

VILLAGE BOARD MEETING MINUTES

June 26, 2014

7:30 P.M.

PRESENT: Mayor Hubbard, Trustees Angelillo, Jones, Lanning, and Stokes-Cawley, Chief Perkins, Clerk to the Boards Dundon, Village Historian Battle, Village Attorney Byrne

Others:	Tom Maguire	Skaneateles JOURNAL
	Jason Gabak	Skaneateles PRESS
	Bob Eggleston*	1391 E. Genesee Street (SRCT)
	Dave Colegrove	22 Fennell Street
	Ken Buttolph	8 Sachem Drive
	Eugenia Brieva*	QPK

Minutes – Resolution #2014-118: On the motion of Trustee Jones, seconded by Trustee Lanning, it was resolved and carried (5-0 in favor) to approve the Minutes of the Regular Meeting of May 29, 2014 as presented.

Correspondence & Announcements - Mayor Hubbard reviewed the following:

- Excellus Subscriber Initial Notification Letters.
- Email from CEO Crompton proposing a change in wording to Local Zoning Law 225-27. Trustee Jones said she thinks this is a great idea. It was recognized that the change to the local Zoning Law will require a new Local Law. Atty. Byrne said it can't be blended in with Local Law #2 of 2014 because of timing, but the Board could authorize publication of public hearing for the Village Board Meeting of July 24. Given that there might be push back from the Chamber and/or merchants, Trustee Jones offered to meet with Executive Director Tara Lynn. Trustee Jones said CEO Crompton makes a very good point in proposing the change as he noted an increase of merchants putting merchandise out on the sidewalk for sale. It creates a tripping hazard and a summer long "sidewalk sale". He proposed a change in wording to 225-27 #H to read as follows: There shall be no outdoor storage or display, sale, or for sale or lease of merchandise on the sidewalks or the area from the sidewalk to the street in the Commercial Mixed-Use C and Downtown D Districts of the Village with the following exceptions: **Resolution #2014-119:** On the motion of Trustee Jones, seconded by Trustee Lanning, it was resolved and unanimously carried (5-0 in favor) to schedule a Public Hearing at 7:30 p.m. at the Regular Meeting of July 24, 2014 to consider Local Law #3 of 2014 to Amend Chapter 225 ("Zoning"), of the Code of the Village of Skaneateles. Trustee Jones reiterated that she will talk to Executive Director Lynn.
- NYSDOT invitation to a Stakeholders' Committee Meeting that was held this past Tuesday, June 24 to learn more about the I-81 Viaduct Project.
- NYCOM invitation to Let NY Work News Conference-June 27 at 11:00 a.m. at Syracuse City Hall; notice received today that the conference is cancelled.
- NYS Dept. of Labor letter of June 9, 2014 regarding signed legislation amending Section 27-a of the Labor Law which requires employers to provide certain emergency escape systems to firefighters at risk of entrapment at elevations.
- NYS PSC letter relative to their Feb. 20, 2014 Order Requiring Risk Assessments and Remediation of NY Gas Facilities.
- OCRRA email regarding July Battery Collection Month Reminder.
- Email from Chief Evans advising of written notification that Insurance Services Office, Inc. (ISO) will conduct a site visit on Tuesday, July 8, 2014 to review the Fire Department's records for the last three years in numerous areas, along with the codes enforcement of both the town and village. (Note: after the meeting, it was confirmed that the date of the ISO visit was rescheduled to July 18 at 10:00 a.m.). Atty. Byrne said this is an important issue and hopes that Trustee Lanning can attend. The last rating was in 1995 and that is about how often it happens. After looking at everything, the ISO rates the municipality and the rating is used by insurance companies to set homeowners insurance rates. Our rating is currently a 4 – not bad, but there have been a lot of improvements since 1995 and tremendous improvements in the water system. Atty. Byrne said we could have a bump in our rating. The chance comes along rarely and is significant. *Bob Eggleston arrived.

Other Matters That Have Come Before the Board since Posting the Agenda

- Email from Rev. Dr. Craig Lindsey thanking Mayor Hubbard and the Village Board for their leadership and support in our Sister Village relationship and especially in event on Sunday, June 22.
- Onondaga County Health Dept. News Release – Bat Positive for Rabies
- Creekside Coffee Bar & Books LLC 30-day notification for an on premises beer and wine license applicant. Atty. Byrne explained that by law, the applicant has to give the 30-day notice. He said he doesn't however recall a previous instance in which the Board was asked to, or agreed to grant a waiver of the 30-day notice period in connection with a pending liquor license application. Given that there are residential structures in close proximity to the Creekside and those owners may have concerns, he is not comfortable recommending that the Board do so. Atty. Byrne suggested letting the process go forward; this conversation will also serve the purpose of getting some newspaper coverage of the pending liquor license application so that neighbors may have an opportunity to give comments. He confirmed that no action is required if the Board won't grant a waiver. As a courtesy, Clerk/Treasurer Couch will let Sandra Hogan, Representative for Creekside Coffee Bar & Books LLC, know that we won't grant a waiver and why.

Village Historian – Village Historian Batlle read his activity report for June 26, 2013 as follows:

- *Attended the Regional Historian's meeting in Mattydale where historians shared problems and solutions and spoke of on-going projects.*
- *Researched digitizing Minutes books - had 3 fire department minutes books digitized onto a flash drive. I will suggest that the same be done with the Village Minutes books.*
- *Did an interview, with the Town Historian, on the subject of Teasels for the Skaneateles Journal.*
- *Had a special tour of the Krebs. (The Skaneateles Historians supplied the Krebs' interior decorator with photos that are now part of the interior décor.)*
- *Set up a display on the Skaneateles Short Line Railroad in the Village Office lobby.*
- *Did a walking tour, with the Town Historian, of the downtown area for out of town visitors.*
- *With the Town Historian – did a local history program at the Creamery Museum for fourth grade students. In the five days, we spoke to over 100 students and a dozen adults.*
- *Sorted and evaluated a box of historical items from the Splane family. Items were sent to the fire department, the Village Historian's office and some special items returned to the Splane family.*
- *Worked on request for information on Mary Jane Fox. She was the first female Physical Education teacher for Skaneateles schools. She was there in 1944, 1945, 1946. She received letters from a POW who was incarcerated in Stalag 2. (The same Stalag featured in the movie, The Great Escape). I was sent copies of the correspondence from the POW to Miss Fox. I am trying to get these items returned to Skaneateles.*
- *Working on a request for information on the Porter family which dates back to 1822.*

*Eugenia Brieva arrived.

Old Business

Status of new Village Hall Project – Mayor Hubbard said weekly meetings continue.

Status of NYSERDA Grant – Nothing new to report.

Status of Additional Bench Locations – Mayor Hubbard said discussions continue about additional benches.

Status of Creek Walk Maintenance Plan – Mayor Hubbard reminded everyone of the Dedication of the Steve Krause Creek Walk ceremony this Saturday, June 28 at 10:00 a.m. Planning Board Chair Bruce Kenan will speak, as well a Planning Board Member Doug Sutherland, and Bob Sheppard on behalf of the Boy Scouts. All are welcome to attend.

Status of Proposal Regarding Work on the Sims Field - Mayor Hubbard said the project is complete.

Status of East Street Waterline Replacement Project – Mayor Hubbard said the waterline replacement is done; future agendas will list Status of East Street Repairs under Old Business.

Status of Village's Cable TV Franchise Agreement with Time Warner – No news was reported, but this item will remain on the agenda.

Update on Village of Skaneateles Climate Action Plan Executive Summary – Trustee Stokes-Cawley distributed printouts of the Village of Skaneateles Climate Action Plan Executive Summary which she said is worth reading. There will be a public information session probably in August. Included in the summary is a list of things we could do relative to potential emissions reductions, cost savings, energy savings, and payback period.

(Insert Executive Summary)

Update on the Comprehensive Plan – Trustee Stokes-Cawley reported that the draft is with the Village and Town Planning Boards with a public meeting targeted for a September/October timeframe.

OPK Presentation – Mayor Hubbard explained that Eugenia previously present ideas of furniture and signage to complete our building. Eugenia presented the ideas on the overhead screen and asked for comments and questions. Trustee Jones, who attended the initial meeting, said she thinks the timing is good, the furniture is under State Contract, the existing furniture can be used in the old Police Station building, it is good pricing, and the ideas make a lot of sense. In response to Trustee Stokes-Cawley, Mayor Hubbard said the Syracuse Office Environments pricing is for furniture, but not signage. Eugenia said she estimates, on the high side, \$1,500 for all the signs which will be simple to execute with none requiring a craftsman. The Police sign will be smaller than the Village Hall sign, but with the same font and similarly backlit. Mayor Hubbard thanked Eugenia and Dennis Dundon for operating the computer for the slide show. He verified that the Trustees have copies of the quote and said he is proud of the cost of the project. Trustee Jones commented that we knew this would come later after living here in the new office and it helps to have a professional designer. Village Historian Batlle and Trustee Lanning asked about the size of the proposed display case. Eugenia said it would be the same depth, exceeds the width, but not as high as what is there now. She said the idea is to have a chair on either side of the display, but lower so that people can see each other while sitting and not be hidden behind the display. Village Historian Batlle said he will work with it. Relative to the two photographs proposed for the Board Room, Mayor Hubbard said Dave Lee will build the frames. Trustee Jones noted that there will also be costs for matting. **Resolution #2014-120:** On the motion of Trustee Stokes-Cawley, seconded by Trustee Angelillo, it was resolved and unanimously carried (5-0 in favor) to purchase the furniture as outlined in in the Syracuse Office Environments proposal #68340 in the amount of \$12,296.18.

Status of Summer Hours for the Village Office – Trustee Angelillo said we could limit the hours of operation on Fridays once we announce it and let it be known. Trustee Jones said if Trustee Angelillo thinks it is a good idea, she will back it. Clerk/Treasurer Couch said summer hours wouldn't start until Friday, July 11 since the office is closed on Friday, July 4, so we will have ample time to make people aware that the Village Office will close at 1:00 p.m. on Fridays from July 11 through August 29, 2014. The hours will be noted on the July and August calendars on the Village's website as well as the ones on the windows. **Resolution #2014-121:** On the motion of Trustee Angelillo, seconded by Trustee Jones, it was resolved and unanimously carried (5-0 in favor) to authorize summer hours for the Village Office from July 11 through August 29, 2014.

New Business

Skaneateles Community Center Lot Line Adjustment – Bob Eggleston stated that he is working with the SRCT to assist with a lot line issue. With drawings on the overhead projector, he recited some of the history recalling that pursuant to the original agreement in 1999, between the Village of Skaneateles, Town of Skaneateles and the Skaneateles Community Center, the original intent was to transfer the title to

the land and related improvements to the Village to become part of Austin Park. However, in 2010 all of the parties agreed that no such transfer would take place and the property would remain with SRCT. Mr. Eggleston said because the entire parcel of land was intended to be transferred to the Village, a portion of the facility's entrance road and ring road, which he pinpointed on the site plan and referred to as the "South Parcel", were knowingly constructed on the Village's property. He said we'd like to address the existing property line situation now that title to the facility remains in the hands of the Skaneateles Community Center. The proposal is to transfer to the Village the parking area and drainage area at the west end of the parcel owned by the Skaneateles Community Center in exchange for the South Parcel. The exchange would be of identical property size (approximately 1.48 acres) and would clean up both properties. Atty. Byrne confirmed that there'd be an exchange of deeds with reservation of easements. In response to Trustee Lanning, Mr. Eggleston said he can do more research relative to electric. Trustee Lanning asked about the driveway; Mr. Eggleston said it will be the responsibility of the SRCT. Trustee Jones commented that it was a moot point at the time because the plan was to have it Village owned. Atty. Byrne said he was a Village representative on the committee in 1999 when the plan was to have the SRCT build the facility and deed to the Village. The mind set was that it was going to be deeded. The swap of identical property size will clean up the properties. Mr. Eggleston said there is opportunity to enhance the ball field parking. Trustee Angelillo said he's concerned that the Village maintains the road – it is in the Village and we still plow it. Atty. Byrne said the SRCT is concerned to own land that the road is on – they are deciding what's more important, plowing or ownership. Trustee Angelillo commented that we might have to get out of the plowing business. Discussion continued until Atty. Byrne advised that the role of the Board this evening is simply to indicate that they are receptive to the request and refer it to the Planning Board. Once approved by the Planning Board, it would come back to the Village Board for formal approval of the exchange of parcels by Deeds. Mr. Eggleston confirmed that meets and bounds will be done. **Resolution #2014-122:** On the motion of Trustee Jones, seconded by Trustee Angelillo, it was resolved and unanimously carried (5-0 in favor) to refer the lot line adjustment request to the Planning Board.

American Traveling Morrice – Trustee Jones noted that the letter from Kenneth Kearns requesting permission to use the park for a performance by the American Traveling Morrice (a folk dance group) mentioned that they do not charge, but do like to pass the hat. Trustee Jones said that is not allowed in the park. Inasmuch as other questions arose (i.e. how many performances, what time, etc.), this item was tabled until July 10. Clerk/Treasurer Couch will contact Mr. Kearns and ask him to attend the meeting.

Seasonal Workers – Mayor Hubbard said the DPW is strapped during the summer and safety is a concern, so he therefore recommends hiring two Seasonal Workers who can work together. Trustee Stokes-Cawley asked who would supervise the Seasonal Workers. Mayor Hubbard said Allan Abbott is the only foreman we currently have. Trustee Angelillo said he thinks hiring two would be good. **Resolution #2014-123:** On the motion of Trustee Jones, seconded by Trustee Lanning, it was resolved and unanimously carried (5-0 in favor) to hire Keith Dickover and Matthew Sheppard as Seasonal Laborers at the \$13/hour seasonal worker rate.

East Street Project Coordinator – Trustee Angelillo said he, Mayor Hubbard, and Atty. Byrne met with Dick Perkins about working as a coordinator for the East Street Project. Trustee Angelillo said in order to cover Mr. Perkins with worker's compensation insurance, he'd need to be hired as an employee. However, Trustee Angelillo said he is not in favor of an hourly rate and it was determined that the weekly pay would be \$750 gross to net Mr. Perkins \$600 per week. The position would only be for the length of the project. **Resolution #2014-124:** On the motion of Trustee Angelillo, seconded by Trustee Jones, it was resolved and unanimously carried (5-0 in favor) to authorize hiring Dick Perkins and Mayor Hubbard's execution of the Memorandum of Agreement. Clerk/Treasurer Couch will have Mayor Hubbard and Mr. Perkins sign the agreement.

T-Mobile Consent Letter – Atty. Byrne stated that he has reviewed the T-Mobile Lease Agreement and is okay with it. **Resolution #2014-124:** On the motion of Trustee Jones, seconded by Trustee Stokes-

Cawley, it was resolved and unanimously carried (5-0 in favor) to authorize Mayor Hubbard's execution of the Consent Letter and TWC Sketch relative to the Lease Agreement, dated November 24, 1997, by and between Village of Skaneateles and T-Mobile Northeast LLC, as successor in interest to Omnipoint Communications, Inc.

Excellus Group Agreements – Clerk/Treasurer Couch the paperwork merely formalizes the Village's groups (medical actives and medical COBRA) enrollment for coverage with Excellus. **Resolution #2014-125:** On the motion of Trustee Angelillo, seconded by Trustee Lanning, it was resolved and unanimously carried (5-0 in favor) to authorize Mayor Hubbard's execution of the Excellus Group Agreements.

Bills and Adjustments – Mayor Hubbard explained that included in the bills is the General Fund's reimbursement of liens to the Electric, Sewer and Water Departments. The unpaid utilities, as of April 15, are put on the property owner's tax bill and are collected by the General Fund. Thus, the General Fund pays the utilities the liens collected. **Resolution #2014-126:** On the motion of Trustee Jones, seconded by Trustee Lanning, it was resolved and unanimously carried (5-0 in favor) that bills from Abstract #2 be audited and paid as follows:

General Fund	Vouchers #60-117	Checks #16244-16300	\$308,171.75
Sewer Fund	Vouchers # 19-33	Checks #4695-4709	\$ 7,764.30
Electric Fund	Vouchers # 11-24	Checks #5346-5359	\$100,180.89
Water Fund	Vouchers # 9-13	Checks #3742-3746	\$ 2,102.57

It was further resolved to authorize the adjustment of overdrawn accounts for FYE 5/31/14 as follows:

<u>Amount</u>	<u>From Account</u>	<u>To Account</u>
\$2,912.50	F8310.10 Engineering Services	F8310.12 Legal Services
239.81	F8310.461 Off Suppl;Qual/Turb Stmt	F8310.42 Office Postage
47.00	F8310.461 Off Suppl;Qual/Turb Stmt	F8310.43 Auto Liab. Ins.
4,020.00	F8330.2 Equipment	F8320.1 One Laborer
3,294.12	F8310.46 Travel/Training/Schools	F8320.13 Admin Services
7,571.31	F8340.41 Repair Parts/Supplies	F8440.414 East St. Waterline
11,331.42	F8340.411 Repair 1000' Water Line	F8340.414 East St. Waterline
4,693.48	F8340.413 Transportation (Gas/Maint)	F8340.414 East St. Waterline
1,289.21	F8340.415 Telephone Lease Lines	F8340.414 East St. Waterline
1,470.65	F8330.2 Purification-Equip.	F8340.414 East St. Waterline
3,620.01	F8330.24 Leak Detection Equip.	F8340.414 East St. Waterline
4,000.00	F8330.25 Eqpt Wtr/Elect Locator	F8340.414 East St. Waterline
14,955.44	F8330.41 Energy Purchased	F8340.414 East St. Waterline
4,928.77	F8310.10 Engineering Services	F8340.414 East St. Waterline
2,442.38	F8310.462 Office Equip Maint/Rntl	F8340.414 East St. Waterline
1,192.00	F9720.61R Principal (CT '94)	F9720.7 Int. (CT '94,8" Waterline)
19,267.00	F9720.61R Principal (CT '94)	F9901.13 Trans to other funds CT Reserve
4,838.39	G8120.411 Util Pump Station	G8120.41 CMOM Summer Intern
631.16	G8120.411 Util Pump Station	G8120.42 Laterals/Supplies
2,931.42	G8130.12 Seasonal Laborer	G8130.13 Admin Services
401.29	G8130.12 Seasonal Laborer	G8130.15 WWTP Operator
2,384.50	G8130.414 Chemicals	G8130.413 Lab/Off Supl/Instrumt
26,000.00	G8130.22 Equip. Upgrades	G8130.2 RBC Replace (3)
31,000.00	G8130.418 Bldg Maint/Sup (Roof)	G8130.2 RBC Replace (3)
0.72	G9055.8 Disability Ins.	G9030.8 Soc. Sec.
1,465.00	A1410.42 NYCOM Dues	A1410.4 Travel, Dues, Etc.
302.10	A1410.41 E-mail Maint of Code	A1410.4 Travel, Dues, Etc.
285.40	A1320.4 Auditor-Contractual	A1410.4 Travel, Dues, Etc.

<u>Amount</u>	<u>From Account</u>	<u>To Account</u>
1,367.16	A1420.41 Spec Counsel	A1410.1 Clerk-Personal Services
2,339.40	A1420.41 Spec Counsel	A1410.11 Clerk-Admin Services
2,690.19	A1420.41 Spec Counsel	A1420.43 Law-Labor Negotiations
.04	A1210.4 Mayor-Contractual	A1210.1 Mayor-Personal Services
285.40	A1620.41 Rent to Light	A1420.43 Law-Labor Negotiations
1,230.00	A1420.4 Village Attorney	A1420.43 Law-Labor Negotiations
200.00	A1420.44 Travel & Dues	A1420.43 Law-Labor Negotiations
750.00	A1010.1 Trustees-Personal Services	A1420.43 Law-Labor Negotiations
186.86	A1010.4 Trustees-Contractual	A1420.43 Law-Labor Negotiations
399.01	A1210.4 Mayor-Contractual	A1420.43 Law-Labor Negotiations
694.60	A1320.4 Auditor-Contractual	A1420.43 Law-Labor Negotiations
88.37	A1480.4 Website Create Mnt	A1420.43 Law-Labor Negotiations
143.63	A1480.4 Website Create Mnt.	A1450.4 Elections-Inspection/Cust.
256.37	A1490.1 DMO	A1450.4 Elections-Inspection/Cust.
20.87	A1490.1 DMO	A1450.41 Elections-Legal Notices
1,878.06	A1620.4 Lease/Maint. Copiers	A1620.42 Repairs/Clean
1,018.41	A1620.41 Rent to Light Dept.	A1620.42 Repairs/Clean
345.81	A1640.41 Fuel for Generator	A1640.4 Gas Pump Station
320.45	A3120.15 Pol.-Cleaning Person	A3120.1 Pol.-Salaries
509.37	A3120.16 PT Police Clerk	A3120.14 PT for Pkg. Meters
1,825.59	A3120.17 Pol-Accrediation	A3120.14 PT for Pkg. Meters
463.11	A3120.22 Pol-Defibrillators	A3120.14 PT for Pkg. Meters
210.96	A3120.413 Pol-Bldg Maint.	A3120.412 Heat Elec.
62.40	A3120.411 Pol-Radio Maint	A3120.12 School Cross Gds.
1,877.33	A3120.431 Pol-Prof Liab Ins	A3120.415 Pol-Uniforms & Cleaning
108.00	A3120.431 Pol-Prof Liab Ins.	A3120.43 Pol-Auto Insurance Liability
75.51	A3120.431 Pol-Prof Liab Ins.	A3120.433 Pol-Comm Property Ins
1,474.07	A3120.46 Pol-Travel & Train	A3120.461 Pol-Off/Computer
686.23	A3120.42 Pol-Telephone	A3120.462 Pol-Fire & Safety
492.08	A3120.2 Pol-New Equip	A3120.41 Pol-Pol Car Maint.
188.00	A3410.11 FD-Legal Serv.	A3410.1 FD-Cleaning
10,618.38	A3410.21 FD-Plant Main., Vil & Dist	A3410.2 FD-Oper Equip
2,107.93	A3410.23 FD-Cap Imp, Vil & Dist	A3410.2 FD-Oper Equip
1,074.00	A3410.23 FD-Cap Imp, Vil & Dist	A3410.14 Dist Station Mntnc.
3,088.55	A3410.41 FD-Vehicle Maintenance	A3410.411 FD-Station Supplies/Maint
2,082.16	A3410.41 FD-Vehicle Maintenance	A3410.413 FD-District Heat/Electric
147.21	A3410.41 FD-Vehicle Maintenance	A3410.416 FD 77 W. Gen. Heat
2,536.76	A3410.432 FD-WC Vil.	A3410.418 FD-77 W. Gen. Light & Water
637.85	A3410.432 FD-WC Vil.	A3410.419 FD-Power Generator @ Reservoir
28.71	A3410.432 FD-WC Vil.	A3410.42 FD-Coon Hill & Mandana Telephone
79.54	A3410.432 FD-WC Vil.	A3410.421 FD-Rollover to 911 685-5222
4,534.32	A3410.432 FD-WC Vil.	A3410.422 FD-Maint Contracts Bldg Systems
2,225.00	A3410.432 FD-WC Vil.	A3410.43 FD-Auto Liability Ins
12,633.87	A3410.433 FD-WC Dist.	A3410.44 FD-Fire Alarm
558.68	A3410.433 FD-WC Dist.	A3410.45 FD-Training
95.00	A3410.433 FD-WC Dist.	A3410.455 FD-Physical/Shots
974.40	A3410.46 FD-Travel	A3410.47 FD-Rec. Memberships
126.20	A3620.4 CEO Supplies	A3620.1 CEO
3,795.14	A5110.411 Pavement Mntnc.	A5110.41 St. Maint-Materials/Supplies
78.44	A5110.411 Pavement Mntnc.	A5110.431 St. Maint-Gen Liab/Comm Prop Ins
2,647.32	A5110.411 Pavement Mntnc.	A5110.44 St. Maint-Equipment Repair
1,013.21	A5132.412 Garage-Heat (DPW)	A5132.413 Garage-Light & Water (DPW)

<u>Amount</u>	<u>From Account</u>	<u>To Account</u>
317.63	A5110.46 Travel/Schools	A5132.413 Garage-Light & Water (DPW)
319.50	A5110.414 Street Signs	A5182.4 St Lighting-Cont (Misc Other Depts)
2,507.20	A5110.414 Street Signs	A5182.44 St Light-Unmetered St Lights
8,924.85	A5110.412 Walks	A7145.4 Joint Rec Proj-Ins.
321.14	A7550.4 Comm Band	A7510.4 Historian-Dues, etc.
1,727.43	A5110.1 St Maint-Salaries	A8010.45Zoning-Clerk to Zoning Boards
1,338.97	A5110.416 Bldg. Maintenance	A8010.45Zoning-Clerk to Zoning Boards
6,515.00	A5110.411 Pavement Maintenance	A8560.4Shade Trees-Spray,Remove,Replace
93.00	A5110.411 Pavement Maintenance	A8560.41 Shade Trees-Tree Advisory Board
954.75	A8810.2 Cem-New Equip	A8810.11 Cem-Two Seasonal Employees
946.24	A8810.2 Cem-New Equip	A8810.41 Cem-Materials/Supplies
614.53	A8810.2 Cem-New Equip	A8810.411 Cem-Heat/Lt Shop & Burrows Chap
69.98	A8810.2 Cem-New Equip	A8810.431 Cem-Insurance (CP,GL,Auto)
5,774.48	A9040.8 WC (Vil & Cem)	A9030.8 Social Security
2,161.75	A9040.8 WC (Vil & Cem)	A9050.8 Unemployment Benefits
23.43	A9040.8 WC (Vil & Cem)	A9055.8 Disability Insurance
2,166.83	A1989.4 Res. For Uncol Taxes	A1620.47 Village Hall-Gas Service
387.47	A1989.4 Res. For Uncol Taxes	A1620.46 Buildings-Village Hall Security
163.84	A1620.43 Safety/CDL	A1620.46 Vil Hall Security
2,878.66	A1490.1 DMO	A1620.44 Office Supplies/Legal Notices
1,154.19	A1640.41 Fuel for Generator	A1620.44 Office Supplies/Legal Notices
1,000.00	A1680.2 New Sftwr/Hrdwr	A1620.44 Office Supplies/Legal Notices
445.91	A1720.4 Claims not covered	A1620.44 Office Supplies/Legal Notices
256.98	A1950.4 Tax on DPW	A1910.4 Public Officials Ins. & Surety Bond
440.64	A1950.41 Tax on Mun Pkg Lot	A1910.4 Public Officials Ins. & Surety Bond
650.00	A1950.42 Tax on Creekwalk	A1910.4 Public Officials Ins. & Surety Bond
554.09	A1720.4 Claims not covered	A1910.4 Public Officials Ins. & Surety Bond
8,672.04	A5110.411 Pavement Maintenance	A1910.4 Public Officials Ins. & Surety Bond
19,227.18	A5110.21 Dump/Mower	A1680.4 EDP-Maint & Lease
104,316.12	A1990.4 Contingency	A1620.45 Renovate old SFD
2,843.76	A3120.2 Pol-New Equip	A1620.45 Renovate old SFD
3,829.42	A3120.21 Pol-New Pol Car	A1620.45 Renovate old SFD
3,498.22	A3120.432 Pol-WC	A1620.45 Renovate old SFD
3,249.36	A3320.2 On-Street Parking	A1620.45 Renovate old SFD
15,792.56	A5110.22 Loader/Vacall	A1620.45 Renovate old SFD
5,772.82	A5110.21 Dump/Mower	A1620.45 Renovate old SFD
6,708.19	A5110.411 Pavement Maint	A1620.45 Renovate old SFD

Executive Session – Resolution #2014-127: On the motion of Trustee Angelillo, seconded by Trustee Stokes-Cawley, it was resolved and unanimously carried (5-0 in favor) to enter into an Executive Session at 9:02 p.m. for a Client/Attorney discussion about a potential legal issue.

Adjournment - Resolution #2014-128: On the motion of Trustee Lanning, seconded by Trustee Jones, it was resolved and unanimously carried (5-0 in favor) to end the Executive Session.

Seasonal Worker – Mayor Hubbard explained that one item of business was not addressed. School Crossing Guard Jim Brown has done and will be doing some odd jobs for the Village and should be hired for the summer as a Seasonal Worker to differentiate the rate-of-pay from that of a School Crossing Guard. **Resolution #2014-129:** On the motion of Trustee Jones, seconded by Trustee Stokes-Cawley, it was resolved and unanimously carried (5-0 in favor) to authorize hiring Jim Brown as a Seasonal Laborer.

Adjournment – Resolution #2014-130: On the motion of Trustee Jones, seconded by Trustee Lanning, it was resolved and unanimously carried (5-0 in favor) to adjourn the meeting at 10:08 p.m.


Patty Couch, Village Clerk/Treasurer

Village of Skaneateles Climate Action Plan: Executive Summary



The Village of Skaneateles strives to preserve and sustain its beautiful, historic and livable environment for many generations to come. Sustainability means meeting present needs without compromising the ability of future generations to meet their needs.

The Climate Action Plan (CAP) serves to inform the residents of the numerous potential impacts that climate and the environment will exert on the Skaneateles community. It provides information that will allow the Village and its residents to be prepared and meet the challenge together. Future concerns are addressed in the CAP from three perspectives: increased energy efficiency, reduction of emissions and the increased use of renewable resources. To view the final CAP document, visit https://www.dropbox.com/s/447bsgivrli4v/Skaneateles_ClimateActionPlan.pdf.

The CAP also includes a technical appendix document, or Appendix A: Action Strategy Summary Document. This document includes detailed information about each emissions reduction strategy, including strategy descriptions, calculations and sourcing information, potential cost savings, potential emissions reductions, payback periods, co-benefits of implementing each strategy, and case-study examples of where each strategy has been implemented successfully elsewhere.

Starting with the Village's use of energy resources, which are more easily defined and measured, programs have begun to protect and conserve these resources. This was demonstrated in the planning and construction of the new Village Hall, which is the first net-zero energy municipal building in New York State. It is the aim of the Village to reduce emissions from municipal operations by 50% by the year 2030, and the Village is well on its way to this goal. The Village has already seen a 5.8% reduction in emissions from the 2010 baseline year due to the Village Hall retrofit.

The CAP also describes strategies that may be useful in reducing the Skaneateles community's emissions from residential, commercial, industrial, and transportation sectors. The Village's goal is to reduce community emissions by 20% by the year 2030.

The CAP includes charts and graphs to explain what can be accomplished and the benefits of actions once they are implemented. A blueprint for climate adaptability by the Village of Skaneateles is also explained in an outline at the end of the CAP document.

The CAP leads the way to a successful coalition of all the community's sectors towards building a better future for the residents of Skaneateles. The Skaneateles community is encouraged to utilize the recommendations in the CAP to continue to take steps to reduce energy use, encourage sustainable development, and reduce emissions.



Greenhouse Gas (GHG) Inventory Summary: 2010 Baseline Year

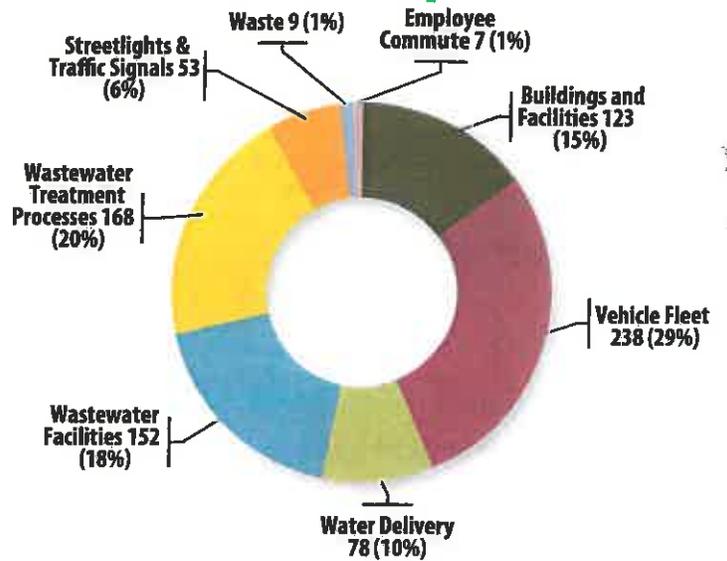
What is a GHG Inventory?

The first step in climate action planning is to compile a GHG inventory. A GHG emissions inventory is an audit of activities that contribute to the release of emissions, such as burning fossil fuels for energy. For Skaneateles' GHG inventory, energy use and waste generation information for the 2010 year was gathered and methods of calculation explained in the Local Government Operations Protocol and the U.S. Community Operations Protocol developed by ICLEI-Local Governments for Sustainability were utilized to generate emissions figures.

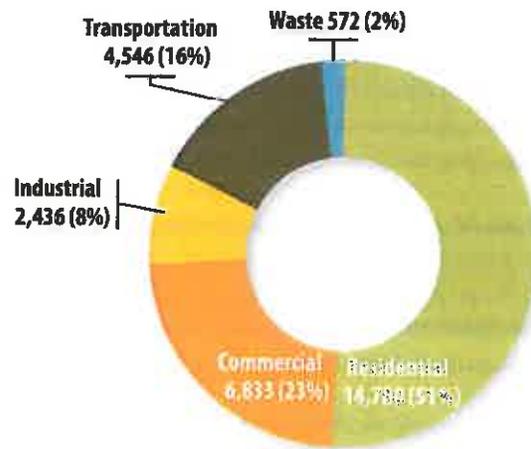
Data regarding municipal and community-wide energy use and waste production were entered into ICLEI's Clean Air Climate Protection (CACP) software, which then produced emissions figures. Data from the inventory can be used to guide policy decisions and energy improvements, inform sustainability projects, and build public support for broader sustainability initiatives in the Village of Skaneateles.

Skaneateles' GHG inventory reported emissions of 828 MTCO₂e from municipal operations and 29,167 MTCO₂e from the community at large in the 2010 baseline year. The GHG inventory serves as the baseline for the CAP.

2010 Municipal Operations Emissions (828 MTCO₂e)



2010 Community Emissions (29,167 MTCO₂e)



1 MTCO₂e =

-  CO₂ emissions from 112 gallons of gasoline consumed
-  CO₂ emissions from 2.3 barrels of oil consumed
-  CO₂ emissions from 41.7 propane cylinders used for home barbeques
-  Carbon sequestered by almost 1 acre of U.S. forests in one year

Did You Know...?

MTCO₂e stands for metric tons of carbon dioxide equivalent. MTCO₂e is the metric used to describe emissions from greenhouse gases such as carbon dioxide, methane, and nitrous oxide. Because these gases have different global warming potentials, they are converted and aggregated into a single metric, MTCO₂e, in order to explain GHG emissions information.

Climate Action Plan (CAP) Summary

How was the Plan developed?

Skaneateles' Climate Action Plan was developed by an advisory committee made up of Skaneateles community members Kathryn Carlson, Sue Dove, Dorothea Hughes, Bob Lotkowitz, Jim Lanning, Peter Moffa, Mary Sennett, and Carol Stokes-Cawley. The committee was provided technical assistance by the Central New York Regional Planning and Development Board (CNY RPDB). CNY RPDB provided information and suggestions to the advisory committee as to which energy efficiency strategies would be most successful in the village based on calculations regarding potential emissions reductions, cost savings, energy savings, and payback period. For more information on how the strategies were developed, including calculations of monetary savings, payback periods, assumptions and references, refer to **Appendix A: Action Strategy Summary Document**, found at <https://www.dropbox.com/s/tkbt9bod30dix7m/Skaneateles%20CAP%20summary%20final.docx>. To view the final CAP document, visit https://www.dropbox.com/s/447bsgivrli4v/Skaneateles_ClimateActionPlan.pdf.

How will the Plan be implemented?

In order to implement the strategies in the CAP and achieve Skaneateles' sustainability goals, the Plan should be implemented by the Village with the help of relevant groups and stakeholders, such as Sustainable Skaneateles, the Village Chamber, CNY RPDB, and others.

Municipal Operations Analysis

2010 Emissions: **828 MTCO_{2e}**

Estimated emissions reductions by 2030 from strategy implementation: **408 MTCO_{2e}**

Total estimated cost of implementation: **\$1,330,019**

Total estimated annual cost savings: **\$85,432**

Estimated payback period: **15.57 years**

Municipal Operations Strategies Included in CAP

- Install LED light bulbs
- Energy efficiency retrofits of existing facilities
- Limit idling of heavy duty vehicles
- Geothermal heat pump
- Anaerobic digester at WWTP
- Conversion to biodiesel
- Solar PV installations
- Install LED streetlights
- Solar heating for YMCA swimming pool
- Power Down at Night Policy
- Limit idling of light duty vehicles
- Expand bicycling paths/facilities
- High efficiency water heaters
- Increase bus ridership
- Conversion to electric vehicles

Community Analysis

2010 Emissions: **29,167 MTCO_{2e}**

Estimated emissions reductions by 2030 from strategy implementation: **2,531 MTCO_{2e}**

Total estimated cost of implementation: **\$7,394,262**

Total estimated annual cost savings: **\$440,842**

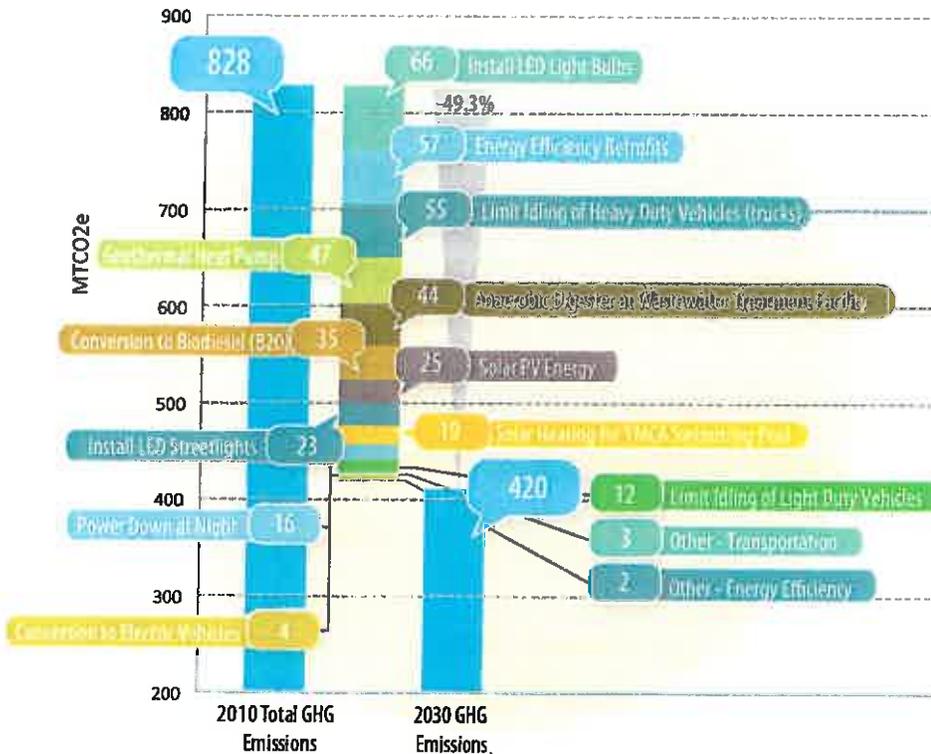
Estimated payback period: **16.77 years**

Community Strategies Included in CAP

- Conversion to electric vehicles
- Energy efficiency education: businesses
- Geothermal heat pump
- Incentives for hybrid vehicles
- Conversion to biodiesel
- High efficiency water heaters
- Residential solar PV installations
- Install electric vehicle charging facilities
- Power Down at Night Policy
- Promote carpooling and vanpooling
- Commercial solar PV installations
- Expand bicycling paths/facilities
- Limit idling of school buses
- Safe Routes to School Program
- Increase urban forest
- Increase bus ridership
- Limit idling of heavy duty vehicles
- Install LED light bulbs
- Energy efficiency retrofits of existing facilities

Estimated Emissions Reductions by Strategy

Municipal Operations Strategies



The graph to the left shows Skaneateles' 2010 baseline municipal emissions as recorded by the GHG inventory report, potential reductions due to suggested strategies, and potential emissions in 2030 should each of the suggested strategies be implemented. It is estimated that there will be a 49.3% reduction in municipal emissions if all suggested strategies are implemented. For more detailed information about these strategies, please refer to the CAP and Appendix A: Action Strategy Summary Document.

Community Strategies

The graph to the right shows Skaneateles' 2010 baseline community emissions as recorded by the GHG inventory report, potential reductions due to suggested strategies, and potential emissions in 2030 should each of the suggested strategies be implemented. It is estimated that there will be an 8.7% reduction in community emissions if all suggested community reduction strategies are implemented. For more detailed information about these strategies, please refer to the CAP and Appendix A: Action Strategy Summary Document.

