

**VILLAGE BOARD MEETING MINUTES**  
**AUGUST 11, 2016**  
**7:30 P.M.**

**PRESENT:** Mayor Hubbard, Trustees Angelillo, Dove, Eriksen and Stokes-Cawley, DMO Harty, Police Chief Coon, SVFD Chief Evans, Codes Enforcement Officer (CEO) Crompt, Village Historian Batlle, Village Atty. Pavlus

**Others:** Jonathan Monfiletto                      Skaneateles JOURNAL  
Jason Gabak                                      Skaneateles PRESS  
Andrew Ramsgard                              61 East Genesee Street

**Minutes – Resolution #2016-167:** On the motion of Trustee Dove, seconded by Trustee Angelillo, it was resolved and unanimously carried (4-0 in favor with Trustee Eriksen abstaining as he was not present at the meeting) to approve the minutes of the Regular Meeting of July 28, 2016 as presented.

**Correspondence & Announcements** – Mayor Hubbard reviewed the following:

- Email from NYMPA relative to the Clean Energy Standard recently imposed by the NYS PSC pursuant to the Governor's energy policy
- Email from Central NY Regional Planning & Development Board Principal Planner Brian Pincelli regarding Solar Zoning Assistance
- Email update on Village Landing from Trustee Dove. Mayor Hubbard asked Trustee Dove if she wanted to expand on this topic. Trustee Dove said Mrs. Buehler reported that Fran Sheehan is retiring from the Board and the Skaneateles Housing Authority (SHA) will recommend someone for the board. Trustee Dove agreed to contact SHA member Sharon Paddock to get the resignation letter that Mr. Sheehan wrote and talk to her about a new member.
- Email with photograph from Trustee Angelillo of banner hung on gazebo during Antique Boat Show
- Receipt of letter from Bill Eberhardt resigning from the Planning Board effective Friday, August 5, 2016
- Receipt of Glens Falls National Bank LOSAP Statement for July, 2016
- Receipt of Dutchess County Executive Molinaro's letter thanking the Village for adopting a "Think DIFFERENTLY" resolution

**\* Other Matters That Have Come Before the Board since Posting the Agenda\***

- Receipt of email announcing NYSEDA Launches Clean Energy Communities Program
- Letter from St. James Church Thrift Shop Chairman Laura Bigness relative to parking; Clerk-Treasurer Couch's response letter

**Police Department** – Police Chief Coon confirmed that the Police monthly report for July was emailed and recorded activity as follows: 274 Calls for Service; **Criminal:** 5 Larceny; 1 Identity Theft; 0 Forgery; 1 Burglary; 0 Robbery; 0 Criminal Mischief; 3 Domestic; 1 Harassment; 0 Sex Offense. **Non-Criminal:** 3 Vehicle Lockout; 699 Property Check; 13 Ambulance Calls; 9 Fire Calls; 5 Alarms; 9 Recovered/Found Property. **Traffic:** 81 Total Traffic Stops; 48 Traffic Tickets Issued; 89 Total Parking Tickets; 115 Courtesy Cards. **Motor Vehicle Accidents:** 11 Property Damage; 1 Personal Injury. **Arrests:** 0 Felonies; 0 Misdemeanors; 2 Violations; 3 DWI. Chief Coon said in addition to the monthly report, he advised that in response to a complaint letter received from a West Lake Street (WLS) resident, the speed trailer was placed on WLS the beginning of June. From June 30 to July 24, radar was used and the speed of 2,068 cars was recorded. Only two tickets were written – one for traveling at 40 mph in the 30 mph zone and one at 41 mph. Chief Coon said he believes the average speed was 26.31 mph. He said the speed trailer is now on East Lake Street and Sgt. Wawro moves it as complaints of speeding are received. In response to Mayor Hubbard, Chief Coon said the speed trailer will be moved to State Street around the start of school.

**Codes Enforcement** – CEO Crompt said he provided the Board with a copy of his report that recorded as follows: 0 Demo Permit; 9 Building Permits; 0 Basement Inspection; 1 Certificate of Occupancy (C of O); 6 Cert. of Compliance; 1 Sign Permit; 0 Home Occupation Permits; 3 Footer Inspections; 1 Framing Inspection; 4 Insulation Inspections; 4 Foundation Inspections; 0 Excavation Inspection; 2 Fire

Inspections; 7 Final Inspections; 1 FOIL Request; 7 Complaint Investigations; 4 Follow-up letters to those investigations; 1 Stop Work Orders; and continuation of 35-39 Griffin Street complaint; ongoing investigations and enforcement in regards to short term rentals. CEO Crompt added that he had a good meeting this morning with the property owner of 39 Griffin Street. CEO Crompt provided him with the most recent complaint he received, reviewed the code with him, and confirmed that demolition is still scheduled for some time in September.

**DMO** – Director of Municipal Operations (DMO) Harty read her report aloud as follows:

**DPW -**

- 2016 Street Milling and Paving - work scheduled for 8/28
  - Jordan Street - from Genesee to north of sewer repair, Jordan Street from Austin to Village Line, Academy both lanes at intersections with Jordan, State and Leitch, Academy westbound lane from Jordan to Leitch, Lakeview Circle Southbound lane, and Overlay on Griffin
- Continued miscellaneous paving and catch basin repairs on streets throughout Village.
- Sewer jetting on Kelley Street and Gayle Road
- Repaired sewer lateral on 22 East Lake Street
- Resurfacing DPW building roof
- Wrapping up mini-park project - painted all decking, lights and planted new shrubbery. DPW will also be replacing bollards and sidewalk.
- DPW Fueling Station - Spill cleanup is complete, have installed new concrete pad for tank and fueling area. DPW is doing pavement work around pad, cleaning and painting Gas/Diesel fuel tanks as part of the fuel station work. Station should be back on-line on or about 8/26. All departments currently using School fuel stations.
- Completed repair of storm sewer wall on East Elizabeth street. Removed all concrete wall and railing, installed new catch basin, top soil and gravel.

**Electric**

- Working on Austin Street Feeder - installing primary and secondary cables
- Continuing with 2nd phase of AMR meter replacement.
- Repaired service to Johnny Angels early morning 7/29, included replacement of 10 non-AMR meters

**Water-**

- Month of July
  - Produced a total of 20.356 Million Gallons of Water = 656,600 gallons per day
  - No raw water turbidity exceedances
  - All 3 microbial samples in distribution system came back negative
- 7/29 - Allan, Zlatko, Jim and Brad flushed additional hydrants in Village.
- Installation of dry hydrant at Lake outlet
- Replacing broken water meters
- Working on Hydrant maintenance, including installation of remaining Storz connections

**Sewer**

- Month of July
  - Treated a total of 9.174 Million Gallons of Water = 296,000 gallons per day
  - 12 month rolling average = 0.49 MGD (permit limit 0.85 MGD)
  - Total Precipitation = 1.83 inches
  - Discharge to ORF = 0 gallons
  - Discharge from ORF to outfall = 0 gallons
  - Sludge Disposal = 72,000 gallons of sludge sent to Auburn WWTP

**Misc:**

- Memorial wall is about 95% complete. Working on stone pointing. Bluestone pavers will be installed on Monday. DPW will be installing the landscaping (shrubs and trees per Tree Committee) after pavers are in.
- Additional piers installed for Judge Ben due to low lake levels.
- Summary of Parking Coupon usage:

<b>RESIDENT (time active)</b>	<b># of Actively Used Coupon Codes</b>	<b>Total Discount Amount (off of Daily Rate)</b>	<b>\$3/day Uses</b>	<b>2 Hrs Free Uses</b>
TOWN (2 weeks)	41	\$15.00	5	69
VILLAGE (2.5 months)	119	\$432.00	144	379
<b>Grand Total</b>	<b>160</b>	<b>\$447.00</b>	<b>149</b>	<b>448</b>

In response to Trustee Angelillo asking about the usage in the approved waterline out in Sennett, DMO Harty said she thinks about 2,000 Cu. Ft. but would have to check that and get back to the Board. Trustee Angelillo said he is just curious; DMO Harty said we haven't seen a significant jump in usage. Mayor Hubbard commented that he is sure they are glad to have municipal water, especially this summer.

**Skaneateles Volunteer Fire Department** – SVFD Chief Evans read the report for the month of July, 2016 as follows: 43 Total Alarms; 1 Structure Fire; 0 Vehicle Fire; 3 Vegetation Fires; 0 Acers Burned; 3 EMS; 2 Rescue; 6 MVA; 4 Hazardous Condition; 2 Service Call; 3 Good Intent Calls; 16 False Alarms; 3 Cancelled Enroute; 3 Other; 9 Mutual Aid Given; 15 Mutual Aid Received; 15.86 Average Personnel; 1.235 Average Enroute Time; 4.353 Average On-scene Time.

**Upcoming trainings:** 8/8 – SCBA & Live Burn @ Town of Spafford Training Facility – 18:45; 8/15 – Tanker Operations – 19:30; 8/22 – WR2/Divers - Pumping – 19:30; 8/29 – Station #1 Clean-up – 19:30

**Meetings for the month:** Budget & Finance – TBA; Labor Day – 8/3 @ 19:30; Officers – 9/1 @ 19:30; Truck – 8/17 @ 19:30; Trustees/Board of Directors – 9/8 @ 19:00

**Member hours for the month:** 1,513

**Other business:**

- 4 Guys Fire Apparatus – Engine 21 replacement - The construction of the new pumper's body has been delayed by the manufacturer. The engine is now tentatively scheduled to be completed by the end of November. A pre-paint inspection will be conducted by the members of the Truck Committee in mid-October. When the new engine is delivered, the American Eagle engine will be declared surplus and will be offered for sale.
- Labor Day plans are finalized. This year's field days will be held on Saturday September 3<sup>rd</sup> and Sunday September 4<sup>th</sup>, below is the schedule of events:
  - Saturday 9/3
    - Car Show – 8:00 a.m. – Registration
    - Chicken BBQ – 12:00 p.m. until sold out
    - Children's Fair – 1:00 p.m. – 4:00 p.m.
    - The Custom Taylor Band – 3:00 p.m. – 6:00 p.m.
    - Cassidy Lynn – 7:00 p.m. – 11:00 p.m.

- Sunday 9/4

- Annual Inspection - 9:30 a.m. @ Station #1
- Chicken BBQ - 12:00 p.m. until sold out
- Tom Barnes Band - 1:00 p.m. - 3:00 p.m.
- SFD Firefighter 5K - 3:45 p.m.
- Grand Parade - 4:00 p.m.
- The Merc Mortals - 6:00 p.m. - 10:00 p.m.
- Parade Prizes & Drawings - 8:45 p.m.
- Fireworks - 10:00 p.m.
- Annual Inspection - Sunday September 4<sup>th</sup> @ 9:30 a.m. Station #1. Full dress uniform at memorial park in front of Station #1.
- Tickets are still available for the High Stakes Money Drawing. Thus far, 650 tickets have been sold and tickets are available from any firefighter or online at [www.skancatelesvfd.com](http://www.skancatelesvfd.com). The 4<sup>th</sup> Annual Casino Night and High Stakes Money Drawing is scheduled for Saturday September 24, 2016 at the Austin Park Pavilion.

Relative to the Labor Day Field Days, Chief Evans said Mayor Hubbard is scheduled to sell tickets on Sunday and if anyone else is interested in helping, please contact him or any member of the SVFD. Trustee Dove encouraged others to volunteer to work with her selling hot dogs and hamburgers – additional workers are needed and it's great exercise.

**Status of NYSERDA Grant** – Mayor Hubbard said there is no report.

**Status of Annexation W. Genesee Street / Mirbeau** – Atty. Pavlus said DMO Harty is getting proposals for the mapping.

**Status of Renewal of Time Warner Cable TV Franchise Agreement** – Mayor Hubbard said a note was received from Clerk to the Boards Dundon who reported that there is communication and it's on-going.

**Comprehensive Plan** – Mayor Hubbard noted that the Zoning Board of Appeals had no comments and the Planning Board comments were sent back to the Town Board. Trustee Eriksen said the plan is to have a joint meeting of the Village and Town Planning Boards. We are not being asked to vote on it – they will be agreeing on some additional language; this was our opportunity to comment. Trustee Dove asked who we go to with any feedback. Trustee Eriksen said at this point, the Planning Board. He reiterated that a vote was not asked for, just feedback. Trustee Eriksen read the following statement aloud.

*I want to register my disappointment with the terms of the Town's settlement of the Comprehensive Plan, and specifically to express my disappointment that the Town has elected to adopt the Comprehensive Plan at the same time as it proposes to make zoning changes. This idea is contrary to the basic tenants of community planning.*

*Community plans are guiding documents. They set forth a framework for the development of zoning laws. Community plans are not enforceable statutes, but mission statements. The real work of creating new zoning laws cannot occur in the absence of a guiding philosophy. In fact, the proposed changes to the Comprehensive Plan, as requested by the Town, include a section that makes abundantly clear that the Plan's purpose is to provide guidance.*

*With this decision, the Town has acted contrary to the very language that it requested be added to the Plan, and demeaned the hard work that went into the Plan.*

*The Comprehensive Plan was an effort undertaken over the course of several years by many of our most dedicated, community-minded residents. It involved hundreds of hours of work and expert consultation. At every step of the way, it was contemplated that the Plan would precede zoning changes*

*and provide the framework and the guidance for zoning changes. The proposed new language to the Plan confirms this understanding. The discussion surrounding the decision to adopt the Plan at the same time as zoning changes has been cloaked in feel-good ideas and feel-good words like compromise and agreement, but make no mistake: this is a complete reversal of a years-long process that had broad public support.*

*I was further troubled to see the Supervisor's remarks as reported in the June 8<sup>th</sup> Press, and specifically where he expressed an opinion that the Plan was rushed in its adoption. The Supervisor neglected to mention that he was a Village Trustee while the Plan was drafted and adopted. He was therefore part this process which he now describes as rushed. What's more, he ratified this process with his vote to pass the Plan on behalf of the Village. Had this years-long process truly been rushed, he had an opportunity to vote no. To raise this as an issue now rings profoundly hollow.*

*Next, I am disappointed that the idea to pass the Plan with the zoning changes was included as a term of the settlement of the Article 78 lawsuit regarding the Plan. The decision to turn the community's guiding philosophy into a bargaining chip for settlement permitted the two plaintiffs to manipulate the Plan without regard to the broad public support the Plan enjoyed.*

*The primary duty of Town Board members is to the Town. The Board has a duty to defend the Town vigorously in any lawsuits and to serve the interests of the Town as a whole. The Board's decision to delay enactment of the Plan placed the interests of two residents above those of the community, which had supported and worked on this Plan for years. It was further troubling to read the Supervisor's comments as reported in the July 27<sup>th</sup> Press announcing that the litigants were pleased with the process. The duty of the Town Board is to fight for this community's future, to fight for ideas the community has agreed upon, not to please two litigants who seek to dismantle the community's work. The terms of the settlement and the Supervisor's comments do not indicate a fighting spirit to me.*

*I say this out of concern for the idea of community planning, which was under attack in the Article 78 suit. There is a clear correlation: communities that proactively update their plans are communities that develop in a positive fashion. Communities that do not plan are unprepared for development and vulnerable to suburban sprawl. Skaneateles has faithfully updated its plan every ten years. Planning is a Skaneateles value. Skaneateles residents are entitled to government officials who share their values.*

*I recognize that the Village Board has limited control over this situation. I think the Board's priority should be to enact an acceptable version of the Plan as soon as is practicable, so that the community can have a guiding document, but I am not comfortable with how this revision process has been handled by the Town.*

In response to Mayor Hubbard, Trustee Eriksen said it is his understanding that according to the settlement, zoning changes has to be adopted at the same time as the comprehensive plan. Trustee Stokes-Cawley asked where the existing plan stands. Atty. Pavlus said the Comprehensive Plan adopted in 2015 is still in place until the new one is formally enacted. Trustee Dove asked if we will have another Public Hearing. Atty. Pavlus said yes, it may be a joint meeting with the Town. Mayor Hubbard commented that Trustee Eriksen obviously did a lot of homework and it is commendable.

## NEW BUSINESS

**Planning Board Vacancy – Resolution #2016-168:** On the motion of Trustee Stokes-Cawley, seconded by Trustee Dove, it was resolved and unanimously carried (5-0 in favor) to authorize publishing advertisement seeking interested individuals for the Planning Board vacancy for two consecutive weeks with letters of interest due by August 31, 2016. In discussing the resolution, Clerk-Treasurer Couch confirmed for Mayor Hubbard that the advertisement will be on the Village's website in the morning with DMO Harty's assistance.

**Local Law #7 of 2016** – Mayor Hubbard noted that Atty. Pavlus sent an email; Atty. Pavlus confirmed that he attached the final form of the Local Law that was reviewed by the DEC that made only a few minor changes to wording. **Resolution #2016-169:** On the motion of Trustee Eriksen, seconded by Trustee Angelillo, it was resolved and unanimously carried (5-0 in favor) to authorize Notice of a Public

Hearing on Local Law #7 of 2016-Flood Damage Prevention at 7:30 p.m. at the Regular Village Board Meeting of Thursday, September 8, 2016 at Village Hall.

**MEUA Accredited Delegate – Resolution #2016-170:** On the motion of Trustee Stokes-Cawley, seconded by Trustee Dove, it was resolved and unanimously carried (5-0 in favor) to designate DMO Shannon Harty as the accredited delegate of the Village of Skaneateles at the Annual Conference of the MEUA on August 30, 31, September 1 and 2, 2016.

**Public Comment** – Mayor Hubbard asked for Public Comment, but there was none.

**Approval of Bills – Resolution #2016-171:** On the motion of Trustee Angelillo, seconded by Trustee Eriksen, it was resolved and unanimously carried (5-0 in favor) that bills from Abstract #5 be audited and paid as follows:

<i>Abstract #5</i>	General Fund	Vouchers #2631-2688	Checks #18889-18945	\$51,320.55
	Sewer Fund	Vouchers #597-608	Checks #5272-5283	\$ 5,812.27
	Electric Fund	Vouchers #710-721	Checks #6081-6089	\$45,385.68
	Water Fund	Vouchers #358-365	Checks #4091-4097	\$ 7,428.17

**Banner** – Mayor Hubbard recognized that we acknowledged receipt of an email with photograph from Trustee Angelillo under correspondence & announcements, but were waiting to show the photograph on the overhead screen. Although the projection won't be possible, Mayor Hubbard asked Trustee Angelillo if he'd like to comment. Trustee Angelillo said there was a banner hung on the gazebo during the Antique Boat Show and he doesn't recall any conversation to allow that. The picture and email were copied to Chamber of Commerce Director Tara Lynn who responded that Sammut Wealth Management was a high level sponsor of the boat show, so they wanted to recognize them. She said when they came to the Village Board and ran through the schedule and logistics, a portion of her request discussed signage, etc. which included the large banner on the pier. Trustee Angelillo said the banner wasn't on the pier, but rather on the Village's gazebo and he is opposed to advertisement by anyone in the parks. Atty. Pavlus said commercial advertising is not allowed in the parks. Trustee Angelillo said he doesn't think it will happen again.

**Garden Club** – Mayor Hubbard said we had also hoped to be able to show a picture of the location for the urn on the big screen; DMO Harty displayed the picture on her laptop instead to show that the urn could go near the 911 monument to the south. Mayor Hubbard explained that there'd be no plaque on the urn as we don't want to set that precedent. **Resolution #2016-172:** On the motion of Trustee Stokes-Cawley, seconded by Trustee Dove, it was resolved and unanimously carried (5-0 in favor) to authorize placement of an urn in Clift Park near the 911 monument to the south with the anticipation that the Garden Club will perpetually care for it. Trustee Dove noted the urn is in memory of Shirley Feldman. Mayor Hubbard said the Garden Club is okay with not having a memorial plaque on the urn. Clerk-Treasurer Couch will write Garden Club President Sandra Weigel advising of the Board's decision.

**Executive Session - Resolution #2016-173:** On the motion of Trustee Angelillo, seconded by Trustee Stokes-Cawley, it was resolved and unanimously carried (5-0 in favor) to enter into an Executive Session at 8:14 p.m. for an Attorney / Client Legal Review. **Resolution #2016-174:** On the motion of Trustee Dove, seconded by Trustee Angelillo, it was resolved and unanimously carried (5-0 in favor) to move out of Executive Session at 8:41 p.m.

**Town Water / Mezzalingua Sewer** – The Board discussed town water and the Mezzalingua sewer project.

**Adjournment** – **Resolution #2016-175:** On the motion of Trustee Angelillo, seconded by Trustee Dove, it was resolved and unanimously carried (5-0 in favor) to adjourn the meeting at 8:54 p.m.

Patty Couch  
Patty Couch, Village Admin./Clerk-Treasurer