gray added that the utility vehicle will be used solely by the cemetery. Comm. Buehler wanted to see what the revenues and expenditures were for FYE 2018, but Deputy Clerk-Treasurer Karlik responded that the books are not closed out for the end of the year yet but the numbers might be available for the July meeting. Comm. Buehler questioned what the site improvements and repairs budget line is for. Trustee Dove said she believes that this is for the driveway repairs. Chairman Gray said the

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waterline is supposed to go between sections 6 and 11A, so the driveway will have to be torn up anyway for the waterline project, and the cemetery may not have to pay for that driveway to be repaved. He mentioned that the board had talked about getting the driveway in 11B paved first because it is starting to wash away along with the west drive entrance which needs to be done soon as well. Chairman Gray suggested having DMO Harty at the next meeting to talk about the waterline project, and Trustee Dove said she will try to get ahold of her to see if she can make it.

**Trees Along West Lake Garden Apartment’s Parking Lot** – Chairman Gray said that Dart has been very busy this season, but they are scheduled to remove the trees in July. He also pointed out that the cost for this was taken from the FYE 2018 budget.

**Damaged Stones from Accident – Status of Quote** – Deputy Chair Shappell said that she received a final accurate quote from Barnett which will include one stone that was left out (#5), and one more which was in question (#7). She said now that there is an accurate quote, it can be turned over to insurance for a claim. **On the motion of Comm. Buehler, seconded by Comm. Marshall, the Board approved the submission of an insurance claim to Haylor, Freyer & Coon Inc. for the damages incurred in March 2018, upon the unanimous vote of the members present in favor of the motion, it was carried 4-0.**

**A Village Minute** – Trustee Dove said that progress is being made towards the sewer and water line project. Bonds totaling near 4 million will increase the bills come late August or early September. East Lake Rd. will be the first to be done so that the State can repave after the lines are replaced. She said that DMO Harty is working very hard to coincide with the State so that the Village does not have to incur the cost for repaving East Lake Rd.

**Transactions** – No transactions.

**Other Business** – Chairman Gray said that he had to enter the vault, which he said had very little moisture and it looks like it is holding up well. Comm. Marshall asked if there was an update on Mrs. Bradley’s issue. Chairman Gray responded that he spoke with her, and said she is okay with the stone and where her husband is buried.

**Next Meeting** – Scheduled for July 17, 2018 at 9:04 am.

**On the motion of Comm. Marshall, seconded by Comm. Buehler, this meeting was adjourned at 9:24 am.**

Respectfully Submitted,

*Kierstin Karlik*

Kierstin Karlik  
Deputy Clerk-Treasurer