

VILLAGE BOARD MEETING MINUTES
AUGUST 28, 2014
7:30 P.M.

PRESENT: Mayor Hubbard, Trustees Angelillo, Jones, Lanning, and Stokes-Cawley, Police Chief Perkins, East Street Project Coordinator Perkins, Codes Enforcement Officer Crompt, Clerk to the Boards Dundon

Others:	Thomas Maguire	Skaneateles JOURNAL
	Jason Gabak	Skaneateles PRESS
	David Colegrove	22 Fennell Street
	Andy Ramsgard	181 East Genesee Street
	Connie Brace	QPK Design

Minutes – Resolution #2014-157: On the motion of Trustee Jones, seconded by Trustee Stokes-Cawley, it was resolved and unanimously carried (5-0 in favor) to approve the minutes of the Regular Meeting of August 14, 2014 as presented with thanks to Clerk to the Boards Dundon.

Correspondence & Announcements – Mayor Hubbard reviewed the following:

- National Grid letter relative to a recent Public Service Commission directive
- Letter from Frank Stuber regarding Goodspeed Place – East Street Project Coordinator Perkins confirmed for Mayor Hubbard that he responded to Mr. Stuber.
- Letter from R. Andrew Hagen praising Officer Dan Emmi for his assistance with a burglar at his residence
- Notice of a joint meeting of the Town and Village Planning Boards together with the Comprehensive Plan Review Committee and the Town/Village Advisory Committee on Wednesday, September 3, 2014, 7:30 p.m. at the school district office building
- Remove Trustee Lanning as liaison to the Fire Dept. (Given that Trustee Lanning has not offered the Village Board or Fire Department an explanation for the actions described in Chief Perkins attached email, he is now removed from appointed liaison assignment.)
- Letter announcing the merger of EBS-RMSCO Inc. and Support Services Alliance Inc. and name change to Lifetime Benefit Solutions, Inc.
- NYS DEC notice of Topics in Urban Forestry Management workshop Thursday, Sept. 18, 8:30 a.m.- 2:00 p.m. at the DeWitt Town Hall, \$20/ea., qualifies for Planning Board and Zoning Board training
- Email thanking Officer Coons for his assistance on Sunday, August 24. Mayor Hubbard said it is nice to see a couple of compliments to the Police Department; he commented that the morale seems good.

*** Other Matters That Have Come Before the Board since Posting the Agenda***

- Skaneateles YMCA and Community Center request to use Austin Park for their first annual Spooktacular Run for Your Life on Saturday, October 25, 2014 between 11:00 a.m. and 12:30 p.m.
- September Planning Board Meeting rescheduled for Wednesday, September 3, 2014 at 6:30 p.m.
- Chamber of Commerce Request to Use Space for Staging of Dicken’s Christmas. Chief Perkins said he met with Executive Director Tara Lynn this morning to show her the apparatus bays as suggested by Mayor Hubbard since the back building is filled with files and not an option this year. Chief Perkins said he is not sure how warm it gets in there in the cold weather and said the electric room should not be used and locked. Only one door could be used, but it needs to be replaced; there is a steel door in the back that might be used if it fits. Mayor Hubbard noted that the school has partitions if needed. Chief Perkins said Ms. Lynn is also looking at other venues and will let us know what is decided.
- Trustee Jones said the Skaneateles Fire Department announced that this year’s Honoree for the Labor Day Celebration is the Skaneateles Ecumenical Food Pantry that serves over 100 households each month and provides special holiday distributions. Canned goods and donations will be collected over Labor Day weekend and at the parade Sunday, August 31 at 4:00 p.m. Trustee Jones said she has bags with her this evening and received a generous monetary donation from meeting attendee David Colegrove.

Status of new Village Hall Project – Mayor Hubbard reported that we are wrapping up the contracts; a view issues with the HVAC and solar system remain.

Status of NYSERDA Grant – Mayor Hubbard advised that he has a call into NYSERDA asking what additional information/tasks are needed to substantiate the balance of the grant due the Village.

Status on Additional Bench Locations – Mayor Hubbard said there is nothing new to report.

Status of Creek Walk Maintenance Plan – Mayor Hubbard said comments from Peter Moffa were passed along to Dick Perkins.

Status of East Street Repairs – East Street Project Coordinator Perkins reported that curbs are in, the binder is going in and he anticipates commencing paving (a two-day process) a week from tomorrow weather dependent.

Status of Village's Cable TV Franchise Agreement with Time Warner – Mayor Hubbard said without Atty. Byrne present there is nothing new to report.

Approve two new Laborer Positions – Mayor Hubbard recalled that the Village Board resolved to approve a New Position Duties Statement for two additional Laborer positions at their meeting of July 24, 2014. This item is on tonight's Agenda to recognize Onondaga County Department of Personnel's certification that the appropriate civil service title for the positions is Laborer.

Skaneateles Climate Action Plan – Trustee Stokes-Cawley reported that there was an open public forum about the Climate Action Plan on August 11 presented by the CNY Regional Planning Board (CNYRPB). The Executive Summary is available here at the Village Office and is on the Village's website, www.villageofskaneateles.com under Publications. Trustee Stokes-Cawley encouraged review and said she welcomes comments by September 24 when the Village Board will consider adopting the plan that won't commit us to anything, but is rather like a template and includes goals. She added that since there has already been a public forum, a public hearing is not necessary, unless comments command it. Trustee Stokes-Cawley asked Clerk/Treasurer Couch to add contact information to the website if possible.

QPK Design Development Phase 1 – Mayor Hubbard said the Trustees have copies of QPK's proposal for additional services for Phase 2 Site Design. Architect Connie Brace did a great job providing a history of where we are and how we got here. Tonight the Board is considering the next step that Architect Brace will review with the current conceptual design on the overhead screen. Ms. Brace explained that they minimized access/egress lanes and consolidated drives with one lane in and two out making the site more pedestrian friendly and safe. Particular attention was given to the radius for the Post Office trucks; the guardrail at the back of the property will be removed for ingress and egress as well. Ms. Brace talked about an extension of the sidewalks on the side and rear of the building, and green space in front of the bay area. Space between the Post Office and apartments is now open so vehicles can exit there. Village Attorney Byrne successfully negotiated easements with the Harris's and Mr. Patulski. Ms. Brace said there are currently unknowns about the bays and outer building (old Police/S.A.V.E.S.) so for the time being others could park out back. The Village Planning Board expressed concern about the streetscape so modifications to the P.O. truck access easement and ideas for shared vehicular access and egress with the Tops/Credit Union (Harris) property and the Patulski property are incorporated into this concept. Ms. Brace said the new curb line is not in this phase, but the geo technical design is included as we want to expand to additional rain gardens, more permeable areas, and low mow areas so need to understand what's there now. There will be three test pits in the early stage of the design, each down approximately 6 feet; we will utilize the DPW for the excavation to keep costs down. In response to Trustee Lanning, Ms. Brace said it is the desire of the property owner for three lanes at Fennell Street by the Credit Union. Trustee Lanning noted a safety problem for pedestrians walking by the Credit Union – Ms. Brace said there will be stop signs and directional strips. She added that sidewalks will allow for parkers in the Tops lot to walk to the Village Hall. Mayor Hubbard asked about the time frame and said if

Phase 1 is approved we'd want another presentation like this perhaps in October relative to Phase 2. Ms. Brace said we will move forward in a linear fashion and will be in a good position for a January/February bid for summer 2015 construction. Trustee Jones said she is eager to get going on this and is ready to move approval. Trustee Stokes-Cawley said she agrees as it will be wonderful to have the area nicer looking and safer. **Resolution #2014-158:** On the motion of Trustee Jones, seconded by Trustee Stokes-Cawley, it was resolved and unanimously carried (5-0 in favor) to authorize QPK Design's additional services for Design Development Phase 1 at a not-to-exceed total of \$15,000.00.

(Insert QPK Design's Revised Letter of August 27, 2014)

Police Contract – Mayor Hubbard reported that Trustee Angelillo, with the help of Chief Perkins and BS&K Labor Attorney Leonard, successfully negotiated a new contract with the Police Department. Trustee Angelillo clarified that a Memorandum of Agreement (MOA) was reached that extends a 2% wage increase as was approved for the CSEA. The 2% wage increase for each year is retroactive to June 1, 2013 and June 1, 2014 through May 31, 2015. Trustee Angelillo said the sunset clause language (Section 6.2.B) is deleted from the contract. **Resolution #2014-159:** On the motion of Trustee Jones, seconded by Trustee Lanning, it was resolved and unanimously carried (5-0 in favor) to approve the Memorandum of Agreement.

Anti-Bullying Awareness Month – Trustee Jones noted that this is the second time we've done this as we also did so last year. Mayor Hubbard read aloud the following:

WHEREAS, We must safeguard schools and communities for our children, and, through our recognition of the serious issues that face them each day, offer our children an environment that holds promise and security; and

WHEREAS, Many organizations, school districts, educators and parents have publicly expressed concern about the bullying of children; and

WHEREAS, Each day an estimated 160,000 children refuse to go to school because dread the physical and verbal aggression of their peers, and the loneliness that comes from being excluded and made the target of rumors and cyber-bullying; many more students attend school in a chronic state of anxiety; and

WHEREAS, It is important that we acknowledge and heighten awareness about the serious issues and the negative effects of bullying, including the long-term damage it can cause in our youth as well as the risks of teenage suicide; and

WHEREAS, Providing a safe physical and emotional environment is a significant goal and a personal responsibility of each individual; and

WHEREAS, It is time to "Stand UP for Character – DOWN to Bullying!"; now, therefore be it PROCLAIMED, that I, Mayor Martin L. Hubbard do hereby designate the month of October 2014 as Anti-Bullying Awareness Month in the Village of Skaneateles as a symbol of our commitment to the year-round struggle against bullying.

Resolution #2014-160: On the motion of Trustee Jones, seconded by Trustee Angelillo, it was resolved and unanimously carried (5-0 in favor) to proclaim October, 2014 as Anti-Bullying Awareness Month.

Electric Transformer – Trustee Angelillo said that the Village bid on the Village of Bath's used transformer and our bid was accepted. Subsequently, the Director of Utilities in Bath offered generous payment terms for the \$127,000 purchase which will be paid from the Light Fund - 50% upfront, 20% upon delivery, and the remaining 30% when the transformer is operational. **Resolution #2014-161:** On the motion of Trustee Angelillo, seconded by Trustee Jones, it was resolved and unanimously carried (5-0 in favor) to approve the payment terms offered by the Village of Bath. Mayor Hubbard thanked Trustee Angelillo for his help in securing the used transformer that will be a great asset to the Village of Skaneateles.

Annual MEUA Conference – Mayor Hubbard explained that without a Director of Municipal Operations, the Village does not have anyone attending the Annual Conference of the Municipal Electric Utilities Association so needs to designate a proxy. **Resolution #2014-162:** On the motion of Trustee Jones, seconded by Trustee Stokes-Cawley, it was resolved and unanimously resolved to designate the MEUA Executive Committee as the accredited delegate of the Village of Skaneateles.

Approval of Bills – Mayor Hubbard noted that we are finalizing out the subcontractors and suppliers of the Village Hall project and some of those payments are included in tonight’s bills. **Resolution #2014-163:** On the motion of Trustee Lanning, seconded by Trustee Angelillo, it was resolved and unanimously carried (5-0 in favor) that bills from Abstract #6 be audited and paid as follows:

General Fund	Vouchers #272-322	Checks #16465-16505	\$146,691.59
Sewer Fund	Vouchers #72-78	Checks #4748-4754	\$ 4,035.14
Electric Fund	Vouchers #72-83	Checks #5403-5414	\$ 92,048.28
Water Fund	Vouchers #33-38	Checks #3766-3771	\$ 797.75

Fundraiser - Trustee Jones encouraged participation in “Tom’s Team Tidal Wave” Ice Bucket Challenge to raise awareness of ALS. The event will take place Monday, September 1, 2014, 10:00 a.m. at the Austin Park walking track. Trustee Jones said it is a fun way to raise money for a worthy cause.

Adjournment – **Resolution #2014-164:** On the motion of Trustee Angelillo, seconded by Trustee Stokes-Cawley, it was resolved and unanimously carried (5-0 in favor) to adjourn the meeting at 8:14 p.m.


 Patty Couch
 Village Clerk/Treasurer

Patty Couch

From: H. L. Perkins <chiefperkinsiii@yahoo.com>
Sent: Wednesday, August 20, 2014 2:59 PM
To: James Lanning
Cc: Marty Hubbard; Marc Angelillo; Michael J. Byrne; Patty Couch; Sue Jones; Carol Stokes-Cawley; Dick Perkins; Mary Sennett
Subject: Fire Station parking

Jim

It has come to my attention that on Tuesday you contacted the Town Clerks Office and requested that the Town Animal Control Van be removed from the Fire Station Parking lot. You also stated that if it was not removed it would be ticketed. If you were acting on a complaint from a member of the Fire Department or a citizen it should have been referred to the police department. . It is my opinion that you do not have the authority to make such demands or the means to enforce them.

Emergency services in this community work hand in hand with the Town Animal Control Officers and they provide a vital service to both the Town and the Village. The van has been parked at the fire station on an as needed basis for as long as I can remember, including at the old fire and police station on Fennell Street.

The fire station was built with much effort and cost both by the Town and Village, not to mention the fire department staff. It is my understanding that 60 percent is owned by the Town and 40 percent by the Village.

Irresponsible and unprofessional actions by a single public official seek only to undermine future cooperative efforts and put us all in an embarrassing position. The Town and Village have developed a good working relationship and the public demands that we continue to improve - not use threats and intimidation when communicating between municipalities.

I've instructed my staff not to issue any parking tickets on the Animal Control Van parked at the Fire Station or anywhere else without consulting with me first

As always if you would like to discuss this matter I will make myself available. Thank You.

Lloyd.

