

## VILLAGE BOARD MEETING MINUTES

June 9, 2016, 2016

7:30 P.M.

**PRESENT:** Mayor Hubbard, Trustees Angelillo, Dove, Eriksen and Stokes-Cawley, DMO Harty, Police Lt. Coon, SVFD Chief Evans, Codes Enforcement Officer (CEO) Crompt, Village Atty. Pavlus, \*Police Officers Healy, Nemeti, Ennulat, McGinn, and Shingledecker

**Others:** Jonathan Monfiletto Skaneateles JOURNAL  
Jason Gabak Skaneateles PRESS  
Bob Eggleston 3441 Rickard Road

**Appoint Lt. Coon Chief of Police** – Recognizing a number of Police Officers in attendance, Mayor Hubbard moved the first New Business item up from the agenda. Trustee Angelillo said that since the former Chief of Police retired, Lt. Coon has been overseeing the department and the Board is extremely pleased with his performance and the way the department is operating. **Resolution #2016-126:** On the motion of Trustee Angelillo, seconded by Trustee Dove, it was resolved and unanimously carried (5-0 in favor) to appoint Lt. Daniel R. Coon Chief of Police off the Onondaga County Department of Personnel Certification of Eligibles for Village of Skaneateles. Shaking everyone's hand, Chief Coon thanked the Board for having the confidence in him to promote him to Chief and pledged to do his very best. Chief Coon was applauded and Mayor Hubbard thanked the officers for attending and supporting Chief Coon and the Skaneateles Police Department. \*Police Officers Healy, Nemeti, Ennulat, McGinn and Shingledecker left the meeting.

**Public Hearing on Local Law #6 of 2016 Parking Trust Fund Allocation of Revenues** – Mayor Hubbard explained that when Local Law #3 of 2016 was adopted April 14, 2016, section 3 relative to revenue allocation was pulled for further consideration as a result of the Public Hearing. Subsequently, the Board discussed an allocation to the Trust Fund on a regular schedule so as to not completely deplete the fund. Mayor Hubbard said the Board concluded that they do want to allocate some of the parking pay station and parking pass revenue to other funds – 10% to the Parking Trust and 10% to public restrooms. Trustee Stokes-Cawley said the Board also discussed having discretion to allocate additional funds with a goal of 25% to the Parking Trust Fund. Trustee Dove said this is a step in the right direction as it demonstrates a commitment to parking and public restrooms. **Resolution #2016-127:** On the motion of Trustee Eriksen, seconded by Trustee Dove, it was resolved and unanimously carried (5-0 in favor) to open the Public Hearing to the floor at 7:37 p.m. With no comments from the floor, **Resolution #2016-128:** On the motion of Mayor Hubbard, seconded by Trustee Stokes-Cawley, it was resolved and unanimously carried (5-0 in favor) to close the Public Hearing. **Resolution #2016-129:** On the motion of Trustee Dove, seconded by Trustee Stokes-Cawley, it was resolved and unanimously carried (5-0 in favor) to adopt Local Law #6 of 2016.

Mayor Hubbard said the Board now has the discretion to allocate additional money by resolution. Atty. Pavlus said the Board is setting policy to consider at the Annual Meeting. Mayor Hubbard noted that the local law set a 10% allocation to each of the Parking Trust Fund and public restrooms. Trustee Eriksen said the additional 15% isn't meant to be a ceiling, but rather a target – a possibility, but 10% is guaranteed. Atty. Pavlus said it doesn't bind the Board; the allocation is still at their discretion. The resolution sets a particular time, the Annual Meeting, to consider the allocations. It sets a goal and intent – the Board can determine to allocate more money or less. Trustee Stokes-Cawley noted that the local law says Fennell Street Lot. Atty. Pavlus said he kept that language from the previous local law. **Resolution #2016-130:** On the motion of Trustee Stokes-Cawley, seconded by Trustee Dove, it was resolved and unanimously carried (5-0 in favor) to adopt the following:

### RESOLUTION OF THE VILLAGE TRUSTEES OF THE VILLAGE OF SKANEATELES

**WHEREAS**, on June 9, 2016, the Board of Trustees of the Village of Skaneateles enacted local law #6 of 2016 which modified the Village Code relating to the Parking Trust Fund created in 2005, and  
**WHEREAS**, as part of said modifications, local law #6 of 2016 provides in part that the Village shall annually apply 10% of the gross receipts of parking pay stations and parking passes derived in the Central Municipal Lot and Fennell Street Lot to the Parking Trust Fund, and  
**WHEREAS**, local law #6 of 2016 grants the Village Board of Trustees the discretion to allocate funds to the Parking Trust Fund at the annual meeting, now therefore it is  
**RESOLVED**, that it is the stated goal of the Village Board of Trustees to allocate, at the annual meeting, an additional 15% of the gross annual receipts of parking pay stations and parking passes derived in the Central Municipal Lot and Fennell Street Lot to the Parking Trust Fund.  
The foregoing Resolution was adopted this 9<sup>th</sup> day of June, 2016.

  
Patricia Couch, Clerk/Treasurer

**Minutes – Resolution #2016-131:** On the motion of Trustee Eriksen, seconded by Trustee Stokes-Cawley, it was resolved and carried (5-0 in favor) to approve the minutes of the Regular Meeting of May 26, 2016 and Special Meeting of June 8, 2016 as presented.

**Correspondence & Announcements** –Mayor Hubbard reviewed the following:

- Letter from Senator DeFrancisco thanking Mayor Hubbard for his letter of May 17, 2016 relative to post-employment benefits. Senator DeFrancisco advised that he researched the bill and found that there is an identical bill in the Senate S5111-A that he will support when it comes to the floor for a vote in the Senate. Mayor Hubbard said this is looking favorable for the Village.
- Email from Town Clerk Aaron advising that the Town Board voted to formally refer the Updated and revised Comprehensive Plan to the Village Board, Village Planning Board and Village Zoning Board. Clerk/Treasurer Couch replied that comments from the Village Boards will have to be two weeks later than the Town's requested within 30 days due to various board meeting schedules.
- Email from NYS Dept. of State Director of Local Government Services Mark Pattison sharing news of the NYS Dept. of State Office of Planning & Development's Geographic Information Gateway (Gateway)
- Letter from Clerk/Treas. Couch to Girl Scout Troop 10001 Leader Kelly Daley thanking them for planting flowers at the Steve Krause Memorial at the Creek Walk entrance to the Nature Trail. Mayor Hubbard said hopefully the Girl Scouts will continue planting annually.
- NYS Dept. of Transportation invitation to a Stakeholders' Committee meeting today from 6-7:30 p.m.
- Onondaga County Mayors Association Meeting June 15 at Liverpool Village Hall; guest speaker Good Energy Technology Partners
- Receipt of Treasurer's Reports for May 31, 2016

**\* Other Matters That Have Come Before the Board since Posting the Agenda\***

- Glens Falls National Bank LOSAP Statement for May, 2016
- Atty. Pavlus reported that late today, he received a copy of Atty. Brody Smith's letter to Town of Skaneateles Justice Charles T. Major regarding People v. RJK Syracuse Properties, LLC, et. al. An affidavit signed by Robert J. Kiltz, part of the plea negotiation, was sent to Judge Major. Dr. Kiltz pled guilty to one criminal violation of Section 225-10 of the Village of Skaneateles Zoning Law. If accepted by Judge Major, sentencing will include payment of a fine and Village costs. Dr. Kiltz said short-term renting/leasing is not continuing.
- Village Admin./Clerk-Treasurer Couch said she is very pleased to report that our new Deputy Clerk/Treasurer just today finished the Office of the State Comptroller (OSC) 2½ day "Introduction to Accounting" class in Utica. Deputy Clerk/Treasurer Dufford reported that the classes were very beneficial and most informative. She is looking forward to the possibility of attending the more advanced class in the fall.

**Police Department** – Police Chief Coon confirmed that the Police monthly report for May was emailed and recorded activity as follows: 187 Calls for Service; **Criminal:** 2 Larceny; 0 Identity Theft; 0 Forgery;

0 Burglary; 0 Robbery; 0 Criminal Mischief; 1 Domestic; 0 Harassment; 0 Sex Offense. **Non-Criminal:** 5 Vehicle Lockout; 1011 Property Check; 14 Ambulance Calls; 3 Fire Calls; 7 Alarms; 7 Recovered/Found Property. **Traffic:** 53 Total Traffic Stops; 18 Traffic Tickets Issued; 37 Total Parking Tickets; 154 Courtesy Cards. **Motor Vehicle Accidents:** 6 Property Damage; 1 Personal Injury. **Arrests:** 0 Felonies; 0 Misdemeanors; 0 Violations; 0 DWI.

**Codes Enforcement** – CEO Crompt said he provided the Board with a copy of his report that recorded as follows: 1 Demo Permit; 10 Building Permits; 1 Basement Inspection; 3 Certificates of Occupancy (C of O); Cert. of Completion; 7 Cert. of Compliance; 0 Sign Permits; 0 Home Occupation Permits; 1 Footer Inspection; 6 Framing Inspections; 2 Insulation Inspections; 0 Foundation Inspection; 1 Excavation Inspection; 0 Fire Inspection; 6 Final Inspections; 0 FOIL Requests; 5 Complaints/Investigations; 2 Stop Work Orders. CEO Crompt thanked Chief Coon for the Police Department's help relative to short-term rentals. He also reported on excavation at 43 Fennell Street – at the last meeting we talked about possible contamination of the site, so he was on site for the excavation. He said he was pleased to report that there was no ground water, no seepage, and it went very well. Report on 35/39 Griffin Street properties – CEO Crompt said he sent a letter to property owner Mike Dempsey who is more interested in who the complainant is than cleaning up the property. CEO Crompt said he will comply with Mr. Dempsey's FOIL. CEO Crompt said he personally met with Mr. Dempsey, but it didn't go well and he doesn't think it is going to go as well as we'd like. Chief Evans said the Fire Department is aware of it. The property exists as 35 Griffin as 39 Griffin no longer exists on Onondaga County records. CEO Crompt said he has a placard to put on 35 Griffin.

**DMO** – Director of Municipal Operations (DMO) Harty arrived and said because of the major outage, caused by a short on the underground electric, last night was a late night. The Village of Solvay provided mutual aid and we had to back feed a major part of the feeder. We also brought in O'Connell Electric and they pulled new wires. The Sherwood Inn was super and very supportive. In addition to that problem, the sewer main on Jordan Street collapsed. DMO Harty reported that we are now back in business with all utilities. She said she will prepare and present her report at the next meeting. Mayor Hubbard said he is glad to have such a dedicated staff.

**Skaneateles Volunteer Fire Department** – SVFD Chief Evans read the report for the month of May, 2016 as follows: 32 Total Alarms; 1 Structure Fire; 1 Vehicle Fire; 2 Vegetation Fires; 2 Acers Burned; 7 EMS; 2 Rescue; 5 MVA; 1 Hazardous Condition; 1 Service Call; 2 Good Intent Calls; 6 False Alarms; 3 Cancelled Enroute; 3 Other; 10 Mutual Aid Given; 10 Mutual Aid Received; 15.41 Average Personnel; 4.045 Average Enroute Time; 5.864 Average On-scene Time.

- Special note: Mini 1, with a crew of 3, responded mutual aid to the Kirkville Fire District and spent 4 hours on scene for the 100 acre wildland fire on May 20<sup>th</sup>.

**Upcoming Trainings:** 6/6-Monthly Meeting; 6/11-EVOC @ 08:00; 6/13-Ladders @ 19:30; 6/20-Foam @ 19:30; 6/27-Tanker Operations @ 19:30; 6/27-Truck Operations (NYS OFPC Course) @ 18:00; 6/29-Truck Operations @ 18:00

**Meetings for the month:** Budget & Finance – 7/7 @ 18:30; Labor Day – 6/8 @ 19:30; Officers – 7/7 @ 19:30; Truck – TBD; Trustees/Board of Directors – 7/7 @ 19:00

**Other business:**

- New York State Chiefs' Association Show – Turning Stone Casino, Verona, NY – Thursday June 16<sup>th</sup> – Saturday June 18<sup>th</sup>. Approximately a dozen firefighters have requested tickets and will be traveling to the show with no expense incurred by the SFD.
- On Monday June 6<sup>th</sup>, the membership voted in three firematic members, two are transfers from other fire departments: Firefighter Jeff Herrick from the Sennett Fire Department and Firefighter Mike Paddock from the Elbridge Fire Department. While Jacob Kipp rejoined the department since he has moved back to the area. The membership also approved four Restricted Aged Members (RAMs): Blaise Northrup, Rickey Brewer, Thomas Sell, and Marcus Lockhart. There is an additional RAM application that will be voted on in July.
- Summer weekend Duty Crews – Due to the increased congestion within the village and to reduce the department's response times to emergencies, sign-up sheets have been posted seeking

firefighters to staff Station #1 during the weekends (beginning this weekend and concluding Labor Day weekend for a total of 13 weekends). We are seeking to have five members volunteer for one of the two 6 hour shifts available each Saturday and Sunday. The first 6 hour shift begins at 10:00 a.m. and concludes at 4:00 p.m., while the second 6 hour shift begins at 2:00 p.m. and concludes at 8:00 p.m. There is a two hour overlap period where two crews will be available to conduct training exercises, respond to alarms and have lunch. The 6 hour shift is needed to provide the members with service award credit for the duration of the stand-by. Chief Evans said this was precipitated by a call that Mottville Fire Department arrived at first because of traffic in Skaneateles.

- Skaneateles Fire Department is hosting an 8 session (32 hour) Truck Operations class at Station #1 through the NYS Office of Fire Prevention and Control beginning June 27<sup>th</sup>.
- 4 Guys Fire Apparatus – Engine 21 replacement – The construction of the new pumper's body should begin shortly and is tentatively scheduled to be completed by the end of July. A pre-paint inspection will be conducted by the members of the Truck Committee with final delivery slated for August.
- Labor Day plans are coming together. The Grand Parade will be held on Sunday beginning at 4:00 p.m. The Custom Taylor Band and Country artist Kassidy Lynn are performing Saturday afternoon and evening. While the Mere Mortals will be Sunday night's performers. This year's field days will be held on Saturday September 3<sup>rd</sup> and Sunday September 4<sup>th</sup>.
- Tickets are still available for the High Stakes Money Drawing. Thus far, 568 tickets have been sold and tickets are available from any firefighter or online at [www.skaneatelesvfd.com](http://www.skaneatelesvfd.com). This month's \$100 prize winners are ticket numbers: 088, 091 & 479. The 4<sup>th</sup> Annual Casino Night and High Stakes Money Drawing is scheduled for Saturday September 24, 2016 at the Austin Park Pavilion.

**Village Historian** – Village Historian Jorge Batlle read aloud his Historic Moment as follows:

#### **Ambulance Service**

The 50<sup>th</sup> Anniversary of SAVES will be here next year. The Skaneateles community has come a long way since the first recorded ambulance service.

Ambulance service was a part of the service provided by O'Neill and Redman, as shown in this 1931 ad in the newspaper. A 1935 ad shows that Redman & Son provided ambulance service – plus a Lady Attendant, and reliable chairs for parties. For the ambulance, O'Neill and Redman wanted to us a ½ ton Model A Ford panel truck, but the body was too short to accommodate the stretcher. So a larger ¾ ton truck was chosen. It was soon discovered that the riding qualities of this vehicle were most unsatisfactory for the intended purpose. (You know the expression – rides like a truck.) So they turned in the Ford for a Model 54 Kissel Service Car. Redman and O'Neill parted ways in 1935 but both funeral businesses maintained ambulance service. Charles O'Neill joined with his father forming Bernie J. O'Neil & Son Funeral Home.

Other funeral directors periodically furnished ambulance service – such as Poole and Dell, but O'Neil had an unbroken record lasting 30 years.

The two funeral homes in Skaneateles, Dell and O'Neil provided ambulance service using their hearses converted into ambulances. I worked for Dell and had many runs using the big black 1957 Cadillac hearse/ambulance. There was a siren hidden behind the front grille. A rotating red light was stuck through a hole in the roof. Big plastic panels were placed in the large rear side windows stating "ambulance" and a big gold cross. Inside there was a basic stretcher set in tracks in the floor, a large industrial size first aid kit, basic oxygen, towels, blankets, sheet and a pillow.

Where there was a call, the Village Dispatcher would call Leonard Dell or Charlie O'Neil, depending on whose turn it is in rotation. In my case, Dell would call me, or George Davis to go get the rig. He would then a call employee to complete the crew. Dell stored the rig, at one time in the back of Les Hunt's garage on Hannum Street. Other times in the back of the Grandy Motors Pontiac dealership once located where the present fire station is now. The only instruction given was the nature and location of the incident. To make things more interesting – there were no two-way radios in the rigs. In the case of car wrecks you would transport to the nearest hospital. In the case of home calls, the family or doctor would tell you where to take the patient.

Due to ever mounting expenses of insurance, maintenance and personnel availability, patients not paying their bills, along with very strict regulations now being imposed by the State, Dell and O'Neil ceased ambulance service on January 1, 1965. While the fire department continued to respond to some medical calls and traffic wrecks, transportation depended on the 2 ambulance maintained by Auburn Memorial Hospital. On many occasions, delays in arrival were encountered.

January 23, 1967 acting Mayor Purcell Ludington appointed a committee to study this situation. The committee was composed of: Village Trustee Carl Fisher, Police Chief George Davis, Fire Chief George Spearing, Lester Tucker representing the School Board, and Robert Baumgartner from the Town Board.

August 10, 1967 a public meeting was held at the Elementary School auditorium. Members of the Baldwinsville Ambulance Corps were there and explained how their organization operated.

Meetings in September discussed insurance, and a place to operate the service. The 1910 cabbage storage building behind the (Fennell Street) Fire Station was offered. It was felt that with volunteer labor and \$800 would make the building acceptable. After much discussion, it was agreed that the ambulance service would not be a part of either the Fire Department or the Police Department, but a separate independent organization.

A white over red 1967 Miller Meteor ambulance on a Cadillac chassis was purchased for \$12,535. As it was heard at a meeting, "Skaneateles people deserve a Cadillac ride."

The first call for the new Skaneateles Ambulance Volunteer Emergency Service was November 24, 1967 where the Fire Department answered a call for oxygen. The doctor on the scene recommended transporting the patient to the hospital.

Today SAVES provides the community with state of the art pre-hospital paramedical care and uses the best equipment – such as their 2015 - \$146,000 ambulance.

**Status of NYSERDA Grant** – DMO Harty said there is no news to report.

**Status of Annexation W. Genesee Street / Mirbeau** – Atty. Pavlus said there is no news to report.

**Status of Renewal of Time Warner Cable TV Franchise Agreement** – Clerk to the Boards Dundon submitted a report that read: "Town Councilor Badami and I met today (6/9/16) with representatives of Time Warner Cable to begin the renegotiation of the expiring franchise agreements. We received assurance that the upstate New York system, including CNY's 660,000 subscribers, is an important asset to Charter Communications, which merged with Time Warner Cable on May 18, 2016. We presented several requests which they will evaluate and respond to. The process is moving forward. The Village has requested that 100% of Village homes and businesses will have access to Time Warner Cable services. The Town is requesting a substantial increase in service availability."

## NEW BUSINESS

**Appoint Chief of Police** – Done earlier in the meeting.

**Schedule Public Hearing on CIP for 9 East Genesee Street Restaurant Application** – DMO Harty said she was making good progress reviewing the sewage usage and thought she'd be ready for this evening's meeting, but then "yesterday blew up". She said she has all the data and is okay with scheduling the public hearing. **Resolution #2016-132:** On the motion of Trustee Stokes-Cawley, seconded by Trustee Eriksen, it was resolved and unanimously carried (5-0 in favor) to authorize Notice of a Critical Impact Permit Public Hearing on the 9 East Genesee Street Restaurant application at 7:30 p.m. on Thursday, June 23, 2016.

**Schedule Public Hearing on CIP for 5 East Genesee Street** – Mayor Hubbard said the Planning Board recommended granting a Critical Impact Permit for the change of use contingent upon the applicant's providing a statement from the building owner consenting to the change. CEO Crompt confirmed that we have not yet received it, so he will call Steve Moore again. **Resolution #2016-133:** On the motion of Trustee Dove, seconded by Trustee Eriksen, it was resolved and unanimously carried (5-0 in favor) to

authorize Notice of a Critical Impact Permit Public Hearing on the 5 East Genesee Street application at 8:00 p.m. on Thursday, June 23, 2016.

**Consider Summer Hours for the Village Office** – Mayor Hubbard noted that summer hours for the Village Office will commence on Friday, July 8 with the office closing at 1:00 p.m. on Fridays through Friday, September 2.

**Schedule an Operations Meeting** – The Board scheduled an Operations Meeting on Monday, June 20, 2016, 7:30 a.m. at the Village Office.

**2016 License Agreement** – Mayor Hubbard recognized that the Board has copies of Atty. Pavlus’ email of this morning advising that the Chamber President executed the license agreement which was updated to reflect the new docks that the Chamber purchased and installed. Atty. Pavlus said minor changes were also made to the indemnification paragraph to broaden the language. He said he is okay with the license agreement that is done every five years. Mayor Hubbard noted the license agreement was re-written “mid-term” to reflect the new docks. Trustee Dove said she talked to Chamber of Commerce Executive Director Tara Lynn about a couple of items. 1) Dock rules were posted at 3-4 different places. Director Lynn plans to ask Dick Sherwood to work on dock rules signs, but needs & wants a little bit of time. Director Lynn will have something posted by the first Wednesday in July. Decal signs on the dock are also an idea. 2) Dock closed chain – inasmuch as the Police Department closes the gazebo bathrooms at 10:00 each evening, they will put the chain up. Trustee Dove thanked the Police Department for agreeing to do so. **Resolution #2016-134:** On the motion of Trustee Stokes-Cawley, seconded by Trustee Eriksen, it was resolved and unanimously carried (5-0 in favor) to authorize Mayor Hubbard’s execution of the 2016 License Agreement between the Village of Skaneateles and Skaneateles Area Chamber of Commerce Foundation, Inc.

**Public Comment** – Village Historian Battle said, like last year, there will be a summer break for his Historic Moment; he will resume giving the report in September.

Trustee Dove recalled that closing the office at 1:00 for lunch was going to be revisited after hiring another office employee. Clerk/Treasurer Couch said the Village Office is already open longer than many other offices. Mayor Hubbard has noted that when doing business with other municipal offices. We chose being closed from 1-2:00 p.m. as many of our customers have their lunch hour from noon to 1:00 so we are here to accommodate those who come in on their lunch hour. Deputy Clerk Dufford is so new to the office that we don’t want her to feel overwhelmed being left alone, at least not yet. Perhaps at some time we can re-visit this, but with the number of staff this arrangement works well.

Bob Eggleston said he appreciates the information on the Village website, but has missed the last 3 or 4 agendas for the ZBA / PB meetings. He said he wishes they’d be posted so that he doesn’t have to ask for them.

**Approval of Bills** – In reviewing the bills, Trustee Dove asked if the Barrett Paving Materials bill is about where we thought it would be. Mayor Hubbard said it is actually less than expected. **Resolution #2016-135:** On the motion of Trustee Dove, seconded by Trustee Eriksen, it was resolved and unanimously carried (5-0 in favor) that bills from Abstract #1 be audited and paid as follows:

<i>Abstract #1</i>	General Fund	Vouchers #2394-2443	Checks #18652-18701	\$126,477.39
	Sewer Fund	Vouchers #545-555	Checks #5220-5230	\$ 6,988.13
	Electric Fund	Vouchers #648-661	Checks #6017-6030	\$ 21,030.74
	Water Fund	Vouchers #326-331	Checks #4059-4064	\$ 9,723.29

**Executive Session** - **Resolution #2016-136:** On the motion of Trustee Eriksen, seconded by Trustee Dove, it was resolved and unanimously carried (5-0 in favor) to enter into an Executive Session at 8:30 p.m. for an Atty./Client update on Union Negotiations.

**Adjournment** – **Resolution #2016-137**: On the motion of Trustee Dove, seconded by Trustee Eriksen, it was resolved and unanimously carried (5-0 in favor) to move out of Executive Session and adjourn the meeting at 9:10 p.m.

Patty Couch  
Patty Couch, Village Admin./Clerk-Treasurer

