

VILLAGE BOARD MEETING MINUTES

JULY 26, 2018

7:00 P.M.

PRESENT: Mayor Hubbard, Trustees Dove, Eriksen, Sennett and Stokes-Cawley, DMO Harty, Police Chief Coon, CEO Crompt, Village Atty. Pavlus

Others: Jason Gabak Skaneateles PRESS

Minutes – Resolution #2018-134: On the motion of Trustee Sennett, seconded by Trustee Dove, it was resolved and unanimously carried (5-0 in favor) to approve the minutes of the Regular Meeting of July 11, 2018, and the Operations Meeting of July 19, 2018, as presented.

Correspondence & Announcements – Mayor Hubbard reviewed the following:

- Receipt of Glens Falls National Bank LOSAP Statement for June 2018
- Mayor Hubbard said we received a very nice email from Town of Skaneateles Supervisor Aaron advising how pleased she was with a meeting DMO Harty organized relative to the support the Town and Village would provide to the firemen for their Labor Day events. She wrote, “This meeting showed the spirit of cooperation that I was very pleased to witness.” Trustee Sennett said she was delighted to hear this; it will take a full year cycle to get through all the events. Trustee Dove said Dick Perkins was also pleased; Trustee Sennett thanked DMO Harty for setting up the meeting.
- Email from NYCOM – NYCOM Sign-on Letter Opposing Proposed Small Cells Siting Mandate. Atty. Pavlus said this is similar to the proposal we urged the State Legislature to reject. He said it is appropriate to resolve support of NYCOM’s lead and send a letter to Senator Schumer. **Resolution #2018-135:** On the motion of Trustee Stokes-Cawley, seconded by Trustee Eriksen, it was resolved and unanimously carried (5-0 in favor) to support NYCOM’s efforts opposing the Streamlining the Rapid Evolution and Modernization of Leading-edgy Infrastructure Necessary to Enhance (STREAMLINE) Small Cell Deployment Act (S.3157) and send a letter to Senator Schumer.
- Receipt of email from DMO Harty – Press Release: Onondaga County Health Department and City of Syracuse Water Department Release Harmful Algal Bloom Information. In response to Mayor Hubbard, DMO Harty said she didn’t have anything to add as she previously advised that weekly sampling is taking place and all has been submitted to the NYS DOH. In response to Trustee Sennett, DMO Harty said the City of Syracuse is the only one sampling in the lake.

*** Other Matters That Have Come Before the Board since Posting the Agenda***

- Mayor Hubbard said we now are in receipt of Vernacular Architectural Design documents for Burrows Chapel Repairs. The work was initiated this past February because of a grant application and Vernacular’s work on the proposal seems complete. At their meeting of July 17, 2018, the Cemetery Board recommended letting a bid. Mayor Hubbard said he wants to make sure that conditions of the grant do not preclude starting work. He noted that some grants do, but some don’t. Trustee Dove said we may apply for the grant first, but it may be at the same time as going out for bid. Mayor Hubbard said August 9, 2018 would be the earliest we could let the bid. Trustee Dove said that may be too early as Atty. Pavlus needs time to review and there are answers to questions needed from Atty. Pavlus and Architect Chris Kozub first. She said we are a far cry from going to bid. She added that she will ask the question that Mayor Hubbard brought up about conditions of the grant. Mayor Hubbard reiterated that work from Architect Kozub looks thorough and complete – good work.

Police Department – Chief Coon verified that the Board received a copy of the Commendation for Police Officers Pauline Eggers and Jim Taber relative to a violent domestic on Friday, July 20, 2018. Chief Coon said that the suspect had kicked in the front door of his ex-girlfriend’s residence, threw her on the floor, choked her and then slammed her head against the wall. Officer Taber was on-duty and contacted Officer Paulene Eggers. Both officers did an excellent job taking photographs of the residence and the victim, obtaining a statement from the victim at her pace, obtained an arrest warrant, located the suspect, arraigned him and transported him to the Justice Center – everything happened in one day. Chief Coon said both officers were extremely professional and showed their knowledge of police work. Trustee Dove said Officer Eggers is a great addition to the Department and has done some great work. Chief Coon

agreed noting that there have been 5 arrests from her follow-up work; Officer Eggers is an excellent addition. Mayor Hubbard said it is also a real compliment to Chief Coon for initiating the commendation – Chief Coon knows his business too.

Chief Coon reviewed the results of the Kane Avenue Traffic Study that was done June 28 to July 20 in response to complaints received, noting that 49 speeding tickets were issued, with the highest speed of 56 mph. Chief Coon said there could have been more tickets, but you can't go after a speeder when you have someone pulled over. In response to Trustee Dove, Chief Coon said we don't have a permanent speed sign on Kane Ave, but we have the portable SkanRaces speed sign. A good place to put the sign is between Genesee and Heritage Woods. There are plenty of speed limit signs and the traffic detail is over for now. Trustee Sennett asked if there are any traffic calming strategies. Chief Coon said, "it's a run way"; it will always be a problem because of the design of the road. We may do another traffic detail in the future.

Director of Municipal Operations (DMO) – DMO Harty said she has been getting Deputy DMO Robinson up to speed, working on the waterline project, working with the accountants, etc.

Trustee Dove advised that the Fire Department requested to go back to Verizon phone lines; it was confirmed that it effects the Coon Hill station too.

Mayor Hubbard asked about striping on the north side of East Genesee Street between the Presbyterian Church and Onondaga Street. DMO Harty said we could get the machine back out. Trustee Dove commented that she is sure the Presbyterian Church would like striping too. Trustee Sennett said it looks great; Mayor Hubbard said it adds clarity as to where to park.

Status of NYSERDA Grant – Mayor Hubbard said he is going to call Jennifer Manierre at NYSERDA. DMO Harty said she reached out to Ms. Manierre and had a conference call with L&G yesterday. We are looking at opening up a portal for customers and are very close to having that going. Mayor Hubbard said August is the grant submittal deadline.

Status of New Seawall Grant / Clift Park Improvements – DMO Harty said all grant paperwork was sent and we are working on figuring out how to draw funds.

NEW BUSINESS

Desantis Orchestra – Clerk/Treasurer Couch advised that she talked to Maria Desantis who has no problem with choosing another rain date and mentioned Sunday, August 26 as a possibility, but has to check with the band members on their availability. Of course, she is hoping that a rain date won't be necessary. **Resolution #2018-136:** On the motion of Trustee Eriksen, seconded by Trustee Sennett, it was resolved and unanimously carried (5-0 in favor) to approve the Desantis Orchestra Request to perform at 5:30 p.m. at the gazebo on Saturday, August 25, 2018 with a rain date other than the weekend of the Labor Day Firemen's Field Days (September 1 & 2, 2018).

Municipal Audit Services – In response to Trustee Stokes-Cawley, Clerk/Treasurer Couch said Municipal Audit Services, LLC receives 50% only if they uncover errors and/or omissions which result in recoveries and increase revenues. **Resolution #2018-137:** On the motion of Trustee Sennett, seconded by Trustee Eriksen, it was resolved and unanimously carried (5-0 in favor) to authorize Municipal Audit Services, LLC to proceed with Local Utility Gross Receipts Tax Audit covering the years 2015-2017.

Tree Care Video – DMO Harty played the Tree Care Video produced by Mike Gorham of Bartlett Tree Service and Tree Advisory Board Member Kevin Sio. The Tree Advisory Board reviewed the video last week, made a few changes, and ask that the Village Board authorize putting the video on the Village's website. Trustee Stokes-Cawley said the video shown was not the latest version as the Tree Advisory Board added/changed distinction of Village trees as opposed to private trees. In response to Trustee

Sennett, Trustee Stokes-Cawley said the Tree Advisory Board is concerned about new trees not getting watered, mulch volcanoes, and mowing damage to the base of the trees. Trustee Stokes-Cawley confirmed for Trustee Dove that they want residents to water and that many of the trees have gators. DMO Harty said she will figure out how to get the video on the Village's website.

Speaking of communicating with residents, DMO Harty said she forgot to mention that there is a flyer on hydrant flushing on the back side of this month's utility bills. There will also be hydrant flushing signs so people will know about the flushing that will be during the day as opposed to the middle of the night. In response to Trustee Dove, DMO Harty confirmed that the Fire Department does know about the hydrant flushing. Mayor Hubbard complimented Deputy DMO Robinson who took the initiative to meet with the Fire Department.

83 Fennell Street – Mayor Hubbard said we have an unusual situation that he wants the Board, Police, and public to be aware of. The owner of the property at 83 Fennell Street, Eric Goetzman, has the opportunity to receive “clean” fill material from a local source. Transporting the fill would involve significant truck traffic, so the Police should be involved relative to the routing to be safe with the volumes. CEO Crompt read DMO Harty's email to TDK Engineering Associates and noted that we are relying on TDK to give the go ahead. The location of the 83 Fennell Street property necessitated Floodplain Development Code Review by TDK. CEO Crompt said it is a fairly sensitive area with underground pipes, overhead lines, etc. They are talking about a substantial amount of fill – 9500 yards of materials that they estimate would take 1500 large dump truck loads. Concerns include travel route, clean roads, hours of trucking operations, erosion and sediment control measures, etc. In response to Trustee Dove, CEO Crompt said he is guessing that Mr. Goetzman wants the fill because he wants to develop the property. Trustee Dove confirmed that the property is just past SAVES, south of the old sauerkraut property. CEO Crompt said TDK is confident that Mr. Goetzman can start with getting fill from the Mezzalingua's property (W. Lake) to a place to stage the fill. Trustee Dove asked if the staging area would be at 83 Fennell – CEO Crompt said it would. Atty. Pavlus said this is just informational at this point. Mayor Hubbard said he just wanted to get information out. Atty. Pavlus said the property is within a FEMA flood zone and there is a FEMA flood damage prevention law. He said this is the first application of this kind with the new law in place. Atty. Pavlus said he did a cursory review – it will require ZBA approval and may require a zone change. Trustee Stokes-Cawley asked if that will be needed before a staging area. Atty. Pavlus said he is not sure – there are a lot of considerations. Trustee Eriksen asked why the time constraint; it feels artificial. CEO Crompt said the Mezzalingua's say the fill needs to go now. Mayor Hubbard recognized that according to Atty. Pavlus there are Zoning Board approvals down the road. Atty. Pavlus advised that there is nothing for the Board to do tonight. We are developing steps the applicant needs to take – make sure it is done the right way. Trustee Sennett commented that she likes the way Chief Coon and CEO Crompt are working together. DMO Harty said this is unique, the attorneys are reviewing it, and it is a complicated process. CEO Crompt said TDK Engineering Associates have done a lot of these and recognized it as a “potential bonfire”. Atty. Pavlus said CEO Crompt needs to take Special Counsel Galbato's advise and guidance. CEO Crompt said he can tell the applicant that the attorneys are reviewing this. Trustee Eriksen asked what happens if we get a 100-year storm with dirt piled on a floodplain zone property. He recognized that there is a lot to be worked out. Mayor Hubbard said we are in uncharted waters. Trustee Eriksen said there has to be a much better plan than a giant pile of dirt that we can't take back. CEO Crompt said the amount of traffic will generate “what's going on” from numerous people. Trustee Eriksen said it will start out as a giant pile of dirt that will eventually be graded, but not at first. CEO Crompt suggested he and Trustee Sennett sit down with Mr. Goetzman tomorrow. Trustee Sennett said this is all new – we don't know what to say. Mayor Hubbard said he is much more comfortable with written comments, not verbal. Trustee Sennett said we need to take baby steps. Mayor Hubbard recognized compliance with Zoning and Planning obligations. Trustee Eriksen said perhaps Mr. Goetzman needs to adjust his expectations. Mayor Hubbard said we need to be very cautious with verbal communications and need a master plan. Trustee Sennett said we need to be very clear about who is in charge and cautioned CEO Crompt to have an attorney with him at all stages.

Public Comment – There was no public comment.

Approval of Bills – In response to Trustee Stokes-Cawley asking about the TDK Engineering Associates bills, Mayor Hubbard said we don’t have escrows on some projects yet. Trustee Sennett said the TDK bill for building code assessment has to do with the fees. Relative to 83 Fennell Street, DMO Harty said TDK was asked for an estimate and there is an escrow, although it is not posted yet. CEO Crompt said he will be talking about escrows with Special Counsel Galbato tomorrow at the Zoning/Planning Friday morning meeting. Atty. Pavlus said Zoning Code §115-12B addresses fees for floodplain development permits. Mayor Hubbard said CEO Crompt should get an updated estimate for the escrow. **Resolution #2018-138:** On the motion of Trustee Sennett, seconded by Trustee Dove, it was resolved and unanimously carried (5-0 in favor) that bills from Abstract #4 be audited and paid as follows:

<i>Abstract #4</i>	General Fund	Vouchers #524-568	Checks #21106-21150	\$30,790.65
	Sewer Fund	Vouchers #1163-1170	Checks #6646-6656	\$ 3,528.86
	Electric Fund	Vouchers #1276-1286	Checks #4410-4419	\$88,058.12
	Water Fund	Vouchers #681-685	Checks #5851-5860	\$ 1,506.73

Next Meeting – **Resolution #2018-139:** On the motion of Mayor Hubbard, seconded by Trustee Stokes-Cawley, it was resolved and unanimously carried to re-schedule the first meeting in August for Tuesday, August 7, 2018, 7:00 p.m. at Village Hall.

In discussing the motion, Clerk-Treasurer Couch said the Board will be asked to re-schedule the second meeting in September as she and Deputy Clerk Karlik will be at NYCOM’s Fall Training School. She suggested the Board consider Monday, September 24 or Tuesday, September 25 so Deputy Clerk Karlik can get the vouchers done on Friday, September 21 prior to leaving. This decision will be at a future Board Meeting.

Adjournment – **Resolution #2018-140:** On the motion of Trustee Eriksen, seconded by Trustee Sennett, it was resolved and unanimously carried (5-0 in favor) to adjourn the meeting at 8:18 p.m.



 Patty Couch, Village Admin./Clerk-Treasurer