

VILLAGE BOARD MEETING MINUTES
SEPTEMBER 11, 2014
7:30 P.M.

PRESENT: Mayor Hubbard, Trustees Angelillo, Jones, Lanning, and Stokes-Cawley, Police Chief Perkins, SVFD Asst. Chief Squires, SVFD President Perkins, Codes Enforcement Officer Cromp, Village Atty. Byrne

Others:	Thomas Maguire	Skaneateles JOURNAL
	Jason Gabak	Skaneateles PRESS
	Abigail Byrne	SCS Participation in Government student
	Andy Ramsgard*	181 East Genesee Street
	Tom Bersani	Lions Club member

Minutes – Resolution #2014-165: On the motion of Trustee Jones, seconded by Trustee Lanning, it was resolved and unanimously carried (5-0 in favor) to approve the minutes of the Regular Meeting of August 28, 2014 as presented.

Correspondence & Announcements – Mayor Hubbard reviewed the following:

- Glens Falls National Trust Division Update letter
- Laker Limo note advising that they now have a website – (LAKERTRANSPORTATIONPROJECT.WORDPRESS.COM) which they would appreciate having linked to the Village website enabling residents to be made aware of services available to them. Clerk/Treasurer Couch said she made the request to Clickdriven.
- Email from Alan and Linda Dolmatch thanking the Police Department for their “house checks” while they were away on vacation.
- Copy of Jim Moore’s letter to the Town of Skaneateles Planning Board regarding Victory Sports Medicine – Medical Facility and Indoor Athletic Facility. Trustee Jones commented that Mr. Moore has spent a lot of time and money on staying abreast of this matter and keeping the municipalities informed – he has done a good job.
- Receipt of Treasurer’s Reports for August, 2014
- Letter from Susan Gorman on behalf of the Skaneateles Girls Lacrosse Association requesting permission to display the Veteran’s Day flags in Clift Park from Nov. 6 until Nov. 16, 2014. **Resolution #2014-166:** On the motion of Trustee Jones, seconded by Trustee Stokes-Cawley, it was resolved and unanimously carried (5-0 in favor) to approve the Skaneateles Girls Lacrosse Association display of the Veteran’s Day flags in Clift Park. Clerk/Treasurer Couch said that Susan Gorman explained that they have so many flags that this year donations will go toward the labels that are displayed on the flags in honor of the veterans. Applications will be made available at the Village Office.
- Letter from former Mayor Bob Green regarding sidewalks (Insert Letter)
- Phone call from Stu Lisson commending Office Healy for his conduct while helping to unlock Mr. Lisson’s door. Mayor Hubbard commented that it is always nice to receive these messages.

Other Matters That Came Before the Board since Posting the Agenda

- Chamber of Commerce letter to dock volunteers seeking assistance with removal of the Community docks on Saturday, September 7 beginning at 9 a.m. Mayor Hubbard said all are welcome to help.
- Letter from Holy Trinity Lutheran Church Pastor Roulette requesting permission to conduct an outdoor Blessing of the Animals service for the community on Sunday, Oct. 5 at 2:00 p.m. in Clift Park. **Resolution #2014-167:** On the motion of Trustee Jones, seconded by Trustee Stokes-Cawley, it was resolved and unanimously carried (5-0 in favor) to approve the outdoor Blessing of the Animals service with the proviso that pets are either leashed or in pet carriers as indicated in Rev. Paula E. Roulette’s letter and that owners clean up after their pets. Trustee Jones suggested that perhaps Pastor Roulette could get some pet clean-up bags from the Town to have available at the event. *Andy Ramsgard arrived.

Police Department – Chief Perkins said that the Police monthly report for August was emailed and recorded activity as follows: 263 Calls for Service; 1 Felony; 5 Misdemeanor; 0 Violation, 1 DWI; 56

V&T tickets (total); 40 Courtesy V&T's; 5 Truck Tickets; 202 Parking Tickets; 266 Courtesy Cards; 14 MV Accidents; 3 Personal Injury; 26 Property Damage; 2 Larcenies; 0 Burglary/Robbery; 27 Assist Fire/SAVES; 12 Alarm Calls; 651 Property Checks; and 0 Car Lockouts. Chief Perkins said the festivities at the Sherwood Inn were very well attended and in the future the Police Department will meet in advance to better prepare for crowds. Chief Perkins said he has some ideas, in particular relative to people getting carried away in the veterans' park. It is not respectful and there are liquor license consequences for taking alcohol off site. He added that the Officers are finishing up training, and other than that things are moving along.

Director of Municipal Operations – Nothing new to report other than noting that interviews are continuing.

Codes Enforcement – Codes Enforcement Officer (CEO) Crompt said he submitted his report that recorded as follows: 1 Fire Inspection; 7 Building Permits; 2 Certificate of Occupancies (C of O); 1 Sign Permit; 0 Final Inspections; 0 Framing Inspections; 0 Insulation Inspections; 0 Notices of Violation; 1 Footer Inspection, and 1 Stop Work Order. Code Enforcement Officer Crompt said he has been receiving a lot of phone calls, so wrote a "little blurb" for the newspapers that he read aloud:

Under current Village of Skaneateles Local Laws, all signs are prohibited from the following locations:
- *Public Lands (i.e. Parks and the Skaneateles Fire Dept.) - No sign shall be installed in the Public Lands District (PL) without prior approval by the Board of Trustees.*

- No sign shall be attached to a fence, public light standard, utility pole, rock or tree.

Trustee Jones said she thinks this is a great idea.

WWTP – Trustee Angelillo gave the WWTP report for the month of August, 2014 noting that we have been running below the 12-month rolling average by about 20%, there was almost 4" of precipitation, no overflow at the ORF, we met all our DEC limits, and there were no violations. Trustee Angelillo noted that there was a DEC inspection on the 8th, but we have not yet received the report. Atty. Byrne said he understands that it went well. Mayor Hubbard commented that it always does with Zlatko at the helm.

Skaneateles Volunteer Fire Department – SVFD Asst. Chief Squires read Chief Evans' report for the month of August, 2014 as follows: Calls: 25 Fire; 4 Rescue; 0 Water Rescue; 7EMS (Assist SAVES); 4 Mutual Aid; 40 Total Calls for August; 478.1 Personnel Hours; 15.4 Personnel Average; 249 Total calls for 2014 (+10 calls from 2013); 1794.9 Total Personnel Hours for 2014; and 14.2 Personnel Average for 2014. On Sunday August 31, during our annual Labor Day festivities, the department was activated for a reported fuel spill into Skaneateles Lake from a residence on Sailboat Way. To control the leak and spread of the home heating fuel from the residence into the lake, the Skaneateles Fire Department deployed 300 feet of floatable booms into the lake and various absorbent pads within the basement of the residence. The Skaneateles Fire Department is grateful for the assistance they received from the Owasco Fire Department, the City of Auburn Fire Department, the DEC (Police and Spill Response), the City of Syracuse Water Department and a private environmental clean-up company. The Fairmount Fire Department was requested and provided additional coverage at the field days while the Skaneateles Fire Department units remained on scene or operating at the field days. Total drills for August 3; 23 Personnel Average; 103 Personnel Hours. 581.1 Total personnel hours spent on calls & drills for the month; 3224.3 Total personnel hours spent on calls & drills only for 2014. (This does not count the hours spent on committee meetings, state trainings, paperwork, monthly meetings and general fire department maintenance.) Upcoming trainings: 9/15 Auto Extrication; 9/22 Fire Drill Gateway Apartments; 9/29 LifeNet of New York Landing Zone Drill. Meetings for September: High Stakes Raffle 9/10 at 19:00; Truck 9/25 at 19:00; Trustees/Board of Directors 10/2 at 19:00; Officers 10/2 at 19:30. Other business:

- Probationary Firefighter Steve Busa and Probationary Firefighter Jay Williams were recommended and accepted as full-fledged firefighters.

Surplus Personal Protective Equipment (PPE) – the Board of Directors, the Officers Committee and members of the Skaneateles Fire Department have agreed to donate the surplus PPE, which is expired for interior firefighting activities, to the Public Service Leadership Academy at Fowler High School's Fire

Science program. They are looking for the Village Trustees approval for this donation. Donated PPE would need to be accepted by the Syracuse City School District's Board of Education and the SFD would need a letter absolving them of any liability associated with its use. In response to Trustee Angelillo, Asst. Chief Squires said the expired equipment is turnout gear, rubber boats, etc. SVFD President Perkins said the equipment is not serviceable in this country. Chief Evans is an Assistant Principal at Fowler and suggested donating to their leadership program – the equipment wouldn't actually be in use, as it would be more to try on to give a sense of what is required of a firefighter to see if it is something the participants would be interested in pursuing. In response to Atty. Byrne, Asst. Chief Squires said the only lettering is SFD and that could stand for Syracuse, Solvay, etc. Additionally, even if the lettering were removed, it would still be visible as the materials are so faded. **Resolution #2014-168:** On the motion of Trustee Jones, seconded by Trustee Lanning, it was resolved and unanimously carried (5-0 in favor) to declare the equipment surplus and donate it to Fowler High School as recommended by Chief Evans and agreed to by the Board of Directors, the Officers Committee and members of the Skaneateles Fire Department.

- ISO Visit – still awaiting the initial report. Have requested an update, was advised via email that the report has been sent to ISO for its initial review.
- New tanker's Spartan chassis should arrive at the 4Guys manufacturing facility this week.

Asst. Chief Squires thanked everyone who helped yesterday with the incident that they had. Mayor Hubbard thanked Asst. Chief Squires for the well-done presentation.

Status of new Village Hall Project – Mayor Hubbard said there is not much new to report – there are still a few issues with the HVAC and solar system.

Status of NYSERDA Grant – Mayor Hubbard reported that we are aware of the task we need to respond to.

Status of Creek Walk Maintenance Plan – Dick Perkins reported that he walked the area, and has met there with CEO Crompt and Peter Moffa. There is some erosion to deal with - a grading problem created by a contractor. Atty. Byrne noted that there hasn't been much progress on the Homeowners Association and thinks this is something the Village needs to address. Trustee Jones agreed, noting that it is not good to have an unsafe area. CEO Crompt said Peter Moffa thinks Village forces can fix the problem with a small excavator. Trustee Stokes-Cawley said she noted that there is no buffer zone at a few of the properties. Atty. Byrne said to the developer's credit, corrective measures asked for by CEO Crompt were completed. Atty. Byrne and CEO Crompt agreed that the work can be done with our own forces when time allows.

Status of East Street Repairs – Dick Perkins reported that the paving was done yesterday. Barrett Paving did a great job and our forces worked well with them. Mr. Perkins added that he was in contact with the school as well as all the homeowners on East Street. The only real complaint was from the transportation company because the busses were held for five minutes to allow the roller time to go across the blacktop. Mr. Perkins said the school's parking area on East Street is back to the way it was. When the school decides to address that area, he'd suggest the walk be cut from 6' to 5' to provide better parking area. Currently parking is at an angle with cars sticking out into the street and that makes snowplowing more difficult.

Status of Village's Cable TV Franchise Agreement with Time Warner – Atty. Byrne said that there are no developments on this matter.

Chamber of Commerce Dock – Mayor Hubbard said he met with Chamber of Commerce Executive Director Tara Lynn who explained that the docks are in desperate need of repair. It has not yet been

determined what the next dock system will be, so most likely the current docks will have to get through another year of use. Mayor Hubbard said typically the docks are stored outside in the elements at the WWTP so the weather deteriorates the lumber. Therefore, and inasmuch as there are no other plans for the area currently, he offered the apparatus bays for storage of the docks this winter. He recognized that the area would provide opportunity to work on the docks as they may have to lumber through for another year or so. He added that while the area was considered for Dickens', he thinks they are going elsewhere. **Resolution #2014-169:** On the motion of Trustee Angelillo, seconded by Trustee Jones, it was resolved and unanimously carried (5-0 in favor) to authorize the Chamber of Commerce to store the community docks in the apparatus bays this winter.

Skaneateles Lions Club – Mayor Hubbard noted that the Lion's Club requested permission to host a New Year's Day 2015 morning "Resolution Run" to promote an active life style and raise money for their community projects. Chief Perkins said he talked with Trustee Angelillo and they noted that no streets will be closed, the rules of the road will be followed, and he doesn't see any problem with the event. Trustee Lanning joshed that they will probably be the only ones on the road. Lions Club Member Tom Bersani said it is something new to try. It will not be a race, but rather a group run on a designated course through the village. There will be no race clock, course marshals, awards for finishing place, etc. The start will occur at 10:00 a.m. and The Sherwood would like us to come in for a bowl of chili after we are done. Trustee Jones said her only concern is that participants watch where they are going and suggested emphasis be put on run, as opposed to race. Mr. Bersani said he will speak to that a lot prior to the start. Chief Perkins also suggested that he remind participants that snow banks are sometimes difficult to see around. Mr. Bersani said that is one reason they are sticking to main roads that will be plowed. **Resolution #2014-170:** On the motion of Trustee Angelillo, seconded by Trustee Jones, it was resolved and unanimously carried (5-0 in favor) to grant permission to the Skaneateles Lions Club to sponsor a "Resolution Run" as described above.

Approval of Bills – **Resolution #2014-171:** On the motion of Trustee Lanning, seconded by Trustee Jones, it was resolved and unanimously carried (5-0 in favor) that bills from Abstract #7 be audited and paid as follows:

General Fund	Vouchers #323-375	Checks #16506-16558	\$82,605.04
Sewer Fund	Vouchers #79-92	Checks #4755-4768	\$11,171.69
Electric Fund	Vouchers #84-94	Checks #5415-5425	\$71,703.81
Water Fund	Vouchers #39-43	Checks #3722-3725	\$ 1,377.77

In discussing the bills, Trustee Lanning asked about the charge for unmetered street lights questioning how the bill is determined if they are not metered. Trustee Angelillo said he recalled former DMO Lotkowitz talking about charges based on wattage of the street lights. Clerk/Treasurer Couch said the charges don't vary a great deal from month to month. Relative to the traffic speed sign, Chief Perkins explained that the solar module needed to be replaced. Line Leader Allan Abbott was nice enough to help – he analyzed the problem and ordered the part.

Executive Session – **Resolution #2014-172:** On the motion of Trustee Jones, seconded by Trustee Stokes-Cawley, it was resolved and unanimously carried (5-0 in favor) to enter into an Executive Session at 8:15 p.m. to interview a potential candidate for the vacant Director of Municipal Operations position.

Adjournment – **Resolution #2014-173:** On the motion of Trustee Lanning, seconded by Trustee Jones, it was resolved and unanimously carried (5-0 in favor) to move out of Executive Session and adjourn the meeting at 9:45 p.m.


Patty Couch
Village Clerk/Treasurer