

VILLAGE BOARD MEETING MINUTES
JUNE 12, 2014
7:30 P.M.

PRESENT: Mayor Hubbard, Trustees Angelillo, Jones, Lanning, and Stokes-Cawley, Police Chief Perkins, SVFD Chief Evans, SVFD President Perkins, Codes Enforcement Officer Cromp, Village Atty. Byrne

Others:	Thomas Maguire	Skaneateles JOURNAL
	Jason Gabak	Skaneateles PRESS
	Ed Magdziak	Skaneateles VFW
	David Colegrove	22 Fennell Street
	Nan and Julian Corsello	14 Heritage Woods Road

Minutes – Resolution #2014-110: On the motion of Trustee Jones, seconded by Trustee Lanning, it was resolved and unanimously carried (5-0 in favor) to approve the minutes of the Regular Meeting of May 29, 2014 as presented.

Correspondence & Announcements – Mayor Hubbard reviewed the following:

- Onon. Co. Health Dept. Partners in Public Health Information Release “Take Steps to Prevent Drowning”
- Glens Falls National Bank’s North Country Funds Prospectus
- American Legion Vice Commander Eric Amberge’s letter thanking the Police Dept. for closing the appropriate roads, directing traffic and the many other services they provided during this year’s Memorial Day Parade. Also, a nice thank you letter to Mayor Hubbard and the Village Board for participating with them in this year’s Memorial Day Parade.
- Relative to the insurance claim for the floor at The Creamery, a letter was received from Skaneateles Historical Society Museum Director Winship thanking Mayor Hubbard for meeting with them and expressing appreciation to Atty. Byrne for his role in obtaining a good solution on the claim.
- Letter from Sarah Wiles on behalf of the Dock Improvement Committee updating Mayor Hubbard and Supervisor Sennett on the status of improving the Chamber’s current docks.
- Receipt of Treasurer’s Reports for May, 2014
- Brush pick-up ended June 8, 2014
- NYCOM’s email relative to Refocusing Attention on Meaningful Mandate Relief
- NYCOM’s News Release announcing that Skaneateles Clerk-Treasurer Couch has been appointed to the NYCOM Executive Committee. Clerk-Treasurer Couch said the NYCOM Executive Committee meeting will be held in Skaneateles on August 15 and 16 with guests staying at the Sherwood and a dinner at the Skaneateles Country Club.

*** Other Matters That Have Come Before the Board since Posting the Agenda***

- Receipt of Glens Falls National Bank LOSAP Account Summary for May, 2014

Police Department – Chief Perkins said that the Police monthly report for May was emailed and recorded activity as follows: 207 Calls for Service; 10 Misdemeanor; 1 Violation, 1 DWI; 57 V&T tickets (total); 39 Courtesy V&T’s; 2* Truck Tickets (pickup trucks only); 192 Parking Tickets; 403 Courtesy Cards; 8 MV Accidents; 0 Personal Injury; 16 Property Damage; 3 Larcenies; 1 Burglary/Robbery; 15 Assist Fire/SAVES; 4 Alarm Calls; 1023 Property Checks; and 4 Car Lockouts. Chief Perkins reported that the pay station near the Byrne Dairy is out of service and we are waiting for parts (that are becoming more difficult to find) to repair it. Trustee Jones noted that Chief Perkins celebrated a birthday this week and extended her best wishes. Chief Perkins joked that after a certain age birthdays aren’t celebrated and the bigger celebration was he and his wife’s 41st wedding anniversary.

Codes Enforcement – Codes Enforcement Officer (CEO) Cromp read his report as follows: 4 Fire Inspections; 9 Building Permits; 6 Certificates of Occupancy (C of O’s); 1 Sign Permit; 1 Stop Work Order; 2 Home Occupation Permits; 8 Final Inspections; 2 Framing Inspections; 2 Insulation Inspections; 3 Notices of Violation; and 3 days of Codes Training Classes. CEO Cromp also reported that the local

Girl Scouts are putting in plantings at the Steve Krause Creek Walk entrance. CEO Crompton thanked SVFD Chief Evans and 1st Asst. Chief Squires for helping with some issues. They have a good working relationship and he appreciates their assistance.

WWTP – Trustee Angelillo gave the WWTP report for the month of May, 2014 noting that the inflow average was above the 12-month rolling average but did not exceed the maximum limit. The plant met B.O.D. and suspended solids removal, there was almost 5” of rain, and facility and equipment repairs were under preventive maintenance. Mayor Hubbard commented that it is another good report.

Skaneateles Volunteer Fire Department – SVFD Chief Evans read the report for the month of May, 2014 as follows: Calls: 15 Fire; 1 Rescue; 1 Water Rescue; 3EMS (Assist SAVES); 3Mutual Aid; 23 Total Calls for May; 132.3 Personnel Hours; 13.6 Personnel Average; 135 (-2 so far for the year) Total calls for 2014; 939.41 Total Personnel Hours for 2014; and 13.3 Personnel Average for 2014. Chief Evans said upcoming training and events are as follows: June 9 – Rapid Intervention Team & SCBA training at the Colony with Mottville; June 16 – CSX training @ Mottville; June 23 & 30 – Training at the Colony. Meetings for June: June 18 By laws at 7 p.m.; Date To be determined: High Stakes Raffle, Labor Day and Truck; June 26 at 7 p.m. Trustees/Board of Directors and at 8 p.m. Officers. Chief Evans read aloud the other business.

- Parking concerns at Skaneateles Station #1. With the onset of the tourist season, tour buses, limousines, limo buses and personal vehicles have been parking in the parking lot and in the entrance to the station off of West Genesee Street. For example, on the afternoon and evening of Saturday May 31st, there was an instance of a limo bus parking in the entrance to the station off West Genesee Street. The limo bus was parking on the west side of the entrance facing West Genesee Street obstructing incoming volunteers. What is the parking ordinance for the fire station parking areas and who is responsible for its enforcement?
- Active Shooter Exercise – received an email from Jeff VanBeveren, SAVES Director of Operations, regarding the planning stages of an active shooter exercise within the Skaneateles Central Schools. The following agencies are presently represented on the planning committee: SAVES, Skaneateles PD, Marcellus PD, and Skaneateles Central Schools. Representation is being sought from the Mottville Fire Department and the SFD. Lt. Todd Hall will be representing the SFD at these meetings.
- Water Rescue #1 (SeaDoo) is in service and stored in Station #1. Water Rescue #2 is docked at the Skaneateles Country Club and in service. When responding for an emergency call on the lake, respond to station #1 and members will travel to the SCC in Squad #1.
- The NYS Fire Chiefs’ Show is being held from June 12th-14th at Turning Stone. Approximately a dozen firefighters have requested tickets and will be traveling to the show with no expense incurred by the SFD.
- Past Chief Eric Sell was approved as a Life Member of the Skaneateles Fire Department for his 25 years (June 1989 to June 2014) of dedicated service to the Skaneateles Fire District.
- Lt. Allan Bille and Firefighter Steve Busa successfully completed their EMT refresher course and passed the NYS EMT-D examination to retain their EMT cards for another 3 years.
- American Red Cross Blood Drive will be held at Station #1 on Saturday, July 12, 2014.
- High Stakes Raffle – As of 6/2/2014, 576 tickets (out of 1,000) have been sold. The winning numbers for the June 2014 High Stakes \$100 monthly drawings are 132, 242, and 485. Tickets are still available from any firefighter or online at www.skanevfd.com. Also, the 2nd Annual Casino Night is scheduled for August 2, 2014 at the Austin Park Pavilion.
- Labor Day is scheduled for Saturday, August 30th and Sunday, August 31st. Grand parade is scheduled for Sunday at 4:00 p.m. Musical entertainment has been signed, Saturday from 7:00-11:00 p.m., Rusty Nuts will perform and on Sunday from 6:00 – 11:00 p.m. the Mere Mortals will perform. The fireworks display will be Sunday at 11:00 p.m.

SVFD President Perkins said that in addition to all that Chief Evans reported, the Fire Department will be providing chicken dinners for 600 bicyclists participating in the BonTon Roulet event July 25-26, 2014.

Trustee Lanning asked what the policy is relative to boaters who are out of gas. Chief Evans said we have been assisting and thankfully have a member who works at the marina who will do it for us. Trustee Jones asked Chief Perkins to follow-up with Chief Evans about the parking. Chief Perkins asked for designation on SVFD members' vehicles to make them easier to identify. Chief Evans said they have stickers that can be put on. Atty. Byrne said signs are up for the areas of the parking lot reserved for volunteers only. Chief Evans said the main concern is parking in the driveways. More discussion followed – Chief Perkins will look at the parking area and suggested calling 911 for an officer the next time there is a problem.

Status of new Village Hall Project – Mayor Hubbard said weekly meetings continue as does remedial work.

Status of NYSERDA Grant – Mayor Hubbard advised that there isn't anything new to report, but Clerk to the Boards Dundon will keep us updated.

Status of Additional Bench Locations – Mayor Hubbard complimented the DPW for the work they did installing the two new benches in front of the City of Syracuse Water Department building.

Status of Creek Walk Maintenance Plan – Mayor Hubbard said the DPW and Cemetery crews were alerted to schedule mowing and maintenance on a regular basis and according to CEO Crompt, the local Girl Scouts will plant flowers around the base of the sign to “pretty up” the area for the dedication June 28. CEO Crompt said he talked to the Cemetery workers who did a good job mowing a couple of weeks ago. He added that he recently walked the entire creek walk and was pleasantly surprised to find it in good shape.

Status of Proposal Regarding Work on the Sims Field – Trustee Angelillo said this work, drenching and drainage, is ongoing. Atty. Byrne said he sent an email to Clerk/Treasurer Couch regarding the required procedure for obtaining payment of the Village's \$10,000 pledge from the Duke Schneider trust fund. He will advise Austin Park Ball Fields Project Manager Rob Gadjo to submit an invoice or formal letter requesting the payment and include the exact name and address of the organization. Subsequently, the office will prepare a voucher and assemble it with other vouchers to be approved by the Village Board at their meeting of June 26, 2014.

Status of East Street Waterline Replacement Project – Relative to the waterline project, Mayor Hubbard said the construction is complete; this item can be removed from the agenda. Chief Evans asked if the dry hydrant could be painted some other color than black. Atty. Byrne asked about the flow testing. SVFD President Perkins said it will be Monday (June 16) night with the engineer, so we will know results after that. Chief Evans said others are welcome to be present.

Status of Village's Cable TV Franchise Agreement with Time Warner – Atty. Byrne said he has not heard anything since he wrote Time Warner this past April. However, NYCOM has noted that Time Warner has not been responsive to tending to business, so we may not hear from them. While our agreement is good for another two years, this item should remain on the agenda.

Status of Property Line – Relative to 22 and 26 Fennell Street, Dave Colegrove asked about the status of the property lines. Atty. Byrne said discussions are ongoing – slowly progress is being made.

NEW BUSINESS

Grace Chapel – Trustee Jones commented that this will be the third year and there have not been any problems; they hired a life guard and will do so again. **Resolution #2014-111:** On the motion of Trustee

Lanning, seconded by Trustee Angelillo, it was resolved and unanimously carried (5-0 in favor) to approve Grace Chapel's request to hold a baptism service in Clift Park on Sunday, August 17, 2014 from 10:00 to 11:00 a.m. Clerk/Treasurer Couch will notify Pastor Barry Sisson of the approval.

Furniture Finishes for Village Hall – Mayor Hubbard said furniture and amenities for the new Village Hall were not included in the original contract. QPK made a presentation to Trustee Jones, Clerk-Treasurer Couch and me about pieces they would select that would be purchased through State Contract as done previously. QPK also selected picture sizes and various other amenities, sign details, etc. Mayor Hubbard said he's glad we "lived" here for a while before making decisions and asked if the Trustees would like Eugenia to present a synopsis. Trustee Jones said she was impressed and most importantly with the Police signage. Trustee Angelillo said he thinks having Eugenia make a brief presentation is a good idea and it would be best at a regular Board Meeting. Clerk/Treasurer Couch will advise QPK to schedule an overview presentation (and hopefully provide some costs) for the June 26, 2014 Village Board Meeting. Trustee Jones said she agrees with Mayor Hubbard – it was good to be here for a while before addressing the finishing's.

Seasonal Workers – Trustee Jones said she thinks increasing Seasonal Laborers hourly rate-of-pay by \$0.50 is reasonable. They are a great crew and we have increased the hourly wage by the same amount in previous years. **Resolution #2014-112:** On the motion of Trustee Angelillo, seconded by Trustee Jones, it was resolved and unanimously carried (5-0 in favor) to approve a \$0.50 per hour increase for Seasonal Laborers.

Consider Hiring a Seasonal Worker – Mayor Hubbard said we need a part-time worker to help with miscellaneous duties, most importantly helping with showing Lake View Cemetery lots, sales and related recordings, etc. Jim Brown, one of our Crossing Guards, was considering the job, but decided that he wants to keep his summer more uncommitted. Therefore, we'd need to advertise the position. In response to Trustee Lanning, Mayor Hubbard said the position would be recognized under the DPW – the same as the two other Seasonal Laborer positions. Trustee Angelillo noted that the Village has a history of hiring seasonal workers who work less than 1,040 hours. **Resolution #2014-113:** On the motion of Trustee Angelillo, seconded by Trustee Jones, it was resolved and unanimously carried (5-0 in favor) to authorize hiring a Seasonal Laborer and publishing an employment advertisement for the same. Clerk/Treasurer Couch will draft an advertisement and have the Trustees review it before sending it to the newspapers.

Summer Hours – Clerk/Treasurer Couch said that for the past several years, the Village Office has closed early on Fridays during July and August, similar to the Town of Skaneateles. Clerk to the Boards Dundon recently advised that the Town will commence summer hours on Friday, June 20 and continue through August 29, 2014. Discussion followed about regular office hours, the Police Department hours, funeral directors needing sub-registrar services on Fridays, etc. Trustee Jones said her preference is to be consistent with the Police. This matter was tabled to the June 26, 2014 Village Board Meeting.

EBS-RMSCO Service Agreement and Appendix A – Atty. Byrne said he read the documents and it seems appropriate. Clerk/Treasurer Couch reminded the Board that EBS-RMSCO handles the Village's FSA, HRA, and Cobra administration. **Resolution #2014-114:** On the motion of Trustee Jones, seconded by Trustee Stokes-Cawley, it was resolved and unanimously carried (5-0 in favor) to authorize Mayor Hubbard's execution of EBS-RMSCO's Service Agreement and Appendix A – Fees and Charges.

Heritage Woods Residents Petition – Mayor Hubbard recognized receipt of a petition from Heritage Woods residents and noted that Chief Perkins was copied. Chief Perkins said the Police Department has received a couple of calls and the issue is neighbors and visitors speeding in Heritage Woods. The speed trailer was positioned in the residential neighborhood and the Police have talked to people, but there hasn't been a lot of success. Chief Perkins said a provision in State Law prevents villages from enacting a speed limit lower than 30 mph, except near schools. The Village Board resolved support of legislation to

give greater local control for speed limits, but for the time being the Village doesn't have the option to impose a lower speed limit in Heritage Woods. Atty. Byrne concurred. Chief Perkins said he is not in favor of speed bumps (temporary) or humps (built into the road) for several reasons. They are noisy, there is a liability for damage to cars, emergency vehicles have to slow way down, and no one wants one in front of their house as you also have to install signs. Chief Perkins said his recommendation is a 3-way stop as it is easier to enforce. Trustee Lanning asked if there is any signage there. Chief Perkins said you can put signs up, but no one pays attention. Trustee Jones added that we are trying to reduce signage. Chief Perkins said Heritage Woods is not a cut thru, it is a residential neighborhood. Mayor Hubbard said a Local Law was passed for stop signs on Leitch Ave. and Academy Street for the same reason and seems to work. He noted, and Atty. Byrne concurred, that a local law requires a public hearing, so this will take some time. Mayor Hubbard complimented Chief Perkins on his presentation of the options. **Resolution #2014-115:** On the motion of Trustee Jones, seconded by Trustee Stokes-Cawley, it was resolved and unanimously carried (5-0 in favor) to authorize publication of Notice of Public Hearing at 7:30 p.m. on Thursday, July 10, 2014 to consider proposed Local Law No. 2 of 2014 – New Stop Signs.

Point Person for East Street Work – Mayor Hubbard said that DMO Lotkowitz' leaving has left lots to keep up with and he briefly touched on this item in an email. Dick Perkins has offered to help the Village complete the work of East Street. He is very knowledgeable and certainly knows all the players. Mayor Hubbard said we definitely need a point person and Dick is a good guy to get this done. He didn't quote a rate, but I'm certain he will be fair. Budget-wise there wouldn't be a problem as DMO Lotkowitz is off the payroll. Atty. Byrne said we are fortunate to have Dick, but we need details. There is a lot at stake – we need specifics such as hours, duties, rate of pay, etc. Mayor Hubbard scheduled to meet with Trustee Angelillo, Atty. Byrne, and Dick Perkins on Monday, June 16, 8:00 a.m. at the Village Hall to continue discussion.

Approval of Bills – **Resolution #2014-116:** On the motion of Trustee Angelillo, seconded by Trustee Lanning, it was resolved and unanimously carried (5-0 in favor) that bills from Abstract #1 be audited and paid as follows:

General Fund	Vouchers #1-59	Checks #16187-16243	\$50,468.80
Sewer Fund	Vouchers #1-18	Checks #4675-4682	\$12,393.79
Electric Fund	Vouchers #1-10	Checks #5336-5345	\$12,916.87
Water Fund	Vouchers #1-18	Checks #3734-3741	\$ 4,978.87

Adjournment – **Resolution #2014-117:** On the motion of Trustee Angelillo, seconded by Trustee Lanning, it was resolved and unanimously carried (5-0 in favor) to adjourn the meeting at 8:43p.m.


Patty Couch
Village Clerk/Treasurer