

**REGULAR MEETING, VILLAGE BOARD OF TRUSTEES  
MONDAY, MAY 11, 2009  
7:00 P.M.**

**PRESENT:** Mayor Bob Green, Trustees Kathryn Carlson, Sue Jones, and Tim Lynn, Codes Enforcement Officer (CEO) Jorge Batlle, Director of Municipal Operations (DMO) Bob Lotkowitz, Police Chief Lloyd Perkins, Village Historian Pat Blackler, Village Attorney Byrne

**ABSENT:** Trustee Marc Angelillo

**OTHERS** Nathan Robson Skaneateles JOURNAL (Auburn CITIZEN)  
**PRESENT:** Cliff Abrams 37 State Street  
 Mary Benson Skaneateles Participant in Government Student

**Minutes**

On the motion of Trustee Carlson, seconded by Trustee Jones, it was resolved to approve the minutes of the Regular Meeting of April 27, 2009, as presented. Voting in favor: Mayor Green, Trustees Carlson and Jones. Abstaining: Trustees Lynn (who was absent from the April 27<sup>th</sup> meeting). Motion carried 3-0 in favor with one abstention.

**Bills & Adjust Accounts**

On the motion of Trustee Carlson, seconded by Trustee Jones, it was resolved and unanimously carried (4-0 in favor) that bills from Abstract #23 be audited and paid as follows:

General Fund	Vouchers 1099 - 1141	Checks 10921 - 10963	\$159,536.08
Sewer Fund	Vouchers 241 - 254	Checks 3282 - 3295	30,839.06
Water Fund	Vouchers 199 - 209	Checks 2789 - 2799	24,912.82
Electric Utility Fund	Vouchers 328 - 350	Checks 3779 - 3801	23,631.41

The following payments were also approved

\$21,260.00 Parking Trust (CM24) to Solvay Bank (T&A #48426) for the B.A.N. principal and interest  
 190.99 Parking Trust (CM24) to reimburse General Fund for pay station supplies (T&A 48427)  
 1,452.77 Parkside Escrow (CM22) to Stearns & Wheler for services through 4/5/09 (T&A 48471)

It was further resolved to adjust overdrawn accounts in the General Fund as follows:

<u>Amount</u>	<u>From Account</u>	<u>To Account</u>
900.00	A1410.4 Clerk's Travel, Dues	A1320.4 Auditor
6,097.04	A1410.11 Admin Services	A1420.413 Legal Fennell Pkg/Police
2,612.76	A1410.11 Admin Services	A1420.43 Legal – Labor Negotiations
82.37	A1410.11 Admin Services	A1440.41 Fennell St. Masterplan
1,475.00	A1490.1 DMO Salary/Travel	A1490.4 DMO Training
189.05	A1410.4 Clerk's Travel, Dues	A1620.2 Util/Repairs VO & old SFD
706.34	A3120.2 Police Equipment	A3120.41 Police Car Maintenance
228.88	A3120.2 Police Equipment	A3120.412 Police Heat, Lts, Water
96.80	A3120.2 Police Equipment	A3120.415 Buy & Clean Uniforms
501.69	A3120.2 Police Equipment	A3120.42 Police Telephone
2,141.16	A3120.431 Police Prof Liab Ins	A3120.433 Police Comm Prop Ins
3,537.50	A1990.4 Contingency	A3410.11 SFD Legal Services
79.95	A3410.45 SFD Training	A3410.23 Cap Imp Village Station
71.20	A3410.45 SFD Training	A3410.419 Power Generator @ Res
489.00	A3410.45 SFD Training	A3410.432 Worker's Comp Village
1,401.00	A3410.45 SFD Training	A3410.433 Worker's Comp District
101.95	A3410.45 SFD Training	A3410.44 SFD Telephone Alarm

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101.95	A3410.45 SFD Training	A3410.44 SFD Telephone Alarm
876.08	A3620.41 Disp Travel/Training	A3620.2 Dispatch Telephone
875.00	A5110.431 GL/Comm Prop Ins	A5110.2 Pick-up & Ferris Mower
1,325.50	A5110.431 GL/Comm Prop Ins	A5110.41 Materials & Supplies
1,102.00	A5110.431 GL/Comm Prop Ins	A5110.414 Street Signs
1,467.15	A5110.431 GL/Comm Prop Ins	A5110.415 Masonic Temple Restrms
1,943.86	A5110.431 GL/Comm Prop Ins	A5110.416 Building Maintenance
238.86	A5110.431 GL/Comm Prop Ins	A5110.461 Office Supplies
70.60	A5110.431 GL/Comm Prop Ins	A5132.412 DPW Heat
.79	A5110.431 GL/Comm Prop Ins	A5132.413 DPW Light & Water
200.00	A5110.431 GL/Comm Prop Ins	A5142.4 Ice Control
2,594.46	A5110.43 Auto Liability Ins	A5182.44 Unmetered Street Lights
1,670.73	A5110.412 Replace Sidewalks	A8510.41 Landscaping
297.77	A5110.43 Auto Liability Ins	A8810.431 Cem Auto & GL Ins

It was further resolved to authorize budget journal entries to re-classify the reimbursements from the Water and Sewer Funds for partial DMO, administrative and DPW laborers' services from Interfund to the appropriated fund balances, and to adjust overdraw accounts for Water and Sewer Funds as follows:

<u>Water</u>	<u>\$65,960.18</u>	<u>From F1990.4</u>	<u>To</u>	<u>Sewer</u>	<u>\$41,768.64</u>	<u>From G1990.4</u>	<u>To</u>
\$1,900.00	F8310.12	Legal Services		\$21,233.63	G8120.4	I&I Remediation	
1,265.91	F8310.431	Comm Prop/GL Ins		5,840.06	G8130.12	Seasonal Laborer	
25.00	F8310.462	Off Equip Maint/Rentl		800.00	G8130.13	Ad Services	
1,735.20	F8320.1	Laborer		581.31	G8130.413	Lab Supplies	
160.39	F8330.22	Replace Vac Pump		3,820.13	G8130.415	Repair Parts/Maint	
654.13	F8330.41	Energy Purchased		7,372.19	G8130.428	Truck Fuel/Maint	
865.95	F8340.41	Repair Parts/Supplies		700.00	G9040.8	Worker's Comp	
355.13	F8340.412	Telemetering Maint		1,421.32	G8130.11	Severn Trent	
141.34	F8340.415	Tel Lease Lines					
281.61	F8340.421	Excavation & Fill					
249.98	F8340.426	Water Testing					
3,391.55	F8340.430	Orchard Rd 8" line					
132.03	F9030.8	Social Security					
3,176.00	F9040.8	Worker's Comp					
100.00	F9089.8	Clothing Allowance					
15,152.88	F8310.11	UV Engineering					
13,389.00	F8330.21	Upgrade Telemetering					
10,880.00	F8340.411	Repair Line City Gatehouse					
12,104.08	F8340.42	Pump Maintenance					

**County Mayors' Association Dinner Meeting**

Mayor Green announced that ESF Professor Maren King will speak on "Vision Planning" at the May 27<sup>th</sup> meeting of the County Mayors' Association in East Syracuse. Trustees interested in attending were asked to notify VC/T Sheehan. Mayor Green reported that he is setting up the summer Mayors' meeting as a cruise on Skaneateles Lake.

**Police Activity Report**

Chief Perkins reported that the new meters have all been changed, except for the three single heads which have yet to be delivered, and the old meters have been disposed of. He is planning on informal meetings with the fire department and SAVES personnel to discuss areas of mutual concern and ways to work better together. He reported that Officers Taber and Marventano attended the Empire State Law Enforcement Traffic Safety training last week. Next week the department, along with other police agencies, will be focused on "Buckle Up NY", and will perform cell phone enforcement and general safety inspections. Chief Perkins reported that Clerk Jacobs is working on the traffic safety grants and the department has made good progress on the recent criminal mischief incidents.

**WWTP Activity Report**

In Trustee Angelillo's absence, Mayor Green reported April flows of 717,000 gpd and the 12-month rolling average flow is 550,000 gpd. BOD removals and suspended solids were both at 93%. Precipitation was 3.36 inches and there were three incidents of ORF overflow (April 4, 5, and 26).

**Automated Meter Reading (AMR) Project Update**

DMO Lotkowitz reported that there are 403 meters installed (299 electric and 104 water). There's been some further delay in receipt of the electric meters. The test case of the billing interface was successful and Williamson Law Book will be contacting VC/T Sheehan with regard to installation of the interface.

**Status of UV Project**

DMO Lotkowitz said Stearns & Wheeler should be submitting their final Basis of Design report with cost estimates which the Village can then evaluate. DMO Lotkowitz did amend the pricing in our DWSRF application and will provide the information to VC/T Sheehan for the Village record.

**Class C Water Operator Training**

DMO Lotkowitz completed the Class C Water Operator training course at Morrisville. After a few more months on the job, he'll be able to apply for his license.

**Wastewater Operator Training**

DMO Lotkowitz is receiving the wastewater operator training this week and next at Morrisville.

**Codes Enforcement**

CEO Batlle reported that he completed his 24-hour course for State certification. He said the Planning Board is busy with subdivision, a tear down on Leitch, and the continuing saga of Parkside. A report generated by the Village Engineer, following a tour of Parkside, prompted the Planning Board to give them thirty days to correct the problem. Tobin has been engaged as the contractor and is coming in May 19<sup>th</sup>, so we'll see what progress gets made.

**Village Historian**

Village Historian Pat Blackler reported that she is in the process of putting Lake View Cemetery on the Historic Register and is being assisted by a doctoral student from Cornell. The section marker signs are being created, but she doesn't believe they'll be in place for Memorial Day. She also isn't certain if the DPW will have time to do painting at the Chapel before Memorial Day, acknowledging that the grounds would take precedence.

**Weitsman Electric Service**

DMO Lotkowitz reported that Adam Weitsman has engaged Clough Harbour engineers to design underground electric service to his residence at 45 West Lake Street and he explained that the schematic shows a large transformer on the Weitsman property and two small pad-mounted transformers on other's property but in a Village right-of-way. The primary would be installed on the west side of West Lake Street and the cable now viewed by property owners on the west side would be eliminated. It is DMO Lotkowitz' understanding that Mr. Weitsman would be paying for the work, but there is no detailed

**Weitsman Electric Service (Cont'd)**

information or cost at this time. Having just received a petition from West Lake Street property owners, "requesting detailed information and opportunity for input before any action is taken" with regard to the underground electric proposal, it was agreed that Mayor Green will write those petitioners and indicate that when plans are formulated, he will schedule a meeting of the affected residents.

**School's Tennis Courts at Austin Park**

CEO Batlle reported that the Watertown architects brought new plans to the Planning Board meeting last week, showing the two new courts separated from the existing courts by the walking path. The new courts will not be lighted. A special meeting was held again this morning and many changes and modifications were made which will now be submitted by the architects to the school. If the school approves the changes and attendant cost, the plans will be revised accordingly and sent to Steve Krause who has been authorized by the Planning Board to sign off on the project. Village Attorney Byrne agreed to send an indemnification agreement to Dale Bates, noting that this project is different from the waterline relocation in that the work is being done on Village property. Ownership and maintenance of the tennis courts was discussed and it was agreed that those issues should be clarified.

**Tax Levy**

Whereas the budget of the Village of Skaneateles for the fiscal year beginning June 1, 2009, was duly completed and adopted on April 13, 2009, and that amount to be raised by general village tax has been determined and will be extended and carried out upon the roll by the Village Clerk, as provided by law, and

Whereas, certain special or local assessments heretofore levied against certain property remaining unpaid will also be extended and carried out upon the roll by said clerk, pursuant to subdivision #5 of Section #5-508 of the Village Law, as amended,

Whereas, unpaid water, sewer and electric bills become a lien on the real property on May 15<sup>th</sup> and an additional 10% penalty will be added to the unpaid balance,

Now therefore, on the motion of Trustee Lynn, seconded by Trustee Carlson, it was resolved and unanimously carried (4-0 in favor) that the taxes upon the present assessment roll be and hereby are levied against the respective properties herein described, and in the manner therein provided, according to the law, and it is further resolved that a duly executed warrant be annexed to each duplicate copy of said tax assessment roll and that the Village Clerk deliver one such copy to the Treasurer of the Village on or before the 15<sup>th</sup> day of May, 2009, for collection pursuant to Section #1426 of the Real Property Tax Law.

It is further resolved that the Clerk/Treasurer is ordered to include with these minutes to be approved at the Regular Meeting of the Village Board on the 26<sup>th</sup> day of May, the list of unpaid utility accounts as of May 15, 2009, being levied with taxes.

(Insert List of Property Owners with Unpaid Utility Bills)

**Mail Tax Bills and Publish Notice**

On the motion of Trustee Lynn, seconded by Trustee Carlson, it was resolved and unanimously carried (4-0 in favor), that the Village Treasurer shall immediately after receipt of the tax roll for 2009-10 and warrant, mail to each owner of real property included in such tax roll whose name and address she is able to ascertain, a statement showing the tax rate, the assessed valuation and the amount of taxes levied against his property and the time and place fixed by her for receiving taxes, pursuant to Section #1430 of the Real Property Tax Law. It was further resolved that the Village Clerk be directed to publish notice in the official paper of the village, once a week for three successive weeks, that such tax roll and warrant has been received for the collection of taxes therein levied and such notice shall designate where taxes will be received, pursuant to Section #1428 of the Real Property Tax Law.

(Insert Affidavit of Publication on Tax Collection)

**Treasurer's Reports for April**

On the motion of Trustee Jones, seconded by Trustee Lynn, it was resolved and unanimously carried (4-0 in favor) to acknowledge receipt of the Treasurer's Reports for April.

**Skaneateles Arts Council Request**

On the motion of Trustee Lynn, seconded by Trustee Carlson, it was resolved and unanimously carried (4-0 in favor) to authorize the Skaneateles Arts Council to use the gazebo on Saturday, August 8<sup>th</sup>, for a performance by the Charlie Bertini Band.

**Designate Voting Delegate to NYMPA's 12<sup>th</sup> Annual Meeting**

On the motion of Trustee Jones, seconded by Trustee Carlson, it was resolved and unanimously carried (4-0 in favor) to designate Municipal Board Commissioner David Blackwell as the Village of Skaneateles voting delegate at NYMPA's 12<sup>th</sup> Annual Meeting to be held May 13<sup>th</sup>.

**Albring Letter on Athenaeum**

CEO Batlle referenced today's letter from Lee Albring, taking issue with the Athenaeum and he noted that the ZBA has turned this matter over to the Village Board. Mayor Green asked the Trustees to visit the property and indicated that the Athenaeum will be on the agenda for the next Board meeting. CEO Batlle also indicated that following receipt of the Albring letter he visited the Athenaeum property and observed the fan which they complained of, attached to an air conditioning unit, and he did not feel that it was unusually noisy.

The meeting was adjourned at 7:40 p.m.

  
Sally L. Sheehan  
Village Clerk