

OPERATIONS MEETING, VILLAGE BOARD OF TRUSTEES
THURSDAY, NOVEMBER 12, 2015
5:00 P.M.

PRESENT: Mayor Marty Hubbard, Trustees Marc Angelillo*, Sue Dove, and Jim Lanning, CEO John Crompt, Clerk to the Boards Dundon, Planning Board Chair Bruce Kenan, Planning Board Members Doug Sutherland and Brian Carvalho, ZBA Member Mike Balestra, Special Counsel Rick Galbato, Village Attorney Byrne

Others:	Timothy Lambrecht	Wladis Law Firm
	Michael Fogel	Brown Sharlow Duke & Fogel, PC
	Rick & Deb Moscarito	404 Deep Springs Dr., Chittenango, NY
	Molly Elliott	125 Orchard Road
	Nancy Cihon	11 East Elizabeth Street
	Pat Carroll	7 East Elizabeth Street

Planning Board Recommendations – Mayor Hubbard welcomed attendees and explained that this Operations Meeting is a chance for discussion of the Trustees about the draft local law to amend the Zoning Code. The public will have an opportunity to speak at a Public Hearing. The Trustees asked questions of the Planning Board regarding their recommendations and specifically focused on definitions for “Hotel” and “Lodging”, required off-street parking for Bed-and-Breakfast Homestays similar to the requirement imposed on hotels and lodging facilities, and new licensing requirements applicable to hotels and lodging facilities as well as to B & B’s. Village Attorney Byrne will revise the draft to include the discussed changes. **Resolution #2015-222:** On the motion of Mayor Hubbard, seconded by Trustee Lanning, it was resolved and carried (4-0 in favor with Trustee Dove recusing herself) to schedule a Public Hearing on Local Law #4 of 2015, Zoning Code Amendments, for Tuesday, December 1, 2015, 7:00 p.m. at the Fire Station. In discussing the resolution, Mayor Hubbard said he suggested the December 1 date as it is prior to the Planning Board’s meeting on the 3rd.

Protocols for Public Hearings – Trustee Stokes-Cawley suggested the need for better control of the conduct of speakers at public hearings, in order to maintain order and decorum and to provide a fair opportunity for all who wish to speak. Suggestions put forth included: a sign-in sheet for all attendees that includes their name and residence address; ask each speaker to give his/her name and address as they begin to speak; limit each speaker to 2 minutes; encourage speakers to submit their remarks in writing, as well as or in place of oral remarks; allow speakers a second opportunity to speak only after all persons who wish to speak have had a first opportunity and impose a time limit of one minute for the second opportunity and require that speakers not repeat their earlier comments. Atty. Byrne advised that a public hearing is an opportunity for the public to give their views. It is not a question and answer session. Questions put to the board will not be responded to. Trustees may ask questions of a speaker but are not required to respond to questions. Attendees must conduct themselves with courtesy and dignity or they will be removed; people have to respect decorum. Atty. Byrne said priority may be given to village residents wishing to speak, and allow them to speak first, but all persons wishing to speak must be allowed to do so. He also advised that a public hearing may be continued to a subsequent date if there is a reason to so. Atty. Byrne said he will set out the ideas put forth and the Board may wish to use it as a guideline for future public hearings.

Adjournment – **Resolution #2015-223:** On the motion of Trustee Lanning, seconded by Trustee Angelillo, the Operations Meeting adjourned at 6:12 p.m.



Patty Couch
Village Admin./Clerk-Treasurer