

VILLAGE BOARD MEETING MINUTES
SEPTEMBER 28, 2017
7:30 P.M.

PRESENT: Mayor Hubbard, Trustees Dove, Sennett and Stokes-Cawley, DMO Harty, Police Chief Coon, Village Historian Batlle, Municipal Board Chair McQuaid, Village Atty. Pavlus

Excused: Trustee Eriksen

Others:	Jason Gabak	Skaneateles PRESS
	Tara Lynn	Skaneateles Chamber of Commerce
	Kevin Castro*	GHD
	Steve Waldvogel*	GHD
	Nick Hyde*	GHD
	Bob Eggleston	1391 E. Genesee Street
	Candy Searing	Skaneateles Chamber of Commerce
	Helen Ridgeway	5 W. Elizabeth Street
	Doug Clark	24 W. Lake Street
	Janice Miller	Janice Miller Architect
	Stephen Condie	14 E. Genesee Street
	Bob Garrison	Roland's
	Leslie Fragnoli-Garrison	Roland's
	Denise Manrow	12 E. Genesee Street
	Karen Wilmot	Roland's
	Fred Weisskopf	Gallery 54
	Greg Adams	Prospective New Hire

After the Pledge of Allegiance, Mayor Hubbard opened the meeting and welcomed attendees. He recognized the presence of GHD Engineers who attended the earlier Municipal Board Meeting and asked if anyone in the audience had any questions about the blue-green algae issue. Candy Searing asked if it is okay to kayak. DMO Harty said the Onondaga County Health Department addresses recreational activity. Their statement advises: Do not swim, wade, or fish near algae blooms or surface scums • Do not let dogs wade, drink the water, or walk on algae-contaminated shoreline debris • Rinse yourself and pets with clean water if exposed to algae. In response to Janice Miller, DMO Harty said she is not aware of any sampling in the creek. Trustee Dove asked if GHD has any information for going forward. DMO Harty said the Municipal Board met with GHD and they reviewed what the issue is. We are working with them to move forward for short-term and long-term. Updates can be found on the Village's website. In response to the question about fishing and concern that not everyone knows not to fish, especially not for consumption, DMO Harty said she doesn't believe that the health department recommends it. She recognized that there are multiple municipalities along Skaneateles Lake and reiterated that joint statements can be found on the Village's website. Municipal Board Chair McQuaid said it is all part of the communication plan, probably in conjunction with the Town of Skaneateles. DMO Harty said Skaneateles Lake is regulated by New York State. Communication is being driven by the health department and DEC. Trustee Sennett said the Skaneateles Lake Association hired stewards at the boat launch who have been telling people not to eat the fish. With no more questions, Mayor Hubbard thanked GHD for coming to meet with the Municipal Board and staying to answer questions. *GHD left the meeting.

Minutes – Resolution #2017-167: On the motion of Trustee Sennett, seconded by Trustee Stokes-Cawley, it was resolved and unanimously carried (4-0 in favor) to approve the minutes of the Regular Meeting of September 14, 2017, as presented.

Correspondence & Announcements –Mayor Hubbard reviewed the following:

- Letter from Congressman Katko relative to a competitive federal grant opportunity for infrastructure investments

- Receipt of Central NY Veterans Parade Board of Directors invitation to march in the 10th Annual CNY Veterans Parade and Expo at noon, Saturday, November 4, at the NYS Fairgrounds
- Receipt of resignation letter from part-time Police Officer Brett Leppard who accepted a full time Police Officer position in Connecticut
- Receipt of letter from Arnold Rubenstein
- Email from John Paddock – thoughts about Village Events, including Sunrise Rotary Winterfest
- September 20, 2017 Mayor’s Statement
- * **Other Matters That Have Come Before the Board since Posting the Agenda***
 - Receipt of Tentative Draft of Agenda with Joel Russell from Town Clerk Aaron
 - Receipt of email from NYCOM Executive Director Baynes Requesting Action Against Bills Awaiting Governor’s Action; Mayor Hubbard formally responded with letters to Hon. Alphonso David, Counsel to the Governor
 - Email from John and Carol Young relative to 91 E. Genesee Street

Recognizing that Arnie Rubenstein asked that his letter be read aloud, Trustee Dove asked if it will be. Mayor Hubbard said, “No, we don’t read all letters aloud”.

Director of Municipal Operations (DMO) – DMO Harty confirmed that the Board already received her Report. She updated the Board on the status of the sidewalk project noting that the contractor, Ballard Construction is making great progress and is doing a fantastic job. DMO Harty said she couldn’t be happier. After today, Ballard will be about 85% complete on State Street, completed the curbing and concrete pour at Packwood/Fennell, and starting on Jordan Street. DMO Harty advised that there is a webpage,

<http://www.villageofskaneateles.com/component/content/article/47-2017-sidewalk-program.html>, set up to help inform residents on the project and coordination details, such as how work will proceed, parking arrangements if their driveway has to be closed, etc.

DMO Harty displayed on the overhead screen QPK’s concept plan for the Clift Park Project. She discussed the details of the scope of work that includes:

- o Improved ADA access and pedestrian mobility
- o Remove old concrete wall and gravel
- o Maintain same set-up with brick pavers and concrete
- o Ornamental bollards with the center one breakaway
- o Replace plantings around 911 Memorial with more colorful plantings
- o Permanent planter for on top of the 911 Memorial
- o Re-locate the drinking fountain

Trustee Stokes-Cawley asked DMO Harty to consider a permeable pavement instead of the stamped concrete. DMO Harty said she anticipates the work being completed in Spring 2018. In response to Trustee Dove, DMO Harty said she thinks the project will be within the budget with the grant.

DMO Harty requested a Board resolution to declare the following DPW vehicles as surplus. She explained that we would like to send these two vehicles to the October 28th auction with the intent to use the proceeds to purchase a replacement F550 plow truck.

- o 1999 International 4700 6-wheel Dump truck
- o 2008 Ford F350 with dumping stake rack body and V-plow

DMO Harty said the leaf vacuum is scheduled to be delivered Tuesday or Wednesday (10/5 or 10/6) of next week. The DPW is scheduled to put it into service for leaf pick up, which starts after the last day of brush pick up (10/16). We have ample time to make sure the equipment is set up and the DPW staff are trained on how to use it.

Resolution #2017-168: On the motion of Trustee Dove, seconded by Trustee Stokes-Cawley, it was resolved and unanimously carried (4-0 in favor) to declare the 1999 International 4700 6-wheel Dump

Truck and the 2008 Ford F350 with dumping stake rack body and V-plow as surplus to be sent to the October 28, 2017 auction.

Village Historian – Village Historian Batlle explained to the attendees who packed the Village Office, that this Historical Moment will be different from ones they may have read in the newspaper. This Historical Moment is photographs displayed on the overhead screen of “Then & Now, What Was & What Is”. Locations of some of the pictures were: 26 Fennell Street, 24 Jordan Street, 38 State Street, 95 E. Genesee, as well as others. Village Historian Batlle’s presentation received applause.

Status of NYSERDA Grant – Mayor Hubbard said there is nothing new to report.

Status of Franchise Renewals – In response to Mayor Hubbard, Atty. Pavlus said he and Clerk to the Boards Dundon had a conference call with Charter’s Director of Government Relations, Alice Kim. We are finalizing the final agreement and will hopefully be done soon.

Status of New Seawall Grant / Clift Park Improvements – With the concept plan presented earlier, DMO Harty said there is nothing new to report relative to the grant.

Dicken’s 2017 – Skaneateles Chamber of Commerce Executive Director Tara Lynn distributed to the Village Board a packet of letters she received in response to the anonymous letter in the newspaper. She said they are well-written and she encouraged everyone to read them. Director Lynn noted that Charlie Major and David Graham are this year’s Citizens of the Year. She also distributed and read aloud “What is Dickens Christmas” with reflections from Minne Carroll, age 14, Bridget Carroll, age 13, and Charlotte Carroll, age 8. Director Lynn then gave an event overview and requests from DPW/Village. Trustee Dove said this was already approved at the June 22, 2017 Village Board Meeting. DMO Harty asked about porta potties because they are not listed. Director Lynn said they will order two again this year to be placed near the Masonic Temple public restrooms during Dicken’s. Trustee Dove said the door at the Masonic Temple restrooms needs to be changed. Mayor Hubbard noted that the door needs to be commercial grade.

NEW BUSINESS

PENFLEX – Mayor Hubbard said we have used Penflex for year. Clerk/Treasurer Couch confirmed that the GASB 73 Package is new, but other than that the fees remain the same as in 2016. She added that Cuddy & Ward recommends the optional “Complete the GASB 73 Package”. **Resolution #2017-169:** On the motion of Trustee Stokes-Cawley, seconded by Trustee Dove, it was resolved and unanimously carried (4-0 in favor) to authorize Mayor Hubbard to execute the Penflex, Inc. 11/1/2017-10/31/2018 Service Fee Agreement with the optional “Complete the LOSAP Audit Package” and “Complete the GASB 73 Package”.

New Part-time Police Officer – Mayor Hubbard said the Board received a nice email from Police Chief Coon. Trustee Sennett advised that Greg Adams is in attendance. Chief Coon explained that with Officer Brett Leppard’s resignation, the department is back to 12 Officers. Two candidates were interviewed, both retired from the Syracuse Police Department. Chief Coon said both were good candidates, but based on the interviews we are requesting to hire Gregory Adams who is from Elbridge. Mr. Adams interviewed very well and we feel he will fit in well with the Community-oriented type policing that is an important part of our job in Skaneateles. He comes highly recommended. Every bit of feedback was positive from people he worked with in Syracuse as well as a Sheriff’s Deputy who worked jointly with him on computer programs that both Departments share. Chief Coon said Mr. Adams has IT experience and we don’t have a true IT person to work on in-car computers. Mr. Adams is also certified to instruct how to install car seats. Trustee Dove suggested that would be a good service to offer during Fire Prevention Week. Chief Coon agreed, but noted that Mr. Adams won’t be able to get his re-certification in time for this year’s. Trustee Sennett said she sat in on the interview and likes Mr. Adams’ approach to challenging situations and that he has quite a bit of availability. That will be a big help. **Resolution**

#2017-170: On the motion of Trustee Sennett, seconded by Trustee Dove, it was resolved and unanimously carried (4-0 in favor) to authorize hiring Gregory Adams as a part-time Police Officer at an hourly rate of \$27.05. Mayor Hubbard said it is a tribute to Chief Coon that he attracts such qualified, decent, and respectful candidates. He said he has never been as proud of the Police Department as he is now.

SGLA Veterans Day Flag Celebration – The Trustees recognized that the community embraces the display of flags and the ceremony honoring veterans. **Resolution #2017-171:** On the motion of Trustee Dove, seconded by Trustee Sennett, it was resolved and unanimously carried (4-0 in favor) to approve the Skaneateles Girls Lacrosse Association (SGLA) request for permission to display flags in Clift and Shotwell Parks (install flags on Friday, November 3, 2017 and remove on Monday, November 13, 2017, ceremony on Friday, November 10, 2017.)

Public Comment – There was no public comment.

Approval of Bills – **Resolution #2017-172:** On the motion of Trustee Sennett, seconded by Trustee Dove, it was resolved and unanimously carried (4-0 in favor) that bills from Abstract #8 be audited and paid as follows:

<i>Abstract #8</i>			
General	Vouchers #3951-3986 (skipped 3972)	Checks #20223-20257	\$ 30,460.00
Sewer Fund	Vouchers #906-913	Checks #5586-5593	\$ 3,935.01
Electric Fund	Vouchers #1033-1041	Checks #6404-6412	\$111,589.34
Water Fund	Vouchers #547-550	Checks #4280-4283	\$ 1,088.58

In discussing the bills, Mayor Hubbard and DMO Harty talked about the Irby bill with regard to the new substation.

Trustee Dove said she looks forward to the 25th Dickens and suggested that Director Lynn come in earlier in the year (January or February) for all events. Trustee Sennett said she talked to Director Lynn about that.

Adjournment – **Resolution #2017-173:** On the motion of Trustee Dove, seconded by Trustee Sennett, it was resolved and unanimously carried (4-0 in favor) to adjourn the meeting at 8:30 p.m.


Patty Couch, Village Admin./Clerk-Treasurer