

**VILLAGE BOARD MEETING MINUTES
OCTOBER 13 2016
7:30 P.M.**

PRESENT: Mayor Hubbard, Trustees Angelillo, Dove, and Eriksen, DMO Harty, Police Chief Coon, SVFD Chief Evans, Codes Enforcement Officer (CEO) Crompt, Village Historian Battle, Municipal Board Chair McQuaid, Village Atty. Pavlus

EXCUSED: Trustee Stokes-Cawley

Others: Jonathan Monfiletto Skaneateles JOURNAL
Jason Gabak Skaneateles PRESS
Tara Lynn Chamber of Commerce

Minutes – Resolution #2016-199: On the motion of Trustee Dove, seconded by Trustee Eriksen, it was resolved and unanimously carried (4-0 in favor) to approve the minutes of the Regular Meeting of September 22, 2016 as presented.

Correspondence & Announcements – Mayor Hubbard reviewed the following:

- Invitation to the SolarizeCNY Launch Party tonight from 5-9:00 pm at Aloft Hotel Syracuse
 - Email invitation to the 27th Annual Report to the Community on Domestic & Sexual Violence on Wednesday, October 19, noon to 1 pm at Sky Armory; RSVP Maryann Wood at mwood@verahouse.org or 315-425-0818
 - Invitation to the Skaneateles Nursery School Open House & Ribbon Cutting Ceremony at 1 E. Austin, Wed., Oct. 19 from 6:30-7:30 p.m.
 - NYS DOT letter regarding their upcoming projects in the Village and Town of Skaneateles
 - Letter from NYCOM President Thomas Roach regarding NYCOM's Legislative Priorities Meeting on Monday, November 14 at the Hilton Albany from 9:30 am to 2:00 pm
 - Email notification of NYCOM's Planning and Zoning Webinar Wednesday series
 - CNY Mayors Association Meeting Wed., Oct. 19
 - Email from Legg Hall resident Beth Estes relative to drones. Mayor Hubbard recognized that Chief Coon is looking at current FAA regulations on drones & legislation that may be enacted.
- * Other Matters That Have Come Before the Board since Posting the Agenda***
- Glens Falls National Bank LOSAP Statement for September 2016
 - Invitation to the 2016 CNY Veterans Parade & Expo on Sat., Nov. 12, noon at NYS Fairgrounds
 - Invitation to Cornell University Cooperative Extension Onondaga County 2016 Annual Meeting on Thursday, Oct. 27, 2016, 6-8:30 PM at the Martha Eddy Room at the NYS Fairgrounds

Police Department – Police Chief Coon confirmed that the Police monthly report for September was emailed and recorded activity as follows: 235 Calls for Service; **Criminal:** 4 Larceny; 0 Identity Theft; 0 Forgery; 0 Burglary; 0 Robbery; 2 Criminal Mischief; 0 Domestic; 0 Harassment; 0 Sex Offense. **Non-Criminal:** 5 Vehicle Lockout; 858 Property Check; 20 Ambulance Calls; 6 Fire Calls; 5 Alarms; 7 Recovered/Found Property. **Traffic:** 87 Total Traffic Stops; 31 Traffic Tickets Issued; 76 Total Parking Tickets; 121 Courtesy Cards. **Motor Vehicle Accidents:** 10 Property Damage; 1 Personal Injury. **Arrests:** 0 Felonies; 2 Misdemeanors; 6 Violations; 3 DWI.

Codes Enforcement – CEO Crompt said he provided the Board with a copy of his report that recorded as follows: 0 Demo Permit; 8 Building Permits; 0 Basement Inspection; 0 Certificate of Occupancy (C of O); 10 Cert. of Compliance; 0 Sign Permit; 0 Home Occupation Permits; 4 Footer Inspections; 7 Framing Inspections; 1 Insulation Inspections; 1 Foundation Inspection; 0 Excavation Inspection; 3 Fire Inspections; 11 Final Inspections; 2 FOIL Request; 4 Complaint and Investigations; Additions and revisions to the instruction page of Building/Zoning Application; Addition of a checklist page to the Building/Zoning Application.

DMO – Director of Municipal Operations (DMO) Harty read her report aloud as follows:

DPW -

- Completed Fall Paving program and restriping
- Several Storm Sewer Projects
 - o Installed 2 catch basins and 8" and 12" storm sewers in Parkside
 - o Replacing 15" storm sewer and catch basin on State Street across from Austin Park
- Beginning to prep equipment for snow removal
- Installing 10-12 foundations for headstone in Lakeview, completing foundation repairs/replacements
- Working on tree removal and trimming list for Tree Committee and utility line clearing
- REMINDER: Fall Brush pickup is from September 26th through October 17th. Will switch to leaves only after that.**

Electric -

- Set new poles on East Genesee Street
- Finishing up work on new Austin St Feeder
- Working on LED Street light replacement
- Tree trimming
- HMT will be relocating transformer from Bath to Skaneateles later next week.

Water- Fred Dirisio now Chief Operator for Village Water System

- Month of September
 - o Produced a total of 15.79 Million Gallons of Water = 526,400 gallons per day
 - o No raw water turbidity exceedances
 - o One microbial samples in distribution system came back positive, all 3 resamples came back negative. Will take 5 samples in October, as required by Regulations.

In response to Trustee Dove, DMO Harty confirmed that Mr. Dirisio has worked for us for a number of years on a retainer.

Sewer - Brad Noftell managing WWTP on Daily Basis, Fred Dirisio is Chief Operator

- Month of August
 - o Treated a total of 8.7 Million Gallons of Water = 290,000 gallons per day
 - o 12 month rolling average = 0.49 MGD (permit limit 0.85 MGD)
 - o Total Precipitation = 4.41 inches
 - o Discharge to ORF = 94,750 gallons
 - o Discharge from ORF to outfall = 0 gallons
 - o Sludge Disposal = 53,257 gallons of sludge sent to Auburn WWTP
- See attached Operator report for Maintenance - which include replacement of Bearing on RBC #2.
- Working improving grit removal process to reduce grit in sludge holding tank and eliminate operational issues during sludge hauling
- September 2016 DMR submitted electronically to EPA NETDMR Website well ahead of 12/21/16 deadline to convert to electronic submission.

DMO Harty said Brad is doing a good job operating and running the plant day-to-day. The RBC maintenance is done and all are back on line. She added that she likes that Brad stepped up when Zlatko retired.

Parkside:

- DPW has completed approximately 90% of the Village Storm Sewer improvements.
- Developer's Punchlist work (being completed by Tobin):
 - o Completed the dredging and installation of the sand filter in the southern basin adjacent to Orchard Road
 - o 95% complete with the dredging and installation of the sand filter in the northern basin adjacent to Packwood
 - o Working on valve box replacement, adjusting catch basin and manhole frames and grates
 - o Replacement of broken concrete sidewalks at various locations
 - o Extension of sidewalks at the north end of Orchard
 - o Cleaning and flushing of storm sewers and catch basins
 - o Installation of final top course of asphalt in the next 1-2 weeks

In response to Mayor Hubbard, DMO Harty confirmed that the punch list and schedule were discussed during last night's conference call. She added that there are a few more weeks before the paving companies shut down for the winter.

- Replacement of granite curbing at 4 driveways completed by Harmony Homes
- Consider Authorization of Task Order No. 6 for GHD Engineering Services for Parkside. Charged on a time & expense basis and paid for by Developer. Task order replaces previous task order that had expired. Not-to-exceed \$12,000; invoices to be submitted to the developer.**

Misc:

- Parking:
 - o **Consider authorization of IPS proposal (Fee of \$45,362.50 to be paid for using Parking Meter Revenues) for new on street parking meters (as previously discussed). New meters will accept coins and credit cards and will have larger coin canisters. Will be managed through a cloud-based operating system similar to Municipal Parking Lot pay stations.**
 - o New meters would be installed in Spring 2017
- Village Boundary and Zoning Map Update
 - o **Consider authorization of Task Order No. 4 from GHD for a lump sum fee of \$3,200, which includes updated full size maps and electronic files. Boundary – reflect most recent annexation; Zoning to include Parkside and other minor changes.**
- Engineering Assistance to Planning Board and Code Enforcement
 - o **Consider authorization of Task Order No. 7 from GHD for engineering review assistance on various Planning Board projects and Code Enforcement items, as requested by the Village. To be completed on a time & expense basis, not-to-exceed \$10,000. DMO Harty said this is our requirement – we put it on Parkside as we need to look at the impact on neighbors. Mayor Hubbard recognized that this will extend to other areas as well.**

Mayor Hubbard suggested the Board first address the GHD task orders. He recognized that GHD has been responsive of late and communication has been good. **Resolution #2016-200:** On the motion of Trustee Dove, seconded by Trustee Angelillo, it was resolved and unanimously carried (4-0 in favor) to authorize GHD Task Order No. 4 for updated full size maps and electronic files for a lump sum fee of \$3,200; GHD Task Order No. 6 to replace expired task order for GHD Engineering Services for Parkside on a time & expense basis, paid for by the developer, not-to-exceed \$12,000; and GHD Task Order No. 7 for engineering review assistance on various Planning Board projects and Code Enforcement items, as requested by the Village, on a time & expense basis, not-to-exceed \$10,000. Mayor Hubbard commented that approving these task orders is good progress.

Relative to the IPS proposal, DMO Harty said the \$45,362.50 quote includes installation, shipping, yolks, 150 housings, etc. for the refurbished meters that would be installed in spring 2017. In response to Trustee Dove, DMO Harty said new meters would cost between \$130,000 and \$180,000. These are reconditioned, but only a year to two years old from California. Trustee Angelillo asked how many meters we are replacing and if there will be a warranty. DMO Harty said we will replace 100% of our on street meters plus we will have 10% more to have on hand. There will be a 1-year warranty. The new meters will be managed through a cloud-based system similar to the pay stations in the Municipal Lot. Likewise, all sorts of data about each of the meters will be available. The fee will be \$5.75 per meter, per month. Relative to maintenance of the meters, DMO Harty said there is a rep in the area. In response to Trustee Dove, DMO Harty said we can do the install, but they have to be here to help with the initial startup. In response to Mayor Hubbard asking about the credit card fees, DMO Harty said we will use the same gateway we use for the pay stations. Trustee Dove commented that we will most likely make a lot more money. DMO Harty said one of the main advantages of the new meters is that it will relieve businesses from giving out quarters. Trustee Dove said she sees it as a huge step in the right direction. She asked if payment for the new meters will come out of the Parking Fund. DMO Harty said it will come out of the General Fund where the revenue is now deposited. **Resolution #2016-201:** On the motion of Trustee Eriksen, seconded by Trustee Dove, it was resolved and unanimously carried (4-0 in favor) to authorize purchasing the new meters as IPS proposed for \$45,362.50.

Relative to GHD's Task Order No. 7 which will allow for engineering review assistance, CEO Crompt said the Village didn't have a great hand in grading and drainage matters up until recently. We need to start looking at both especially at the Planning Board level. In densely populated areas such as the village, a change in the topography throws drainage "out of whack". CEO Crompt confirmed that he met the GHD engineer who he'll be contacting.

Skaneateles Volunteer Fire Department – SVFD Chief Evans said the SVFD is having another record year and read the report for the month of September, 2016 as follows: 30 Total Alarms; 1 Structure Fire; 0 Vehicle Fire; 0 Vegetation Fires; 0 Acres Burned; 9 EMS; 2 Rescue; 2 MVA; 0 Hazardous Condition; 2 Service Calls; 3 Good Intent Calls; 6 False Alarms; 5 Cancelled Enroute; 0 Other; 6 Mutual Aid Given; 10 Mutual Aid Received; 19.33 Average Personnel; 1.21 Average Enroute Time; 3.54 Average On-scene Time.

Meetings for the month: Truck Committee – 10/9 & 10/10 @ 4Guys Fire Apparatus; Uniform Committee – 10/12 @ 19:00; Budget & Finance – 10/19 @ 19:30; Officers – 11/3 @ 19:30; Trustees/Board of Directors – 11/3 @ 19:00

Member hours for the month: 2936 Total hours from 9/1 to 9/30/16

Upcoming training for October:

- o 10/10 – Superior @ 19:00
- o 10/17 – Bail out certification & dry hydrant with Marcellus, Mottville & Amber
- o 10/24 – Dry Hydrant with Cayuga County mutual aid
- o 10/31 – Halloween detail 17:00 – 23:00
- o AVET is still open and begins October 11th
- o Fire Behavior and Arson Awareness – begins in December

Other business:

- 4Guys Fire Apparatus – Engine 21 replacement – a pre-paint inspection was conducted by six members of the Truck Committee this past weekend, the construction of the apparatus is on schedule and tentative delivery is for mid to late November. The department has received a purchase offer and has approved the sale of the American Eagle Engine from Station #2 to a Southern Tier fire department.
- On Saturday, September 24, 2016 the department hosted our 4th Annual Casino Night and High Stakes Money Drawing at the Austin Park Pavilion. Overall the event was successful, but unfortunately this year only 793 tickets out of 1,000 were sold (down from 868 last year). The department is looking at some other venue options for the upcoming year to increase local participation in this event.
- The department presently has three probationary firefighters enrolled in Firefighter I. This course meets two nights a week and on a number of Saturdays for a total of 104 hours.
- Save the Date – Sunday, October 30th – Firehouse Subs (Camillus location) will be hosting a fundraiser for the Skaneateles Fire Department, to help support our application through the Firehouse Subs Public Safety Foundation for a personal watercraft to assist with incidents on Skaneateles Lake. Those individuals that make a purchase on October 30th with coupon will receive 20% off of your order and a percentage of the day's sales will be awarded to the SFD.
- Tomorrow night, Friday October 14th, the department will be hosting an open house to culminate this week's fire prevention activities. This week, members of the department have conducted fire prevention lessons for students in kindergarten through grade 4.

Trustee Dove said she will make sure coupons are delivered. She recognized a memo that was distributed late this afternoon and apologized for the short notice. Considering the "impending transfer of Austin Park from the Village of Skaneateles to the Town of Skaneateles the SVFD needs to ensure a seamless transition and secure its ability to continue the tradition of the successful Labor Day Field Days, Casino Night, and other of-kind events at this location. We request that a written understanding particularizing our needs be part of any license or lease agreement with any tenant or sub-tenant." In response to Mayor Hubbard, Atty. Pavlus said he is okay with it. However, it is important to bear in mind that the SVFD wants endorsement from the Village, but once the transfer of the park is complete, the Village won't have any authority. A resolution by the Village Board won't be binding by the Town. Mayor Hubbard said

that is commensurate with what's been going on – there is another entity to be concerned about any improvements through a building permit. He added that the Village does have authority through the building permit process. **Resolution #2016-202:** On the motion of Mayor Hubbard, seconded by Trustee Dove, it was resolved and unanimously carried (4-0 in favor) to recognize the Required Use of Austin Park Pavilion and Austin Park document as outlined by the Skaneateles Volunteer Fire Department and dated October 12, 2016. In discussing the resolution, Mayor Hubbard directed Clerk/Treasurer Couch to send the document to Town Clerk Aaron for her to distribute to the Town Board. Trustee Dove asked Clerk/Treasurer Couch to ask Town Clerk Aaron to let us know when this matter will be on the Town Board's Agenda.

(Insert Required Use of Austin Park Pavilion and Austin Park Document)

Village Historian – Village Historian Batlle reported that he recently provided 13 bios on “fancy graves” for the National Historic Register for Lake View Cemetery application. Hopefully there will be progress in December. Historian Batlle read aloud his Historic Moment as follows:

Words and Phrases of the Immediate Past

PREFACE – OMG! How our language is changing. This topic came from a friend down south. He read a column by wordsmith Richard Ledener who deals with the disappearing of certain terms and phrases as our English language moves forward. LOL!

Before the advent of today's electronic abbreviation language, there were many words, terms and phrases used in common conversations. They are now language history. Here is a list of a few:

CARBON COPY – first appeared around 1895 with the use of carbon paper to make copies of written or typed documents. It means “an exact copy” as *he is a carbon copy of his father*.

JALOPY – meant an old car in poor condition. First used about 1924. Said to be named after the Mexican city of Jalapa where many old American cars wound up.

KNUCKLEHEAD – a 1930 phrase for a person of questionable intelligence as their brain was the size of a human knuckle.

YOU SOUND LIKE A BROKEN RECORD - repeating oneself – probably related to the 10 inch, 78 rpm records that when deeply scratched, the needle would skip back again and again repeating over and over.

DON'T TOUCH THAT DIAL – goes back to when the radio was the main source of at-home entertainment. It was used to promote up-coming shows. The dial was a knob used to select the radio station. Dials also appeared on early televisions.

I HEAR THE COW – LET'S SEE WHERE THE FIRE IS – related to the air horn used by the Village of Skaneateles to indicate that a fire alarm box had been activated. People would grab their Fire alarm Signal Card, count the blats of the horn and see where the fire is. This was only used for Village calls.

HE'S GOT MORE MONEY THAN CARTER HAS LIVER PILLS – goes back to 1868 when Samuel Carter produced a pill that could cure most anything. Due to saturation advertising, they were once as common as aspirin in household medicine cabinets. In 1961, the FTC ordered the word “liver” to be removed from the product as they did nothing for the liver.

GO AHEAD, IT'S YOUR DIME – prior to the 1984 deregulation of Ma Bell telephone companies, a public pay phone local call was just a dime. So the call recipient could say to the caller – *go ahead, it's your dime*.

GOING ON LIKE GANG BUSTERS – a nationally broadcast police radio show that started in 1935. The program began with a barrage of loud gunfire and squealing tires which lead to the popular phrase *came on like Gang Busters*.

HEAVENS TO BETSY – it is a mid-American expression of surprise. First cited in the Oxford English Dictionary in 1914. Some attribute to Betsy Ross. Others think it has to do with the frontiersman's rifle *Old Betsy*.

CAR PROBLEM? TAKE IT TO TRABOLD'S – Paul Trabold and Ceylon Russell ran an automotive garage for many years at 28 Jordan Street. They had a reputation that they could fix any car problem, and lived up to that reputation. However, Trabold did not like foreign cars.

BUY BONDS – First issued as Defense Bonds, the name was changed to War Bonds after the 1941 attack on Pearl Harbor. This campaign was used to help finance military operations. The first Series E Bond was sold to President Franklin D. Roosevelt. They were sold at 75% of their face value

FILM AT ELEVEN – before the advent of video tape local television stations used that phrase as a “teaser” – as events of the afternoon were recorded on 16mm film and had to be taken back to the station developed and edited. These events were talked about on the early news and the film of the event shown on the late night news.

Status of NYSERDA Grant – Mayor Hubbard said there is no report.

Status of Annexation W. Genesee Street / Mirbeau – DMO Harty said GHD is now authorized to proceed with the maps.

Status of Renewal of Time Warner Cable TV Franchise Agreement – Mayor Hubbard said there is no report.

Status of setting appeal fee for a cease and desist letter – Mayor Hubbard recalled that Trustee Eriksen agreed to follow-up with the ZBA and turned the floor over to him. Trustee Eriksen said the ZBA doesn't have much appetite for setting an appeal fee for a cease and desist letter. He said he agrees with their reasoning – someone contesting a cease & desist letter will have other expenses and they shouldn't have to pay a fee. Mayor Hubbard noted that doing nothing is an option. Appeals can go ahead without a fee.

Authorize Hire – Police Chief Coon said there is a staffing issue in the Police Department. We are down to ten patrolmen, one is out until January, and one is looking at a job out-of-state. Chief Coon said he knows Amy Bollinger very well and highly recommends her. She works for the Onondaga County Sheriffs' Department and will bring a lot to the department. She is a training officer who can keep us up to date, a fire arms instructor, and has spent most of her time on the road. **Resolution #2016-203:** On the motion of Trustee Angelillo, seconded by Trustee Eriksen, it was resolved and unanimously carried (4-0 in favor) to authorize hiring Amy Bollinger as a part-time Police Officer, at the part-time Police Officer hourly rate of \$27.05, as recommended by Chief Coon.

Dickens' Christmas – Chamber of Commerce Executive Director Lynn reviewed the 2016 Dickens' Christmas schedule and confirmed that Jenn Miller from Shine will again decorate the Gazebo in exchange for Dickens sponsorship. With concern about the gazebo roof line, she will not put lights on the roof line until the roof is replaced. Ms. Lynn said horse & carriage rides will again be offered by Phil Bowen and this year she'd like to add a horse & carriage ride shuttle from Austin Park Pavilion with a drop off on Fennell Street. In response to Trustee Angelillo, Ms. Lynn confirmed that this will be an additional horse & carriage ride. Trustee Angelillo asked if it will impede traffic being on Jordan Street. Ms. Lynn said she thinks that is a quieter area. Clerk/Treasurer Couch suggested perhaps they'd like to think about using Austin Street down to Fennell Street. Jorge Batlle said if they did that they could also stop at the parking area just beyond Town Square. Ms. Lynn said she will talk to Mr. Bowen. Trustee Angelillo said she ought to also work with Chief Coon. Ms. Lynn said she'd also like permission to keep the signage up throughout Dickens' Christmas. She said the signs that are placed on Fennell Street directing the public to “Free Parking” just beyond Town Square worked great, but there are a number of them to put in and take out so it would be much easier to just leave them. Trustee Angelillo said he is okay with that, but commented that signs are not to be hung on the gazebo. He inquired about Jenn Miller and Dickens' sponsorship. Ms. Lynn explained that she receives in-kind sponsorship – she gets credit for decorating the Gazebo. Relative to any “advertisement” of her contribution, Ms. Lynn said if there is anything it would be something small – perhaps a star on the tree or something like that. Ms. Lynn said she will look for a tree for the pier and out front of Village Hall. CEO Crompton recalled complaints last year about the horses depositing on the streets. Ms. Lynn said clean-up is Mr. Bowen's responsibility and she will talk to him.

Fennell Street Sign – Ms. Lynn advised the Board that she is working on making the Fennell Street sign

more affective. The Historic Commission suggested making the sign more noticeable with color. She reminded everyone that the goal of the sign is to bring attention to Jordan and Fennell Street businesses. Fonts and colors of each of the businesses signs will be added, as well as their actual street address. The signs need to be updated anyway as businesses have left and others added, so now is a good time to update and incorporate color as recommended by the Historic Commission. Trustee Dove said she thinks it is a good idea – initially we were conservative with the sign, but we have found that it needs to be more noticeable.

Ms. Lynn said she'd like to take this opportunity to recognize the Village for partnering with the Chamber for the docks and thanked the Village for the support. Additionally, when the Chamber decided it could no longer contribute financially, the Village stepped up on the cost of the public restrooms and that is also very much appreciated. Trustee Angelillo asked if there has been an increase in donations with the new dock. Ms. Lynn said yes, definitely. Donations have been rolling in. In response to Clerk/Treasurer Couch, Ms. Lynn said the dock tenders do sweep before their shift – it is built into their responsibilities. Trustee Dove said it is important even through Dickens'. DMO Harty confirmed that the DPW will do trash pick-up every Saturday and Sunday starting Thanksgiving weekend.

SVFD Request – Mayor Hubbard said the SVFD is considering a change of location for their annual Casino Night and High Stakes Raffles event to Station #1 and requesting that they be allowed to serve beer and wine. The change would allow a more stable area to hold the event. Chief Evans explained that we need to know now for the letters that will go out to all of this year's ticket holders. Trustee Dove said it got quite cool at this year's event held at Austin Park Pavilion. The event is controlled and it is an adult environment - nothing bad happens. Trustee Angelillo recalled that when the station was dedicated it was actually the Fire Department that said no alcohol be allowed at the fire station because there'd be so many requests to use the station. They were concerned about opening up the door by allowing alcohol. Trustee Angelillo said in this case the firefighters would be hosting the event and raising money for themselves. Chief Evans confirmed that it would be one night within 30 days of Labor Day as doing so saves on insurance cost. Trustee Eriksen said it makes sense – only one night a year and in support of the SVFD that would be hosting the event for their fundraiser. **Resolution #2016-204:** On the motion of Trustee Angelillo, seconded by Trustee Dove, it was resolved and unanimously carried (4-0 in favor) to allow the SVFD to host and run their annual Casino Night and High Stakes Raffle event at Station #1 and serve beer and wine only at the annual SVFD fundraiser.

Public Comment – Mayor Hubbard asked for Public Comment, but there was none.

Approval of Bills – Mayor Hubbard asked if the paving work is under VIP. DMO Harty said \$60,000 is DPW funds; another \$56,000 is under VIP. Drainage improvement funds will be under VIP as well. She noted that we will be reimbursed from the Pave NY program too. Relative to the FOIL request, Trustee Dove confirmed that everyone got what they needed. She commented that she received a light bulb when she paid her utility bill. DMO Harty thanked Trustee Dove for mentioning that as she forgot to report that we are giving out LED lights free to those who come in and pay their bill. In response to Trustee Dove asking about the bill for Finger Lakes Business Services, Chief Evans said it is a Fire Department bill for pagers. **Resolution #2016-205:** On the motion of Trustee Eriksen, seconded by Trustee Dove, it was resolved and unanimously carried (4-0 in favor) that bills from Abstract #9 be audited and paid as follows:

<i>Abstract #9</i>	General Fund	Vouchers #2836-2906	Checks #19093-19161	\$188,707.99
	Sewer Fund	Vouchers #640-655	Checks #5316-5331	\$ 9,072.67
	Electric Fund	Vouchers #759-770	Checks #6127-6138	\$ 42,243.51
	Water Fund	Vouchers #385-389	Checks #4118-4122	\$ 5,218.54

Executive Session - Resolution #2016-206: On the motion of Trustee Dove, seconded by Trustee Eriksen, it was resolved and unanimously carried (4-0 in favor) to enter into an Executive Session at 8:52 p.m. for an Attorney / Client Legal Review. **Resolution #2016-207:** On the motion of Trustee Dove,

seconded by Trustee Angelillo, it was resolved and unanimously carried (4-0 in favor) to move out of Executive Session at 9:25 p.m.

Adjournment – **Resolution #2016- 208:** On the motion of Trustee Dove, seconded by Trustee Angelillo, it was resolved and unanimously carried (4-0 in favor) to adjourn the meeting at 9:25 p.m.


Patty Couch, Village Admin./Clerk-Treasurer

TO: Mayor Martin Hubbard and Village Trustees

FROM: Skaneateles Volunteer Fire Department

DATE: October 12, 2016

RE: Required Use of Austin Park Pavilion and Austin Park

With the impending transfer of Austin Park from the Village of Skaneateles to the Town of Skaneateles, the Skaneateles Volunteer Fire Department (SVFD) needs to ensure a seamless transition, and secure its ability to continue the tradition of the successful Labor Day Field Days, Casino Night, and other of-kind events at this location. We request that a written understanding particularizing our needs be part of any license or lease agreement with any tenant or sub-tenant.

Here are the items the SVFD requires:

Timing:

Labor Day Field Days : use of the Pavilion, Park and parking area at least ten (10) days prior to Labor Day, and three (3) days after Labor Day. At this time it is anticipated that the Labor Day Field Days will continue for Saturday and Sunday of Labor Day weekend. If the Labor Day dates change, notice will be given to the Village and Town of Skaneateles by January 31st of the year of the event.

Casino Night : Use of the Pavilion and the parking area, at least three (3) days prior to Casino Night and two (2) days after. Notice will be given to the Village and Town of Skaneateles no later than January 31st each year for the date of Casino Night.

Other Events : From time to time the SVFD is requested to sponsor events such as providing dinner for the Bon Ton Roulet participants. The SVFD will provide as much notice as possible to the Town of Skaneateles when requesting the Pavilion for these unforeseen events.

ALL REQUESTED ACCESS IS TO BE COMPLETE AND UNFETTERED.

Austin Park Grounds Requirements:

- Access to the paved parking area around Austin Park Pavilion for the events mentioned above (amusement rides set-up, set-up of equipment, etc.)
- Outside access to a water connection on the southwest side of the building where the outdoor cooking occurs
- Access to the existing barbecue pit (with it remaining in its current state)
- Access for public parking in the Austin Park Fields between the tennis courts,

basketball courts and Austin Park Pavilion on Saturday and Sunday of Labor Day weekend

- Access to the Austin Park Field for the Antique Car Show on Saturday and Sunday of the Labor Day event
- Access to the area where the fireworks have been traditionally set off (north side of Austin Park)

Austin Park Pavilion General Requirements for All Events :

- Ingress/egress from at least 4 locations within the Pavilion to satisfy safety requirements and liquor license requirements
- An ingress/egress at the south west side of the building large enough to move equipment in and out – see #1 on Exhibit A (outside cooking area)
- An ingress/egress large enough to allow a truck to move equipment into the main area of the pavilion preferably at the north end of the pavilion
- Access to the kitchen providing sinks, hot water, prep space. Kitchen must continue to have ingress/egress to main pavilion eating area and outside cooking area
- Access to electrical outlets/wiring in current locations as is, or as may be enhanced. This is needed to accommodate refrigerators/freezers/cash registers/musical equipment, lighting, etc. the SVFD brings in for the events
- Access to the full lobby area . If benches and tables with chairs attached will not be available to place supplies on please give SVFD at least 4 months notification so alternate accommodations can be made. Lobby area needed for Labor Day, Casino Night and other events
- Use of the properly maintained public restrooms including supplies
- If the drain for the zamboni remains, a cover for it is required before set-up of the Field Days
- Use of the hockey boards in the set-up and security for the Field Days (if not available please notify asap so alternate accommodations can be made)

NOTE: At this time no access is needed to the classroom area that the Skaneateles Nursery School currently uses

Future Changes to Austin Park Pavilion:

The SVFD would request to be included in the planning and approval of any changes hereafter to the Austin Park Pavilion and the surrounding property. This includes modifications to lighting, flooring, parking, electrical access and ingress/egress.

The SVFD encourages the Town of Skaneateles and Recreation Department to include all user groups as it shapes the future of this facility. We expect others will have the same requests as in this memo. The SVFD has a long standing tradition of hosting events at this location. These events raise much needed funds for the SVFD and minimize extraordinary funding requests to the Village and Town.

We appreciate your willingness and cooperation in working with the SVFD now and in the future. We would request a meeting with appropriate representatives to confirm that our needs will be preserved and documented.

Respectfully Submitted,



Dick Perkins

President

On behalf of the Skaneateles Volunteer Fire Department

c c: Town Supervisor James Lanning

