

**VILLAGE BOARD ROUND TABLE DISCUSSION MINUTES  
NOVEMBER 12, 2013  
7:00 P.M.**

**PRESENT:** Mayor Hubbard, Trustees Jones and Sennett, Director of Municipal Operations Lotkowitz, Municipal Board Chair Moffa, Village Attorney Byrne

<b>Others:</b>	Eric Sell	SVFD
	Dan Sheldon	Mottville Fire Dept.
	Fred Squires, Jr.	SVFD
	Jim Buff	SVFD
	Dick Perkins	SVFD
	Allan Abbott	Village of Skaneateles Light/Water Dept.
	Joe Dwyer	Town Water Dept.
	Daniel Evans	SVFD
	Doreen Simmons	for SVFD
	Carrie Chantler	Skaneateles JOURNAL
	Terri Roney	Town of Skaneateles Supervisor
	Jim Greenfield	Town of Skaneateles Councilman
	Geoffrey Pitman	Mottville Fire Dept.
	Kevin Castro, P.E.	GHD
	Nicholas Hyde, P.E.	GHD

**Water System Evaluation** – GHD’s Kevin Castro presented a short overview of their Water System Asset Management Plan similar to the presentation made in March, 2013. GHD’s Nicholas Hyde followed with a review of the system limitations.

(Insert GHD’s Water System Asset Management Plan Presentation)

Before discussing other fire flow options such as dry hydrants, use of existing reservoirs, etc., DMO Lotkowitz discussed proposed system improvements being considered by the Village; improvements to date including the change in treatment technique and results of water system model; and results of Fire Department test and corrective actions. He stressed the need for Water System Master Plan improvements to be coordinated between the Village and the Town and acknowledged by the Town and DOH. Atty. Byrne said the Village’s work plan will be put in letter form to the DOH and can be provided to the Town. DMO Lotkowitz said that will be in the next week or so and is a critical next step. He urged the Town to review the planned improvements and reply promptly so that the Village can commence work early in 2014.

(Insert DMO Lotkowitz’ Presentation)

Village Atty. Byrne noted that with respect to the improvements recommended by GHD, DMO Lotkowitz is focusing on the east side improvements. He asked for the approximate schedule for completion of those improvements. DMO Lotkowitz responded that the work would be done in 2014 and 2015. DMO Lotkowitz further advised that he asked GHD for a proposal for dry hydrants along the lake in Thayer and Clift Parks. Later discussion suggested other locations (i.e. Lakeview Circle and West Lake Street) should be considered for dry hydrants with input from the fire department. Other areas discussed (to identify many of the topics, but not necessarily all) are as follows: transmission main tie-in; estimated costs of improvements; flow tests on hydrants; tentative timeline for improvements; flow time; tanker; and grant opportunities. DMO Lotkowitz concluded the round table discussion by addressing operations including testing/communications in the future; fire protection; and DOH requirements for potable water system, fire flow. At the suggestion of Doreen Simmons a sub-committee was formed with members being: Doreen Simmons as Chair, DMO Bob Lotkowitz, Municipal Board Chair Peter Moffa, Village Trustee Sue Jones, SVFD President Jim Buff, SVFD Member Dick Perkins, Mottville Fire District members Geoffrey Pitman and Dan Sheldon, and Town Councilman Jim Greenfield

**Adjournment** – The round table discussion concluded at 8:32 p.m. with the sub-committee gathering afterward to schedule their meetings.

  
Patty Couch, Village Clerk/Treasurer