VILLAGE BOARD MEETING MINUTES
JULY 25, 2017
7:30 P.M.

PRESENT: Trustees Dove, Eriksen, Sennett and Stokes-Cawley, DMO Harty, Police Chief Coon, Village Historian Batlle, Village Atty. Pavlus

Excused: Mayor Hubbard

Others: Jason Gabak — Skaneateles PRESS
Joe Steencken — 16 Gayle Road

Minutes – Resolution #2017-138: On the motion of Trustee Dove, seconded by Trustee Eriksen, it was resolved and unanimously carried (4-0 in favor) to approve the minutes of the Regular Meeting of July 11, 2017, and the Operations Meeting of July 17, 2017, as presented.

Correspondence & Announcements – Deputy Mayor Stokes-Cawley reviewed the following:
- Receipt of Glens Falls National Bank LOSAP Statement for June, 2017
- Invitation to Fingers Lake Land Trust Celebration of Skaneateles Lake at the John D. Barrow Art Gallery on Thursday, July 27, from 5 – 7 p.m.
- Received a copy of Johan Visser's letter to the Town of Skaneateles
- Email from LendEDU recognizing Skaneateles as having some of the most fiscally healthy residents in the entire Northeast Region. Their report recognized 250 communities in the all of the Northeast with the best average credit scores. Out of the thousands of towns in the Northeast, Skaneateles has one of the highest average credit scores, thus some of the most fiscally secure and responsible citizens. Using Experian's licensed dataset, LendEDU was able to analyze the average credit score of each town and city in the Northeast. Skaneateles came in at #196. The full report and methodology can be at: hhtps://lendedu.com/blog/best-credit-scores-northeast-united-states
- Email from NYCOM – Paid Family Leave – Optional for Public Employers
- Deputy Mayor Stokes-Cawley said Chief Coon has had additional conversation with Joe Romano who mentioned that he might donate one or two more speed signs.

*** Other Matters That Have Come Before the Board since Posting the Agenda***
- Received a copy of the letter mailed to Summer 2017 Tree Recipients. Deputy Mayor Stokes-Cawley said she has a copy of the letter for Jason to put in the PRESS.
- Received a letter from Marsha & Thomas Robertson relative to the Prentiss Drive path. In response to Trustee Dove, DMO Harty said we maintain the path, but the weather has been a problem this year and we haven't gotten to it yet. DPW Labor Leader Short is aware of it and has it on the list.
- Letter from Concerned Citizens for Safe Roads relative to traffic on Rt. 41A. Trustee Sennett said she isn't sure what parts of Rte. 41A the writer is concerned about. Parts of Rt. 41A the speed limit is 55 MPH and it seems that the 40 MPH sign is further south this year. She added that she wishes we knew who wrote the letter. Trustee Eriksen said it might be a good place for one of the speed signs. He too said that he is not sure exactly where on Rt. 41A the writer is concerned about. Chief Coon said that the Police have written several tickets on Rt. 41A in the Village. Prior to receiving the letter, Chief Coon said he and Sgt. Wawro talked about putting the portable speed sign on the south first. Deputy Mayor Stokes-Cawley asked if there is a difference in speeds with the signs. Chief Coon said on State Street, yes.
- Receipt of The New York Water Environment Association, Inc. (NYWEA) cover letter and informative booklet
- Onondaga County Mayors Association Meeting with Town Supervisors on Wed., Aug. 2, 6 PM at Liverpool Village Hall
- Receipt of email this morning from Town Clerk Aaron with attached proposed Mutual Aid Agreement for Codes Enforcement. In response to Deputy Mayor Stokes-Cawley, Clerk-Treasurer Couch said since we just received the email this morning, we are merely acknowledging it for now. Action can be considered after we have time to review it.
- Receipt of email from Trustee Sennett with accompanying photos of Skaneateles Lake Association's updated signage for around the lake to reflect the new state law regarding boats being clean drained and

dry when launched. Trustee Sennett said the old sign, that doesn't have the law, is on Village property as it is not attached to the pier. Atty. Pavlus said it is therefore up to the Village to authorize a replacement sign. He recognized that the law changed and mandates that motor craft be clean, dry, and drained. Trustee Dove noted that the old sign is not a Skaneateles Lake Association sign. Trustee Sennett reiterated that the old sign doesn't have the new law and actually shows invasive weeds not found in Skaneateles Lake. **Resolution #2017-139**: On the motion of Trustee Sennett, seconded by Trustee Dove, it was resolved and unanimously carried (4-0 in favor) to allow Skaneateles Lake Association to update the signage with a new 18"x24" sign. In discussing the resolution, DMO Harty asked that the association contact her.

Director of Municipal Operations (DMO) – DMO Harty said we have a lot going on with engineering. She apologized for getting an email to the Trustees late this afternoon, explaining that she's been on vacation. DMO Harty said the Village has a long-standing agreement with GHD for engineering services on a Task Order Basis. Some tasks have reached the billing limits, but work continues. Therefore, she is requesting that the Board authorize increasing the task order limits and reviewed the table below that summarizes in bold the tasks that need further authorization from the Village Board:

Task Order	Description/ Scope	Not-to-Exceed Budget	Budget Used	Additional Authorization
1	**General Engineering & SCADA Maintenance**	**$5,000**	**$5,000**	**Open – increase fee limit to $20,000 to account for additional water system model, map updates, review of Town Water District MPR, etc. All costs covered by Water Fund.**
2	Design of Dry Hydrant	$10,000	$5,467.72	CLOSED
3	SCADA Maintenance, 2016	$5,000	$777.81	In process and should be closed out soon
4	Hydrant Flow Testing	$5,000	-	
5	**Parkside Construction Inspection**	**$12,000**	**$11,599**	**Additional inspection due to contractor delays, need to increase to $20,000. All costs reimbursed from Parkside Engineering Escrow**
6				
7	Planning Board and Code Assistance			Building/Grading, Site Plan Review, SEQR Assistance, etc.
8	**Water Main Replacement**	**$125,500**		**Previous authorization only covered through design & construction. Need to authorize $15,000 for the next phase, Permitting.**

DMO Harty said based on the table above, she is requesting the following authorizations for GHD:

- Increase the fee limit on Task Order No. 1 to $20,000 with all expenses paid from the Water Fund.
- Increase the fee limit on Task Order No. 5 to $20,000 with all expenses paid from the Parkside Engineering Escrow Fund

- Authorize Permitting at a cost not to exceed $15,000 under Task Order No. 8 Water Main Replacement Project.

Resolution #2017-140: On the motion of Trustee Sennett, seconded by Trustee Eriksen, it was resolved and unanimously carried (4-0 in favor) to authorize the requested funds for GHD's Task Order No. 1, 5 and 8, as outlined in DMO Harty's July 25, 2017 email and stated above.

Village Historian – Village Historian Batlle said he is sorry to see that Mayor Hubbard is not here for something a bit different. In addition to pictures on the overhead screen, Historian Batlle said he has some visual aids similar to what he and his wife, Town Historian Batlle, use with the 4th grade tours of The Creamery. Village Historian Batlle read aloud his Historic Moment as follows:

Syracuse Water Steal

Interesting title - Water Steal. That is how the residents in and around Skaneateles felt about the City of Syracuse taking water from their lake.

In the 1840s the then Village of Syracuse (incorporated in 1825) was experiencing tremendous growth from the salt industry and the Erie Canal. They depended on water from local springs, public wells, and from Onondaga Creek. This supply was insufficient, a concern of the fire department, and becoming of very poor quality. Cholera and typhoid, both waterborne diseases were widespread killers. (He held up two glasses, one with a red substance (to represent diseases) filling most of the glass, the other with just a bit of red substance. He said this is the visual aid he uses during the 4th grade tours and asks the students which glass they rather drink from – they pick the one with only a small amount of "disease".) Syracuse became a city in 1848. Soon thereafter they began looking for a better water source. They hired J.J. Cross a Boston hydraulic engineer who investigated the Salmon River, Lake Ontario, Cazenovia Lake, Oneida Lake, Otisco Lake and Skaneateles Lake. Cross' study revealed that Skaneateles Lake was the most suitable and available.

May 9, 1890 the New York State Legislature passed a resolution to allow the City of Syracuse to take water from Skaneateles Lake which "was not necessary for the (operation) of the Erie Canal, pending Canal Commission approval."

First step - in 1893, at the Village end of the lake, a dredge mounted on a scow, cut a trench in the bottom of the lake to accommodate the intake pipe.

Second step - on shore, workers riveted together 29-foot sections of 54-inch diameter cast iron pipe to make a 116 feet long section. They plugged both ends of the pipe and rolled it into the lake and towed into position. (Historian Batlle held up a 54-inch diameter hoop that he and Beth made.)

Third step - pulled into place and between two barges, the 116-foot sections were slowly flooded and it descended into the bottom trench. There divers bolted the sections together. This intake conduit runs 6419 feet out into the lake.

From the Gate House on West Genesee Street, 19 miles of 30-inch cast iron pipe was laid. The pipe was 7/8 inches thick at the Skaneateles end and became 1-1/2 inches thick at the City line to withstand the head pressure caused by the almost 450-foot drop from Skaneateles Lake to Syracuse's Woodland Reservoir. It takes about 6 hours for the water to flow from Skaneateles to Syracuse.

In May of 1909 a second 30-inch conduit was installed to meet the still growing needs of the City. The same legislation that allowed this additional pipe, also established Syracuse's power of enforcement of anti-pollution regulations.

This, privy pail service was proposed in 1903, but did not get fully up and running until 1908. City officials said that the pail service to about 100 cottages, was "a small concession to ensure the cleanliness of the water supply for 200,000 people." This service peaked in 1960 with the "potty boat" or the "honey boat' delivering and collecting 13 gallon covered metal pails to lakeshore cottages. In 1998 the boat was retired as cottage owners installed City approved septic systems, and City supplied composting toilets. These toilets are serviced once a year by the City.

In 1918 legislation allowed the City to sell water to other municipalities that used Skaneateles Creek as their water source. The Creek was becoming contaminated. In September of 1931, the Town Elbridge and Village of Jordan were served.

In 1920 Syracuse was again running out of water, so a third conduit was authorized. This conduit went to Westcott Reservoir. In 1938 a second 54-inch intake conduit was placed in the Lake running out

4435 feet. The new gate house was constructed to house the valves for this second intake. An apartment above is for the use of the water technician, and is still in use today.

The cost of the original project as reported in 1894 was $949,000 for the conduit. With other additions for new reservoirs, extending water mains adding fire hydrants, payment of water rights, the total cost was $3,500,000.

The title "Water Steal" goes back to the initial attempts to use Skaneateles Lake water for Syracuse. Local residents and mill operators were not in favor of this. The reduction of water down the outlet eventually led to the closing of the 30 industries that utilized the creek for water power. The agreement was that a minimum of 6 million gallons a day down the creek and limiting the City draw to under 58 million gallons a day.

(Future Historic Moments will tell of the Skaneateles Water Department, the construction of the Village sewer system, and more on the potty boat outhouse service.)

Status of NYSERDA Grant – Deputy Mayor Stokes-Cawley said there is no report.

Status of Franchise Renewals – Deputy Mayor Stokes-Cawley said there is nothing to report.

Status of New Seawall Grant / Clift Park Improvements – Deputy Mayor Stokes-Cawley said she noted that we have a QPK bill being paid tonight and asked DMO Harty if there is a status update. DMO Harty said she will be meeting with QPK.

NEW BUSINESS

Welcome New Part-time Police Officer Pauline Eggers – Police Chief Coon said the Board authorized hiring Matthew Hare as a part-time Police Officer at the meeting of July 11, 2017. Subsequently, at the Operations Meeting of July 17, the Board authorized hiring another part-time Police Officer, Pauline Eggers. Chief Coon said Ms. Eggers worked for the Syracuse Police Department for 27 years, received a couple of very high awards, including the Medal of Valor, numerous commendations, was on the SWAT Team, and was named Officer of the Month twice while on patrol. After retiring from the City of Syracuse Police, she worked four years at the CNY-SPCA as a Cruelty Investigator. Chief Coon said Ms. Eggers came in today to complete paperwork and get fitted for a uniform. While here, she entertained us with stories of her wired hair Dachshund that tracks other animals. Chief Coon said Ms. Eggers brings a lot of experience and is anxious to get to work. She will work the barbeque at the Sherwood Inn this coming weekend. Trustee Sennett said part-time Police Officer Brian McGinn worked with Ms. Eggers and spoke very highly of her.

Discuss Finance of Sidewalk Payments – Deputy Mayor Stokes-Cawley acknowledged DMO Harty's email this afternoon and asked her to talk about her memo regarding resident payment options for the 2017 sidewalk program. DMO Harty said she went out and confirmed the marked areas, and is now drafting letters to the affected property owners. Even with the Village splitting the cost of removal and replacement of sidewalks with the property on a 50/50 basis, there are some substantial amounts. DMO Harty said the letters to residents will advise them of their linear footage and estimated cost. So that it can be included in the letter, DMO Harty said she'd like the Village Board's authorization to offer a 3-year payment plan, with an annual interest rate of 2%, and no pre-payment penalty. In response to Trustee Sennett, DMO Harty said we wouldn't bill with the actual total amount until next spring – March / April. At that point, they could pay in full or roll into a payment plan. DMO Harty reiterated there'll be no pre-payment penalty and any unpaid amount at April 15, 2021 would become a property lien. Trustee Sennett said she really likes the idea of offering a payment plan, but questioned the plan relative to sending the final billing letter. For example, if the rain stops this summer and progress is made and my sidewalk is done in October, I wouldn't have to pay until May 2018. On the other hand, if my walk is at the end of the list and isn't complete until July, I'd get billed then. Essentially, under the first scenario, I'd get six months free. DMO Harty said perhaps the final billing could be done on a quarterly basis depending on the quarter when the sidewalk is complete. Trustee Sennett said it is something to think about; she applauds doing a payment plan. DMO Harty concluded that Trustee Sennett would like to see

a bill within three months of completion. Trustee Eriksen said quarterly billing would also be more apt to show up in the interim if a property transfer happens. He said he dittos what Trustee Sennett said about the payment plan - he thinks it is fantastic and reasonable as it is important to realize that people have unexpected financial obligations that come up. Trustee Eriksen said he noted quite a range of linear footages and costs in the memo and is trying to get an idea of the typical amount. DMO Harty said the typical cost is between $1,100 and $1,200. Deputy Mayor Stokes-Cawley asked how cumbersome it will be to bill at the end of the project. DMO Harty said she will look at the system in place. In response to Trustee Eriksen, DMO Harty said the initial letter will give an estimated amount as opposed to an exact amount because it might change. Trustee Sennett said the letter should include the 3-year payment plan option, 2% annual interest rate, and any balance due at the end of the third year will be rolled to the Village tax bill. Dr. Steencken asked if the heaving and "sink holes" that he's noticed while walking around the Village will be addressed and questioned whose responsibility it is. DMO Harty said those conditions will be addressed; sidewalks are the responsibility of the property owners. **Resolution #2017-141**: Relative to the 2017 Sidewalk Program, on the motion of Trustee Dove, seconded by Trustee Eriksen, it was resolved and unanimously carried (4-0 in favor) to authorize offering residents a three-year payment plan with an annual interest rate of 2%, no pre-payment plan penalty, with outstanding sidewalk balances for each property to be a property tax lien at April 15, 2021.

Trustee Sennett asked DMO Harty to send a draft of the letter.

Public Comment – Deputy Mayor Stokes-Cawley asked for public comment, but there was none.

Approval of Bills – Resolution #2017-142: On the motion of Trustee Sennett, seconded by Trustee Eriksen, it was resolved and unanimously carried (4-0 in favor) that bills from Abstract #4 be audited and paid as follows:

Abstract #4	General Fund	Vouchers #3759-3801	Checks #20030-20071,20073	$1,211,620.44
	Sewer Fund	Vouchers #855-867	Checks #5535-5547	$ 9,316.03
	Electric Fund	Vouchers #974-986	Checks #6345-6357	$ 88,696.25
	Water Fund	Vouchers #514-523	Checks #4247-4256	$ 5,052.69

August 24, 2017 Meeting – Deputy Mayor Stokes-Cawley said she will be on vacation and not able to attend the August 24, 2017 Village Board Meeting. Wanting to make sure there will be a quorum, she asked if anyone else will be away. Trustees Dove, Eriksen and Sennett said they will be here.

Adjournment – Resolution #2017-143: On the motion of Trustee Dove, seconded by Trustee Eriksen, it was resolved and unanimously carried (4-0 in favor) to adjourn the meeting at 8:22 p.m.

Patty Couch

Patty Couch, Village Admin./Clerk-Treasurer