

**VILLAGE OF SKANEATELES
MUNICIPAL BOARD
MINUTES OF REGULAR MEETING – October 23, 2013**

Present: Chairman Peter Moffa, Commissioner Hall, Advisor Dienst, DMO Lotkowitz

Absent: Commissioner Blackler

Minutes: On motion of Comm. Hall, seconded by Chairman Moffa, the minutes from the meeting of August 28, 2013 were approved as submitted.

Chairman Moffa called the meeting to order at 7:08 pm.

AMR - Other priorities during the good weather months have supplanted installation of the few remaining meters. The system is working and has been integrated with the billing system successfully. There remain some minor bugs to be worked out.

Community Center - Crews from the Electric Dept. have been upgrading and rebuilding the Jordan St. feeder. Three-phase is being constructed to Austin St., with single-phase continuing to the last pole in the Village. Then the feed extends underground from Jordan Street to the Community Center along the north edge of the park. Cutover of the new service is expected in mid-November.

URD service for Fennell/Jordan - No additional steps have taken place with this project.

Electric Master Plan – Chairman Moffa has been in contact; the MB is awaiting final drafting by Alan Dolmatch.

LED Street Lighting - The Village was not successful in obtaining the grant for complete LED retrofit of the street lights; Skaneateles was not one of the top 5 recommended for further consideration. The Village will have to look for other funding sources to accomplish this project. Chairman Moffa noted that the original analysis by the Municipal Board showed that this project was financially beneficial with or without grant funding. The payback is within 4 years with grants and 8.6 years with no grants. Ephesus had suggested that the payback on this project might be more like 3.9 years. DMO Lotkowitz suggested that the Village should specify the lamp that it wishes to use and then solicit competitive bids, since the project would exceed \$30,000. Chairman Moffa asked if the other potential supplier would be willing to provide some demo units for the Village to trial. According to DMO Lotkowitz, Trustees have expressed a preference for the current color as opposed to a bright white -- as more accurately reflecting the character of the Village. DMO will investigate color palettes and costs from manufacturers, though he prefers a manufacturer with an established commercial base. Advisor Dienst will provide assistance to DMO.

Parkside Section 4 – Chairman Moffa observed that lots of road work appears to be underway. The Planning Board has approved the subdivision. Water and sewer have been installed. GHD

is monitoring the project for the Village. The Village is engaged in electric conduit coordination with the developer to accommodate road crossings.

Water System Plan – DMO Lotkowitz recently sent letter to DOH recapping what has been done and what is planned. The plans and specs are being developed by DMO for East Street will be done by the end of October. This work will be bid in November and awarded in December. This project will replace the existing 8 inch main with a new 12 inch main. This will tie into a new 8 inch main at the corner of Onondaga and East Lake Street, which will continue down East Lake to the Village line. Comm. Hall asked if street and curbing improvements will also be made? DMO Lotkowitz thinks at this point we are just looking at water line installation.

The "hydrant test" conducted by the Skaneateles Fire Department on Monday evening, October 21 was a surprise in terms of scope -- at least 3 pumpers were connected to different hydrants in the downtown area. This action "ended up sucking the system dry" – according to DMO Lotkowitz -- resulting in reduced pressures throughout the Village, in many cases less than 20 psi. The SFD never described exactly what they intended to do, or how extensive it was intended to be. DMO sent a letter to SFD President Buff stating that, "I am still in shock with what was done on Monday. At this point I have a few comments. This test will never happen again. This test put the water system in jeopardy by drawing the water pressure down to zero, and thus the health of the general public was at risk. The minimum 20 psi rule has not changed since you worked in the department." The SFD had questioned the water model; DMO stated it was correct.

He continued, "Until further notice, testing in the general system will be done with pitot tubes and pressure gauges rather than pumpers – and not at the same time. If you need to test trucks, pull water off the 12 inch dedicated main with the interconnection closed. We will help coordinate this with you. The fire department must coordinate well in advance of any proposed testing or drills to both the Town and Village. I want to know in detail the what, where why and how and not just 'we are flow testing, can you have somebody available to watch the tank?' It has been repeatedly discussed that the system is not designed with unlimited flow and pressure. You have to change operating procedures accordingly. There will be some hydrants with increased capacity, but you will have to use dry hydrants, tankers, the lake, etc. to supplement them. There should be a hydrant by hydrant plan. I can assist you with getting the data if necessary. This can never happen again, as public health is paramount. This was uncalled for." DMO Lotkowitz stated that the system is not designed for unlimited flow and pressure. The maximum flow at one hydrant is based on maintenance of 20 psi elsewhere in the system; anything more jeopardizes the system.

Advisor Dienst observed that with the lake offering unlimited water flow, it makes no sense to not be accessing that resource. It potentially could be accomplished by a dry hydrant. DMO Lotkowitz stated that the test drained the two higher elevations east and west of the Village. He received a complaint from Whitegate over low water pressure.

New Village Hall – DMO Lotkowitz said the base project is complete and contractors are working on the punch list. Site work will be completed next year. All components of the rain garden, the green wall, the solar, and all the interior work is done. Some integration work

remains to be done in order to display performance of both the PV and HVAC systems on the hallway monitor. The screen should be able to be divided into multiple displays showing different attributes.

The Village is even putting the new siren on the old police station by change order. DMO received a call about OSHA regulations. It appears that the output levels and duration of exposure are within regulation.

Climate Action Plan - CNYRPDB will finalize the report by the end of the year. After that report is received, the MB may invite the project team to present the results.

Senior Living Center - The Village has taken the position that there will be no meetings regarding possible annexation into the Village until a formal application has been made. As the MB understands it, the actual property owners must make the application.

Demand Response - DMO Lotkowitz was approached by Energy Curtailment Specialists, Inc. offering payments to the Village in return for access to power from the Village's standby generators. The Village has 650 KW of generation capacity within the Village. Advisor Dienst said that he is familiar with this organization and they are credible. A one-hour test at 450 KW twice per year would generate \$4,500 for the Village. An annual payment per MW is also offered.

DMO is aware that Constellation Energy is offering other villages commissions (5% of revenues) from residents who sign with them. DMO will develop more information for the MB by getting copies of the Penn Yan municipal arrangement. Both companies put in all metering equipment at their expense.

NYMPA Meeting – The meeting is scheduled for October 30 at 9:30 am at Embassy Suites. NYMPA does hedging, budgeting and procurement for municipal systems. DMO anticipates as much as a 1 cent drop in purchased power cost.

GIS for Electric System - DMO had CHA convert its CAD drawings into a geo-coded data base. GHD has already done the water system. Sewer is the next step; it will be geo-located as well. This allows all systems to be displayed on the same map and provides an inventory for any particular area within the Village.

Next Meeting - is scheduled for Wednesday November 20, at 5:30 pm, before the HLPC meeting. There will be no December meeting (cancelled) due to Chairman Moffa's recovery period after surgery. The January meeting will be as scheduled on January 22, 2014.

The meeting was adjourned by acclamation at 8:08 PM.

Respectfully submitted,

Dennis Dundon, Clerk to the Boards

