

**Village of Skaneateles**  
*Historical Landmarks Preservation Commission*  
September 28, 2020  
AGENDA

*Pursuant to Executive Order 202.1, this meeting  
will be conducted via video conference call.  
To attend by phone, please call: (315) 313-6263. Once connected,  
please enter code: 747 639 172#. To attend by computer,  
please click on the link shown below.*

[Join Microsoft Teams Meeting](#)

-----  
7:30 pm – Public Hearing to consider the application of **Susanne Guske & David Lee on behalf of the Skaneateles Library** for Certificate of Approval for alterations on the south façade to change the walkway, stairs and ramp at the front entry at the property addressed as **49 East Genesee Street** in the Village of Skaneateles.

7:35 pm – Consideration of the application of **Laura Blair on behalf of the Wandering Kind** for Certificate of Approval to replace existing Lole business signage at the property addressed as **46 East Genesee Street** in the Village of Skaneateles.

7:40 pm -- Consideration of the application of **Coldwell Banker Prime Properties** for Certificate of Approval to replace existing Williams Realty business signage at the property addressed as **13 East Genesee Street** in the Village of Skaneateles.

7:45 pm -- Such other business as may be before the Commission.

\*\*\*\*\*

NOTE – Please have a representative present for your hearing. Those wishing to speak at the meeting may make a request to be called upon by sending an email to [CTB@villageofskaneateles.com](mailto:CTB@villageofskaneateles.com). Please mention HLPC and the matter you wish to comment upon in the subject line. Requests must be received by 4:30 pm on the day of the hearing. Any matters that are tabled or continued will be heard at the Commission’s next regularly scheduled meeting on October 19, 2020.

Village of Skaneateles  
26 Fennell Street  
Skaneateles, NY 13152  
315-685-2118 Fax 315-685-0730

CK# 2528  
Pd. 8/12/2020  
\$150.00

**Historical Landmarks Preservation Commission**

Application for a Certificate of Approval

Date 8/10/2020

Name of Applicant SUSANNE GUSKE / DAVID B. LEE

Address of Applicant 16 LEITCH AVE 1741 PORK STREET

SKANEATELES, NY SKANEATELES, NY

Telephone: Home 315-685-4748 Business \_\_\_\_\_ 315-685-8419

Fax \_\_\_\_\_ Cell \_\_\_\_\_

Application for Signage Only? (Y/N) N

Address of the building, structure or property where the proposed changes or construction is located, or where the sign is located: 49 EAST GENESEE STREET

Owner of the above building, structure or property (If not the applicant):

Name SKANEATELES LIBRARY Phone \_\_\_\_\_

Address 49 EAST GENESEE ST.

SKANEATELES, N.Y.

Description of the work proposed: \_\_\_\_\_

ALTERATIONS TO THE FRONT WALKWAY, RAMP, AND STAIR

**RECEIVED**

AUG 12 2020

*SGuske*

Signature of Applicant

VILLAGE OF SKANEATELES

For Office Use:

Date Application Received 8/12/20 Date of Public Hearing 9/27/20

Fee \$ 150.00 Date Paid 8/12/20 Tax Map Number 007-03-36

Cert. of Approval Number \_\_\_\_\_ Dated \_\_\_\_\_ Sign/Bldg. Perm. # \_\_\_\_\_

VILLAGE OF SKANEATELES

26 Fennell St

Skaneateles, NY 13152

315-685-2118

Fax: 315-685-0730

Email: codes@villageofskaneateles.com

11/16jc

Application for a Building/Zoning Permit (page 1 of 2)

Date of Application 8/10/2020 Permit Date and Number

Name of Applicant SUSANNE GUSKE / DAVID B. LEE

Address of Applicant 16 LEITCH AVE SKANEATELES NY 1741 PORK ST. SKANEATELES, N 315.685.8

Applicant's Email guske.klosowski@gmail.com Contact # 315-685-4748

Address of worksite 49 EAST GENESEE ST.

Name of Property Owner (if different from applicant) SKANEATELES LIBRARY

Property Owner Address 49 EAST GENESEE ST.

Property Owner Email Contact #

Type of Work Proposed:

New Structure Addition Alteration X Swimming Pool Repair

Fence/Wall Paved Surface Other

Square Footage of new work Accurate Project Cost

Describe the work proposed:

ALTERATIONS TO THE FRONT WALKWAY, RAMP, AND STAIR

RECEIVED

AUG 12 2020

Zoning District (circle one): A-1 A-2 A-3 A-4 B C D PL

Tax Map Number 007-03-360 Square Footage of Lot ± .36 ACRE

Existing use of lot LIBRARY Proposed use of lot LIBRARY

STRUCTURE INFORMATION:

Single Family Two Family Multi-Family Garage Commercial

Accessory Building Boat House Other X

Existing Use LIBRARY Proposed Use LIBRARY

VILLAGE OF SKANEATELES

26 Fennell St

Skaneateles, NY 13152

315-685-2118

Email: codes@villageofskaneateles.com

Fax: 315-685-0730

Application for a Building/Zoning Permit (page 2 of 2)

LOT INFORMATION:

Indicate in box [ ] North South East West

Setbacks - Existing Structure

(Distances from structure to property or lot lines)

Setbacks - Proposed work

[ ] Front Yard \_\_\_\_\_ ft.

Front Yard \_\_\_\_\_ ft.

[ ] Left Side Yard \_\_\_\_\_ ft.

Left Side Yard \_\_\_\_\_ ft.

[ ] Right Side Yard \_\_\_\_\_ ft.

Right Side Yard \_\_\_\_\_ ft.

[ ] Rear Yard \_\_\_\_\_ ft.

Rear Yard \_\_\_\_\_ ft.

New connection for: (Yes/No) Sewer N Electric Service N Storm Sewer N

Does the proposed work/structure comply with the Energy Conservation Construction Code? (Yes, No, N/A)

Architect's Name SPACE ARCHITECTURAL STUDIO / WILLIAM L. MURPHY RA, AIA

Architect's Address 3 FENNELL STREET SUITE #2 SKANEATELES, N.Y. 13152

Contractor/Builder Name TBD

Contractor's Phone # TBD

Contractor's Address TBD

Contractor's Email TBD

The applicant declares that the information contained in this application, and the plans, specifications and other supporting materials submitted in support of this application is true and has made such representations to induce the Village of Skaneateles to issue a Building/Zoning Permit and the applicant will comply with all laws, codes and ordinances controlling this work.

Date 8/12/2020 Signature S. Guske

RECEIVED

Print Applicant's Name SUSANNE GUSKE

AUG 12 2020

Affidavit of Owner or Applicant

(To be completed if application is not made by the property owner)

STATE OF NEW YORK )
) SS:
COUNTY OF ONONDAGA )

VILLAGE OF SKANEATELES

On this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_;
personally appeared before me.

NOTARY PUBLIC

VILLAGE OF SKANEATELES

26 Fennell St

Skaneateles, NY 13152

Fax: 315-685-0730

315-685-2118

Email: codes@villageofskaneateles.com

Building/Zoning Application Review Sheet

Date Received 8/12/2020 Tax Map Number 007.-03-36.0

Applicant's Name SUSANN GUSKE

Address of Worksite 49 E. Genesee St.

Permit Fee Date Received Amount Received

Additional Info. Requested

Date Review Completed 8/27/20. Signature

Application Status: Approved Denied

Reasons for Denial - Does not comply with the following:

Section 225-A5, Density Control Schedule for:

- Front Yard Setback Side Yard Setback, left Side Yard Setback, Right
Rear Yard Setback Percentage of Open Area Both Side Yards Combined
Percentage of Structure width/lot width

Other Density Control Schedule

Section 225-69D, Non-conforming Buildings, Structures and Uses, Extension or Expansion

Section 225-14(d), Swimming Pools, 25 ft. distance to lot lines

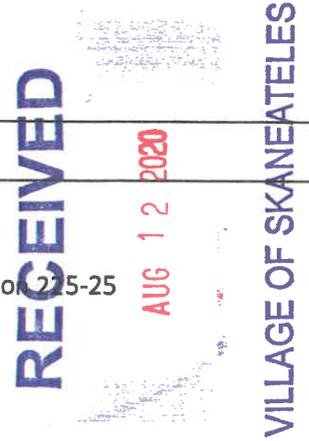
Section 225-14C (5) (a/b), Accessory Buildings, distance to lot lines or structures

Section 225-A1-3, Permitted Use Chart

Other Sections of the Zoning Law

And/or Needs:

- Certificate of Approval from the Historical Landmarks Preservation Commission, Section 225-25
Critical Impact Permit, per Section 225-52, form Board of Trustees
Special Use Permit from the Zoning Board of Appeals



Permit Number Date Issue
Planning Board Review N/A Zoning Board of Appeals Approval N/A
Critical Impact Permit Approval N/A Historical Commission Approval #

Front Entrance Alterations  
at  
The Skaneateles Library

SPACE Architectural Studio, P.C.

3 Fennell Street, Suite #2 Skaneateles, N.Y. 13152

Phone: (315) 685-0540 Email: [SPACEarchitecturalstudio@yahoo.com](mailto:SPACEarchitecturalstudio@yahoo.com)

drawings by:  
David B. Lee & Co.  
1741 Pork Street  
Skaneateles, NY 13152  
315.685.8419



3' 6"

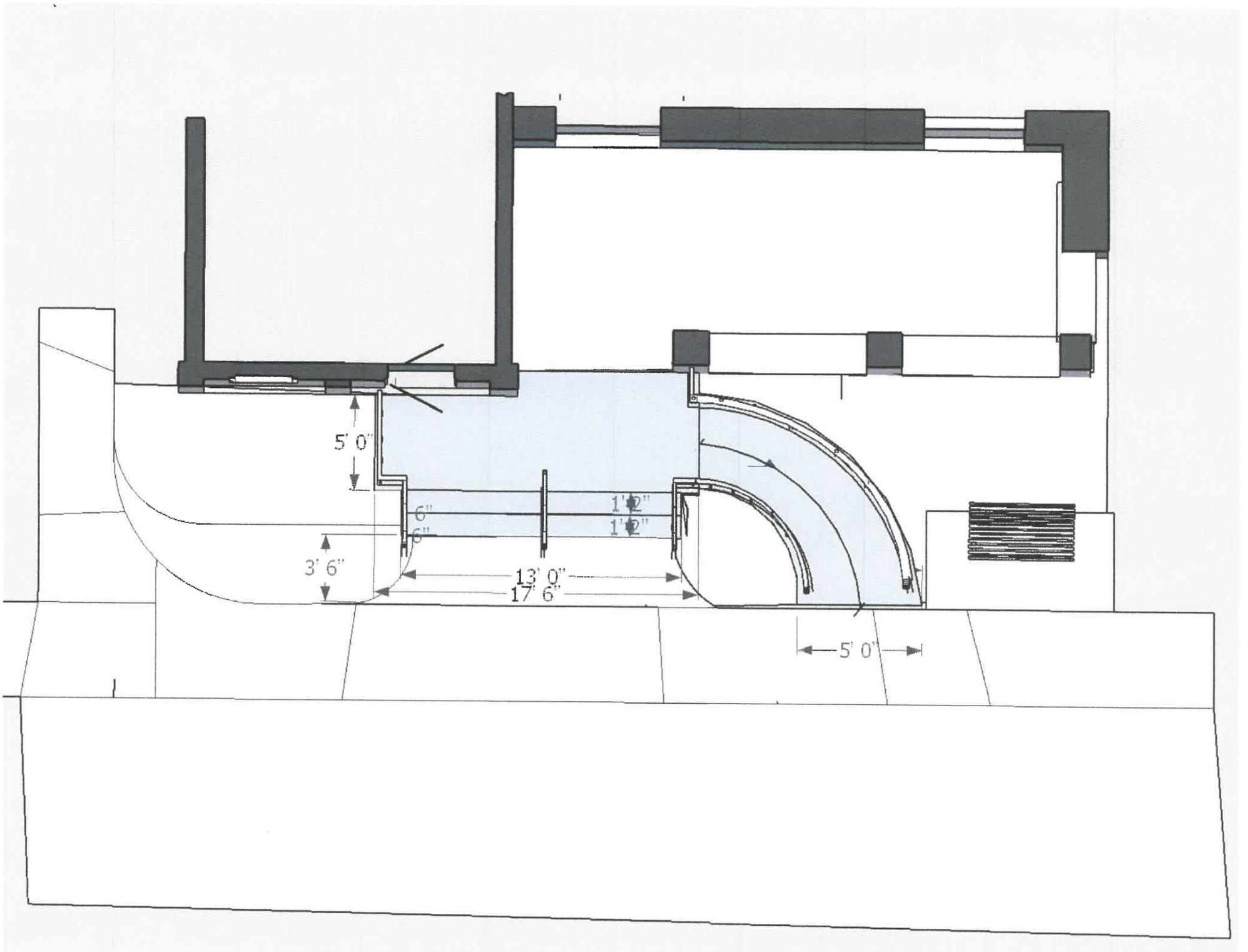
17' 8"

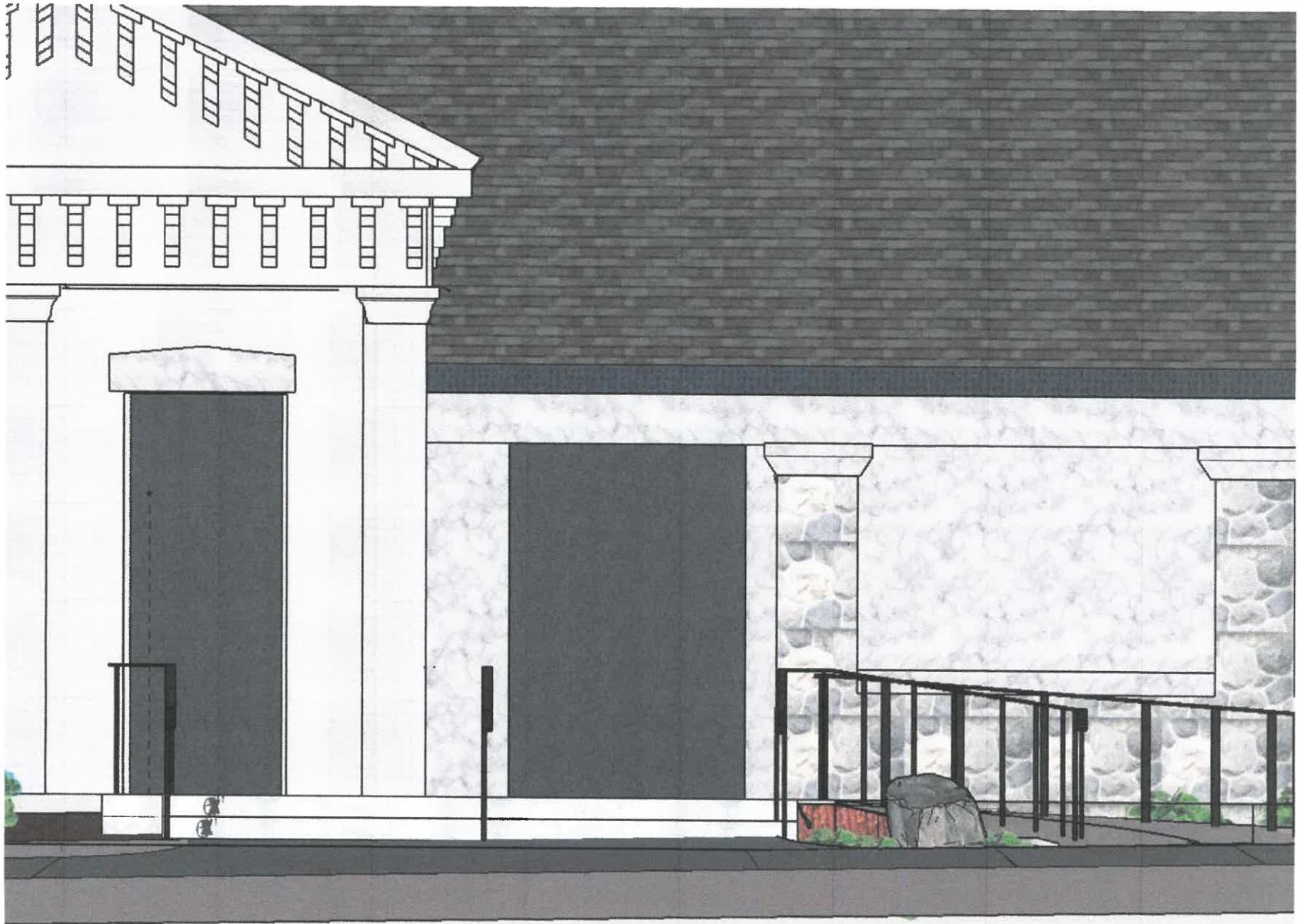
1' 2"

2'

6' 6 1/2"

5' 0"













SKANEATELES  
LIBRARY









Village of Skaneateles  
26 Fennell Street  
Skaneateles, NY 13152  
315-685-2118 Fax 315-685-0730

OK #160  
pd. \$50.00  
9/1/2020

**Historical Landmarks Preservation Commission**  
Application for a Certificate of Approval

Date 9/1/20

Name of Applicant Laura Blair

Address of Applicant 46 E Genesee St, Skaneateles - store  
102 Viceroy Dr, Camillus, NY 13031 - home

Telephone: Home \_\_\_\_\_ Business 315 291 7177

Fax \_\_\_\_\_ Cell 315 481 7244

Application for Signage Only? (Y/N) Y

Address of the building, structure or property where the proposed changes or construction is located, or where the sign is located: 46 E Genesee St

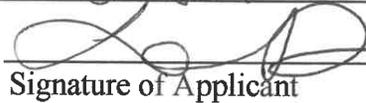
Skaneateles, NY 13152

Owner of the above building, structure or property (If not the applicant):

Name Christopher Bodell Phone 949 310 4292

Address 2598 Nunnery Rd  
Skaneateles, NY 13152

Description of the work proposed: We will be changing the name of the store from "Loli" to "The Wandering Kind" to reflect the local flair of the store so new signage is needed.

  
Signature of Applicant

For Office Use:

Date Application Received 9/3/2020 Date of Public Hearing Mon. 9/28/20

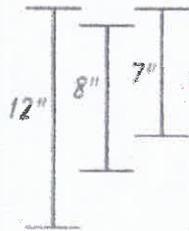
Fee \$ 50.00 Date Paid 9/1/20 Tax Map Number 012 - 01 - 24.011

Cert. of Approval Number \_\_\_\_\_ Dated \_\_\_\_\_ Sign/Bldg. Perm. # \_\_\_\_\_

RECEIVED

SEP 3 2020

VILLAGE OF SKANEATELES



the Wandering Kind

90"



SEP 3 2020

RECEIVED

**METROPOLITAN**  
SIGNS  
3760 PATCHETT RD.  
BALDWINVILLE, N.Y.  
13027

(315) 638-1448  
FAX (315) 638-1509  
www.metropolitansigns.com

THIS DRAWING IS AN ORIGINAL UNPUBLISHED  
RENDERING BY METROPOLITAN SIGNS, INC.  
IT IS NOT TO BE SHOWN TO OTHER SIGN COMPANIES,  
NOR IS TO BE USED OR REPRODUCED, COPIED IN  
ANY MANNER.  
THIS DRAWING IS EXCLUSIVE PROPERTY OF  
METROPOLITAN SIGNS, INC.

the Wandering Kind

Date Drawn:  
8/25/2020

Scale:  
NONE

Sheet Title:

Drawn By:  
JONATHAN HOLMES

Store No:

Approved By:

Sheet No:

## New Sign Materials

The letters & logo will be cut-out 1/4" Clear GE Lexan. The edges are then polished and letters painted to match the logo design.

Installation: stud mounted aluminum hardware...not visible....as existing.

## Current Storefront



**RECEIVED**

SEP 3 2020

VILLAGE OF SKANEATELES

Village of Skaneateles  
26 Fennell Street  
Skaneateles, NY 13152  
315-685-2118 Fax 315-685-0730

ck # 159  
\$50.00  
Sign permit

APPLICATION FOR SIGN PERMIT

Name of Applicant Laura Blair Phone No. 315 481 7244

Address of Applicant 102 Viceroy Dr  
Camillus, NY 1303

Address of Sign's Location 46 E. Genesee St  
Skaneateles, NY 13152

Name of Property Owner (if not the applicant) SL Property II LLC

Phone No. 949 310 4292 Christopher Bodell

Address of Property Owner 2598 Nunnery Rd  
Skaneateles, NY 13152

Tax Map Number (sign location) 315001012.-01-24.0/1

Located in Historic Preservation District  Yes  No

SIGN DETAILS AND DESCRIPTION

Location on Building/Property Front / Above Windows (replacing current sign)

Size SAME AS EXISTING Materials \_\_\_\_\_

**RECEIVED**

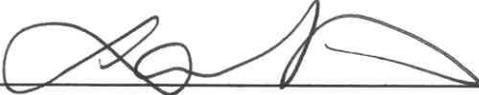
TEXT OF SIGN

SEP - 1 2020

"The Wandering Kind"

VILLAGE OF SKANEATELES

8/14/20  
Date

  
Signature of Applicant

Laura Blair  
Printed or Typed Name of Applicant

Village of Skaneateles  
26 Fennell Street  
Skaneateles, NY 13152  
315-685-2118 Fax 315-685-0730

**INSTRUCTIONS FOR APPLICATION FOR SIGN PERMIT**

This application for a Sign Permit is made pursuant to the provisions of Article XII of Local Law #2 of 1975  
(Zoning Law of the Village of Skaneateles)

1. Please prepare this application by printing in ink or by computer and return to the Code Enforcement Officer. Items #2, #3, #4, #5 must be included with the application.
2. A detailed drawing of the sign shall accompany the application. Drawing(s) shall show:
  - a. outer dimensions of the sign
  - b. all lettering on the sign's face
  - c. size of lettering
  - d. any lighting proposed
  - e. if applicable, any special requirements of the Historical Preservation Commission
3. An up to date property survey map showing the building where the sign will be displayed, the location of the sign on the building-or-location of the sign on the property
4. FEES: All applications must be accompanied by a **non-refundable fee of \$50.00**
5. The statement of the Owner, signed and dated- below

I DECLARE that I am the owner of the building/property upon which the sign shall be erected/installed/displayed, and hereby consent to the erection/installation/display of said sign.

Dated 8/26/2020

  
Signature

CHRISTOPHER W. BORAL SC PROPERTY LLC  
Printed or Typed Name of Owner

Office Use:

Date Received 9/1/2020

Review Completed 9/23/2020

Tax Map Number 012.01-24.0/1

Fee Collected & Date 9/1/20. \$50.00

APPROVED \_\_\_\_\_ DENIED  PERMIT NUMBER \_\_\_\_\_

Reason for Denial HPC APPROVAL

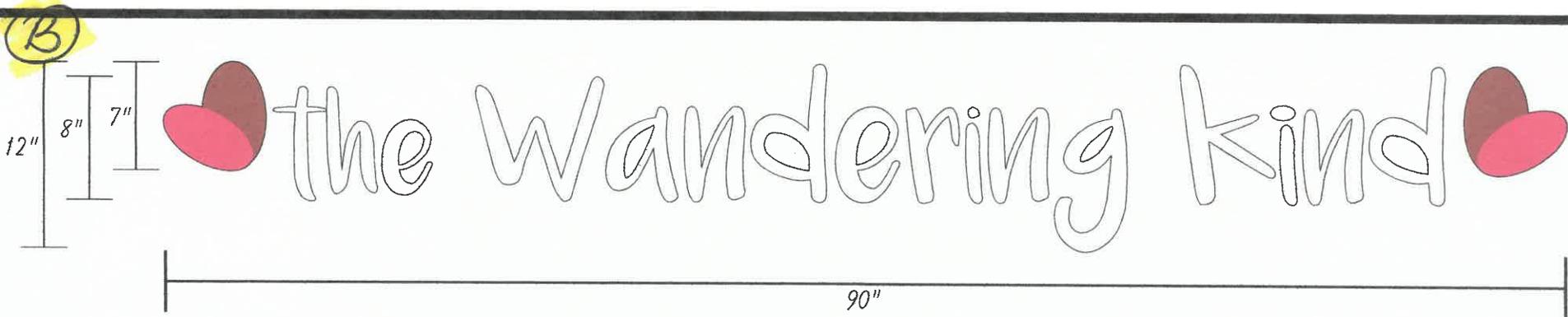
Historic Commission Approval Date Mon. 9/29/20. ZBA Approval Date N/A.

Historic Commission Certificate Approval Number \_\_\_\_\_

**RECEIVED**

  
Code Enforcement Officer

SEP - 1 2020



VILLAGE OF SKANEATELES

SEP - 1 2020

RECEIVED

**METROPOLITAN**  
*SIGNS*  
 3760 PATCHETT RD.  
 BALDWINVILLE, N.Y.  
 13027

(315) 638-1448  
 FAX (315) 638-1509  
[www.metropolitansigns.com](http://www.metropolitansigns.com)

THIS DRAWING IS AN ORIGINAL UNPUBLISHED  
 RENDERING BY METROPOLITAN SIGNS, INC.  
 IT IS NOT TO BE SHOWN TO OTHER SIGN COMPANIES,  
 NOR IS TO BE USED OR REPRODUCED, COPIED IN  
 ANY FASHION.  
 THIS DRAWING IS EXCLUSIVE PROPERTY OF  
 METROPOLITAN SIGNS, INC.

*the Wandering Kind*

Sheet Title:

Store No:

Approved By:

Date Drawn:  
 8/25/2020

Scale:  
 NONE

Drawn By:  
 JONATHAN HOLMES

Sheet No:

Village of Skaneateles  
26 Fennell Street  
Skaneateles, NY 13152  
315-685-2118 Fax 315-685-0730

CK# 4510  
pd 8/25/2020  
\$50.00

**Historical Landmarks Preservation Commission**

Date 8/24/2020 Application for a Certificate of Approval

Name of Applicant COLDWELL BANKER PRIME PROP

Address of Applicant 421 COLUMBIA ST ST#200  
COTHOES NY 12047

Telephone: Home \_\_\_\_\_ Business \_\_\_\_\_

Fax \_\_\_\_\_ Cell 315-569-7355

Application for Signage Only? (Y/N) Y Donna Rausch, mgr

Address of the building, structure or property where the proposed changes or construction is located, or where the sign is located: 13 EAST GENESEE ST

SKANEATELES NY 13152

\* Owner of the above building, structure or property (If not the applicant):

Name Skaneateles Masons Lodge 522 Phone Mark Kulik, Master Mason

Address PO Box 174  
Skaneateles, NY 13152

Description of the work proposed: REPLACE EXISTING WILLIAMS  
REALTY SIGNS - COLDWELL BANKER PRIME  
PROPERTIES 315-685-7324

Donna Rausch

Signature of Applicant

For Office Use:

Date Application Received 8/25/20 Date of Public Hearing mon. 9/28/20

Fee \$ 50.00 Date Paid 8/25/20 Tax Map Number 007.-04-27

Cert. of Approval Number \_\_\_\_\_ Dated \_\_\_\_\_ Sign/Bldg. Perm # \_\_\_\_\_

RECEIVED

AUG 25 2020

VILLAGE OF SKANEATELES

Village of Skaneateles  
26 Fennell Street  
Skaneateles, NY 13152  
315-685-2118 Fax 315-685-0730

APPLICATION FOR SIGN PERMIT

Name of Applicant COLDWELL BANKER PRIME PROP Phone No. 315

Address of Applicant 421 COLUMBIA ST ST 200  
COTCOES NY 12047

Address of Sign's Location 13 EAST GENESEE ST  
SKANEATELES NY 13152

Name of Property Owner (if not the applicant) MASONS

\* Phone No. 315-278-0010 (MARK KULIK)

\* Address of Property Owner MARK KULIK - MASTER MASON  
PO Box 174, Skaneateles NY 13152

\* Tax Map Number (sign location) 007.-04-27.0

Located in Historic Preservation District  Yes  No

SIGN DETAILS AND DESCRIPTION

Location on Building/Property SEE ATTACHED (EXISTING)

Size \_\_\_\_\_ Materials as existing - colors to be royal blue on white

TEXT OF SIGN

Pantone 280 C

8/24/2020  
Date

Donna B. Rausch for CBPP  
Signature of Applicant

Donna B. Rausch  
Printed or Typed Name of Applicant

RECEIVED

AUG 25 2020

VILLAGE OF SKANEATELES

Village of Skaneateles  
26 Fennell Street  
Skaneateles, NY 13152  
315-685-2118 Fax 315-685-0730



**INSTRUCTIONS FOR APPLICATION FOR SIGN PERMIT**

This application for a Sign Permit is made pursuant to the provisions of Article XII of Local Law #2 of 1975  
(Zoning Law of the Village of Skaneateles)

1. Please prepare this application by printing in ink or by computer and return to the Code Enforcement Officer. Items #2, #3, #4, #5 must be included with the application.
2. A detailed drawing of the sign shall accompany the application. Drawing(s) shall show:
  - a. outer dimensions of the sign
  - b. all lettering on the sign's face
  - c. size of lettering
  - d. any lighting proposed
  - e. if applicable, any special requirements of the Historical Preservation Commission
3. An up to date property survey map showing the building where the sign will be displayed, the location of the sign on the building-or-location of the sign on the property
4. FEES: All applications must be accompanied by a non-refundable fee of \$50.00
5. The statement of the Owner, signed and dated- below

I DECLARE that I am the owner of the building/property upon which the sign shall be erected/installed/displayed, and hereby consent to the erection/installation/display of said sign.

Dated 8-24-20 

Signature \_\_\_\_\_

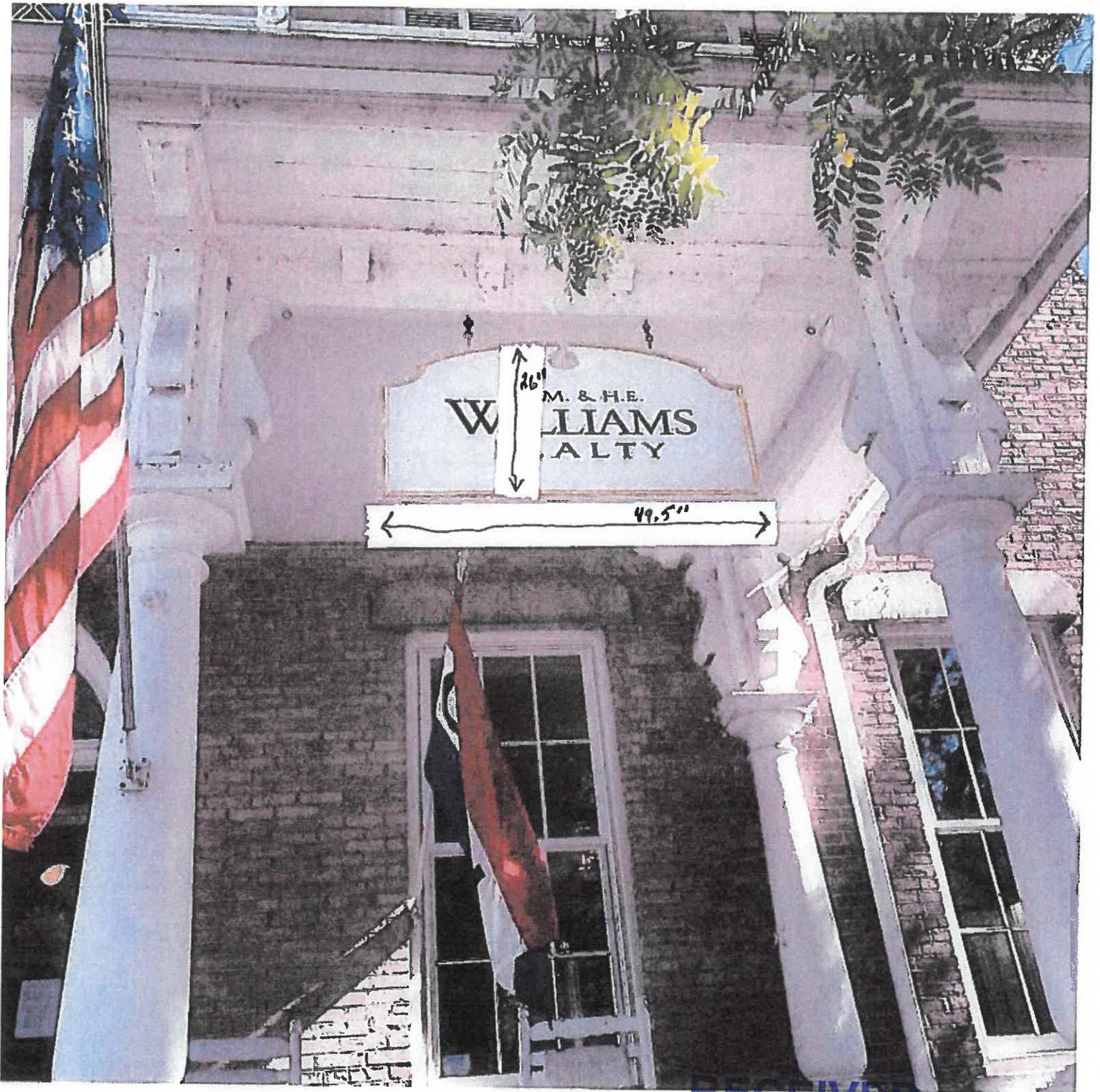
MARK KULK - MASTER

Printed or Typed Name of Owner \_\_\_\_\_

Office Use:

Date Received 8/25/20 Review Completed 9/23/20  
Tax Map Number 007--04-27 Fee Collected & Date \_\_\_\_\_  
APPROVED \_\_\_\_\_ DENIED  PERMIT NUMBER \_\_\_\_\_  
Reason for Denial Hope Approval  
Historic Commission Approval Date 9/28/20 ZBA Approval Date \_\_\_\_\_  
Historic Commission Certificate Approval Number \_\_\_\_\_

  
Code Enforcement Officer



RECEIVED

AUG 25 2020

VILLAGE OF SKANEATELES



AUG 25 2020

VILLAGE OF SKANEATELES



**RECEIVED**

AUG 25 2020

VILLAGE OF SKANEATELES

# **COLDWELL BANKER**

---

## **PRIME PROPERTIES**



To: Village of Skaneateles From: Renée Dwyer  
Company: \_\_\_\_\_ Date: 8/25/2020  
Fax #: 315-685-0730 # Pages (includes cover): 8

Message: Sign Permit/Application - Coldwell Banker:  
- with signature of the masons.

Call Donna Rausch at Coldwell  
Banker with any questions @  
315-569-7355

**RECEIVED**

AUG 25 2020

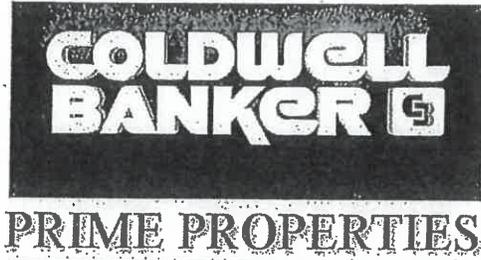
VILLAGE OF SKANEATELES

D.M. & H.E.

**Williams Realty**

Established 1948

13 East Genesee Street, Skaneateles, NY 13152  
Phone (315) 685-7324 • Fax (315) 685-6102  
[www.skaneatelesrealty.com](http://www.skaneatelesrealty.com)



RECEIVED

AUG 25 2020

VILLAGE OF SKANONATELES

300 EAST GENESEE STREET  
RAYETTEVILLE, NY 13066  
OFFICE: (315) 446-2910  
FAX: (315) 446-0494

TO: Vlg./Skaneateles FROM: Donna Rausch, mgr

FAX: 315-685-0730 PAGES: 7

PHONE: 315-569.7355 DATE: 8/24/2020

RE: Sign Permit/ APPLICATION - COLDWELL BANKER

URGENT  FOR REVIEW  PLEASE COMMENT  PLEASE REPLY

COMMENTS:

I have attached photos of signs we want to change. Also picture of our logo which will be on the signs. Our marketing dept will create the sign based on your approvals and criteria.

The # listed is my cell. Call us any questions

*Donna*



To: Willage of Skaneateles From: Reene Dwyer  
Company: \_\_\_\_\_ Date: 8/25/2020  
Fax #: 315-685-0730 # Pages (includes cover): 8

Message: Sign Permit/Application - Coldwell Banker:  
- with signature of the masons.

Call Donna Rausch at Coldwell  
Banker with any questions @  
315-569-7355

---

D.M. & H.E.

**Williams Realty**

Established 1948

13 East Genesee Street, Skaneateles, NY 13152  
Phone (315) 685-7324 • Fax (315) 685-6102  
[www.skaneatelesrealty.com](http://www.skaneatelesrealty.com)