

**REGULAR MEETING, VILLAGE BOARD OF TRUSTEES
MONDAY, DECEMBER 8, 2008
7:00 P.M.**

Present Mayor Bob Green, Trustees Marc Angelillo, Kathryn Carlson, and Sue Jones, Codes Enforcement Officer (CEO) Jorge Batlle, Police Chief Lloyd Perkins, SFD Chief Eric Sell, Police Station Project Committee Chairman Dolmatch, Village Historian Pat Blackler, Village Attorney Mike Byrne

Absent Trustee Tim Lynn

Others Present Nate Robson Skaneateles JOURNAL
Cliff Abrams 37 State Street

Minutes

On the motion of Trustee Carlson, seconded by Trustee Jones, it was resolved and unanimously carried (4-0 in favor) to approve the minutes of the Regular Meeting of November 24, 2008, as presented.

Bills

On the motion of Trustee Jones, seconded by Trustee Carlson, it was resolved and unanimously carried (4-0 in favor) that bills from Abstract #13 be audited and paid as follows, except the \$840 for four safety coats (not vests) which Trustee Angelillo will discuss with Foreman Bill Perkins:

General Fund	Vouchers 644 - 697	Checks 10475 - 10518	\$41,760.50
Sewer Fund	Vouchers 133 - 142	Checks 3174 - 3183	13,620.64
Water Fund	Vouchers 123 - 128	Checks 2712 - 2717	2,137.34
Electric Utility Fund	Vouchers 200 - 210	Checks 3651 - 3661	5,105.81

Chamber Holiday Party

Mayor Green reported that the Board will be attending the Chamber of Commerce Holiday Party on December 10th at the Sherwood Inn.

STEP Grant Awarded

Mayor Green offered congratulations to Chief Perkins and Clerk Jacobs on receiving a \$4,400 STEP (Selective Traffic Enforcement Program) grant. Chief Perkins said the grant was applied for last April and is actually more than requested. After the funds are expended for new radar equipment, we'll apply for the reimbursement.

Dispatch Activity

Chief Perkins explained that as recommended by the Dispatch Advisory Committee, dispatch activity (emergency, non-emergency, phones and radio) is being recorded on an Excel spreadsheet instead of the handwritten log. Data will be entered once to generate the various reports, including the report required for accreditation, and we'll be able to search by location, etc.

Codes Enforcement/Building

CEO Batlle reported that work on subdivisions has come to a screeching halt. He issued a CO to the new hardware store in the old Skaneateles Supply, which he noted is "quite a place". He said the scaffolding is down at the Seitz Building. Chief Perkins reported that a frozen waterline on the second floor of the Kiltz Building leaked into the fur shop, but the police assisted Eloise Luchsinger and the shop is open today. Trustee Jones observed that she was "ringing the bell" for the Salvation Army while the PETA folks were demonstrating in front of the fur shop and they were well behaved. Chief Perkins said his officers went over the rules with the demonstrators. CEO Batlle said a frozen pipe caused leaking at the Village Office, too. Either the heat tape didn't get plugged in or it got unplugged somehow. The upstairs computer got wet, but JB Kane quickly serviced it.

Fire Department Activity Report

Chief Eric Sell reported that in November the Fire Department responded to 7 fire calls, 6 rescue calls, assisted SAVES on 5 occasions and provided mutual aid 6 times, bringing the total calls for 2008 to 277. Personnel hours were 154.3 for a yearly total of 3276.6 hours. Seventeen members completed Emergency Vehicle Operations Course and eight are taking a water supply course. He noted that both courses are offered by Onondaga County and they've indicated they may have to cut their offerings in half. Since the training is mandated, this means the Village's cost to provide the training may increase. County Legislator Rhinehart will be meeting with all the fire chiefs to discuss this issue. Chief Sell reported that he and President Murphy met with Town representatives yesterday and are preparing an equipment replacement plan to support their 2009 equipment allocation request. He said the National Fire Prevention Association (NFPA) has modified the useful life of vehicles from 20 years to 15 years. After 15 years, a pumper for example would have to be refurbished (at a cost of \$125-150,000) and then could only be in "reserve", not primary use. Chief Sell said it'd make more sense to buy new than to pay that kind of money to rehab a back-up. Chief Sell also presented a proposal to streamline the number of department officers. He asked the Board to review the five options, noting that they will eventually have to approve any change to "Article II – Company Officers" of the corporation bylaws. In response to Village Attorney Byrne, Chief Sell said they are exploring ways to shorten the time the truck bay lights are on when activated by the sensor and to shade the sensors from unwanted light.

Burrows Chapel Repair

Cemetery Board Commissioner Pat Blackler reported that Bill Harper has pointed all sides, repaired the cracks in the capstone by the porte co-chere, and applied hydraulic cement around the base. She asked again that the DPW now scrape the bathroom walls so we can determine whether the efflorescence continues.

Cemetery Section Markers

Commissioner Blackler showed photos of the section markers, recently installed by the DPW. She's also prepared a map of the sections which will be available at the cemetery, Village Office, and Creamery. Next year it is planned to add street signs.

Cornell Students' Survey of Homes

Village Historian Blackler reported that the Cornell students will be making a presentation on their survey of West Lake Street and West Genesee Street properties at the fire station tomorrow night. Introductions and refreshments will run 7-7:30, then the presentation. Mrs. Blackler showed the two books prepared by the students of last year's survey of homes on Leitch Avenue and Academy Street, noting that there are 3-5 pages of narrative on each property. The data is also on CD's.

Wastewater Treatment Plant

Trustee Marc Angelillo reported that the November flows were 200,000 gallons below permit. BOD removal was at 98% and suspended solids at 96%. Forty-five thousand gallons of sludge were transported to the Auburn WWTP. There were no violations and the facility continues to meet permit.

Police Station Project (PSP)

PSP Committee Chairman Dolmatch reported that the architects have completed schematic design and the Committee recommends approval by the Village Board. The Committee also recommends that the Village approve design development and the geotechnical borings. He said the police were active participants in "programming" and the building fits well on the site. The original cost estimate had Village forces doing some of the work. Following discussion at Saturday's operations meeting, the Village Board recognizes the competing pressure for DPW labor on other projects and determined that all work on the police station project will be under contract. The building cost, not including site work, is estimated at \$480,000 with a generous 15% contingency. The design is simple and economical. Mayor Green pointed out the elevations and site plan for anyone to see.

Stearns & Wheeler (S&W) Contract for UV Disinfection

Mayor Green reported that he, Trustee Angelillo, Municipal Board Commissioner Moffa and Village Attorney Byrne met with Kevin Castro of S&W last week to discuss cryptosporidium treatment and S&W's capacity analysis. Mayor Green noted that cost for installation of UV disinfection will go up, but the technology is not expected to measurably change or improve before our implementation deadline of 2012, so it makes sense to move ahead with the project now. He also noted that having a UV system in place will free up our CT storage, thus substantially improving our fire flow. Village Attorney Byrne said the City will also be building a UV system and reducing their chlorine treatment, so we need to move ahead with our own plan. Mayor Green said he's written Supervisor Tierney to let him know that the cost for UV treatment will be passed on to every customer, Village and Town. Trustee Angelillo said the consulting fees should be included in the overall project costs. On the motion of Trustee Jones, seconded by Trustee Angelillo, it was resolved and unanimously carried (4-0 in favor) to accept the Stearns & Wheeler proposal of September 24th to design a UV disinfection facility at a cost not-to-exceed \$25,000.

Accept HKK's Schematic Design for Police Station

Police Station Project (PSP) Committee Chairman Dolmatch said he had an opportunity to bring the Village Board up to speed on the Committee's work at the meeting Saturday morning. He said we have a design we can live with that has reduced the cost. Trustee Carlson said she has been involved right along and knows that a lot of work has been done to arrive at an economical plan. Mayor Green said it's not only a great building, it is a great fit on the site. He also reviewed all the systems that would need to be replaced were the police to remain in their old building and expand into the SAVES building. He also noted that this puts the station at the street's edge, in keeping with the Fennell Street Masterplan. Expressing appreciation to the committee, Trustee Jones moved and Trustee Carlson seconded, a resolution to accept the Holmes-King-Kallquist schematic design for the police station. The motion carried 4-0 in favor.

Authorize HKK's Design Development for Police Station

On the motion of Trustee Jones, seconded by Trustee Carlson, it was resolved and unanimously carried (4-0 in favor) to authorize Holmes-King-Kallquist to do design development for the police station at an estimated cost of \$10,240. PSP Committee Chairman Dolmatch said we need a reasonably reliable cost estimate, given the current markets for asphalt paving, etc., to bring to the public. Mayor Green said there will be public information meetings in mid-January and then in March. Trustee Angelillo clarified with Chairman Dolmatch that construction documents will be prepared prior to the referendum, so the fees for architectural work will be approximately \$31,000, plus the costs of the surveyor, attorney and geotechnical borings.

CME Agreement for Soil Borings for Police Station Project

On the motion of Trustee Jones, seconded by Trustee Angelillo, it was resolved and unanimously carried (4-0 in favor) to authorize Mayor Green to sign the CME Associates proposal/agreement of November 11 for geotechnical engineering services for the Police Station at an estimated cost of \$5,439. Chairman Dolmatch said there will be three probes at the building footprint and this work is necessary to design the footings and determine if fill is required. Mayor Green said the information is necessary in order to get accurate estimates. Mr. Dolmatch said he'll notify Danielle Carr of Appel Osborne of the Board's action.

Referendum on Police Station

On the motion of Trustee Angelillo, seconded by Trustee Carlson, it was resolved and unanimously carried (4-0 in favor) to include a referendum on the Police Station Project at the General Village Election on March 18th. Village Attorney Byrne noted that the official proposal for the vote will be presented at the time the Board acts on the bonding resolution, but tonight's vote tells the public that they will have an opportunity to vote on the project.

Town Water Contract

Mayor Green noted he previously reported that he's written Town Supervisor Tierney, outlining a number of water-related items to be discussed as part of a new contract, including UV disinfection.

DEC's Proposed Modification to SPDES Permit

Mayor Green reported that the DEC's proposed modifications to our SPDES permit include increasing our organic limits, allowing 35% more volume to the Skaneateles Creek. He noted that this relates to the increase in our permitted flow from .66 mgd to .85 mgd which was approved nearly two years ago. The proposed modification also imposes an ammonia limit and requires development of a CMOM (Capacity, Management, Operation and Maintenance) Plan. Village Attorney Byrne said the DEC is making the CMOM a standard operating procedure as they renew permits. He said Zlatko Psenicnik is doing a great job operating the plant and we are already doing many of the items that the DEC wants in a CMOM. Mayor Green noted that the DEC doesn't specify whether the CMOM needs to be signed by a licensed engineer. Trustee Angelillo said he'd contact Richard Clayton, thinking that Severn Trent has probably prepared CMOM's for another WWTP.

IMA Drug Testing Contract

On the motion of Trustee Jones, seconded by Trustee Carlson, it was resolved and unanimously carried (4-0 in favor) to authorize Mayor Green to sign the drug and alcohol testing agreement with Industrial Medical Associates (IMA) for 2009. Mayor Green said we've contracted with IMA since the Federal requirement for random testing of drivers with commercial licenses was started and the arrangement has been satisfactory. Village Attorney Byrne said there was no increase in their rates last year and this year the per driver rate has only increased from \$58 to \$60.

Town Court Security

On the motion of Trustee Jones, seconded by Trustee Carlson, it was resolved and unanimously carried (4-0 in favor) to adjust the hourly rate in our proposed court security contract with the Town for 2009 from \$28.50 to \$30.

Treasurer's Reports

On the motion of Trustee Carlson, seconded by Trustee Jones, it was resolved and unanimously carried (4-0 in favor) to acknowledge receipt of the Treasurer's reports for November. Clerk/Treasurer Sheehan noted that not surprisingly, we've just been notified that our mortgage tax payment for January will be less than half of what we received last year.

Observance of Christmas Eve Day

Mayor Green explained that the CSEA contract calls for holidays on Christmas Eve Day and Christmas Day. Since Christmas falls on a Thursday, the office staff and CSEA employees have asked if they might observe the Christmas Eve Day holiday on Friday, the 26th, to make a long weekend. On the motion of Trustee Jones, seconded by Trustee Carlson, it was resolved and unanimously carried (4-0 in favor) that the CSEA employees and village office personnel could work all day, Wednesday, Christmas Eve Day, and observe that holiday instead on Friday, December 26th.

Truck Protest and Command Post at Fire Station

SFD Chief commented that having the command post at the fire station during the truck protest worked very well. Chief Perkins said they will be getting together to go over a few minor problems, such as how the command post communicates with dispatch. Mayor Green thanked Chief Perkins, the fire department and SAVES for their efforts during the truck protest. He also has written thanks to the State police and Sheriff's Department, for their planning and their presence here that day. He said we got a lot of strong arm rhetoric, but gave it back and the trucks were all through here in 30 minutes without incident. Chief Perkins noted that we are working with local trucking companies and want them to be able to deliver their product and get through safely. Trustee Angelillo suggested issuing to truckers who come through regularly. Chief Perkins said officers generally don't pull a truck over for an inspection unless they've

Truck Protest (Cont'd)

seen some violation. He said the State regulations which identify 7 highways, aren't meant to impact local deliveries. He said the Village Police will provide escorts for wide loads. Our concern is with safety and Trustee Carlson said that's as it should be, not profiling but simply responding to unsafe conditions. Trustee Angelillo asked if digital speed read-out signs help and Chief Perkins answered that they are excellent, especially by schools. He said the cost of the signs has come down and they are much easier to operate than when he used them in Camillus. Trustee Angelillo said he thought the signs would help on Kane Avenue (Route 41A) and Chief Perkins agreed to see if we might get one with our STEP grant money.

Automated Meter Reading (AMR) Project

Trustee Angelillo reported that he, Municipal Board Commissioner Dave Blackwell and Clerk/Treasurer Sheehan met with representative of EJ Prescott last Friday to review the status of the AMR project. An issue for EJ Prescott is the Village's former Director of Municipal Operations having accelerated the order of meters. Village Attorney Byrne said we aren't to even be billed until a representative number of meters are installed, readings are transmitted and utility bills produced. The entire system should function. Clerk Sheehan said the "representative number" was discussed and Dick Kaulfuss of EJ Prescott had a sheet listing the number of meters for Phase One. She recalled that it was about 90 meters, not the 300 that DMO Hunt ordered and we've had delivered. The Board discussed making a good faith partial payment (approximately one-third of what has been billed) for those meters which were part of Phase One. Trustee Angelillo agreed to work with Foreman Murphy to identify what's been ordered and shipped and what constitutes Phase One meters.

The meeting was adjourned at 9 p.m.



Sally L. Sheehan
Village Clerk