

VILLAGE OF SKANEATELES  
BOARD OF TRUSTEES  
REGULAR MEETING  
THURSDAY, SEPTEMBER 26, 2013  
7:30 P.M.

**PRESENT:** Mayor Hubbard, Trustees Angelillo and Sennett, DMO Lotkowitz, Codes Enforcement Officer D'Amico, Village Historian Batlle, Village Attorney Byrne

**ABSENT:** Trustees Jones and Lanning

**Others:** Carrie Chantler *Skaneateles Journal*  
Robert and Scilla Gadjo 3319 East Lake Road  
Michael Fitzgerald 4 Tallcot Lane

**Minutes - Resolution #2013-147:** On Motion of Trustee Angelillo, seconded by Trustee Sennett, it was resolved and carried (2-0 in favor with Trustee Angelillo abstaining from the vote as he was not present at the meeting) to approve the minutes of the Regular Meeting of September 12, 2013 as submitted.

**Correspondence & Announcements** – Mayor Hubbard noted the following:

- Receipt of Glens Falls National Bank LOSAP Summary for August, 2013
- Receipt of Clerk/Treasurer Couch's Fall Training School Report
- Relative to the ZBA Vacancy Receipt of Letters of Interest from David Badami and Mike Balestra.
- Thank you note from SkanRaces Race Committee for the support of the Skaneateles Labor Day Race Weekend
- Letter from Susan Gorman on behalf of the Skaneateles Girls Lacrosse Association requesting permission to display the Veteran's Day flags in Clift Park. Trustee Sennett said the displays have been outstanding – the flags look wonderful in the park and the Girls Lacrosse Association organizes a nice tribute to veterans. **Resolution #2013-148:** On the motion of Trustee Sennett, seconded by Trustee Angelillo, it was resolved and unanimously carried (3-0 in favor) to grant permission to the Skaneateles Girls Lacrosse Association to display the Veteran's Day flags in Clift Park from November 1 until November 12, 2013.
- NYS PSC Letter asking for help in raising awareness of the Lifeline Discount Telephone Service Program designed to make basic telephone service more affordable for income-eligible consumers
- NYCOM Public Works Training School October 21-23, 2013 High Peaks Resort, Lake Placid
- Letters from Town Board and Alan Dolmatch regarding the 2011 Comprehensive Plan Draft
- Atty. Byrne's response to Skaneateles Journal Editorial Assistant Carrie Chantler's inquiry about duck itch
- Email from Senator Michael Nozzolio reminding homeowners who currently receive a Basic STAR exemption that they must now register with the NYS Dept. of Taxation & Finance in order to continue receiving the exemption in 2014 and subsequent years. Registration began 8/19/13 and will continue through 12/31/13
- Cooperative Extension 2013 Climate Change Symposium "Preserving Water Quality in a Changing Climate" October 26, The Lodge at Welch Allyn, register by Oct. 15 at [www.extendonondaga.org](http://www.extendonondaga.org), \$25
- Thank you notes to Police Department: to Officer Ed Healy from Barb Greenfield and to Officer Dave Wawro from Richard and Barbara Michaels

**Director of Municipal Operations** – DMO Lotkowitz reported that he was on vacation for a couple of weeks. The DPW finished some sidewalks, has been helping at the new Village Hall, and completed paving on Sachem and Teasel Lane. The Electric/Water Department completed the water line on Tallcot Lane and the lawn repair should be done tomorrow. Trustee Angelillo asked for confirmation that the unmetered water will no longer be running. DMO Lotkowitz said that is correct – monthly samples will be taken to monitor the residual, and check for stagnant water, and we can flush the line if need be. There is not a

loop in the new water line, but the last house is a year-round residence so that will help. DMO Lotkowitz further reported that temporary drainage work was done on West Lake Street as ground water/spring would flood the street -it now drains into the storm sewer. Additionally, 4 – 5 catch basins at various locations have been fixed – DMO Lotkowitz said the crews did a great job.

**Skaneateles Volunteer Fire Department**- Mayor Hubbard noted that SVFD Chief Sell submitted the monthly report for August, 2013 that reported the following: 15 Fire; 9 Rescue; 2 Water Rescue; 5 EMS (assist SAVES); 7 Mutual Aid; 38 Total calls for August; 371.51 Personnel Hours; 14.21 Personnel Average; 240 Total Calls for 2013; 5901.99 Total Personnel Hours for 2013; 13.41 Personnel Average for 2013. 3 Drills for August with 23 Personnel Average for August drills; 160 Personnel Hours for August; 531.51 Total personnel hours spent on calls and drills only for August; 6,937.44 Total personnel hours spent on calls and drills only for 2013.

**Village Historian** – Village Historian Batlle read his report as follows: *A light session for the end of summer. Thru email, I answered questions about who's who signatures on a Skaneateles National Bank check that some collector has. Another phone inquiry about the history of the Bakery was completed. I documented the now demolished house at 140 East Genesee Street with both interior and exterior photos. I have asked the Codes Office to advise me of any demolitions so those structures can be photographed before removal. I transported the now restored Village map from West Lake Conservators to this location. I have a request to place a Historic Roadside Marker at 40 Onondaga Street. This is the oldest house in the Village. Research documentation is being done as well as getting permission from the property owner and the County to install this sign. A new grant funding period starts November 1<sup>st</sup> and I hope that the Village can win a grant to have it done. There is no "Historic Moment" tonight as you again will be causing an "Historic Moment" next Thursday, October 3<sup>rd</sup> with the ribbon cutting NYSERDA ceremony.*

**Status of NYS LGE Grant/Elevated Water Tower Painting Project** – DMO Lotkowitz reported that the project is nearly complete as Rockwood Corporation is applying the final coat. The subcontractor will be doing the internal inspection tomorrow to confirm the initial report previously done. A written conditions report will be forthcoming; DMO Lotkowitz will find out if photographs will be included. DMO Lotkowitz said he will be on site with the subcontractor tomorrow and if necessary, he'd go back to Rockwood if additional work is necessary. However, he is 99% sure that won't be required as the previous inspection indicated that we should have about ten years before we need to do anything.

**Status of new Village Hall Project** – DMO Lotkowitz said we are getting ready for the ribbon cutting next Thursday, October 3. Other accomplishments include: today started producing solar power and Bon Ton was here, and the DPW cleared out the back for landscaping. He confirmed that Tag Mechanical is on schedule with the solar PV system.

**Status of NYSERDA Grant/NYSERDA Oct. 3 Ribbon Cutting** – Mayor Hubbard noted that the ribbon cutting has already been mentioned. Relative to the NYSERDA Grant, in response to Mayor Hubbard, DMO Lotkowitz said we do have updated billings to submit to NYSERDA for reimbursement.

**Status of Consideration of Additional Bench Locations** – Mayor Hubbard reported that he talked to Jorge Batlle today and learned that he is looking into suitable locations for additional benches. Mayor Hubbard said there is a lot of interest and there are four new benches available.

**Status of UV Disinfection Project Debt** – Mayor Hubbard said sale results for the Village's Serial Bond issue scheduled to deliver on October 1 was received along with a Bond sale summary sheet indicating multiple interest rates for the ten year repayment schedule. In response to Trustee Angelillo, Atty. Byrne said it is somewhat like an amortized mortgage. During the first five years interest is 2.75%, then 3% for the next two years, 3.25% the next year, 3.5% the next, and 3.75% the remaining year. The average is around 3%.

**Status of Chief Sell's Parking Concerns (including Holy Trinity Lutheran Church and Preschool request to consider changing the parking restrictions in front of the church and preschool)** – Trustee

Sennett reported that she and Chief Perkins met with Michelle Mashia, President of the Holy Trinity Preschool Board of Trustees, who wrote requesting that the Board consider changing the restrictions that are currently displayed on three parking signs located directly in front of Holy Trinity Preschool (and church). Ms. Mashia will notify the Police if someone is violating the 15 minute parking restriction. Relative to the other parking concerns, Clerk/Treasurer Couch said Chief Perkins indicated that he wants to study it further throughout the Village, as opposed to piece meal.

**Recognize Mark Roney's Email Resignation from the Planning Board** – Mayor Hubbard recognized that with Mark Roney's resignation we now have a vacancy on the Planning Board as well as one on the ZBA. Carrie Chantler offered to write in the Skaneateles Journal that the Village Board welcomes and encourages letters of interest.

**Consider QPK's Proposal for Revised Millwork** – Mayor Hubbard said we are in receipt of QPK's proposal for revised millwork. However, he'd first like the General Contractor, James & Son to review it as he may want to remediate the issue on the Board Room panels – give him an opportunity first.

**Letter from Robert A. Gadjo Regarding the Austin Park Baseball Fields** – Rob Gadjo said he is present this evening to answer any questions the Board may have relative to his letter about the Austin Park baseball fields. Trustee Sennett said Mr. Gadjo's presentation is very thorough and helpful. The number of different teams and age groups that use the fields is impressive. Relative to possible Village funds that Mr. Gadjo asked about, Mayor Hubbard noted that we received a bequest from the Estate of Duke Schneider, as did the school and PARCS. Atty. Byrne verified that it's the Village Board's discretion as to the use of the funds. He added that in addition to the funding question, the other question is who has the right and/or responsibility to make capital improvements. The proper protocol is to address the Town first because under the terms of the 1992 Park Lease, the Town has the prerogative, with the Village Trustees consent, to make capital improvements in the park. Mr. Gadjo confirmed that he is making a presentation to the Town Board at their meeting next week. He added that he is working with Councilman Steve McGlynn who is working on funding. Mr. Gadjo said it is a joint effort, including maintenance that he has talked about with the SCS Athletic Director. Mrs. Gadjo said some of the high school students need to complete community service hours and maintenance may fit nicely to fulfill some of that requirement. Trustee Sennett said if the Town thinks this is a good improvement project, we'd be inclined to support it in some way.

**New Position Duties Statement - Resolution #2013-149**: On the motion of Trustee Angelillo, seconded by Trustee Sennett, it was resolved and unanimously carried to approve the Onondaga County Civil Service New Position Duties Statement for the creation of two Laborer positions. Clerk/Treasurer Couch explained that we did not have enough Laborer positions for Seasonal Cemetery employees Delaney and Jordan, Seasonal WWTP employee Merriman, Seasonal DPW employee Short, and Seasonal Band Concert Crew employees Barber, Dristle, and Sullivan and therefore had to submit the proper paperwork to create two additional Laborer positions.

**Consider CGI Communications Cost-free Community Video Network** – Given that the Board indicated that they aren't sufficiently abreast of this topic, the matter was tabled for two weeks. Prior to the October 10, 2013 meeting DMO Lotkowitz will look into it.

**Authorize Mayor Hubbard to Execute the Penflex, Inc. Service Fee Agreement** – Relative to the SVFD's Service Award Plan, Atty. Byrne said the Village Board members are the Trustees of the defined benefit pension plan and are required by law to have an actuarial look at the assets and calculate the amount to be funded to the plan annually. He said that Penflex has been doing the actuarial review since the inception of the Service Award Plan – they provide excellent service at a reasonable cost. **Resolution #2013-150**: On the motion of Trustee Sennett, seconded by Trustee Angelillo, it was resolved and unanimously carried (3-0 in favor) to authorize Mayor Hubbard to execute the Penflex, Inc. 11/1/2013-10/31/2014 Service Fee Agreement with the optional "Complete the LOSAP Audit Package".

**Political Signs** – Mayor Hubbard said the Public Hearing to consider a Local Law (#2 of 2013) to repeal language of the Village Code which regulates political signs is scheduled for October 10, 2013 at 7:30 p.m. Atty. Byrne noted that this item is on tonight's agenda as he is seeking direction from the Board relative to the emails inquiring as to the legality of political signs in the public right-of-way. There are several prohibitions against two types of signs, but no overall prohibition – the question is, should there be any sign permitted in the right-of-way? Trustee Sennett noted that some streets, like Orchard, have no sidewalks and thus, no clear right-of-way. She also pointed out that many signs are very short term whereas a realty sign could be up for a long time. So, she isn't sure we want to go down that way. Atty. Byrne said that one of the things courts abhor is regulations on political signs. If there were a desire to prohibit political signs from the right-of-way then we'd have to ban all signs. Trustee Sennett added that we also need to think of the enforcement burden put on the Codes Enforcement Officer. She said she doesn't think short-term signs should be banned. In response to Atty. Byrne, CEO D'Amico said he has received very few complaints about other signs in the right-of-way. Former CEO Battle recalled garage sale signs and event signs being problematic. CEO D'Amico said he has suggested to callers to keep signs out of the right-of-way to maintain a clear line of sight; garage sale signs are a problem as they are tacked on all sorts of poles and trees. Atty. Byrne said political signs seem to excite people. CEO D'Amico said that while he has not received any calls this week asking if political signs can be put out, he did receive several two weeks before. Trustee Angelillo said he agrees with former CEO Battle and CEO D'Amico about there being some danger because of line of sight. Mayor Hubbard said he thinks signs are as effective in back of the sidewalks as in front. Trustee Angelillo said he thinks we should consider banning all signs in the right-of-way. Atty. Byrne said that could create additional significant work for the CEO. It was decided to raise this issue again during the public hearing on the draft local law.

**Paving on West Lake Street at Talcott Lane** – DMO Lotkowitz said the Excavation Plus, Inc. proposal for paving was forwarded to the Board. He said he'd like to keep with one contractor (Paul F. Vitale, Inc.) for all the work to keep continuity of the pavement work. He said he thinks the cost is fair, but wants the Village Board to be aware of the work. DMO Lotkowitz said the \$12,446.29 cost of the work from the top of the hill down to the edge of the Kenan property would be shared three ways with the Village and the two other homeowners (Kenans and the new owners of the former Oliver residence). Plus, the Village would engage a contractor and pay to repair all that they tore up (\$7,125.00) for the new water line. Mr. Fitzgerald said he received this same Excavation Plus proposal, but doesn't feel he is responsible for any of the cost. Mayor Hubbard and DMO Lotkowitz assured Mr. Fitzgerald that he is not. Trustee Angelillo clarified that DMO Lotkowitz is looking for approval of the cost to be split three ways. Mayor Hubbard said this is under the contractual limits and a normal cost of doing business, but that he appreciates DMO Lotkowitz bringing the plan to the attention of the Board.

*Five Minute Recess – at 8:24 p.m., Mayor Hubbard announced that after the recess the Board will review and approve the bills.*

**Approval of Bills - Abstract #8 - Resolution #2013- 151:** On the motion of Trustee Angelillo, seconded by Trustee Sennett it was resolved and carried (3-0 in favor) that bills from Abstract #8 be audited and paid as follows:

General Fund	Vouchers #323-370	Checks #15316-15360	\$149,784.09
Sewer Fund	Vouchers #91-98	Checks #4486-4493	\$ 2,038.65
Electric Fund	Vouchers #102-112	Checks #5113-5123	\$ 64,161.16
Water Fund	Vouchers #59-66	Checks #3599-3606	\$ 2,558.52

**Adjournment - Resolution #2013- 152:** On the motion of Trustee Sennett, seconded by Trustee Angelillo it was resolved and carried (3-0 in favor) that the meeting be adjourned at 8:59 pm.

  
 Patty Couch, Village Clerk/Treasurer