

OPERATIONS MEETING, VILLAGE BOARD OF TRUSTEES
SATURDAY, APRIL 23, 2016
9:00 A.M.

PRESENT: Mayor Marty Hubbard, Trustees Marc Angelillo, Sue Dove, Gregg Eriksen and Carol Stokes-Cawley, Clerk to the Boards Dundon, Village Atty. Jordan Pavlus

Time Warner Renewal – Mayor Hubbard advised that this evolved because he received a call from Town Councilman David Badami who advised that he will be the Town liaison for the Time Warner Cable TV Franchise Agreement Renewal. Likewise, a lay person can represent the Village instead of an attorney. Clerk to the Boards Dundon has considerable experience and agreed to being the Village's liaison. Mayor Hubbard said we will leave it the representatives' discretion if legal help is needed. Clerk to the Boards Dundon said Mr. Badami expressed concern that the Time Warner contract with the Town expires later this month. Atty. Pavlus said former Village Atty. Byrne sent a letter to Time Warner, but hasn't heard from them. Clerk to the Boards Dundon said the most time intensive job is finding the correct Time Warner contact. **Resolution #2016-75:** On the motion of Trustee Dove, seconded by Trustee Stokes-Cawley, it was resolved and unanimously carried (5-0 in favor) to appoint Clerk to the Boards Dennis Dundon as the Village representative for the Time Warner Cable TV Franchise Agreement Renewal. In discussing the resolution, Clerk to the Boards Dundon said, in full disclosure, his wife is employed at Time Warner. Atty. Pavlus clarified that the Village's contract with Time Warner expires May 31, 2016; the Town's expires April 25, 2016.

Web Site – Trustee Stokes-Cawley said people have been asking how to find draft local laws on the website and don't know to / think to look under Publications. Clerk-Treasurer Couch will work with Click Driven to add another tab for draft local laws. Trustee Stokes-Cawley said she also received a suggestion from Mary Kennedy who attended the last Village Board Meeting. Ms. Kennedy said she didn't know who was who on the Board and wondered if there can be some sort of identification.

Semi-Annual MEUA Meeting – **Resolution #2016-76:** On the motion of Trustee Eriksen, seconded by Trustee Stokes-Cawley, it was resolved and unanimously carried (5-0 in favor) to appoint DMO Harty as the designated Accredited Delegate for the Semi-Annual MEUA meeting of April 27 & 28, 2016.

Mayor's Salary – Mayor Hubbard said Atty. Pavlus reviewed our local laws and noted that the Mayor's salary is on the books by local law at \$12,000. Mayor Hubbard explained that after being elected in 2011 he signed a letter as confirmation that his salary as Mayor be \$5,000.00 per year. Since that first term, there is nothing on the books other than the budget. Mayor Hubbard said there is a public misconception that the Mayor's power is greater than the Trustees, especially with a greater disparity in salary. Mayor Fisher's salary was at \$5,000 for years, and while there is value to time, the salary shouldn't be based on it, but rather on authority. Mayor Hubbard said he thinks the job is worth \$5,000.00. Atty. Pavlus said Mayor Hubbard summarized it well and inasmuch as the Village code indicates a Mayor's salary of \$12,000.00, it should be formalized. In response to Trustee Dove, Mayor Hubbard said the Mayor of Marcellus' salary is \$4,000.00; Trustee Eriksen said mayors' salaries are all over the board. Mayor Hubbard said a mayor is not required to do tangible work and a salary that much more than a trustee's Accentuates the misconception that a mayor is of higher authority. Trustee Angelillo said he understands Mayor Hubbard's point. While Mayor Hubbard spends more than a fair amount of time on Village business, he has the same vote as the Trustees and has always taken a salary of \$5,000.00 per year. Trustee Stokes-Cawley said perhaps we could consider increasing the Mayor's salary to \$6,000.00 next year; Atty. Pavlus said it would take effect at the end of the Mayor's term. Trustee Dove asked what would the lower salary do long-term to encourage people to run for the position. Mayor Hubbard said there is a distinction between the time required and the time you are willing to spend. He reiterated that a Mayor is not required to do tangible work. Trustee Angelillo said personalities should be taken out of it; Mayor Hubbard agreed noting that decisions are often personality driven. He recalled a public vote years ago specific only to the mayor's salary – the people voted no. Trustee Eriksen said it shouldn't be the dollar that attracts people to the job. **Resolution #2016-77:** On the motion of Trustee Stokes-Cawley, seconded by Trustee Angelillo, it was resolved and unanimously carried (5-0 in favor) to authorize Atty. Pavlus to draft a local law establishing the Mayor's salary at \$5,000.00 per year and circulate the same.

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Parking Trust Fund Allocation – Relative to a portion of pay station revenues being allocated to the existing Parking Trust Fund, Mayor Hubbard said he'd like to see structure as to how it will happen. Perhaps reference could be included in the Annual Meeting Minutes as an earmark to get it done. A transfer of funds could be made after the Treasurer's report for May, after the books are closed for the fiscal year. The Board discussed the allocation at length, considering suggestions such as: Trustee Dove – thinking 25% but not a magic number; Mayor Hubbard – merit to set aside some money instead of pulling from the General Fund; Trustee Eriksen – could have a baseline percentage, but then ability to allocate more; Trustee Angelillo – make percentage variable annually; Trustee Dove – something more than zero; Mayor Hubbard – start with 25%; Clerk to the Boards Dundon – handle the way corporations handle bonuses – establish target percentage at Annual Meeting review; Atty. Pavlus – heard at Public Hearing that a definite amount ought to fund the existing Parking Trust Fund; Trustee Dove – could have 10% as the minimum required with a goal of 25%. **Resolution #2016-78:** On the motion of Trustee Dove, seconded by Trustee Stokes-Cawley, it was resolved and unanimously carried (5-0 in favor) to authorize Atty. Pavlus to add language that will provide not less than 10% of parking pay stations revenue and parking passes revenue to the original Parking Trust Fund annually and 90% of revenues will go to the General Fund. Atty. Pavlus said he will add the clarification. **Note: After discussion of the next item, Chamber Restroom Funding, this resolution was modified further with Resolution #2016-79.*

Chamber Restroom Funding – Trustee Dove gave a brief history dating back to 1999 when there were no year round public restrooms and complaints from the Library and other establishments. Initially a \$30,000 grant was received; currently the Chamber pays ½ of the rent and all cleaning, the Town covers the other ½ of the rent, and the Village pays for maintenance and supplies. Trustee Dove noted that not a lot of other Chambers fund public bathrooms and the Village is now being asked to pick up the Chamber's cost for rent. Trustee Stokes-Cawley said if our revenues increase from increased parking rates in the Municipal Lot, the Village could support it. Trustee Angelillo asked if we plan to build new restrooms. Mayor Hubbard said he'd like to determine whether or not we could "rescue" the current restrooms to get them up to snuff; there is merit to the current location. Trustee Eriksen wondered if the Chamber could approach the Town to pay more – make a selling point of raising parking fee rates in the Municipal Lot and give people something to latch on to. Clerk to the Boards Dundon suggested that if the Village takes over the Chamber's ½ of the rent, in his opinion he thinks it important that the Chamber becomes a "cheerleader" of the Village that is demonstrating co-operation instead of contentious relations. Trustee Stokes-Cawley suggested establishing a restroom fund. **Resolution #2016-79:** On the motion of Trustee Eriksen, seconded by Trustee Dove, it was resolved and unanimously carried (5-0 in favor) to authorize Atty. Pavlus to modify the proposed local law to include an allocation of revenues from the parking pay stations at a minimum of 10% and a goal of 25% to the Parking Trust Fund and a minimum of 10% to General Fund Account A8510.42 Public Restrooms which is used for public bathrooms maintenance. Mayor Hubbard suggested that Trustees Stokes-Cawley and Dove meet with Chamber of Commerce Executive Director Tara Lynn. Clerk to the Boards Dundon suggested inviting the Chamber President Sandi Mulconry also.

Public Meeting Ground Rules – In response to Mayor Hubbard, none of the Board offered any changes to the existing Protocol for Public Hearings. Trustee Dove suggested reviewing the list at the beginning of every meeting. Relative to limiting a speaker's time, Trustee Eriksen said he could keep track with his phone and have the "alarm" sound when time is up. Trustee Angelillo said he'd prefer to keep the Police Officers out of it.

Consider Public Hearing Date of May 26, 2016 – Mayor Hubbard recognized that the Planning Board will be meeting May 5, so the earliest Atty. Pavlus could draft the local law relative to the Downtown D Parking Requirements would be May 6, followed by Village Board review at the meeting of May 11 and Public Hearing May 26. Considering that schedule and the fact that a Public Hearing is currently scheduled for May 26, Trustee Dove suggested sticking with that schedule for now and waiting until May 11 to decide whether or not to keep that date for the public hearing.

Apparatus Bays / Storage Space – The Board discussed some potential long-term users for the apparatus bays.

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Adjournment –**Resolution #2016-80**: On the motion of Trustee Stokes-Cawley, seconded by Trustee Dove, the Operations Meeting adjourned at 10:45a.m.



Patty Couch
Village Admin./Clerk-Treasurer