

VILLAGE BOARD OPERATION MEETING MINUTES
October 16, 2018
5:30 P.M.

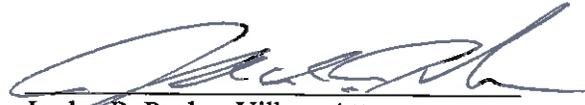
PRESENT: Mayor Hubbard, Trustees Dove, Stokes-Cawley, Sennett, and Eriksen, Village Attorney Pavlus, Director of Municipal Operations Harty

DPW Laborer Position – Director Harty discussed the qualifications of Mike Paddock for the Village DPW laborer position, stating that he holds a CDL license. Mayor Hubbard noted that he is a volunteer firefighter. Director Harty said that another applicant declined the offer and that the DPW needs to fill the position. She recommends making an offer of employment to Mr. Paddock at step 1, with a 6-month probationary period, pre-employment drug and alcohol screening, and subject to a criminal background check, in accordance with the terms of the union agreement. **Resolution #2018-186:** On the motion of Mayor Hubbard, seconded by Trustee Stokes-Cawley, it was resolved and unanimously carried (5-0 in favor) to make an offer of employment for the vacant DPW laborer position to Mike Paddock at step 1, subject to a criminal background check, pre-employment drug and alcohol screening, with a six-month probationary period.

Sidewalk Policy Discussion – Trustee Stokes-Cawley went through discussion points and referenced the operations meeting with the Planning Board on October 20, 2018 regarding sidewalk policy. Goals and objectives include providing a safe way for children to walk to school, making sidewalk costs fair and predictable, and treating sidewalks as a shared community resource. Trustee Stokes-Cawley discussed some options for assessments related to sidewalks, such as by lot or by residential/commercial property. Trustee Dove questioned the time period for sidewalk lifespan. Trustee Sennett said the oldest section of the new Orchard Road sidewalk is 15 years old. Trustee Eriksen brought up bookkeeping options, whereupon a general discussion of the subject was held. Atty. Pavlus discussed different legal options available for sidewalk installation and maintenance. Trustee Stokes-Cawley asked whether a new sidewalk policy should be pursued. Trustee Eriksen said he wants to attract young families to the area. Trustee Dove said a goal should be to have a walkable community for all residents. DMO Harty said it is also important to be ADA compliant. Whereupon a discussion was held regarding how to assess for a sidewalk program, by flat fee or based on assessed value. DMO Harty said the Village would need an asset management plan and allocation of budget and priorities. Trustee Eriksen said people who just paid for sidewalks should be given a credit. Mayor Hubbard questioned what could be done under the 50/50 program and what could be done under a new program. DMO Harty discussed some sidewalk figures and estimates for what it would cost to maintain them each year. Whereupon a discussion was held regarding sidewalks in subdivisions. Trustee Dove said a flat fee would have to be enough to maintain the sidewalks. Trustee Stokes-Cawley said some sidewalks will get replaced in conjunction with the waterline replacement project. DMO Harty discussed the sidewalk program as it pertained to fiscal year 2017. Mayor Hubbard discussed replacement of other sidewalks. DMO Harty said some additional replacements could be done with fiscal year 2018 funds. She further stated that the next Village budget could provide for an amount for sidewalk replacement. Whereupon a discussion was held regarding how to approach the operations meeting with the Planning Board. Atty. Pavlus reviewed the legal process for notice of sidewalk defects. Trustee Eriksen questioned whether additional sidewalks would present an issue for the DPW. DMO Harty said no.

Burrows Chapel – Trustee Dove asked if the DPW would be doing paving in the cemetery this fall. DMO Harty said no, it would be completed in the spring. Trustee Dove stated that Chris Kozub wrote a letter to Senator DeFrancisco regarding a grant for Burrows Chapel. Mayor Hubbard said he could send a letter with the package to Senator DeFrancisco and commended the Cemetery Board. **Resolution #2018-187:** On the motion of Trustee Dove, seconded by Trustee Stokes-Cawley, it was resolved and unanimously carried (5-0 in favor) to send a package to Senator DeFrancisco for a SAM grant for Burrows Chapel. Trustee Dove said the cemetery board was also looking at the perpetual care of the cemetery.

Adjournment – **Resolution #2018-188:** On the motion of Trustee Dove, seconded by Trustee Eriksen, it was resolved and unanimously carried (5-0 in favor) to adjourn the meeting at 6:38 p.m.



Jordan R. Pavlus, Village Attorney