

**REGULAR MEETING, MUNICIPAL BOARD
MONDAY, MARCH 16, 2009**

Present Commissioners Alan Dolmatch, Martin Hubbard, Peter Moffa, Mark Roney, and DMO Bob Lotkowitz**

Absent Commissioners Walt Blackler and Dave Blackwell

Others

Present John Camp* C&S Engineers, representing the Town

Minutes

On the motion of Comm. Dolmatch, seconded by Mark Roney the minutes of the Regular Meeting of February 17, 2009 were approved "conditionally", pending comments from Dave Blackwell and Walt Blackler, who were absent from the meeting.

Cryptosporidium-U/V Disinfection

Comm. Moffa announced that during the recent conference call with S&W (Stearns and Wheeler), it was decided that UV disinfection is the way to go and a dose that is consistent with both State and Federal guidelines was agreed upon. S&W is progressing with the preliminary design. Comm. Dolmatch inquired what documentation had been sent to the Town. Comm. Moffa responded that the same memo that Comm. Dolmatch was sent previously reviewing the other options such as Ozone, and Chlorine Dioxide, as well as identifying the dose, was sent to the Town. Comm. Moffa is hopeful that preliminary cost estimates will be available the latter part of April. At that time, the different types of UV technologies and the costs associated with each will be reviewed. Comm. Moffa said he has spoken with Town Supervisor Phil Tierney who said C&S has not been authorized as of yet, they are waiting for our evaluation.

Status of AMR (Automatic Meter Reading)

Due to DMO Lotkowitz not being at the meeting yet, (he was still at the Village Board's Budget Mtng.) there was no update.

Rich Tract Water Service

It was noted by Comm. Moffa that as of the last Municipal Board meeting, DMO Bob Lotkowitz was going to contact Village Attorney Byrne to see who owns the lines. With him not at the meeting, there has been no determination. Comm. Hubbard stated that the Municipal Board will wait until Village Attorney Byrne makes a determination and/or the Village Board requests input. No action is required until the Village Board contacts the Municipal Board.

Capacity/Vulnerability/Emergency Response Plan

Comm. Moffa stated that the Town feels they will have an increase in water pressure, if they put the two water towers in, as intended. Comm. Moffa said, "Simply put, there is no advantage according to the S&W report. I only left it on the agenda, so DMO Lotkowitz could respond."

ISO-hydrant rating

Comm. Moffa stated that DMO Lotkowitz is in the process of testing hydrants for their water pressure.

Town Letter Re: Reservoir Committee

John Camp attended the Town meeting on February 17, 2009. He reported that the Town is going to submit their plan before the April deadline. They are considering all their options: a possible creation of a Water Authority operating on a community basis; contacting OCWA; and having two tanks, one on each end of the Village. He also said that it is rumored that Village Fire flows are a problem right now. Comm. Moffa stated: "We're not violating, but we are in process of confirming. It could be better. DMO Lotkowitz is going to be conducting hydrant tests soon."

Comm. Moffa asked John Camp about the meeting on Feb 24th with the State Dept. of Health and the County Health Dept. Comm. Dolmatch believes through the current CSEA contract, we may not, as a Village, outsource our water supply. Comm. Dolmatch noted that the technical memo dated 2/19/09 from S & W was passed on to the Town. Comm. Moffa noted that we will keep this open as a continuing item of discussion.

***John Camp left the meeting at 7:35 pm.**

Comm. Moffa noted that three items on the Agenda (labeled F, G, & H) were to be reported on by those not present at the meeting. (Transformer Enclosure Issues, System Diagram Project, and the Status of Sprint/Nextel) Hopefully, DMO Lotkowitz would be able to join this meeting when the Village budget discussions ceased, shortly.

Comm. Roney asked what the Town is suggesting to do with two tanks. It is unsure what the total Town is intending, but one of the proposals as quoted by Doug Wickman in one of the Papers would result in a total cost on the order of \$3.5 Million and include two standpipes, a takeoff from the City and presumably a Disinfection Facility. Comm. Dolmatch stated that the Town had an opportunity to carve out a small parcel of land and put a tower on the corner of the Mackes property, but they lost their opportunity. Comm. Hubbard stated that the Town struggles for a committee.

Orchard Road Sanitary Sewer Study

Comm. Moffa stated that he is just leaving this subject on the agenda in the case that DMO Lotkowitz wants to discuss it. Since DMO Lotkowitz is not present, the meeting will move on.

System Diagram Project

Comm. Dolmatch requested that this be a permanent Old Business item. He would like to have DMO Lotkowitz put together a program on how he intends to proceed to create an infrastructure data base for long range planning. Comm. Dolmatch wants DMO Lotkowitz to begin thinking about this, as he is the one that is proposed to do it. Comm. Roney asked if DMO Lotkowitz is even aware of this. Comm. Dolmatch replied, "Yes, at the last meeting I gave him GIS information and he is aware of this". Comm. Moffa said that DMO Lotkowitz and he have already spoken and that DMO Lotkowitz has a format to follow from his former position that he will be working with.

Water Rate Study Allocation

Comm. Roney asked if the Board is going to revisit the whole study. Comm. Hubbard expressed the opinion that it should be crossed off the agenda due to the fact that it's a Village Board item. Comm. Moffa said he only left it on the agenda, as it was on as a previous item. Comm. Dolmatch suggests that all of these items, where the Municipal Board is not the lead agency, not be discussed unless the Village Board requests their input on a particular matter.

Status of Sprint/Nextel

Comm. Moffa once again announced that this was left on the agenda for discussion because Village Trustee Angelillo had not been in attendance at the last two meetings and an update is pending, before it can be put to rest. Comm. Moffa prefers to leave it on the agenda until Trustee Angelillo provides a status update.

ISO-Hydrant Rating

Comm. Moffa stated that this item clearly was going to be followed up and reported on by DMO Lotkowitz.

West Lake Street Project

Comm. Hubbard feels that this topic should be left on the agenda. Comm. Moffa looked at the proposed storm water plans from EDR and was concerned at first, that the estimates were high, but after a meeting with EDR; reviewing and making suggestions, the EDR people were pleased.

A follow-up memo, with detailed steps that they should take was agreed upon and written. We want to make sure that what EDR does is consistent with C&S in coming up with the storm water prevention plan.

****DMO Lotkowitz arrives at meeting at 7:55 pm.**

DMO Lotkowitz stated that he had met with Doug Wickman of C&S, EDR, along with Town Supervisor, Phil Tierney and presented the project to bring them up to date. He said Mr. Wickman brought watershed information including the creek running through the Ruston property. The calculations for the watershed already take the creek into consideration. With the additional water quality features being designed near the creek, the project will not be an issue with the town. We just need a formal letter from them. However, DMO Lotkowitz announced that the whole project is on hold for a year. Engineering will be finished and it will be "shovel ready", when funds are available.

Stimulus Bill

Comm. Moffa stated that there are some monies out there. There is a teleconference Wednesday, March 18th, held by the EFC. DMO Lotkowitz will be dialing in to get facts on stimulus money available for Capital projects. Comm. Moffa thinks that our U/V project may be eligible for some grant money, but it depends on how unique we want to make it. Comm. Hubbard asked if we are rewarded if it is unique. DMO Lotkowitz asked, "How can we make this a unique project"? Comm. Moffa stated that there is grant money specific for disinfection projects. We could take a look at how we monitor the effectiveness of the disinfection and set up routine protocols on how a municipality monitors it's unfiltered water supply. Comm. Dolmatch asked if there may be Homeland Security money available for the project. Comm. Moffa said that he would look into it.

Revisit Rich Tract Water Service

Comm. Moffa asked DMO Lotkowitz if he had heard back from Village Attorney, Byrne on who owns the property. DMO Lotkowitz replied that he had not. Comm. Moffa advised DMO Lotkowitz that the Municipal Board will only get involved, technically, if the Village Board asks them to. It hinges on if the Village owns the property.

Revisit Status of AMR Project

DMO Lotkowitz stated that over 300 water & electric meters have been installed. The electric dept. has run out of meters and will be putting in another order soon. Comm. Roney asked how many of the 300 are water meters. DMO Lotkowitz said 40-50 meters are water and 15 or so of them are Town water meters. He said we currently have the ability to watch the meters on the computer. He stated that the interface is not 100% yet with all the addresses, etc. for the current billing cycle, (end of March). By the next billing cycle (end of April) we should be up to speed with the information transferring into our current billing program. Comm. Dolmatch asked if there's a possibility of DPW employees rather than just electric and water employees, installing meters, as well. DMO Lotkowitz said, "Yes, especially with the current W. Lake St. project on hold, the DPW crew may be trained and assist in the installations". Comm. Moffa inquired if we will be in a position to drive up to a house and read the meter from a vehicle. DMO Lotkowitz explained that we surpassed that and we are able to have the meter readings feed right into the billing system.

Revisit Capacity/Vulnerability/Emergency Response Plan

Comm. Moffa recapped the previous discussion that included John Camp's mentioning the Town's impression that there are water pressure problems here in the Village. To his knowledge there are no critical problems and the pressure will be greatly improved once we implement the U/V disinfection system, but he wants DMO Lotkowitz's response to the issue. DMO Lotkowitz stated that once the pre ISO-hydrant testing is done, when the weather allows, we will have a better idea of what is going on. Comm. Dolmatch asked DMO Lotkowitz if there have been any complaints in places like: Whitegate or any outlying regions. DMO Lotkowitz's response is that he has not been made aware of any complaints. Comm. Hubbard clarified that it's the Town that's alleging that the village has pressure problems.

DMO Lotkowitz reiterated that once the U/V system is in place, we will have additional storage in the tanks. It was agreed around the table that the S&W study projects this. Comm. Hubbard asked if DMO Lotkowitz could clarify what the valve at the outlet near the Old Stone Mill has to do with the pressure on the hill. DMO Lotkowitz is going to find out exactly what the valve does and how it operates. Comm. Moffa stated that the bottom line is that the ISO-hydrant test results will be beneficial information relating to this topic.

Revisit Transformer Enclosures

Comm. Moffa asked DMO Lotkowitz if there are any more transformers that need to be addressed. He replied that there are still two out there that need barriers. The one behind Doug's and Mr. Rubenstein's behind 1st National Gifts, are both done. He received a call from Mr. Rubenstein inquiring why he is loosing a parking space. DMO Lotkowitz explained to him that a snow plow had already moved the transformer box approx. 5 inches, what a catastrophe it would be if it happens again, and just how necessary the barriers are. Mr. Rubenstein said he's willing to live with that until spring when it's warmer. He'd like a different arrangement when plows aren't an issue.

Revisit School Waterline Relocation

Comm. Moffa asked DMO Lotkowitz if there is any new information. DMO Lotkowitz replied that the technical aspects of the project have been reviewed. Mike Byrne is getting back to them on the easement and the insurance issues. DMO Lotkowitz said the project will be starting in the summer. Comm. Hubbard said he heard they got a great deal on the price quoted by the contractors, due to the sluggish economy.

Revisit System Diagram Project

Comm. Dolmatch asked DMO Lotkowitz what his plans are for the project. DMO Lotkowitz explained that the first phase is going to be the sewer grid as required by the renewal of the WWTP permit. This was not known at the time when the electrical information was first priority-before DMO Lotkowitz was on board. Comm. Hubbard stated that he thought the electrical would be the first phase. Comm. Dolmatch stated that it appears DMO Lotkowitz is going to proceed with the project in a system to system implementation rather than a sector by sector implementation. DMO Lotkowitz replied that will be his approach and he is currently taking a GIS (Geographic Information System) class that is teaching him how to build a data base with data points. Comm. Dolmatch inquired how it is going to evolve over time, and what time frame are we looking at. Comm. Hubbard requested that DMO Lotkowitz give the Municipal Board continuous status reports with his proposed schedule. DMO Lotkowitz agreed and will do so.

Follow-ups

Comm. Moffa will be sending a letter to Mayor Green and Bob Lotkowitz with a list of topics that the Municipal Board won't be discussing anymore: Rich Tract Water Service, Water Rate Study Labor Allocation, and Relocation of School Waterline. Comm. Moffa will be checking to see if there is any Homeland Security money available for the U/V System.

DMO Lotkowitz will follow-up with his DPW staff on the topics: Transformer Enclosures, and Orchard Rd. Sanitary Sewer Study. He is going to find out what the valve at the outlet does and how it operates. ISO-hydrant testing will be New Business next meeting, with a report from DMO Lotkowitz. He will be giving regular status reports on the Village System Diagram, and the Infrastructure Data Base plan's implementation.

Trustee Angelillo needs to give the MB a status update on the Sprint/Nextel topic

Next Meeting

Comm. Moffa noted that the next meeting is Monday, April 20, 2009

Adjournment

The meeting adjourned at 8:20 pm.