

Police Department – Lieutenant Coon said there have been a high number of larcenies between 9 a.m. and noon – lap tops, iPads, purses, etc. have been stolen out of cars. They have the suspect's license plate number and found that he is no longer living at the Weedsport address. Lt. Coon reminded the public to lock car doors, even when cars are parked in driveways, and not to leave valuables in vehicles. He also said if an officer is needed for anything, not just emergencies, people should call 911.

Status of NYSEERDA Grant – DMO Harty said we are working through LEED.

Status of Masonic Temple and Gazebo Restrooms – Mayor Hubbard said the Parking Committee will have its first meeting August 5, at which time they may discuss public restrooms in addition to parking.

Status of Idea to Close the Alley between the Lynn and Clark properties to vehicles – Mayor Hubbard reported that Atty. Byrne, without getting into devices such as removable bollards, prepared a draft local law prohibiting vehicular traffic in the alley between the Lynn property (22 Jordan Street) and Doug's Fish Fry (8 Jordan Street). The local law will require a Public Hearing that will allow us to hear opinions, comments, etc. **Resolution #2015-154:** On the motion of Trustee Stokes-Cawley, seconded by Trustee Dove, it was resolved and unanimously carried (5-0 in favor) to authorize Notice of Public Hearing on Local Law #2 of 2015 to Prohibit Vehicular use of an Entrance/Exit to the Municipal Parking Lot on Thursday, August 27, 2015, 7:30 p.m. at the Village Office. In discussing the resolution, Mayor Hubbard said he hopes the press will cover this topic so that people know about the public hearing. Atty. Byrne suggested contacting the adjacent property owners – Bill Lynn, Mark Edwards, and the Town. Trustee Lanning asked if the local law will affect the lease with the 30-day cancellation notice. Atty. Byrne said he doubts that would change. The local law won't alter anything but vehicular access. CEO Crompt suggested that if the alley is closed to vehicular traffic, outdoor dining may be proposed and that shouldn't be allowed. Atty. Byrne said the Village can control that; Mayor Hubbard said it is good to think ahead.

NEW BUSINESS

Bidding for the new Substation – Mayor Hubbard said the Board has the summation of last night's Municipal Board Meeting at which they approved and recommended a not-to-exceed cost of \$28,900 for craning and moving the substation from Bath, NY. **Resolution #2015-155:** On the motion of Trustee Lanning, seconded by Trustee Angelillo, it was resolved and unanimously carried (5-0 in favor) to authorize DMO Harty to proceed with the craning and moving of the substation at a not-to-exceed cost of \$28,900 as recommended by the Municipal Board at their Meeting of July 22, 2015.

Authorize Advertising for Bids for Village Hall Site Improvements – Relative to site improvements at Village Hall, Mayor Hubbard said the Board needs to authorize advertising for bids that will be opened on Wednesday, August 19, 2015, 2:00 p.m. at the Village Office. The results will be considered at our Regular Meeting of August 27. **Resolution #2015-156:** On the motion of Trustee Angelillo, seconded by Trustee Stokes-Cawley, it was resolved and carried (4-1 in favor with Trustee Lanning abstaining) to authorize advertising for Bids for Village of Skaneateles Village Hall Site Improvements.

State and National Registers – Mayor Hubbard noted that the Lake View Cemetery Board met Tuesday, July 21 and approved Village Historian Jorge Batlle starting the application process for getting Lake View Cemetery on the State and then the National Registers. Trustee Dove added that getting historic status for the cemetery may open the cemetery to some grant funding and Historian Batlle is willing to do the work. Trustee Dove also passed on Cemetery Board President Gray's compliment to DMO Harty that she is doing a good job. Trustee Dove said she will let Historian Batlle know that he can move forward.

Expanded Volunteer Fire Fighter Benefit Law (VFBL) Coverage – Atty. Byrne explained that the resolution would allow volunteer fire fighters to be covered by the insurance provisions of the NYS Volunteer Firefighter Benefit Law ("VFBL") if they perform volunteer service at the scene of an emergency occurring outside their jurisdiction. The insurance is somewhat like workers' compensation

and in order to participate, the municipality has to authorize it. Our approval is conditioned – a firefighter can respond when they come on a scene before an officer-in-charge has arrived. Once the officer-in-charge arrives, that officer has to accept or decline an offer of assistance. This is a good thing that encourages volunteerism. Trustee Stokes-Cawley asked if there is a cost involved. Atty. Byrne said not a direct cost, but he can't say whether or not an insurance carrier would take that into consideration. In response to Trustee Lanning asking if the Fire Department is in favor of this, Atty. Byrne said they requested it. **Resolution #2015-157:** On the motion of Trustee Lanning, seconded by Trustee Stokes-Cawley, it was resolved and unanimously carried (5-0 in favor) to authorize the following:

WHEREAS, on December 17, 2014, Governor Cuomo signed into law Chapter 496 of the laws of 2014, which extends insurance coverage under the NYS Volunteer Fire Fighter Benefit Law ("VFBL") to active volunteer fire fighters who provide emergency services outside of their regular jurisdiction, and

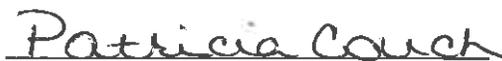
WHEREAS, such expanded coverage under the VFBL requires the governing body of the municipality in which the volunteer fire fighter is a member, to adopt a resolution in order for such expanded coverage to be available, and

WHEREAS, the Board of Trustees believe that it is in the best interest of the Village of Skaneateles, the Skaneateles Volunteer Fire Department, and its individual volunteer members, that the volunteers be covered by the expanded coverage now available under the VFBL, now therefore it is

RESOLVED, that whenever an active volunteer fire fighter, who is in good standing with the Skaneateles Volunteer Fire Department, provides emergency assistance as defined under NYS General Municipal Law Section 209-I, outside the Village or Town of Skaneateles, when there is no jurisdictional officer in command present, such volunteer fire fighter shall be entitled to coverage under the VFBL as provided by the Village of Skaneateles for its volunteer fire fighters. It is further,

RESOLVED, that, upon the arrival of a "jurisdictional officer in command" on scene, such volunteer fire fighter shall report to such officer and offer his/her services to assist such fire company or fire department. If such offer of assistance is not accepted, then the volunteer fire fighter of the Skaneateles Volunteer Fire Department must immediately cease providing any further service at the scene of the emergency.

The foregoing Resolution was adopted this 23rd day of July 2015.


Patricia Couch, Clerk/Treasurer

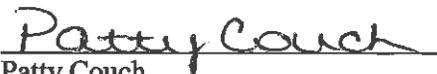
Public Comment – CEO Crompt distributed copies of his draft letter that would go out upon receiving a complaint relative to a short-term/vacation rental. In response to Trustee Dove, CEO Crompt said he plans to send letters a week from this coming Monday. Mayor Hubbard said he'd like to discuss this further in an Executive Session.

Approval of Bills –Resolution #2015-158: On the motion of Trustee Stokes-Cawley, seconded by Trustee Dove, it was resolved and unanimously carried (5-0 in favor) that bills from Abstract #4 be audited and paid as follows:

General Fund	Vouchers #1351-1393	Checks #17595-17636	\$15,485.81
Sewer Fund	Vouchers #301-310	Checks #4977-4986	\$ 5,223.31
Electric Fund	Vouchers #367-377	Checks #5736-5746	\$79,769.83
Water Fund	Vouchers #173-181	Checks #3906-3914	\$ 2,907.43

Executive Session – Attorney/Client Discussion – Resolution #2015-159: On the motion of Trustee Angelillo, seconded by Trustee Stokes-Cawley, it was resolved and unanimously carried (5-0 in favor) to enter into an Executive Session for an Attorney/Client Discussion at 8:06 p.m. **Resolution #2015-160:** On the motion of Trustee Lanning, seconded by Trustee Angelillo, it was resolved and unanimously carried (5-0 in favor) to move out of Executive Session at 8:20 p.m.

Adjournment – **Resolution #2015-161:** On the motion of Trustee Angelillo, seconded by Trustee Lanning, it was resolved and unanimously carried (5-0 in favor) to adjourn the meeting at 8:20 p.m.


Patty Couch
Village Administer/Clerk-Treasurer



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Martin L. Hubbard, Mayor

Marc C. Angelillo, Trustee

Susan H. Dove, Trustee

James Lanning, Trustee

Carol Stokes-Cawley, Trustee

Michael J. Byrne, Village Attorney

Shannon L. Harty, P.E., Director of Mun. Op.

H. Lloyd Perkins, Police Chief

Patricia A. Couch, Village Clerk/Treasurer

VILLAGE OF SKANEATELES

NOTICE TO ALL VILLAGE PROPERTY OWNERS

The Village of Skaneateles Code Enforcement Office has received a number of complaints regarding the short term rental of buildings and homes that are presently not authorized to be used other than as a Dwelling. **Please take notice that an owner of such a Dwelling must apply for and be granted either a Special Use Permit or Use Variance from the Zoning Board of Appeals in order to use property in the Village for rental, or non-owner occupancy, for a period of less than 30 days. This applies in all Zoning Districts in the Village.***

The definition of a Dwelling in the Village Zoning Code (including one family, two family, multi-family, and townhouse dwellings) excludes use of such structures for more or less transient occupancy of less than 30 days. Use of a Dwelling for the rental or occupancy of a dwelling unit for a period shorter than 30 days without first obtaining either a Special Use Permit or Use Variance from the Zoning Board of Appeals is a violation of Village Code. (Hotels, motels, lodging, tourist homes and bed and breakfast homestays are not considered Dwellings under the code and may continue to be rented for a period of less than 30 days if the Village of Skaneateles has already authorized such use.)

Effective immediately, to continue short term rentals you must apply for and be granted through the Village of Skaneateles Zoning Board of Appeals either a Special Use Permit or a Use Variance under Section 225 of the Code, depending on the zoning district. Failure to comply shall result in further enforcement action from the Village of Skaneateles, including monetary fines and/or court injunction. Definitions and procedures may be found on the Village website, www.villageofskaneateles.com under the Village Code link (Village Code/Zoning, Chapter 225).

After reviewing the code, if you have any questions or concerns, you may contact John Crompt, Code Enforcement Officer at rentalcompliance@villageofskaneateles.com or (315)685-2118.

THIS IS A GENERAL NOTICE TO ALL PROPERTY OWNERS IN THE VILLAGE OF SKANEATELES AND SHALL NOT BE CONSIDERED AS ADVICE OR A DETERMINATION BY THE SKANEATELES CODE ENFORCEMENT OFFICER OR VILLAGE. IF YOU HAVE QUESTIONS OR CONCERNS ABOUT YOUR PROPERTY, YOU SHOULD INQUIRE WITH THE CODE ENFORCEMENT OFFICER.

*In most cases involving homes in the Village of Skaneateles, a Special Use Permit is required in order to use a structure for transient occupancy of less than 30 days in the A3, C, and D Zoning Districts, and a use variance is required in the A1, A2, A4, B, and PL Districts. Please note that other governmental variances, permits or approvals may also be required.

Protocols on reverse side

VILLAGE PROTOCOLS FOR SHORT-TERM RENTALS

Recognizing that a growing problem exists with short-term rentals (less than thirty days), which are prohibited in dwellings in the Village, and recognizing the sudden and dramatic increase in such activity, and the number of complaints received in connection with such activity, and in a desire to be fair and equitable to all parties involved, the Village will undertake the following steps.

1. **Notice to Homeowners.** The Village will send a written notice to all homeowners advising them that short-term rentals are not permitted in a dwelling. Owners may seek relief (a Use Variance, if the dwelling is located in a residential zone, or a Special Use Permit, if the dwelling is located in another district). The notice is intended to be informational, not an enforcement tool.

2. **Handling of Complaints.** The Village is in receipt of several specific complaints regarding properties which may be in violation of the Village Code. In response to any specific complaints received by the Village, the Code Enforcement Officer will send a separate written notice to the owner of the dwelling, advising of the complaint and informing them that they may apply for a Use Variance or Special Use Permit, but that the ability to obtain such relief cannot be assured.

3. **New Email Account.** The Village has established a new, dedicated email account: ("rentalcompliance@villageofskaneateles.com"). This email account will be used to receive and process all communications pertaining to short-term rentals.

- a. Any new complaints regarding violations should be made by email to this address, or in writing.
- b. Inquiries regarding the process of coming into compliance, or regarding the requirements of the Village Code, should be made to this address.
- c. Requests for appointments with the Code Enforcement Officer regarding short-term rentals should be made to this address.
- d. Applications for a Use Variance or Special Use Permit (or any other relief) should be submitted to this address and will be referred by the Code Enforcement Officer to the appropriate Board.
- e. A Village employee will regularly review this email account and direct inquiries or applications to the appropriate body.

4. **Information Sheet.** The Code Enforcement Officer will develop an information sheet regarding the application process for a Special Use Permit and/or Use Variance, together with list of applicable fees and dates. This sheet will be distributed upon request.

5. **Enforcement Activity.** The Code Enforcement Officer will initiate such enforcement activity as may be required, including but not limited to monetary fines and/or court injunction.