

VILLAGE BOARD MEETING MINUTES

APRIL 24, 2014

7:30 P.M.

PRESENT: Mayor Hubbard, Trustees Angelillo, Jones, Lanning, and Stokes-Cawley, Police Chief Perkins, Director of Municipal Operations Lotkowitz, Village Attorney Byrne, Village Historian Batlle

Others:	Thomas Maguire	Skaneateles JOURNAL
	Joe Genco	Skaneateles PRESS
	Nickie Marquis	Skaneateles Library
	Paula Conan	Skaneateles Library
	Jane Andersen	5 Highland Street
	Rob Gadjjo	Lakeshore Baseball
	Dave Blackwell	West Lake Street

Minutes – Resolution #2014-68: On the motion of Trustee Jones, seconded by Trustee Stokes-Cawley, it was resolved and unanimously carried (5-0 in favor) to approve the minutes of the Regular Meeting of April 10, 2014 as presented.

Correspondence & Announcements - Mayor Hubbard reviewed the following:

- NYSDEC letter regarding Risk Mapping, Assessment, and Planning (Risk MAP) project for the Finger Lakes Watershed and The Discovery meeting for stakeholders in Onondaga County on Monday, May 12, 2014 at 1:30 p.m. at the City Hall Commons Atrium, 201 East Washington Street, Syracuse, NY
- NYCOM's email regarding the Property Tax Freeze
- Onondaga County Water Environment Protection (WEP) announcement that they hosted a group webinar titled Asset Management State of the Practice: A Focus on Strengths yesterday
- SCS Board of Education email regarding the search for a Superintendent – Trustee Jones offered to represent the Village
- Glens Falls National Bank's Trust and Investment Group First Quarter 2014 report
- NYPA 2014 Tree Power Program – orders due by April 30, 2014. Trustee Jones said she will remind the Tree Committee that orders are due by the end of the month.
- Note from Marian Overstrom regarding handicapped accessibility for voting. Atty. Byrne said he thinks Mrs. Overstrom is talking about the automatic door openers. DMO Lotkowitz said they are not required and doors here are within ADA standards. Mayor Hubbard said the doors have been adjusted to be easier to open, but we can have Bon Ton look at them again.
- City of Syracuse Skaneateles Lake and Watershed 2013 Annual Report

*** Other Matters That Have Come Before the Board since Posting the Agenda ***

- Letter from Karen Pardee requesting permission to use Thayer Park on Saturday, June 21 from 10 a.m. to 2 p.m. to celebrate World Wide Knit in Public Day. Trustee Jones noted that this will be the 3rd or 4th year for this event which has little or no impact on the park and there are no sales. **Resolution #2014-69:** On the motion of Trustee Jones, seconded by Trustee Lanning, it was resolved and unanimously carried (5-0 in favor) to approve the request for use of Thayer Park on Saturday, June 21, 2014 from 10:00 a.m. to 2 p.m. to celebrate World Wide Knit in Public Day.
- NYS Assemblyman Finch Memorandum regarding Consolidated Highway Improvement Program (CHIPS) Funding
- Notice from Travis Glazier, Onon. Co. Dir. of Intergovernmental Relations, that free radon test kits are available. Trustee Jones noted that persons interested in obtaining a kit need to call the Onondaga County Health Department at #315-435-1649.
- Notice from Penflex – complimentary tickets to the FIRE 2014 event at the Turning Stone Resort on June 12-14, 2014.
- Email from Jessi Elizabeth Lyons about a Skaneateles Lake Watershed inter-municipal planning & zoning meeting. Mayor Hubbard confirmed with Trustee Stokes-Cawley that she will represent the Village Board and that Atty. Byrne will also be attending the meetings.

Police Department – Chief Perkins reported that he, Police Clerk Jacobs, Clerk-Treasurer Couch, and Account Clerk Shappell met with Key Bank personnel about taking credit cards for payment of parking tickets and starting with a portal on the website. We are beginning down this road to improve the current process. The cost is minimal and it will be easier for customers. Chief Perkins said we will take out the middleman by dealing with our local Key Bank, we will be able to reconcile accounts on-line, and the record keeping will be simpler for office staff. If everything goes good, we could eventually take credit card payments for utility payments, etc. In response to Trustee Lanning, Chief Perkins said the customer will pay the credit card fee, not the Village.

Director of Municipal Operations – DMO Lotkowitz reported that the DPW is immersed in brush pick-up around the Village and the Seasonal Laborers have returned to the cemetery where they have been cleaning up and getting ready to mow. The Light/Water Department worked on the Jordan Road overhead, UFPOs, meters (replacing bad and installing new), and have been monitoring the East Street Waterline Replacement project.

Village Historian – Village Historian Batlle read his Activity Report as follows: *Still filing away the historically interesting materials that I gathered while sorting out the Village Office files before and after the move to 26 Fennell Street. Assisted persons requesting information on specific Village properties. This information includes age of the house, past owners, past uses. Interviewed by the Skaneateles Journal with the Town Historian about what the municipal historians do. Interview with Jean Wallace about the Colonial Theater. Prepared a display panel for the Creamery's Colonial Man exhibit. Gather information on the showing of movies in Skaneateles in preparation for a written history. Completed and distributed a history of Skaneateles Village Jails and Lockups – your copy was given to you at the last Board meeting. Village Historian Batlle read aloud the following Historic Moment April 24, 2014: The month of April is the Anniversary month for me. My wife and I just had our 43rd Anniversary. While the number 43 is nothing special, such as 25 or 50, but the length of time is. There is another anniversary for the month of April. That number again isn't special – it is 181. It certainly represents a length of time that is noteworthy. On April 19, 1833, 181 years ago, the Village of Skaneateles was incorporated. In the same legislation, the Skaneateles Fire Department was formed. Going back a few years to 1983, we had the sesquicentennial celebration of the Village. That was one of those special numbers – 175. There was a celebratory dinner at the Country Club. It was also a special night for Mother Nature, when she dropped 8 inches of snow requiring many cars to be yanked out of the snow by the DPW and Trabold's tow truck. Today, Trabold's is no longer part of the community, but his memory is still with us all. Some other that you may recall: Stone Mill Restaurant, Hahn's Drug Store, The Hitching Post, The Bookie, Cooney's Closet, First Trust & Deposit, Skaneateles Supply, Roy's Red & White, Babcock Furniture, Havemeyer Real Estate, Helpee Selfee Laundromat, Fabian's, Dell Funeral Home, The Pizza Shell, The Short Line Railroad, The A&P, The P&C, and the Grand Union. Going back to 1924 when the Village was 91 years old, The Sherwood Inn was called the Kan-Ya-To Inn. There were 7 automobile dealers. They are all gone and most of their brands have disappeared too. Weeks Garage sold Hupmobiles. Surdam sold Studebakers. Huxford sold REOs. Thompson Garage sold Willys-Knight and Overlands. The Glenside Garage sold Oldsmobiles. The only two car brands that have survived are Dodge then sold by Stott, and Lincoln & Fords sold by Wicks Garage. Times change but memories live on.*

Status of new Village Hall Project – DMO Lotkowitz said the General Contractor is still reducing the punch list, the plumber came to address the hot water issue, and there is cleanout work that will be done. In response to Mayor Hubbard asking about the status of the prisoner toilet, Chief Perkins said he will check it. DMO Lotkowitz confirmed that Tag Mechanical is working on their remaining responsibilities.

Status of NYSERDA Grant – DMO Lotkowitz said he didn't have anything to report.

Status of Additional Bench Locations – Mayor Hubbard recalled that four benches were ordered; Clerk/Treasurer Couch will check the on the status of the order.

Status of Creek Walk Maintenance Plan – On hold until better weather in spring.

Status of Proposal Regarding Work on the Sims Field – DMO Lotkowitz said he met with Town Parks' Sue Murphy and Gene LaForte, Rob Gadjo, and Ballard Sports today and reviewed Ballard's layout of what drainage work is needed. The Village will install the drainage – DMO Lotkowitz said he suggested to do the work right and we have the equipment. He also noted that the cost is unknown at this point; we will all work together within the next two weeks; and there are no games being played on the Sims Field now. Trustee Angelillo said the Little League is about half the size it was years ago, so scheduling shouldn't be too difficult. Mr. Gadjo verified that the Little League is not using the Sims field because of its condition.

Status of East Street Waterline Replacement Project – Relative to the waterline project, DMO Lotkowitz reported that: the pipeline is completed; a new hydrant was installed and painted black to indicate that it's a dry hydrant; another water sample will be taken tomorrow; we met with the Department of Health Wednesday afternoon; the waterline is not yet open to Elizabeth Street; and more chlorine samples will be done.

BonTon Roulet – Inasmuch as Atty. Byrne said he has not received a reply yet from the Skaneateles YMCA's Dorothea Hughes, Trustee Jones said she will call her.

Time Warner Franchise Agreement – Atty. Byrne said there has not been any significant progress. We had a meeting this week, but it will be a slow process. The current agreement doesn't expire for two years; this item will remain on the agenda.

NEW BUSINESS

Arbor Day – Resolution #2014-70 Proclaiming Friday, April 25, 2014 as Arbor Day in the Village of Skaneateles: On motion of Trustee Jones, seconded by Trustee Stokes-Cawley, it was resolved and unanimously carried (5-0 in favor) to adopt the resolution read aloud by Mayor Hubbard as follows:

Whereas, in 1872, J. Sterling Morton proposed to the Nebraska Board of Agriculture that a special day be set aside for the planting of trees, and

Whereas, this holiday, called Arbor Day, was first observed with the planting of more than a million trees in Nebraska, and

Whereas, Arbor Day is now observed throughout the nation and the world, and

Whereas, trees can reduce the erosion of our precious topsoil by wind and water, cut heating and cooling costs, moderate the temperature, clean the air, produce life-giving oxygen, and provide habitat for wildlife, and

Whereas, trees are a renewable resource giving us paper, wood for our homes, fuel for our fires, and beautify our community, and

Whereas, trees in our village increase property values, enhance the economic vitality of business areas, and beautify our community, and

Whereas, trees, wherever they are planted, are a source of joy and spiritual renewal.

Now, Therefore, I, Martin L. Hubbard, Mayor of the Village of Skaneateles, do hereby proclaim Friday, April 25, 2014 as Arbor Day in the Village of Skaneateles, and I urge all citizens to celebrate Arbor Day and to support efforts to protect our trees and woodland, and

Further, I urge all citizens to plant trees to gladden the heart and promote the well-being of this and future generations.

Marriage Officer – Resolution #2014-71: On the motion of Trustee Jones, seconded by Trustee Angelillo, it was resolved and unanimously carried (5-0 in favor) to appoint Bob Green as Marriage Officer. Atty. Byrne commented that State Law provides authority to appoint marriage officers and their duties are like that of a ship captain.

Library Book Sale – Paula Conan said she is a Trustee of the Skaneateles Library Association and is present this evening along Library Director Nickie Marquis. Ms. Conan said the Village Board approved the Library's Book Sale from July 10 through July 13, 2014, but the Library has since requested permission to use the empty garage bays in the Village Hall building to conduct the 2014 Book Sale. Director of Municipal Operations Lotkowitz gave them access to the bays today and they would offer a secure location, high visibility, and better parking. Ms. Conan said the book sale is a big undertaking and there are two items which are not included in her April 17 letter. 1) Could the public restrooms in the Village Hall be open to the book sale volunteers during the hours of the sale; and 2) Relative to set-up, could the Library have access to the bays by the last week in June and a day or two after the sale for removal of the books (the Rescue Mission comes and takes the unsold books). Trustee Lanning mentioned the Books to the World Program; Director Marquis said they came last year and took children's books, dictionaries, etc. In response to Trustee Jones, Atty. Byrne said there are not any legal implications. Trustee Jones said she therefore fully supports the request as it benefits all. Trustee Lanning asked about banners and promotional materials; Ms. Conan said she certainly hopes there will be some. Trustee Stokes-Cawley asked if anyone saw a problem with the bathrooms being open. Ms. Conan recognized that access would be only during daylight hours. In response to Trustee Lanning, Ms. Conan said the book sale has had its ups and downs, but the sale has been successful. Trustee Jones asked that the Library work closely with Chief Perkins relative to parking and with DMO Lotkowitz in terms of the building. **Resolution #2014-72:** On the motion of Trustee Jones, seconded by Trustee Lanning, it was resolved and unanimously carried (5-0 in favor) to approve the Skaneateles Library's request to use the empty garage bays in the Village Hall building for their 2014 book sale.

CEO Crompt's Request – The Board noted that CEO Crompt requested that they consider approving his hiring Architect Bob Eggleston for approximately two hours to help with the YMCA expansion project. Trustee Jones said she thinks that makes perfect sense and moved **Resolution #2014-73**, seconded by Trustee Lanning, it was resolved and unanimously carried (5-0 in favor) to authorize CEO Crompt to engage Architect Bob Eggleston for approximately two hours.

Grossman St. Amour – **Resolution #2014-74:** On the motion of Trustee Angelillo, seconded by Trustee Stokes-Cawley, it was resolved and unanimously carried (5-0 in favor) to authorize Mayor Hubbard's Execution of the Grossman St. Amour Audit Agreement and the Municipal Electrical Utilities Annual Report engagement letter.

FYE '15 Budget – In response to Dave Blackwell, Mayor Hubbard said the Electric is an enterprise fund and the Village Board doesn't address it – the Municipal Board does. Mr. Blackwell asked if the Water Department has paid the Electric Department for AMR yet. Mayor Hubbard said he is aware that that will happen, but the project is not yet totally complete. Mr. Blackwell referenced page 6 of the budget asking if West Lake Street (WLS) is included in the Infrastructure line. Mayor Hubbard said not that he is aware of. In response to Mr. Blackwell asking when the drainage issues on West Lake Street will be addressed, Mayor Hubbard said right now we have a big water project and were remiss on some other areas, such as Goodspeed Place and East Lake, during the three years of funding the West Lake Street work. Mr. Blackwell said there are some serious drainage issues on WLS; Mayor Hubbard said there are in other areas as well. **Resolution #2014-75:** On the motion of Trustee Jones, seconded by Trustee Stokes-Cawley, it was resolved and carried (4-1 in favor with Trustee Lanning voting no and stating that he doesn't see the justification for a tax rate increase) to adopt the fiscal year ending May 31, 2015 as presented.

SVFD Elections – **Resolution #2014-76:** On the motion of Trustee Lanning, seconded by Trustee Jones, it was resolved and unanimously carried (5-0 in favor) to confirm the Skaneateles Volunteer Fire Department 2014 Elections, accept the roster of SFD Officers and Members, and add that we are very fortunate to have such a large number of volunteers and a great slate of leadership. Trustee Jones reported that she thinks the Village Board's big ticket number is 448.

Critical Impact – Resolution #2014-77: On the motion of Trustee Jones, seconded by Trustee Lanning, it was resolved and unanimously carried (5-0 in favor) to authorize publication of Notice of Public Hearing for a Critical Impact Permit for 21 Fennell Street at the Regular Meeting of May 8, 2014, 7:30 p.m. at the Village Office.

Five Minute recess prior to Approval of Bills – Abstract #22

Approval of Bills – Resolution #2014-78: On the motion of Trustee Jones, seconded by Trustee Angelillo, it was resolved and unanimously carried (5-0 in favor) that bills from Abstract #22 be audited and paid as follows:

General Fund	Vouchers #1006-1034	Checks #15994-16022	\$ 22,031.56
Sewer Fund	Vouchers #244-253	Checks #4640-4649	\$ 3,177.63
Electric Fund	Vouchers #293-304	Checks #5303-5314	\$131,326.31
Water Fund	Vouchers #175-181	Checks #3713-3719	\$ 2,284.27

Adjournment – Resolution #2014-79: On the motion of Trustee Angelillo, seconded by Trustee Stokes-Cawley, it was resolved and unanimously carried (5-0 in favor) to adjourn the meeting at 8:35 p.m.


Patty Couch
Village Clerk/Treasurer