

VILLAGE BOARD MEETING MINUTES
JULY 11, 2018
7:00 P.M.

PRESENT: Mayor Hubbard, Trustees Dove, Eriksen, Sennett and Stokes-Cawley, DMO Harty, Police Chief Coon, Codes Enforcement Officer Crompt, SVFD Assistant Chief Buehler, Village Attorney Pavlus

Others: Jason Gabak Skaneateles PRESS
Peter Spaulding* Skaneateles YMCA Lightning Parent Committee

Minutes – Resolution #2018-124: On the motion of Trustee Dove, seconded by Trustee Eriksen, it was resolved and unanimously carried (5-0 in favor) to approve the Minutes of the Regular Meeting of June 28, 2018, as presented.

Correspondence & Announcements – Mayor Hubbard noted the following:

- Receipt of Letter from Peter Spaulding of the Skaneateles YMCA Lightning Parent Committee requesting permission to hold an open water swim meet at Clift Park on the morning of Saturday, August 25, 2018. Mayor Hubbard noted that the Maria DeSantis Band is scheduled to perform at 5:30 p.m. on August 25, but that shouldn't be a conflict given that the swim would be in the morning. Mayor Hubbard recognized Peter Spaulding in attendance to answer any questions. In response to Trustee Stokes-Cawley, Mr. Spaulding said their meet will be sanctioned and insured by the USA Swimming and will be open to anyone. The 500-meter course will be for children and he doesn't think it will be very big with a maximum of 22 in the water at one time. Trustee Stokes-Cawley asked Mr. Spaulding if he knows Jim Clary who is very familiar with safety of races. Trustee Sennett said Mr. Clary has been involved with Lightning and Masters. Trustees Stokes-Cawley and Sennett advised that Mr. Clary lives on Mandy Rue. Mr. Spaulding thanked the Trustees and said he will contact Mr. Clary. He explained that in order to be granted a USA Swimming sanction and the insurance that comes with it, they will need to demonstrate that they have a comprehensive safety plan in place for the meet, including certified life guards and on-site medical personnel. In response to Trustee Dove, Mr. Spaulding said the \$50/per participant fee will be collected ahead of time, not in the park. Trustee Dove advised that she met with Mr. Spaulding and looked at Thayer Park where they originally wanted to have the swim meet, but the condition of the stairs makes Clift Park a safer venue. She said all their ducks are in a row and they are very organized. Mr. Spaulding said most of the funds raised will flow back to the kids as they need a lot of fundraising to pay for things such as pool time, coaches, swim banquet, transportation to and from swim meets, etc. Relative to the required Certificates of Insurance naming the Village as an additional insured, Atty. Pavlus recognized that the meet will be insured by USA Swimming and through the YMCA. In response to Trustee Sennett, Mr. Spaulding said the meet will be promoted within the Niagara District which is Route 81 westward. He reiterated that there will probably be between 50 and 100 swimmers. Trustee Eriksen asked if there has been coordination with SAVES and/or the SVFD. Mr. Spaulding said it is in the works; he repeated that in order to be granted a USA Swimming sanction and the insurance that comes with it, they need to demonstrate that they have a comprehensive safety plan in place and that includes certified life guards and on-site medical personnel. **Resolution #2018-125:** On the motion of Trustee Stokes-Cawley, seconded by Trustee Dove, it was resolved and unanimously carried (5-0 in favor) to grant permission for the Skaneateles YMCA Lightning Swim Team to hold an open water swim meet at Clift Park on the morning of Saturday, August 25, 2018. *Mr. Spaulding thanked the Village Board and left the meeting.
- Receipt of email from Trustee Eriksen advising that the SMTC Skaneateles Mobility Study is complete (link to report www.smtcempo.org). Trustee Eriksen said he has two hard copies of the SMTC Skaneateles Mobility Study and suggested one be put on the Village Hall front counter for anyone to review, with the other hard copy being permanently kept in the Village Office.
- Email from NYCOM:

- SALT Fix/Local Charitable Contribution Initiative
- Agency Fees Ruled Unconstitutional by U.S. States Supreme Court
- Receipt of Email relative to Mortgage Tax Apportionment – Mayor Hubbard said the mortgage tax apportionment is remaining current with the budget and past years.
- Receipt of note from Augusteen Lantier relative to crosswalks

*** Other Matters That Have Come Before the Board since Posting the Agenda***

- Email from Town Supervisor Aaron advising that she asked Mark Burger to give an informational presentation that would give an overview of what Soil and Water does in protecting the Lake. She invited the Village Board to the Town Board Meeting on Monday, July 16, at 6:30 p.m. to listen to the presentation. Trustee Sennett said Mr. Burger is the Program Manager of the Skaneateles Lake Watershed Agricultural Program (SLWAP) and wrote the position statement relative to the Skaneateles Lake Association (SLA). It was noted that Town Supervisor Aaron said their meeting starts at 6:30 p.m. and estimated that Mr. Burger's presentation would be about 6:45 p.m.

Police Department – Mayor Hubbard noted that the Trustees are in receipt of the second, updated Police monthly report for June that was emailed and recorded activity as follows: **Incident Types:** 256 Calls for Service; **Criminal:** 2 Larceny; 0 Identity Theft; 0 Forgery; 0 Burglary; 0 Robbery; 1 Criminal Mischief; 3 Domestic; 4 Harassment; 0 Sex Offence; **Non-Criminal:** 3 Vehicle Lockout; 560 Property Check; 25 Ambulance Calls; 3 Fire Calls; 7 Alarm; 4 Recovered/Found Property; **Traffic:** 57 Total Traffic Stops; 26 Traffic Tickets Issued; 122 Total Parking Tickets; 171 Courtesy Cards; **Motor Vehicle Accidents:** 1 Property Damage; 2 Personal Injury; **Arrests:** 1 Felonies; 1 ¶ (¶ = UTT Misdemeanor) Misdemeanors; 0 Violations; 0 DWI. In response to Mayor Hubbard asking if there was anything else to add, Chief Coon said he talked to Joe Romano about the two additional speed signs he wants to donate, and also to Town Supervisor Aaron who seems to be in favor. She will take it to the Town Board and if they are in favor, she will contact National Grid about using one of their poles.

Director of Municipal Operations – DMO Harty reported:

- DPW is striping; all crosswalks are done; 60-70% of on-street parking is done; moving along with the new striper we purchased. Mayor Hubbard commented on how great the striping looks
- NYS DOT inspected both Village bridges this spring; will be reviewing comments and consider repairs and capital improvements
- DMO Harty is working on the sidewalk bills and anticipates getting them out next week; will work with Village Office staff relative to sidewalk bills bookkeeping
- Water – HAB Action Plan draft went to the State last week; Asst. DMO Robinson working with Jim Dries (who is spending more time in Water) to further develop Operations/Monitoring Protocol; working with SVFD too; Final Draft Documents for water main are under review by DMO/Water Director
- Sewer - Asst. DMO Robinson working with Brad to look at upcoming maintenance and capital planning; SPDES Renewal went out – historical data shows Brad is doing a great job – disinfection numbers are phenomenal
- Light – rebuilding East Genesee Street – new poles and primary conductors; downtown ornamental light pole repairs
- Participating in Onondaga County Hazard Mitigation Planning

DMO Harty concluded that there is “a lot of good stuff going on”. Mayor Hubbard again complimented the striping layout on East Genesee Street.

Codes Enforcement – CEO Crompt provided the Board with copies of his report that records activity to July 11, 2018 as follows: 3 Footer Inspections; 0 Foundation Inspections; 5 Framing Inspections; 7 Insulation Inspections; 3 Final Inspection; 12 Building Permits; 1 Meeting with Contractors; 1 Meeting with Architects; 4 Meetings with Homeowners; 3 Sign Permits; 3 Complaints/Investigations; 1 Temporary C of O; 1 Final C of O; 1 Home Occupation Permit; 1 Air-seal Inspection. CEO Crompt said he didn't have

any changes. Trustee Sennett said we talked about revising fees and asked TDK to look at them. We now have some good data to consider.

Skaneateles Volunteer Fire Department – SVFD Assistant Chief Buehler read aloud Chief Evans’ report for June 2018 that recorded activity as follows:

Calls for the month of June: 35 Total Alarms; 2 Structure Fires; 0 Vehicle Fires; 1 Vegetation Fires; 0 Acres Burned; 7 EMS; 1 Rescue; 7 Motor Vehicle Accidents; 0 Extrication; 2 Hazardous Condition; 4 Service Calls; 0 Good Intent Call; 9 False Alarms; 2 Cancelled Enroute; 0 Other; 6 Mutual Aid Given; 16 Mutual Aid Received; 12.14 Avg. Personnel; 1.45 Avg. Enroute time; 4.93 Avg. On-scene Time; 1 Meeting; 8 Drills; 0 Training; 5 Miscellaneous; 0 Stand-by.

Upcoming trainings: 7/16 – Divers & Truck/Ladder Training – 19:30; 7/23 – Pre-plan Downtown – 19:30; 7/30 – Live Burn Cayuga County Training Tower – 18:30; 7/22 & 8/12 – EVOC – 08:00

Meetings for the month: Budget & Finance – 8/2/18 @ 18:30; By-Laws – 7/12/18 @ 19:00; Labor Day – 7/31/18 @ 19:00; Officers – 8/2/18 @ 19:30; Trustees & Board of Directors – 8/2/18 @ 19:00; Truck – 7/26/18 @ 19:30

Other business:

- The chassis for the new engine for Station #1 is slated to be delivered to 4Guys Fire Apparatus early in January 2019.
- Labor Days plans are complete. This year’s field days will be held on Saturday, September 1 and Sunday, September 2 at Austin Park. The weekend’s schedule is located online at www.skaneatelesvfd.com.
- Thus far 589 tickets have been sold and tickets are still available for the High Stakes Money Drawing and are available from any firefighter or online at www.skaneatelesvfd.com. July’s \$100 monthly drawing numbers: 022, 028 & 596. Mark your calendars now for the 6th Annual Casino Night and High Stakes Money Drawing scheduled for Saturday, September 22, 2018 at Skaneateles Station #1.

Old Business

Status of NYSERDA Grant – DMO Harty said she is working through on the data.

Status of New Seawall Grant / Clift Park Improvements – Mayor Hubbard said both grants are moving ahead.

New Business

Grant Disbursement Agreement – Mayor Hubbard said Atty. Pavlus briefed us on the Grant Disbursement Agreement – Trustees were copied on the email. Atty. Pavlus said the grant disbursement agreement is a standard form used by DASNY when administering grant funds. He added that he reviewed it and approves it. Atty. Pavlus said part of the agreement is that he is required to provide an attorney letter and he will sign it and get it to Clerk/Treasurer Couch. In response to Trustee Dove, DMO Harty said it allows us to move into the next construction phase and submit bills. **Resolution #2018- 126:** On the motion of Trustee Sennett, seconded by Trustee Dove, it was resolved and unanimously carried (5-0 in favor) to authorize Mayor Hubbard’s Execution to the Grant Disbursement Agreement for the State and Municipal Facilities Program (“SAM”) Improvements to the Seawall at Clift Park.

Release of Easement – Mayor Hubbard referenced Atty. Pavlus’ email briefing the Board regarding the antiquated waterline easements at 18 W. Genesee Street that are no longer needed. Atty. Pavlus said the request came from the property owner, Pioneer Coldwater, LLC, after which DMO Harty investigated both easements. She concluded that that she is comfortable to release both as neither is needed and won’t be.

DMO Harty said a larger line replaced the old lines. Atty. Pavlus said he wanted to protect the Village from any prior and future claims held by the owner and associated with the easements and infrastructure therein. In response to Trustee Sennett recognizing the Light and Water Department easements, Atty. Pavlus said the release only relates to the two easements (waterline easement running across the parking lot area of the property and a rectangular area of the property that was reserved for the valve pit for the old 10" watermain). He added that he was careful to word the release language so that it is narrowly tailored to only these easements. The Village retains access to the Village Water Treatment Plant and Electric Department. Trustee Eriksen concluded that the property owner wants the easements released for future redevelopment of the property – future plans would be cleaner. Mayor Hubbard said he thinks of the release as removing encumbrances. **Resolution #2018-127:** On the motion of Trustee Eriksen, seconded by Trustee Stokes-Cawley, it was resolved and unanimously carried (5-0 in favor) to authorize Mayor Hubbard's execution of a Release of Easement Agreement and Related Filing Documents for 18 W. Genesee Street.

Operations Meeting – Mayor Hubbard said Clerk/Treasurer Couch's email this afternoon explained that there have been some recent developments relative to building modifications so we'd like to schedule an Operations Meeting. The Village Board scheduled an Operations Meeting for Thursday, July 19, 2018, 5:30 p.m. at Village Hall.

Public Comment – There was no public comment.

Approval of Bills – In response to Trustee Stokes-Cawley recollecting a previous payment to Eastern Security Services, SVFD Assistant Chief Buehler explained that Chief Evans split the cost between last year's budget and the current budget. He further explained that they upgraded the camera system at Station #1 and described the cameras and locations. In response to Trustee Stokes-Cawley, Asst. Chief Buehler said the cameras record if there is movement. In response to Mayor Hubbard, Asst. Chief Buehler said the same cameras are not now at Coon Hill and Mandana. Asst. Chief Buehler said he can talk to Chief Evans about it. Regarding an update on the public restrooms, DMO Harty said we have had the run-of-the-mill plugs. **Resolution #2018-128:** On the motion of Trustee Sennett, seconded by Trustee Eriksen, it was resolved and unanimously carried (5-0 in favor) that bills from Abstract #3 be audited and paid as follows:

Abstract #3

General Fund	Vouchers #484-523	Checks #21066-21105	\$46,063.92
Sewer Fund	Vouchers #1149-1160	Checks #5839-5850	\$ 8,468.41
Electric Fund	Vouchers #11267-1275	Checks #6637-6645	\$ 7,847.27
Water Fund	Vouchers #665-676	Checks #4398-4409	\$11,305.99

Adjournment – **Resolution #2018-129:** On the motion of Trustee Eriksen, seconded by Trustee Sennett, it was resolved and unanimously carried (5-0 in favor) to adjourn the meeting at 7:38 p.m.


 Patty Couch, Clerk/Treasurer