

## VILLAGE BOARD MEETING MINUTES

November 22, 2016

6:00 P.M.

**PRESENT:** Mayor Hubbard, Trustees Angelillo, Dove, Eriksen\* and Stokes-Cawley, Director of Municipal Operations (DMO) Harty, CEO Crompt\*, Atty. Pavlus

**Others:** Jonathan Monfiletto Skaneateles JOURNAL

Mayor Hubbard thanked everyone for attending and explained that when this evening's meeting was scheduled for tonight at 6:00 p.m., the ZBA was still meeting on the fourth Tuesday of the month at 7:30 p.m. Since then, ZBA meetings have been re-scheduled to the fourth Wednesday of the month (at 7:30 p.m.), but since this evening's Village Board Meeting was already published we didn't want to change it again.

**Minutes – Resolution #2016-224:** On the motion of Trustee Stokes-Cawley, seconded by Trustee Dove, it was resolved and unanimously carried (3-0 in favor with Trustee Angelillo abstaining as he was not present at the meeting) to approve the minutes of the Regular Meeting of November 10, 2016 as presented. Mayor Hubbard thanked Clerk to the Boards Dundon for taking the minutes.

**Correspondence & Announcements** – Mayor Hubbard reviewed the following:

- Letter from NYS Parks, Recreation and Historic Preservation informing the Village that Lake View Cemetery will be considered by the NYS Board for Historic Preservation at its next meeting, December 8, 2016, for nomination to the National and State Registers of Historic Place.
- Letter from NYCOM Executive Director Peter Baynes relative to their undertaking a comprehensive member engagement initiative.
- Onondaga County Industrial Development Agency (OCIDA) letter regarding Welch Allyn, Inc. – Manufacturing Expansion Notice of Intent to Act as Lead Agency for Coordinated SEQRA Review. Mayor Hubbard said, on the advisement of counsel, the Village has no obligation to take action. If OCIDA does not receive a response within 30 days, it will assume that interested agencies concur with OCIDA's status as lead agency. In response to Mayor Hubbard, Atty. Pavlus confirmed that no action is required by the Village Board of Trustees with regard to this matter.
- Receipt of \$15,000 check from Mr. Romano who made a donation to the Skaneateles Police Department. Inasmuch as he was not available to attend, Mayor Hubbard said Trustee Angelillo met with Mr. Romano for the presentation. DMO Harty put the picture of Mr. Romano with Trustee Angelillo, Chief Coon and Clerk Couch on the overhead screen. Trustee Angelillo explained that Chief Coon received a call from Joe Romano (owner of several car dealerships in Syracuse) who said he wanted to make a donation to the Skaneateles Police Department. A meeting took several months to arrange, but it all came together and Mr. Romano explained that he and his wife, Lynne, are very benevolent and make donations yearly. Given that they have a summer home in Spafford they enjoy visiting the village, going to the local restaurants, and his wife enjoys the shops. Trustee Angelillo said we talked about using a portion of the money to purchase digital radar signs for the street and Mr. Romano liked that idea, so we bought three. DMO Harty said the Light Department will fix them to poles and connect to power. Trustee Angelillo said Chief Coon has some other items he'd like to purchase with the remainder of the donation money – items that will be useful to the Police Dept., but not typically budgeted for. Trustee Angelillo commented that Mr. Romano was very cordial, polite and generous. \*Trustee Eriksen arrived. Mayor Hubbard said this is commendable and speaks as a compliment to the Village and the Police Department. He thanked Trustee Angelillo for sitting in on the meeting, adding that we will make good use of the funds for things not normally budgeted. DMO Harty confirmed that she will send the photo to the press. \*CEO Crompt arrived.
- Email from NYS OSC Assistant Comptroller Tracey Boyd relative to Comptroller DiNapoli's Fiscal Stress Monitoring System

**\* Other Matters That Have Come Before the Board since Posting the Agenda\***

- Receipt of GHD proposal for water main replacements for review by the Municipal Board. Mayor Hubbard noted that the Municipal Board meets next week, will review the proposal and make a recommendation to the Village Board.
- Thanks to Deputy Clerk/Treasurer Dufford, Village utility customers can now pay their utility bill on line by ACH. Mayor Hubbard welcomed Kierstin to her first Village Board Meeting and said he is delighted to have her attend. Kierstin explained that customers now have the ability to pay their utility bills online through their checking or savings account. There are no extra charges for the recurring payments. Clerk-Treasurer Couch said she is pleased that this option is finally available. It was a long time coming and it took Kierstin to get this option up and running. Kierstin said now that this option is available it will be noted on the utility bills and she has been telling everyone that's come in to pay a bill. Mayor Hubbard said he hears that people like to come in to the Village Office as they receive such courteous customer service from Kierstin, Roben and Patty.
- Email from NYCOM Executive Director Peter Baynes relative to Legislation Delivered to the Governor
- Thank you note from Susan Gorman in appreciation to Mayor Hubbard for helping her clean up packaging popcorn flying down the street
- Letter from NYS Dept. of Public Service regarding their winter outreach and education campaign
- Clerk Couch said she forgot to include it on the agenda but wanted to note that we have a food drive box, provided by Assemblyman Gary Finch, here at the Village Office. Food donations will be accepted until December 14 at which time they will be picked up and distributed to local food pantries.

### Committee Reports

**Director of Municipal Operations (DMO)** - DMO Harty said that the guys have been extremely busy the last 2½ days cleaning up the 30+ inches of snow that fell. Therefore, that delayed putting up Christmas decorations as public safety had to be our first priority. Mayor Hubbard complimented the efforts put forth by the DPW, Light & Water Departments – the Village residents appreciate their efforts too. DMO Harty said storm drainage projects were pushed last week so that is done. In response to Trustee Dove inquiring about the decoration schedule, DMO Harty said they will go up next Monday and Tuesday. The Light Dept. cannot do them tomorrow because they have to read meters.

### Old Business

**Status of NYSERDA Grant** – Mayor Hubbard said there is no news.

**Status of Annexation of W. Genesee Street / Mirbeau** – DMO Harty said the final maps should be here soon according to GHD.

**Status of Renewal of Charter Communications (fka Time Warner) Cable TV Franchise Agreement** – Mayor Hubbard said there is no news, but he knows that discussions are continuing and that Town representative Dave Badami appreciates Clerk to the Boards Dundon's work that will end up serving us well.

**Status of New Seawall Grant** – Mayor Hubbard said this item is being carried on the agenda to keep track of the progress. DMO Harty said she requested a proposal from QPK and it will be coming in time for the first meeting in December. Mayor Hubbard recognized that there are ADA requirements in the area of the sidewalk near the boat ramp.

Mayor Hubbard asked if there is any other old business. CEO Crompt said that since the last meeting he and DMO Harty talked to FEMA and wanted to clarify that the Village is NOT responsible to notify residents, but we do have everything to assist them. DMO Harty said the boundary of the flood plain has not changed and a letter of map change can be submitted to FEMA by the home owner. CEO Crompt said he just wanted to clarify that it is not the responsibility of the Village.

### New Business

**Amendment to the IPS Group, Inc. Agreement** – Mayor Hubbard recognized that the Trustees received copies of DMO Harty’s outline of options. DMO Harty said we will still get the equipment for free, but because of accounting guidelines, IPS cannot offer ownership of the meters for free. We will get the meters at no cost, but the term of the agreement will be modified to a 3-year lease. We can still upgrade the meters to credit cards and “test drive” the equipment for free for 3 years. At the end of the 3-year term we will have three options: 1) upgrade the modem to 3G technology and continuing leasing for \$125 per meter; 2) upgrade the modem to 3G technology and purchase outright for \$195 per meter; or 3) consider upgrading to a different meter model which would allow us to add additional features such as parking space sensors. DMO Harty said the modification to a lease has no capital impact to the Village as the housings that we are purchasing will be compatible with whatever option we choose after year 3. In response to Trustee Dove, Trustee Eriksen calculated the impact on the budget in three years to be in the ballpark of \$30,000. Trustee Eriksen asked what the difference is between 2G and 3G. DMO Harty said the technology may sunset. He equated it to having a “big league” cell phone – once you have one, upgrading is not a huge change. **Resolution #2016-225:** On the motion of Trustee Dove, seconded by Trustee Stokes-Cawley, it was resolved and unanimously carried (5-0 in favor) to authorize DMO Harty to execute the amendment to the original purchase order. Mayor Hubbard thanked DMO Harty for all her efforts.

**Public Comment** – Trustee Stokes-Cawley recalled an email from Village of Tully Mayor Beth Greenwood relative to divesting from fossil fuels and inquired if we would add our name to the letter urging Comptroller DiNapoli to drop fossil fuels from our state pension fund as individuals or as a Board. Mayor Hubbard said Atty. Pavlus would not have received a copy of that email. Trustee Stokes-Cawley said she will send it to Atty. Pavlus.

**Approval of Bills** – Relative to the \$6,300 bill for the new speed signs, Clerk-Treasurer Couch said the donation was received and purchases will be identified against it. In response to Trustee Dove, Clerk-Treasurer Couch said it has been a while since we bid cleaning service. Mayor Hubbard said the Fire Department is not obligated to use the same service. DMO Harty suggested that the Fire Department talk to D&D if there is any issue. Mayor Hubbard noted that all pension costs are being paid with a 2% discount applied as provided when bills are paid prior to December 15. **Resolution #2016-226:** On the motion of Trustee Dove, seconded by Trustee Eriksen, it was resolved and unanimously carried (5-0 in favor) that bills from Abstract #12 be audited and paid as follows:

*Approval of Bills- Abstract #12*

General Fund	Vouchers #3001-3036	Checks #19256-19291	\$123,687.69
Sewer Fund	Vouchers #676-684	Checks #5351-5359	\$ 9,714.14
Electric Fund	Vouchers #792-804	Checks #6160-6172	\$100,745.53
Water Fund	Vouchers #407-411	Checks #4140-4144	\$ 18,607.17

**Adjournment** – **Resolution #2016-227:** On the motion of Trustee Angelillo, seconded by Trustee Eriksen, it was resolved and unanimously carried (5-0 in favor) to adjourn the meeting at 6:34 p.m.

  
 Patty Couch  
 Village Admin./Clerk-Treasurer