

VILLAGE BOARD MEETING MINUTES
SEPTEMBER 9, 2015
7:30 P.M.

PRESENT: Mayor Hubbard, Trustees Angelillo, Dove, *Lanning and Stokes-Cawley, DMO Harty, Police Lieutenant (Lt.) Coon, CEO Crompt, SVFD Chief Evans

Others:	Jonathan Monfiletto	Skaneateles JOURNAL
	Jason Gabak	Skaneateles PRESS
	Richard Schmidt*	26 E. Genesee Street

Critical Impact Public Hearing – Mayor Hubbard asked the Trustees if there was any discussion about the application submitted by Richard Schmidt for modification to the premises at 26 East Genesee Street. With there being none, Mayor Hubbard opened the Public Hearing to the floor for comments. In response to Jorge Batlle asking about the basement, Mr. Schmidt said the only change is the addition of a small professional office area on the first floor. Mayor Hubbard said this is a straight forward matter and noted that the Planning Board voted 3-0 to recommend that the Trustees approve the Critical Impact Permit. **Resolution #2015-184:** On the motion of Trustee Angelillo, seconded by Trustee Stokes-Cawley, it was resolved and unanimously carried (4-0 in favor) to close the Public Hearing. **Resolution #2015-185:** On the motion of Trustee Angelillo, seconded by Trustee Stokes-Cawley, it was resolved and unanimously carried (4-0 in favor) to approve the Critical Impact Permit for the modification requested by Richard Schmidt for his 26 East Genesee Street premises as unanimously recommended by the Planning Board at their August 6, 2015 meeting. *Mr. Schmidt thanked the Board and left the meeting.

Minutes – **Resolution #2015-186:** On the motion of Trustee Dove, seconded by Trustee Stokes-Cawley, it was resolved and unanimously carried (4-0 in favor) to approve the Minutes of August 27, 2015, as presented.

Correspondence and Announcements: Mayor Hubbard reviewed the following:

- Receipt of Treasurer's Reports for August 31, 2015
- CNY Regional Emergency Medical Services Council, Inc. Announcement of Public Hearing
- Cornell Cooperative Extension Registration Open: Skaneateles Lake Long-term Flood Resiliency Workshop October 16, 2015, 9:00 am – 2:00 pm at the First Presbyterian Church
- * **Other Matters That Have Come Before the Board since Posting the Agenda***
- Email from NYCOM Executive Director Baynes relative to the Pension Contribution Rates for 2016-17
- Onondaga County Mayors Assoc. Meeting Wed., Sept. 16, 2015, Liverpool Village Hall, 6:00 p.m., \$16.00/ea.

Police Department – Police Lt. Coon confirmed that the Police monthly report for August was emailed and recorded activity as follows: 90 Calls for Service; 1 Felonies; 1 Misdemeanor; 0 Violation, 2 DWI's; 46 V&T tickets (total); 10 Courtesy V&T's; 0 Truck Tickets; 134 Parking Tickets; 153 Courtesy Cards; 9 MV Accidents; 7 Personal Injury; 2 Property Damage; 1 Larceny; 1 Burglary/Robbery; 25 Assist Fire/SAVES; 12 Alarm Calls; 87 Property Checks; and 5 Car Lockouts. Relative to the petition for a 4-way stop at the intersection of W. Elizabeth Street and Orchard Road, Lt. Coon further reported that during 17 shifts, at varying hours, the Police Department observed on radar the speed of 863 vehicles traveling on W. Elizabeth Street and those averaged 28 mph. One ticket was written for a 48 mph in the 30 mph zone. Prior to the Police Department monitoring the speeds, the speed trailer was placed on W. Elizabeth Street and there was positive feedback. Additionally, historic data was retrieved for the last five years and it was found that there have been only four reportable accidents at the intersection during that time period. Regarding the Sherwood Inn's Seafood Fest that we received a couple of complaints about last year, Lt. Coon said he has been in close contact with Jennifer at the Sherwood. This year there will be a person at the front and back door and patrons won't be allowed off the Sherwood property with alcohol; plastic cups will not be used. Lt. Coon said Sergeant (Sgt.) Gates has been instructed to have two Police Officers on W. Genesee Street, one on Hannum Street, and one to walk through the crowd. Regarding the Labor Day Field Days, Lt. Coon reported only one arrest for menacing and possession of a

weapon (a stick). He also advised that part-time Police Clerks Botsford and Lengyel will be going to the Camillus Police Department for training. There are 2½ clerks there who can teach them about the various required reports and who can probably streamline some of our current processes. Lt. Coon said he anticipates training will be ½ day or possibly a full day and he is fine with the arrangement.

Director of Municipal Operations – DMO Harty read aloud her report as follows:

Resident Issues

DPW –

- Completed ongoing catch basin repair, sewer pump station repairs, pavement repairs
- Upcoming projects:
 - Repairing/replacing storm sewer and catch basins on Chestnut Circle
 - Milling and Paving Leitch Ave. and Chestnut Circle week of September 21st
 - Sanitary Sewer Cleaning
 - Striping Fire Department Parking lot – waiting for red paint
- REMINDER: Fall Bruch pickup will be from September 28 through October 18. Will switch to leaves only after that.

Water –

- Month of August 2015:
 - Produced a total of 17.859 Million Gallons of Water = average of 595,300 gallons per day
 - Max Day = 837,000 gallons due to water main leak on 8/27/15 in Heritage Woods
 - No raw water turbidity exceedances
 - All 3 microbial samples in distribution system came back negative

Sewer –

- Month of August 2015:
 - Treated a total of 13.082 Million Gallons of Water = 0.422 MGD
 - Total Precipitation = 0.87 inches
 - Discharge to ORF = 0 gallons
 - Discharge from ORF to outfall = 0 gallons
 - Sludge Disposal = 58,525 gallons of sludge sent to Auburn WWTP
 - Wastewater from Mid-Lakes = 630 gallons
 - Maintenance:
 - 8-5-15 – Changed Oil in Blowers No. 1,2,3,4, greased bearings and checked filters
 - 8-6-15 – Fix air leaking on line to plant lagoon
 - 8-6-15 – Rotostrainer overflow in sludge tank, filled to 120 inches
 - 8-7 to 8-8 – Dewater 40 inches of water from sludge tank (12,000 gallons)
 - 8-13-15 – Clarifier No. 2 clean and fill with water to stand by

Electric –

- Installed 5 LED demo streetlights (Cobraheads) in various locations throughout Village
- Completed the installation of all electric service and streetlights in Parkside
- Prepping for Landis & Gyr meter installations and substation

Codes Enforcement – CEO Crompt said he provided the Board with a copy of his report that recorded as follows: 5 Building Permits; Certificate of Occupancy (C of O); Sign Permit; Home Occupation Permits; 3 Footer/Foundation Inspection; 5 Framing Inspections; 3 Insulation Inspection; 2 Final Inspections; 3 FOIL Requests Satisfied; 1 Use Variance Application.

Continuation of the gathering of information on short term rental properties that include:

- Letters returned; sent out to corrected addresses
- FOIL requests
- Meeting with property owners looking for information on the Use Variance process
- Complaints regarding properties still renting to vacationers

Skaneateles Volunteer Fire Department - Chief Evans read aloud his report (attached to the Minutes) to the Village Board noting and explaining the new format. He further noted: Upcoming trainings: September 21 – SCBA/Bail-out at 19:30 and September 28 – Truck 1/Ladder Operations at 19:30; Meetings for September: Officers 9/24 @ 19:30, Truck TBD, and Trustees/Board of Directors 9/30 @19:00. Other business: • through a collaborative effort of the Mottville Fire Company, the Town of Skaneateles Highway Department and the Skaneateles Fire Department, a dry hydrant is in the process of being installed along Fennell Street where the new bridge is being installed. With the addition of this dry hydrant, both town fire departments will have year round access to Skaneateles Creek. • over the course of the Labor Day weekend, the department answered 6 alarms, 5 EMS and 1 Motor Vehicle collision while hosting our annual Field Days. For each EMS response, Marcellus Ambulance responded in place of SAVES. At the motor vehicle collision, SAVES and Rural/Metro Auburn were the responding ambulances. Chief Evans said the SVFD received notification of a \$1,500 grant. Trustee Dove extended kudos to everyone for a great Labor Day weekend. Mayor Hubbard said he worked at ticket sales on Sunday and thought ticket sales seemed up. Chief Evans commented that four rides were missing this year as the vendor had a competing night elsewhere. Trustee Dove confirmed that she will be meeting with DMO Harty and Chief Evans at some point.

Village Historian – Village Historian Batlle reported that he took down the display in the Village Hall lobby and a veterans' display will take its place. Relative to the "Mayors' wall", Village Historian Batlle said he found the "missing" mayor. Interestingly, Samuel A. Kane was the Village of Skaneateles' last President (1923-1927) and the first Mayor (1927-1943). Clerk/Treasurer Couch has a picture of Mr. Kane and will have it reproduced to fit the remaining frame.

Status of NYSERDA Grant – DMO Harty said she doesn't have anything to report.

Status of Masonic Temple and Gazebo Restrooms – Mayor Hubbard said he expects that the Parking/Downtown Committee will take up discussion about the possibility of expanding the use of Parking Trust funds to include the funding of tourist-related amenities such as upgrading public restrooms.

Status of Police Dept. Review of Petition for a 4-way Stop – Mayor Hubbard noted that Lt. Coon already gave a report, but asked him if he'd like to give his opinion. Lt. Coon said based on the results of their study the Village does not need a 4-way stop sign at the corner of W. Elizabeth Street and Orchard Road. He reiterated that there have only been four reportable accidents in the last five years. Trustee Angelillo suggested taking that information and composing a letter to those who signed the petition to advise that it was evaluated and that the Village Board concluded and agreed that it is not an idea to pursue any further. Trustee Stokes-Cawley commented that she thinks a letter is a good idea. Mayor Hubbard noted that this item will be deleted from future agendas.

NEW BUSINESS

Notice of Critical Impact Public Hearing – Relative to the application submitted by Richard Charles for a change of use, SVFD Chief Evans asked if it is for Trabold's former garage. CEO Crompt clarified that the application is for the house in front, not the old garage. * Trustee Lanning arrived. **Resolution #2015-187:** On the motion of Trustee Stokes-Cawley, seconded by Trustee Dove, it was resolved and carried (4-1 in favor with Trustee Lanning abstaining) to authorize Publication of Notice of Critical Impact Public Hearing on Thursday, October 8, 2015, 7:30 p.m. for the Richard Charles application to change the use of 1,111 SF of the first floor space from Office, Licensed Professional to Hotel (2 rooms) at the property addressed as 37 Jordan Street.

Penflex – Mayor Hubbard said Penflex has been providing auditing services of the Service Award Plan and its financial assets to the Village since the inception of the Plan in 1991. They do a good job and the only change is a modest \$100 fee increase. **Resolution #2015-188:** On the motion of Trustee Angelillo, seconded by Trustee Lanning, it was resolved and unanimously carried (5-0 in favor) to authorize

Mayor Hubbard's execution of the Penflex 2015/2016 Service Award Program Service Fee Agreement with the optional "Complete the LOSAP Audit Package".

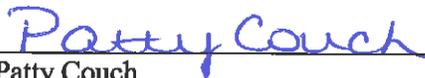
Public Comment – No comments from the public were offered.

Approval of Bills – **Resolution #2015-189:** On the motion of Trustee Stokes-Cawley, seconded by Trustee Dove, it was resolved and unanimously carried (5-0 in favor) that bills from Abstract #7 be audited and paid as follows:

<i>Abstract #7</i>	General Fund	Vouchers #1510-1555	Checks #17752-17796	\$48,422.20
	Sewer Fund	Vouchers #339-350	Checks #5015-5026	\$ 8,705.67
	Electric Fund	Vouchers #408-418	Checks #5776-5786	\$ 9,901.94
	Water Fund	Vouchers #199-205	Checks #3932-3938	\$ 4,490.42

In discussing the bills, Clerk/Treasurer Couch complimented Account Clerk Shappell for doing a great job with the vouchers along with all the other tasks she has on her plate. Relative to General fund Voucher #1541 payable to Northeast Site & Tower Inc. in the amount of \$10,744.35, Mayor Hubbard asked if the job is complete. DMO Harty said it is. Trustee Dove noted that the cost is about \$4,000 less than the amount the Village received from Cricket for removal of their equipment. DMO Harty added that the cost is also less than Northeast Site & Tower quoted for the job.

Executive Session – **Resolution #2015-190:** On the motion of Trustee Angelillo, seconded by Trustee Stokes-Cawley it was resolved and unanimously carried (5-0 in favor) to move into an Executive Session at 8:04 p.m. to discuss a personnel matter. **Resolution #2015- 191:** On the motion of Trustee Lanning, seconded by Trustee Angelillo, it was resolved and unanimously carried (5-0 in favor) to move out of Executive Session and adjourn the meeting at 9:10 p.m.


 Patty Couch
 Village Admin./Clerk-Treasurer

Chief's Report

Skaneateles Fire Department

From: 8/1/2015 To: 8/31/2015

Year to date

Membership

Total Alarms: 39	Total Alarms: 252	Active Members: 66
Structure Fires: 5	Structure Fires: 15	Inactive Members: 30
Vehicle Fires: 0	Vehicle Fires: 6	Probationary Members: 0
Vegetation Fires: 0	Vegetation Fires: 5	Military Leave: 0
Acers Burned: 0	Acres Burned: 0	Medical Leave: 0
EMS: 10	EMS: 52	Disability: 0
Rescue: 1	Rescue: 4	
MVA: 3	MVA: 45	
Extrication: 3	Extrication: 6	Firefighter: 56
Hazardous Condition: 4	Hazardous Condition: 22	Interior Firefighter: 27
Service Call: 1	Service Call: 12	CFR: 0
Good Intent Call: 0	Good Intent Call: 1	EMT: 8
False Alarm: 14	False Alarm: 78	Paramedic: 1
Cancelled Enroute: 1	Cancelled Enroute: 5	Driver: 16
Other: 0	Other: 12	Fire Police: 4
Mutual Aid Given: 4	Mutual Aid Given: 24	Support Staff: 6
Mutual Aid Received: 20	Mutual Aid Received: 60	HAZ-MAT: 29
Average Personnel: 12.59	Average Personnel: 12.88	Junior-Explorer: 0
Average Enroute Time: 1.714	Average Enroute Time: 2.076	
Average Onscene Time: 5.257	Average Onscene Time: 5.662	
Firefighter Injuries: 0	Firefighter Injuries: 0	
Firefighter Deaths: 0	Firefighter Deaths: 0	

Meetings: 1	Meetings: 1
Drills: 7	Total Drills: 44
Training: 4	Training: 18
Miscellaneous: 0	Miscellaneous: 0
Stand-By: 0	Stand-By: 0

Comments: August Drill & Training Hours: 412 2015 Drills & Training Hours 1,732
August Call Hours: 812 2015 Call Hours: 5,708
August Total Hours: 1224 2015 Total Hours: 7,441

Prepared by:

D.M. Evans

Thursday, September 03, 2015