

VILLAGE BOARD MEETING MINUTES
APRIL 10, 2014
7:30 P.M.

PRESENT: Mayor Hubbard, Trustees Angelillo, Jones, Lanning and Stokes-Cawley, Director of Municipal Operations Lotkowitz, Sgt. Gates, SVFD Chief Evans & President Perkins, Codes Enforcement Officer Crompt, Village Attorney Byrne

Others:	Thomas Maguire	Skaneateles JOURNAL
	Joe Genco	Skaneateles PRESS
	Andy Ramsgard	181 East Genesee St.
	Fran Murphy	55 Jordan Street
	Dr. Michael Glowacki	3922 Fennell Street
	Brad Wirth	2590 Nunnery Road
	Randy Stockweather	Laker Transportation Project, Inc.
	Thomas Bringas	Bijou, 6 Jordan Street
	Tom Corona	7 Teasel Lane
	Terri Roney	81 West Genesee Street
	Sue Dove*	Skaneateles Chamber

Public Hearing on the Tentative Budget for Fiscal Year Ending May 31, 2015 – Mayor Hubbard asked if there were any comments from the Trustees relative to the Tentative Budget for fiscal year ending May 31, 2015. With there being none, he opened discussion to the floor.

Terri Roney asked about the following lines: **A5110.411 Pavement Maint.** – DMO Lotkowitz said Fennell Street is yet to be done and other maintenance of Griffin Street and possibly East Street (after the waterline replacement project is complete) is planned. **A5110.416 Infrastructure Improvements** – Mayor Hubbard said this is the money from the County which has been boosted to \$299,700 – this exact expenditure amount is on the revenue side of the budget. **A5142.4 Ice Control** – DMO Lotkowitz clarified that is their salt budget. **A1081S PILOTS** – Atty. Byrne noted that there are properties on Sagem Drive that are partly in the Village. Clerk/Treasurer Couch said also included is the Packwood House. **A1081 PILOT (light, In Lieu of Taxes)** is the Light Department’s payment to the General Fund in lieu of taxes and the corresponding expenditure can be found on page 7 under A5182.44 Unmetered St. Lights. Page 9, **A8560.41 Tree Advisory Board** – Trustee Jones explained that the three volunteers serving on the Tree Advisory Board are not paid. They pick and choose sites for street trees and determine the species. They do a great job and the Village is lucky to have them. DMO Lotkowitz said the account is for purchasing and planting trees. The budget line above that, A8560.4 Spray, Remove, Replace is for tree maintenance. **A1620.47 Gas Service** – DMO Lotkowitz said this building has a generator now and that gets exercised occasionally – it is connected with this building and is split with the Police. Ms. Roney said she doesn’t see gas service under the Police Department’s budget. DMO Lotkowitz said it could be under heating/electricity as we are still heating the back building, the old Police Station. Relative to building maintenance, Trustee Jones said that refers to this building as the back building is multi-purpose use at this point. The format is the same as Chief Perkins has used in the past; Atty. Byrne noted that there will still be maintenance for the back building.

Tom Corona asked about the following lines: Sewer Budget Page 3, **G9901.1 Interfund Transfers 10% DMO w/ben** – Mayor Hubbard said the DMO’s salary is split between the departments he oversees. Trustee Jones commented, “As it should be”. **A1410.42 NYCOM dues** – Mayor Hubbard said dues are paid to the professional organization. Clerk/Treasurer Couch added that NYCOM has not increased their dues for three years now. Page 6, **A5110.417 Infrastructure Improvements** – Mayor Hubbard said we have to spend the money in order to receive the money. The expense and revenue are equal. With the increase from \$266,400 to \$299,700 the Village will be more aggressive with its road program. Mayor Hubbard reiterated that we have to spend the money to receive it. Trustee Angelillo said it is not limited to roadwork. DMO Lotkowitz said the money was previously sales tax, but is now in the form of infrastructure improvements. Trustee Angelillo said at one time sales tax revenue was upwards of \$500,000 and this is the “bone” the County threw us when the sales tax formula was changed. DMO Lotkowitz said we do have a list of projects that the money will be used for and the list is long. For

example, the Municipal Parking Lot needs to be done, East Street rebuild after the waterline replacement project, curbing and roadwork on East Lake Street when we do the next phase, etc. There are a multitude of projects. DMO Lotkowitz said we provide the County with our plan before receiving the money and then after the work is done to prove that the money was spent. Trustee Angelillo said we are 100% sure it will be spent; Trustee Jones said we could easily spend more.

Andy Ramsgard asked about the following lines: In response to Mr. Ramsgard asking where he can find the total compensation of the DMO, he was referred to **A1490.1 Director of Municipal Ops** with it being noted that he is 100% funded from the General Fund which is reimbursed by Electric, Sewer and Water. **A1680.2 New Software/hardware** – Trustee Jones said that is the line from which new software & hardware was purchased a couple of years ago. **A1210.4 Contractual vs A1320.4 Contractual** – Clerk/Treasurer Couch said one is for the Mayor's expenses when he attends meetings, etc.; the other is for the auditor, respectively. **A1410.11 Administrative Services** – Clerk/Treasurer Couch said Jorge Batlle's sorting through and organizing older files is funded from this line. **A1620.44 Office Supplies/legal notices** – Atty. Byrne said he does not get paid separately to prepare Legal Notices and most of them are done by the Clerk/Treasurer and Clerk to the Boards Dundon. He said he suspects the majority of this line item is for office supplies. **A1450.41 Legal Notices** – Clerk/Treasurer Couch said this line is relative to Election legal notices. **A3120.16 Pt Police Clerk** – Mr. Ramsgard asked if any other employees handle her job as consolidation was part of the goal when deciding to house the Village Office and Police Department in this building. Trustee Jones said we continue working towards helping each other out. Clerk/Treasurer Couch said we do share such duties relative to parking tickets, parking passes, answering questions and taking messages, etc. However, there are certain duties we can't do as they are solely police matters. Clerk/Treasurer Couch further explained that prior to Clerk Jacobs becoming full-time, she held two part-time positions. She was paid from **A3120.14 Pt for Pkg Meters & Town Court** and **A3120.16 Pt Police Clerk**. As a result of her full-time hire, there is nothing budgeted in line **A3120.14** as she is paid totally through **A3120.16**. **A3120.413 Bldg. Maint.** – Mr. Ramsgard noted that there is only a \$1 difference between last year's budget and the tentative budget. **A1420.44 Travel & Dues** – Trustee Jones said this line item is for the Village Attorney's travel and dues. While it has not been used, it is entirely reasonable. **A3120.46 Travel & Training** – Trustee Jones said the State mandates training for the Police and it is extremely important. She added that **A3120.17 Accreditation** is not required, but something we choose to do as a standard of excellence. **A1420.41 Spec Counsel to Plan Bd/ABA/HLPC** – Atty. Byrne said that while the proposed budget looks to be quite a bit higher than the expenditures to March 31, 2014, it is typically the litigation that's started which is costly, so we need to be flexible. **A2410 Rental of Village Property** – Mayor Hubbard said in large part this is revenue from the cellular phone leases. Trustee Angelillo said he is concerned there won't be this revenue in the future as technology changes. Atty. Byrne said there is concern that the revenue stream won't survive through the duration of the leases. We lost one lease this year and have one that wants to re-negotiate. **A5110.415 Masonic Temple Restrooms** – DMO Lotkowitz said this is for the rental of the restrooms at the Masonic Temple. Trustee Jones added that it is a cooperative venture between the Village, Town and Chamber of Commerce. The Town and Chamber pay the rent and the Chamber picks up the cleaning. **A3120.462 Fire & Security System** – DMO Lotkowitz said this is a Police Department item and is probably split between the Village Office and Police Department. Mayor Hubbard said it appears to be tracking accurately. **A3410.47 Recreation Memberships** – Chief Evans said this is for the firefighters memberships at the YMCA. Trustee Jones noted that it was a compromise not to have an exercise room at the new Fire Station. **A5031W Personnel Services** – Trustee Jones said transfers are made at the end of the year instead of within each payroll – it is a fair and accurate way to do it. **A5110.2 Honda Lease for DMO** – Trustee Jones explained that the vehicle was purchased so there is nothing budgeted. DMO Lotkowitz confirmed that the vehicle is in good shape and is well maintained; there is no need to budget for another vehicle. **A7450.4 Creamery Insurance** – DMO Lotkowitz said the Village insures the building because we own it. **A3620.4 Codes Enforcement Supplies** – Trustee Jones said this is for the Codes Enforcement Officer's office supplies. **A5110.461 Office Supplies** – DMO Lotkowitz said this is for the DPW office supplies as they too have copiers, fax, etc. **A7510.4 Dues, Supplies, 1812 Plaque** – Mayor Hubbard said this is the Historian's line. Trustee Jones said there is a State Historian society and there are dues in addition to some office supplies; the 1812 plaque is done.

She noted that there is a travel and training line in the Police and Fire Department budgets as well as the lines are for different departments. Relative to the lines for Cleaning, Trustee Jones said we do bid out the work; Mayor Hubbard said they seem to be tracking reasonably. **A1620.42 Repairs/Clean (& old SFD)** – Mayor Hubbard said this is for repairs and cleaning of this building and **A1620.45 Renovate Old SFD for VO** is also relative to this building. He noted that a budget line cannot be deleted until there has been no activity for two years. DMO Lotkowitz clarified that any line under transportation is relative to the DPW. Mayor Hubbard asked if there were any further questions or comments. With there being none, **Resolution #2014-62**: On the motion of Trustee Jones, seconded by Trustee Angelillo, it was resolved and unanimously carried (5-0 in favor) to close the Public Hearing at 8:39 p.m. Trustee Jones suggested and the Board agreed to wait to take action at the April 24, 2014 Village Board Meeting.

Minutes – Resolution #2014-63: On the motion of Trustee Jones, seconded by Trustee Stokes-Cawley, it was resolved and unanimously carried (5-0 in favor) to approve the minutes of the Regular Meeting of March 27, 2014 and the Annual Meeting of April 7, 2014, as presented.

Skaneateles Area Chamber of Commerce Foundation, Inc. Annual Events – Mayor Hubbard complimented Executive Director Sue Dove on putting together a nice synopsis of the Skaneateles Area Chamber of Commerce Foundation, Inc.'s annual events. In response to Trustee Lanning, Mrs. Dove said there are not any significant changes. While there will be two boat shows, one is at the Skaneateles Country Club and no docks will be closed. She noted that May 31, 2014 is “dock day” and they are continuing to work on permanent docks. The engineer should have something shortly for the permanent dock design and I think you will be pleased. Trustee Jones said her annual plea is that they please be careful of the park lawn and limit damage to the park. **Resolution #2014-64**: On the motion of Trustee Jones, seconded by Trustee Lanning, it was resolved and unanimously carried (5-0 in favor) to approve the Skaneateles Area Chamber of Commerce Foundation, Inc. Annual Events. *Mrs. Dove thanked the Board and left the meeting.

Correspondence & Announcements - Mayor Hubbard reviewed the following:

- Receipt of Treasurer's Reports for March, 2014
- NYCOM Summary of the 2014-15 Adopted State Budget
- State of NY Dept. of Motor Vehicles and the NYS Dept. of Homeland Security and Emergency Services (DHSES) letter of March 20, 2014 announcing a new Emergency Management (EM) license plate program. Chief Perkins had indicated that he didn't think there'd be any benefit to the Police Department. Chief Evans said he wants to pursue it; President Perkins said he imagines the County will get plates first.
- NYS Urban Forestry Council Annual ReLeaf Conference July 17-19, 2014 at Hofstra University, Hempstead, NY. Mayor Hubbard asked Clerk/Treasurer Couch to copy this for the Tree Committee.
- Letter from Salt Fit introducing the business and describing what they have to offer
- Onondaga County Mayors Association Meeting Wed., April 16, 2014 at the East Syracuse Village Hall from 6-8:00 p.m., with Speaker Commissioner Kevin Wisely talking about Emergency Management, \$16/per person. Mayor Hubbard said he plans to attend.
- Village Historian Battle's "Village of Skaneateles Jails and Lockups – A History of the Village of Skaneateles 3 Jails – 1857 to 1977
- NYS Senator DeFrancisco's Letter of April 2, 2014 announcing an additional \$3,838.32 in CHIPS aid; NYSDOT Letter relative to CHIPS reimbursements effective April 1, 2014
- NYCOM's 105th Annual Meeting & Training School Sunday, May 4-Tuesday, May 6 at the Gideon Putnam Hotel, Saratoga Springs, NY
- Pipeline Safety 2014 Meeting Schedule – May 13, 2014 Holiday Inn Syracuse-Liverpool, 5:30 p.m.
- Empire State Development Letter Regarding Work for Success program
- Destiny USA to host 4th annual Earth Day Electronics Recycling Event – Sat., April 12, 8:00 am – 1:00 pm

Other Matters That Have Come Before the Board Since Posting the Agenda

- Invitation to the SVFD's Annual Installation Dinner on Saturday, May 3, 2014 at the Orchard-Vali Golf Club
- Glens Falls National Bank LOSAP Account Summary for March, 2014
- CNY Citizen Preparedness Training Program Saturday, April 12, 2014 at 10 a.m. at Onondaga Community College

Police Department – Sgt. Gates said he didn't have anything further to report other than the Police monthly report for March that was emailed and recorded activity as follows: 164 Calls for Service; 1 Misdemeanor; 1 Violation, 1 DWI; 45 V&T tickets (total); 31 Courtesy V&T's; 3 Truck Tickets (pick-up trucks only); 95 Parking Tickets; 226 Courtesy Cards; 6 MV Accidents; 1 Personal Injury, 11 Property Damage; 4 Larcenies; 24 Assist Fire/SAVES; 7 Alarm Calls; 2697 Property Checks; and 1 Car Lockouts. Trustee Jones asked that he have an officer in the vicinity of the Easter Egg hunt to help families cross the street.

Director of Municipal Operations – DMO Lotkowitz reported that the DPW has been doing street sweeping, preparing catch basins, and spring cleanup. The Electric/Water Department has been busy with UFPOs, meters (new and replacement), and the East Street Waterline Replacement project.

Codes Enforcement – Mayor Hubbard acknowledged receipt of CEO Cromp's report documenting the following: 1 Certificate of Occupancy; 1 Final Inspection; 6 Fire Inspection; 5 Building Permits; 1 Insulation Inspections; and 1 Sign Permit. CEO Cromp wrote the following for the media: A reminder to Village residents, if you have private trash pickup, trash containers are prohibited from being at the curb. Please leave trash for pickup outside your garage door or in the driveway, as your trash collector is required to pick it up from there and return the containers to that area.

WWTP – Trustee Angelillo gave the WWTP report for the month of March noting that the plant was above the 12-month rolling average, but did not exceed the maximum limit. The plant met B.O.D. and suspended solids removal, there were no violations, the generator was serviced and work was performed on the valve. Atty. Byrne said the very heavy flows pegged the meter, but did not overflow the ORF and it was fine.

Fire Department – Newly Elected Skaneateles Volunteer Fire Department Chief Dan Evans provided the Board with a list of the results of the Annual Election of Officers on April 7, 2014. He reported calls for the month of March 2014 as follows: 12 Fire, 1 Rescue, 0 Water Rescue, 8 EMS (assist SAVES), 6 Mutual Aid, 27 Total Calls for 2014 (+4 calls this year), 336.4 Personnel Hours for March, 11.5 Personnel Average for March, 95 Total Calls for 2014 (+23 calls this year), 765.4 Total Personnel Hours for 2014, and 12.8 Personnel Average for 2014. Drills for the month of March 2014: 4 Total Drills for March, 30 Personnel Average for March, and 339 Personnel Hours for March. Total personnel hours spent on calls & drills for the month: 733.3; and Total Personnel hours spent on calls & drills only for 2014: 1,481.4 (this does not count the hours spent on committee meetings, state trainings, paperwork, monthly meetings and general fire department maintenance). Chief Evans also reported that the membership approved the purchase of a new piece of fire apparatus (an engine/tanker with 1800 gallon tank & 1750 gpm pump) through 4 Guys Fire Trucks from Meyersdale, PA at a cost not-to-exceed \$450,000. It appears that the department will purchase the apparatus through a combination of cash and financing. Delivery is expected within 300 days of signing the contract which President Perkins did on April 7, 2014. Relative to the "High Stakes" raffle, to date 515 of the 1,000 tickets have been sold. "High Stakes" raffle tickets are still available from any firefighter or online at www.skansvfd.com. The first \$100 monthly drawing was held on April 7th with the following numbers being drawn: 80, 94 and 145. These monthly drawings will continue to be held on the first Monday of each month during May, June and July with the final "High Stakes" raffle drawing being held on Saturday, August 2, 2014 at the Skaneateles Fire Department's 2nd Annual Casino Night at the Austin Park Pavilion. Chief Evans said it

has been widely reported that the NYS DMV has come out with new license plates for emergency management vehicles that the local municipality will have to apply for free of charge. When this becomes available, it is recommended that the three chiefs' vehicles, two squad vehicles and two boat trailers receive these plates if they are eligible to receive them. Chief Evans said the dry hydrants need to be installed and notification to the SVFD relative to the waterline work on East Street is necessary. Mayor Hubbard said there is a meeting about that work tomorrow morning at 9:00 here at the Village Office. President Perkins said he will attend.

(Insert Annual Election of Officers)

Status of new Village Hall Project – DMO Lotkowitz said they continue to work on the punch list. The issue with the two toilets was figured out – the castings weren't working, so both porcelain bowls were replaced. The contractor is finishing the re-pointing.

Status of NYSERDA Grant – No update

Status of Additional Bench Locations – Trustee Jones commented that the benches look gorgeous.

Status of Creek Walk Maintenance Plan – Mayor Hubbard reported that CEO Crompton agreed to help if needed. DMO Lotkowitz said maintenance of the Creek Walk is on the DPW's "to-do" list. Trustee Stokes-Cawley noted that there is a lot of trash along the creek walk and if it is indeed the contractors, it might be appropriate to have them clean up. Atty. Byrne said the Village is responsible for the maintenance and is looking to put together a schedule. CEO Crompton should look to the contractors to clean up their own trash.

Status of Proposal Regarding Work on the Sims Field – DMO Lotkowitz said he and Laborer Dave Short met with a Ballard Sports representative who said no drainage work is needed at the Sims field. The Ballard Sports representative will call Rob Gadjoo and plan to get together on site. Trustee Angelillo asked when the work will start; DMO Lotkowitz said the fields are being used now so doesn't know how it's going to work. Trustee Jones said DMO Lotkowitz makes a good point – there needs to be coordination. Dr. Glowacki said they are not going to use that field.

Status of East Street Waterline Replacement Project – DMO Lotkowitz reported that mobilization and preliminary work commenced today and the Light/Water Department marked services. The dry hydrant will get done next Monday. DMO Lotkowitz reported that Highlander Construction Inc. submitted a Change Order for an additional 12" waterline extension. The total lump sum cost is \$20,763 including all labor, equipment, materials and restoration. DMO Lotkowitz said authorizing the additional work makes a lot of sense. Atty. Byrne surmised that it is most likely less expensive to make the connection now rather than at the start of Phase 2. DMO Lotkowitz confirmed that Highlander would install an extension of 120' of pipe while they are there and it would be a live tap so would not be out of service. Highlander would tie into the 12" line and maintain the tie-in to the 8" line. Atty. Byrne noted that the bidding was extremely competitive and we got a great price. Mayor Hubbard said this can be discussed at the meeting tomorrow morning. **Resolution #2014-65:** On the motion of Trustee Jones, seconded by Trustee Angelillo, it was resolved and unanimously carried (5-0 in favor) to approve the change order at a cost not-to-exceed \$21,000.

Status of BonTon Roulet – Atty. Byrne said that inasmuch as we have not yet received a response from the YMCA relative to the Village's concerns of consumption of alcohol in the park and police presence, this item should remain on the agenda.

Status of Tree at the Creamery – Trustee Jones reported that she talked to Sue Dove and Trustee Lanning said he reviewed the survey and the tree in question is not our tree. The City of Syracuse owns the creek that the tree is growing from. Trustee Angelillo said he cannot imagine the DEC approving

removal of the tree. Mayor Hubbard said we sought the City's approval, but there has been no word. Trustee Jones said she spoke with the Tree Committee and they are not in favor of taking the willow down. The Board concurred to leave well enough alone.

NEW BUSINESS

Time Warner Cable TV Franchise – Atty. Byrne said this item is appearing on the agenda because Time Warner advised the Village that they intend to renew the franchise agreement when it expires. Relative to Comcast's negotiations with Time Warner to acquire Time Warner Cable, Trustee Lanning asked how that might affect the Village. Atty. Byrne said it may give us some more leverage, but we don't have any say. This item should remain on the agenda.

Electric Bills – DMO Lotkowitz put on the overhead projector and reviewed aloud his "Your Electric Bill" document and answered questions as they came up during the presentation.

(Insert DMO Lotkowitz' "Your Electric Bill" document of April 10, 2014)

A five minute recess prior to Approval of Bills – Abstract #21

Approval of Bills – Resolution #2014-66: On the motion of Trustee Angelillo, seconded by Trustee Lanning, it was resolved and unanimously carried (5-0 in favor) that bills from Abstract #21 be audited and paid as follows:

General Fund	Vouchers #962-1005	Checks #15950-15993	\$41,560.59
Sewer Fund	Vouchers #230-243	Checks #4626-4639	\$12,865.14
Electric Fund	Vouchers #280-292	Checks #5290-5302	\$10,889.63
Water Fund	Vouchers #166-174	Checks #3705-3712	\$ 6,824.80

Adjournment – Resolution #2014-67: On the motion of Trustee Angelillo, seconded by Trustee Jones, it was resolved and unanimously carried (5-0 in favor) to adjourn the meeting at 10:03p.m.


 Patty Couch
 Village Clerk/Treasurer



Skaneateles Fire Department

77 West Genesee Street Skaneateles, NY 13152

Phone: 315-685-3496 Fax: 315-685-3480

Chief Daniel Evans 

April 10, 2014 – Village Board Report

Annual Election of Officers (April 7, 2014):

Firematic:

Chief: Daniel Evans

1st Assistant Chief: Fred Squires

2nd Assistant Chief: Pete Buehler

Receiver: Joe Loperfido

Corporate:

President: Dick Perkins

Vice-President: Marty Lynn

Recording Secretary: Charlie Wallace

Membership Secretary: Bob Frank

Custodian: Paul Murphy

Treasurer: Scott Short

Asst. Treasurer: Ted Astemborski

Budget Director: Dave Card

Historian: Jorge Batlle

Torrent Engine Co. #1:

Captain: Dana Pickering

Lieutenant: Allan Bille

Trustees: Bill Atkinson

Gordy Carlson

Dave Sheppard

Alan Wellington

Clint Woodford

Torrent Hook & Ladder Co. #1:

Captain: Eric Sell

Lieutenant: Todd Hall

Protection Co. #1 (Mandana):

Captain: Bob Frank

Lieutenant: Jodi Tate

Protection Co. #2 (Coon Hill):

Captain: Dave Card

Lieutenant: Frank Lessaongang

Fire Police:

Captain: Gene Russell

Lieutenant: Jorge Batlle

Your Electric Bill

April 10, 2014

I have been asked by the Village of Skaneateles' Board of Trustees to address recent emails, letters, and phone calls regarding the accuracy and readability of your utility bill, specifically, the electric portion of the bill.

Before I dive in to the issues, I would like to take a minute to explain the Service Classifications that are used to determine what you pay on the bill. In the Village, we have three (3) types of customers: Residential, Commercial, and Industrial. These customers have rates with unique qualifications and structure that determine what rates you pay. (The actual rates are established by a "tariff" filed with the NYS Public Service Commission.)

Here is an excerpt of the PSC Tariff:

Residential (Service Class 1)

- Only for Residential Buildings

MONTHLY RATE:

	<u>Rate</u>
Customer Charge	\$3.25
<u>Summer Rate (May through October)</u>	
Energy Charge, per kWh	\$0.0340
<u>Winter Rate (November through April)</u>	
Energy Charge, per kWh	
First 750 kWh	\$0.0340
Over 750 kWh	\$0.0504

MINIMUM CHARGE:

The minimum charge is the customer charge.

Commercial (Service Class 2)

- For Non-Residential Customers that use less than 6000 kWh or 20 kW during all winter months (November through April)

<u>MONTHLY RATE:</u>	
Customer Charge	Rate \$3.50
<u>Summer Rate (May through October)</u>	
Energy Charge, per kWh	\$0.0344
<u>Winter Rate (November through April)</u>	
Energy Charge, per kWh	\$0.0465
<u>MINIMUM CHARGE:</u>	
The minimum charge is the customer charge.	

Industrial (Service Class 3)

- For Non-Residential Customers that use more than 6000 kWh or 20 kW during all winter months (November through April)

<u>MONTHLY RATE:</u>	
Active Demand Charge:	Rate
First 20 kW or less	\$80.00
Over 20 kW, per kW	\$ 4.00
Energy Charge, per kWh	\$ 0.0157
<u>DETERMINATION OF DEMAND:</u>	
The Active Demand shall be the maximum fifteen minute integrated kilowatt demand. For billing purposes the Active Demand shall be the greatest of the following:	
1.	The demand occurring during the month for which charge is made.
2.	75% of the highest demand occurring during any of the preceding eleven months.
3.	Twenty (20) kilowatts.

Given these rates, your bill is then generated based on your Service Class, consumption, and demand, if appropriate.

The Issues

Accuracy:

The Village Office has checked and re-checked the bills for our customers and found the following:

- All Residential Customers (Service Class 1) have been accurately billed
- All Commercial Customers (Service Class 2) have been under billed by at most \$9.08 per month during the past winter months starting with the bills from November 2013 through March 2014.
- All Industrial Customers (Service Class 3) have been accurately billed

The Commercial Customers rate in the new billing system was not correct. These customers were incorrectly charged a two tiered rate where the first 750 kWh of usage was charged at a lower rate than what is stated in the tariff. This has been corrected and updated bills will be sent.

Readability:

We had several concerns from our customers about the readability of the bill. More specifically, being able to check the total amount billed with the information given on the bill.

I will explain this with a sample bill from one of our residential customers in which all personal information has been redacted. I will show you what we currently have and then show you a sample bill that you will receive next month.

Current Bill

Village of Skaneateles
 28 Fennell St
 Skaneateles, NY 13152

Services Available		
Bill Date	Amount	Balance
02/20/2014		0.00
Current Charges	379.63	379.63
Due Date	02/15/14	385.32

PLEASE ENCLOSE STUB WITH PAYMENT.
 PRINT ACCOUNT NUMBER ON YOUR CHECK.

SKANEATELES, NY 13152

Village of Skaneateles
 28 Fennell St., Skaneateles, NY 13152
 (315) 885-3440

Combined Monthly Utility Bill

SKANEATELES, NY 13152

Services Available	
Amount Due	\$ 284.22
Amount Paid	\$ -284.22
Total Available	\$ 0.00

For Customer Service call: (315) 885-3440

Service	Start Date	End Date	Usage	Rate	Amount	Notes	Amount
Water Charges	01/20/2014	02/19/2014	22393	22638	246	Min. 0.251	\$ 6.99
UV Disinfection					246	.00551	\$ 1.36
Sewer Charges					246	.0430	\$ 10.48
Electric Customer Charge						Service Charge	\$ 3.25
Usage	01/20/2014	02/19/2014	145208	150006	3800	0.046	\$ 175.22
Power Adjustment					3800	.04612	\$ 175.35

Year-to-Date Billing		Summary of Charges	
		Water & Sewer Charges	
		Min. Fee	\$ 18.61
		Electric Charges	
		Out Rate	\$ 363.82
		Total Due	\$ 379.63
		Plus Payment	\$ 385.32
		Balance Forward	
<p>WE HAVE A MAIL SLOT!!!</p> <p>ON THE EAST SIDE OF THE BUILDING (VILLAGE LANDING SIDE)</p> <p>*****28 FENNELL STREET***** ***SKANEATELES NY 13152***</p>			

Capital Water, Sewer and Electric became a lien on the real property on April 15th, and an additional 10% penalty can be added to the unpaid balance.

Future Bill

Village of Skaneateles
 28 Fennell Bl.
 Skaneateles, NY 13152

STATEMENTS		
DATE	AMOUNT	REMARKS
02/28/2014		0.00
BALANCE FORWARD		379.63
PAYMENTS		379.63
CLOSING BALANCE		0.00
03/15/14		365.32

PLEASE ENCLOSE STUB WITH PAYMENT.
 PRINT ACCOUNT NUMBER ON YOUR CHECK.

SKANEATELES, NY 13152

Village of Skaneateles
 26 Fennell Bl., Skaneateles, NY 13152
 (315) 685-3440

www.villageofskaneateles.com

Combined Monthly Utility Bill

SKANEATELES, NY 13152

Service Charge	\$ 284.22
Water & Sewer	\$ -284.22
Electric	\$ 0.00

For Customer Service call: (315) 685-3440								
Item	Start Date	End Date	Previous	Current	Usage	Rate	Amount	
Water Charges	01/20/2014	02/18/2014	22393	22638	245	May.0252	\$ 6.09	
UV Disinfection					245	.00531	\$ 1.36	
Sewer Charges					245	.0436	\$ 10.48	
Electric Customer Charge						Service Charge	\$ 3.25	
Usage	01/20/2014	02/18/2014	146256	150008	3750	@ 0.02402	\$ 26.50	
Usage over 750 kWh					3080	@ 0.05940	\$ 183.72	
Power Adjustment					3830	-.046935	\$ 178.35	
Summary of Charges					Total Due			\$ 379.63
Water & Sewer Charges					Water & Sewer			\$ 365.32
Electric Charges					Electric			\$ 14.31
Total Due					WE HAVE A MAIL SLOT!!!!!!			
\$ 365.32					ON THE EAST SIDE OF THE BUILDING			
					(VILLAGE LANDING SIDE)			
					*****28 FENNEL STREET*****			
					SKANEATELES NY 13152			

Unpaid Water, Sewer and Electric become a lien on the real property on April 15th and an additional 10% penalty will be added to the unpaid balance.

In summary, the new format of the bill will include all information that can be used to calculate and check the total amount due.

Are there any questions??

If you have further any questions, please give me a call at 685-5977.

Thank You

Bob Lotkowitz, P.E.

Director of Municipal Operations

